LAND INFORMATION COUNCIL MEETING

October 26, 2026 – 2:30 PM

Government Center – Room 2106
335 East Monroe Avenue – Barron, WI 54812

AGENDA

1. Call meeting to order

2. Acknowledgement of Public Posting Requirements

3. Approve agenda

4. Approve minutes from 10/21/25 meeting

5. Public comment

6. Acknowledge work of Steve Johnson, former Co Surveyor, who georeferenced 1939 aerial photos and provided them to the county.

7. Review 2025 progress report submitted to DOA & retained fee balance

8. Land Information Projects
    a. 2025 Amended Project Review –action item
    b. 2026 Amended Project Review-action item
    c. 2027 Proposed Projects

9. Adjourn

cc: Sandmann, Katterhagen, Sommerfeld, Hile, Kuenkel, Phelps, Udelhofen, Palmer, French, Webmaster, Public postings

LAND INFORMATION COUNCIL MEETING

October 21, 2025 – 2:30 pm

Government Center – Room 2104
335 East Monroe Avenue, Barron, WI 54812

Members present: David Gifford, acting chair, Bob Rogers (phone), Margo Katterhagen, Jon Hile, Catlon Phelps, Rhonda Sukys, Samantha Sommerfeld, Chasta Udelhofen, Barry Kuenkel, Kim Collins, Becky Melton
Absent: Jeff French.

1. Gifford called meeting to order at 2:38 pm.

2. **Motion:** (Katterhagen/Sommerfeld) to approve agenda. Carried.

3. Udelhofen noted the time on the minutes should be corrected to 2:30 pm. **Motion:** (Katterhagen/Kunkel) to approve the amended minutes of 10/29/24. Carried.

4. Public comment: None.

5. Gifford presented the progress report submitted to DOA; no questions or comments.

6. Gifford reviewed the 2024 carryover funds, which were utilized on a 2025 project, and provided an overview of the 2025 project status as follows:

1. ~~Pintegrity Completion~~ – not needed
2. Land Nav/Fidlar Integration Module – completed using 2024 and 2025 funds.
3. Drone Rental Fee – completed
4. Permitting Software – pending
5. Staff Replacement Funding – pending
6. Bridge Signage – completed
7. Recreational Trail Intersection Signage – pending
8. Lakefront Dock Address Signage - pending
9. ~~Bathymetric Mapping~~ – not needed given price.

Gifford and Sukys presented the 2026 grant allocation of $54,592 in total; committee consensus is to proceed with the 2025 projects as listed above and to carry over the 2026 funds for orthophotography in 2027.

7. **Motion:** (Kunkel/Katterhagen) to adjourn the meeting at 2:52 pm; carried.

Respectfully submitted,
Kim Russell-Collins, Administrative Assistant

MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT NEXT MEETING

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF INTERGOVERNMENTAL RELATIONS
DOA-12020 (R 03/2020)
S. 16.967(7) WIS STATS
S. 59.72(2)(b) WIS STATS

RETURN COMPLETED FORM TO:
WISCONSIN LAND INFORMATION PROGRAM
PO BOX 8944, MADISON, WI 53708-8944
WLIP@wisconsin.gov
VOICE (608) 267-3369
FAX (608) 267-6917

Wisconsin Land Information Program
County Retained Fee/Grant Report

Instructions:

If your county has accepted a grant under s. 16.967(7) WIS STATS or retained any fees under s.59.72(5)(b) WIS STATS, submission of this report to the Wisconsin Department of Administration, Division of Intergovernmental Relations is required by June 30th of the following year in accordance with s. 59.72(2)(b) WIS STATS.

County	County FIPS	Recording Period:	
Barron	**005**	From Jan. 1, 2025 To Dec. 31, 2025	
Name of Land Information Officer		Email Address	Phone Number
Catlon Phelps		**catlon.phelps@co.barron.wi.us**	**715-537-6375**

1. Amount awarded in WLIP grants under s. 16.967(7) Wis. Stats. in the reporting period (Jan. 1 – Dec. 31, 2025)	**$ 60,128.00**
2. Amount of document recording fees retained under s. 59.72(5) Wis. Stats. for land information in the reporting period at $8 per document (Jan. 1 – Dec. 31, 2025)	**$ 69,920.00**
3. Total amount of grants and retained fees provided through the WLIP in 2025	**$ 130,048.00**

Brief narrative or bulleted summary of 2025 land information activities:

- Barron County continues to maintain and improve PLSS and GIS data as well as providing additional digital land records for the public. During 2025, PLSS corners were maintained and tie sheets updated. Document indexes and parcel mapping were updated with 170 unrecorded survey documents from private surveyors along with 153 CSMs and 6 plats. All survey documents are reviewed by staff for statutory and/or county ordinance compliance. Unrecorded survey documents are scanned, indexed, and made available to the public via the GIS website.
- Public GIS and LiDAR websites were maintained and issues resolved via support.
- The Register of Deeds office continues to incorporate new scanned documents and improve search functions within their digital applications.
- The Treasurer's Office and Property Lister continually maintain ownership and tax data as well as improving data availability to municipal officials and assessors. All data is available 24/7 via the Catalis web portal and GIS website for the public as well. The Monarch application was implemented, which relays information entered by the Register of Deeds office and the Wisconsin Electronic Transfer Return System. This saves staff time when inputting data and ensures data consistency across different departments.
- Address point and road centerline GIS data maintenance for the NG911 project is ongoing. Monthly updates to GeoComm were provided for integration into the statewide system.
- Drone rental fees were covered.
- Bridge signs (road names on bridges over the Red Cedar River) were purchased and installed to assist with locating people on the river in case of emergency.
- Staff researched replacement options for permitting software, and programming fees for replacement permitting software were partially pad in 2025.
- Fees for conferences, trainings, and memberships for the following groups were expended: WI Society of Land Surveyors, WI Real Property Listers Assocation, WI County Treasurers Association, WI Land Information Association, and Indianhead Assocation for Assessing Officers.
- Barron County's Land Information Council meets annually, providing direction and oversight for review and planning of land information activities. The Land Information Officer completed reports and grant applications and assisted in budgeting.

This document can be made available in alternate formats to individuals with disabilities upon request.

Wisconsin Land Information Program
County Retained Fee/Grant Report – Continued

Land Info Spending Category	Project Title(s) Expand the height of rows if you have multiple projects in a spending category. Row height will automatically expand as you type. Do not delete rows. Add rows only for "Other."	Land Info Plan Citations Page number reference	Project Cost Note unit cost and project total for each project	Total Cost for Spending Category (ONE total per Spending Category)
Digital Parcel Mapping	GIS Specialist: Land divisions, incorporate new survey documents, updates	P10 Parcel mapping	384 hr, $ 22068	22068.00
PLSS	Surveyor: Corner maintenance, tie sheet updates, CSM review, survey review	P8-9 PLSS	792 hr $ 46070	46070.00
Other Parcel Work (e.g., ROD indexing)	GIS Specialist: GIS layers for website & Sheriff's Department mapping	P24 Website P17-18 Public safety	25 hr, $1437	1437.00
LIDAR	GIS Specialist: Distribute data	P12 LiDAR P25 data sharing	5 hr, $287	287.00
Orthoimagery	GIS Specialist: Distribute data	P12-13 & 25 Orthoimagery & data sharing	10 hr, $575	575.00
Address Points	GIS Specialist: Add & update data. Maintain attributes.	P13-14 Address points	250 hr, $14368	14368.00
Street Centerlines	GIS Specialist: Add & update data. Maintain MSAG.	P14 Street Centerlines	100 hr, $5747	5747.00
Software	CDI Services – Permitting software (partial) Monarch software application GIS Specialist: Research permitting software replacement options	P28 Hardware & software	$1599 $3264 30 hr, $1724	6587.00
Hardware	n/a	P28 Hardware & software		0.00
Website Development/ Hosting Services	Schneider Geospatial – host GIS website GIS Specialist: mediate website issues	P24 Website	$ 4260 20 hr, $1149	5409.00
Administrative Activities and Management	GIS Specialist: V11 data prep/submission, attend Land Info Council	P4 Plan requirement	30 hr, $1724	1724.00
Training and Education	Surveyor: WSLS conference Treasurer/RPL conferences & WLIA	P23 Training & education	$585 40 hr, $2627 $1594	4806.00
Other (specify in second column)	GIS Specialist: Maintain index for public website survey & permit documents	P11 scanning	40 hr, $2299	2299.00
			TOTAL	**$ 111377.00**

Amount of retained fees and grants **spent** on land records modernization in the reporting period

Note: Total may be more or less than the amount of grants awarded and fees retained in 2025, because some funds may be carried over from year to year.