ADRC Governing Board Meeting Minutes - Amended
Tuesday, November 3, 2026 1:00 – 2:30 p.m.
Barron County Government Center Veterans Memorial Auditorium
335 E Monroe Avenue, Barron, WI

Members present: Kathy Halbur, Bert Skinner, John Smatlak, Shelley Effertz, Sharon Rollins, and Tom Hanson

Excused: Vlad Sajka, Rob Ludwig

Others present: Jennifer Jako, Tristy Hopp, Alisa Lammers, Leanne Grover, Kathy Walthers, Sarah Miller, and Rachel Sauve

Chair Kathy Halbur called the ADRC Governing Board Meeting to order at 1:00 p.m. Introductions were made.

Public Notice Compliance: Tristy Hopp stated we were in compliance with the open meeting Public Notification Laws.

Approval of Agenda: Bert Skinner made a motion to approve the agenda as written, seconded by Tom Hanson, motion carried.

Approval of the Minutes (August 4, 2026): Sharon Rollins made a motion to amend the minutes replacing the word "stated" to "State" under ADRC Reports. John Smatlak made a motion to approve the minutes as amended, second by Sharon Rollins, motion carried, minutes approved as amended.

Public comment: None

2027 ADRC of Barron and Rusk Counties Budget –- Rachel Sauve, Financial Analyst: Rachel reviewed the 2027 budget breakdown showing expenses and revenues along with suggested total levy request for Barron and Rusk counties of $460,211. Majority of the budget is dedicated to staff salary and benefits. This budget includes a new Disability Benefits Specialist (DBS) position in Barron County. Discussed the revenue sources including State General Purpose Revenue (GPR), federal Medicaid drawdown, State EBS and SPAP funding, Federal MIPPA and SHIP funding, and levy. Sharon Rollins made a motion to approve the 2027 budget in the amount of $2,148,437, seconded by Shelley Effertz, motion carried.

Information & Assistance Specialist Presentation – Sarah Miller: Sarah provided an overview of the Information & Assistance Specialist (I&A) position and duties. This position provides elderly, adults with disabilities, youth who are transitioning into the adult long-term care system, and their caregivers with unbiased information, resources and assistance with access to services. Sarah answered questions from the board.

Health Promotions/Caregiver Specialist updates – Alisa Lammers – Alisa informed the board she is wrapping up 2026 Health Promotions workshops and is preparing for 2027. She had 113 Health Promotions participants between Barron and Rusk Counties. Alisa has recruited three new facilitators, two for Stepping On and one for Mind Over Matter workshops. Alisa is becoming a Stepping On master trainer for the Wisconsin Institute of Healthy Aging (WIHA). Alisa reviewed the Falls Prevention Month activities conducted by the Falls Coalition. Alisa informed the board that 50 people attended the Caregiver

Conference and 107 attended the POA Party events hosted by the Barron County Caregiver Coalition and held in October. Due to community need and input, she will be planning another POA Party and hopes to rotate locations across Barron County.

Advocacy and Legislative Issues – Jennifer Jako: (a) State Aging & Disability Advocacy Focus Areas for Biennial Budget - Jennifer informed the board that the State of Wisconsin's bi-annual budget is being worked on. Top issues the Aging Advocacy Network is advocating for includes: Falls Prevention, Specialized Transportation, ADRC funding, and Home Delivered Meals funding. Board members will be informed about advocacy opportunities such as Joint Finance Committee meetings typically held in April and Aging Advocacy Day May 11, 2027. Leanne Grover gave an overview on recent changes to Medicaid work requirements and citizenship; our ADRC is seeing minimal customer calls at this time but we recognize the work requirement implementation is rolling.

2027 Meeting Dates/Locations – Tristy handed out potential dates and locations for next year's meetings. Discussion was had; everyone is in agreeance with the recommended dates and locations.

ADRC Reports: Contacts/Enrollments – Leanne distributed and reviewed 3rd quarter contact numbers. **Personnel –** Jennifer updated the board that both Barron and Rusk Counties are fully staffed. She also mentioned they will be recruiting for a new DBS in Barron in January 2027. **Director Updates –** Jennifer updated the board on the digital accessibility progress and changes that will occur to our website with collaboration of our IT Dept.

Agenda items for next meeting – Rural Health Transformation Grant partnership follow up, Medicare Part D Open Enrollment follow up, and Cumberland Healthcare Caregiver Support Partnership pilot follow up – if available.

Next meeting – is scheduled for February 2nd, 2027 at Mosaic in Cameron

Sharon Rollins made a motion to adjourn the meeting at 2:20 p.m., John Smatlak, seconded, motion carried.

Respectfully Submitted,
Tristy Hopp, Fiscal Specialist

Minutes are not official until approved by the Governing Board Committee at their next meeting.