HEALTH AND HUMAN SERVICES BOARD

Monday, October 26, 2026 - 9:30 a.m.

Barron County Government Center – Veterans Memorial Auditorium
335 East Monroe Avenue – Barron, Wisconsin 54812

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Approve Agenda*
4. Approve Minutes (9-28-26 Budget Public Hearing & Regular Meeting)*
5. Comments from the Public
6. Environmental Health Fee Approval *
7. Drug Treatment Court Presentation
8. Department Updates
    a. Child Support
    b. Health & Human Services
9. Set Next Meeting Date – November 23, 2026 at 9:30 a.m.*
10. Future Agenda Items
11. Adjourn

** Board Action Requested*

PLEASE CALL Karla Potts-Shufelt at 715-537-6105 IF YOU ARE UNABLE TO ATTEND.
If you need to attend virtually please notify Karla no later than Friday 9/25/26 at 12:00 PM.

Mission Statement
To meet essential health and safety needs and to promote an independent and enhanced quality of life for the people of Barron County.

Vision Statement
To provide high quality, effective and responsive programs through coordinated efforts of the Department and its community partners.

cc: Bartlett, Vaughn, Eby, Bachowski, P. Anderson, Wenzel, Kolpeck, Heil, Knutson, Ruppel, Keeler, Matthys, Borgen, Potts-Shufelt, Muench, French, Sauve, Drury, Roemhild, Olsen, Broten, Hay, Co. Clerk, Webmaster & 3 Public Postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715/537-6200 at least 24 hours prior to the meeting so that arrangements may be made to accommodate your request.

Barron County Health & Human Services Board Meeting
Government Center Auditorium Veterans Memorial Auditorium
Presentation of 2027 Budget
Monday, September 28, 2026 9:00 a.m.

PRESENT: Karolyn Bartlett – Chair; Nancy Keeler, Bob Heil, Toniann Knutson, Stacey Wenzel, Patti Anderson, Diane Vaughn, Mary Matthys, Betty Borgen, Mark Eby, Scott Bachowski, Lynn Kolpack, Dr. Lindsey Ruppel

ABSENT:

OTHERS ATTENDING: Kathy Krug B/C Board Supervisor, District #13

STAFF PRESENT: Karla Potts-Shufelt, DHHS Director; John Muench, Director Child Support; Michelle Drury, Finance Director; Rachel Sauve, Financial Analyst; DHHS Program Managers – Ann Hay, Mary Olsen, Patricia Wickman; Samantha Nelson, DHHS Administrative Assistant

STAFF ABSENT: Roemhild, Metcalf, Broten, French

Call to Order: by Chair Karolyn Bartlett at 9:00 a.m.

Public Meeting Notification: Read by Bartlett.

Presentation of 2027 DHHS Budget: Sauve presented the DHHS 2026 budget. Questions answered.

Comments from the Public: None present.

Adjourn – Motion (Vaughn/Keeler) to adjourn the public budget meeting at 9:23 a.m. No further discussion. Carried.

Respectfully submitted by Samantha Nelson, Administrative Assistant
(Minutes are not official until approved by the DHHS Board.)

Barron County Health & Human Services Board Meeting
Government Center Auditorium Veterans Memorial Auditorium
Monday, September 28, 2026 9:23 a.m.

PRESENT: Karolyn Bartlett – Chair, Nancy Keeler, Bob Heil, Toniann Knutson, Stacey Wenzel, Patti Anderson, Diane Vaughn, Mary Matthys, Betty Borgen, Mark Eby, Scott Bachowski, Lynn Kolpack, Dr. Lindsey Ruppel

ABSENT:

OTHERS ATTENDING: Bob Zientara – Barron News-Shield; Kathy Krug B/C Board Supervisor, District #13

STAFF PRESENT: Jeff French, County Administrator; Karla Potts-Shufelt, DHHS Director, John Muench, Director, Child Support; Child Support Program Manager, Finance Director, Rachel Sauve, Financial Analyst; DHHS Program Managers – Ann Hay, Mary Olsen, Patricia Wickman; Samantha Nelson, DHHS Administrative Assistant; Michelle Drury, Finance Program Manager

STAFF ABSENT: Roemhild, Metcalf, Broten

Call to Order: by Chair Karolyn Bartlett at 9:23 a.m.

Public Meeting Notification: Read by Bartlett.

Motion: (Eby/Bachowski**)** to approve agenda for September 28, 2026 DHHS Board meeting. Carried.

Motion: (Knutson/Anderson) to approve minutes from the August 24, 2026 Health and Human Services Board meeting. Carried.

Comments from the Public: None present.

Mandatory Programs Without Funding Review: Potts-Shufelt provided brief overview of any programs.

Approval of 2027 Budget

a) **Health & Human Services:** Sauve presented the proposed Health and Human Services Budget. Wenzel made a motion to approve the 2027 budget for the Health and Human Services budget of $23,214,507 with tax levy of $9,412,427. Heil seconded the motion. Discussion, and questions answered. Motion to amend the budget to remove funding for the Plan B pill. 2 yes (Vaughn; Keeler) 11 no. No further discussion. Vote on original budget motion by Wenzel, 11 yes, 2 no (Vaughn, Keeler). Motion carried.
b) **Child Support:** Sauve presented the proposed Child Support Budget. Bachowski made a motion to approve the 2027 Child Support Budget of $1,076,306.19 with taxy levy of $212,972. Anderson seconded the motion. Discussion with questions answered, all in favor. Motion carried.
c) **Opioid Funding:** Sauve presented the proposed Opioid Funding Budget. Knutson made a motion to approve the 2027 Opioid Funding Budget of $139,100. Bachowski seconded the motion. No further discussion, all in favor. Motion carried.

Department Updates:

a) **Child Support:** No updates
b) **Health & Human Services:** No updates.

Set next meeting date: October 26, 2026, at 9:30 am

Future Agenda Items: None at this time.

Adjourn – Meeting adjourned by unanimous consent at 10:13 a.m.

Respectfully submitted by Samantha Nelson, Administrative Assistant
(Minutes are not official until approved by the DHHS Board.)

	Current	2% Increase
Lodging		
Inspection	**Fee**	
Annual Tourist Rooming House (1 unit)	$296.00	$302.00
Pre-Inspection - TRH (1 unit)	$592.00	$604.00
Change of Ownership- Pre-Inspection	$444.00	$453.00
Annual Tourist Rooming House (2-4 units)	$450.00	$460.00
Pre-inspection- TRH (2-4 units)	$900.00	$919.00
Change of Ownership- Pre-Inspection	$675.00	$690.00
Annual Tourist Rooming House (5-9 units)	$550.00	$562.00
Pre-inspection- TRH (5-9 units)	$1,100.00	$1,123.00
Change of Ownership- Pre-Inspection	$825.00	$843.00
Annual Tourist Rooming House (10-19 units)	$600.00	$613.00
Pre-inspection- TRH (10-19 units)	$1,200.00	$1,225.00
Change of Ownership- Pre-Inspection	$900.00	$919.00
Annual Tourist Rooming House (20-39 units)	$700.00	$715.00
Pre-inspection- TRH (20-39 units)	$1,400.00	$1,429.00
Change of Ownership- Pre-inspection	$1,050.00	$1,072.00
Annual Tourist Rooming House (40-99 units)	$800.00	$817.00
Pre-inspection- TRH (40-99 units)	$1,600.00	$1,633.00
Change of Ownership- Pre-Inspection	$1,200.00	$1,225.00
Annual Tourist Rooming House (100-299 units)	$900.00	$919.00
Pre-inspection- TRH (100-299 units)	$1,800.00	$1,837.00
Change of Ownership- Pre-Inspection	$1,350.00	$1,378.00
Annual Tourist Rooming House (300-599 units)	$1,000.00	$1,021.00
Pre-inspection- TRH (300-599 units)	$2,000.00	$2,041.00
Change of Ownership- Pre-Inspection	$1,500.00	$1,531.00
Annual Tourist Rooming House (600+ units)	$1,100.00	$1,123.00
Pre-inspection- TRH (600+ units)	$2,200.00	$2,245.00
Change of Ownership- Pre-Inspection	$1,650.00	$1,684.00
Annual- Hotel/Motel (5-30 rooms)	$350.00	$358.00
Pre-Inspection – (5-30 units)	$700.00	$715.00
Change of Ownership- Pre-Inspection	$525.00	$537.00
Annual- Hotel/Motel (31-99 rooms)	$450.00	$460.00
Pre-Inspection – (31-99 units)	$900.00	$919.00
Change of Ownership- Pre-Inspection	$675.00	$689.00
Annual- Hotel/Motel (100-249 rooms)	$550.00	$562.00
Pre-Inspection – (100-249 units)	$1,100.00	$1,123.00
Change of Ownership- Pre-Inspection	$825.00	$843.00
Annual- Hotel/Motel (250-499 rooms)	$650.00	$664.00
Pre-inspection- (250-499 rooms)	$1,300.00	$1,327.00
Change of Ownership- Pre-Inspection	$975.00	$995.00
Annual- Hotel/Motel (500-749 rooms)	$750.00	$766.00
Pre-inspection- (500-749 rooms)	$1,500.00	$1,531.00
Change of Ownership- Pre-Inspection	$1,125.00	$1,149.00
Annual- Hotel/Motel (750-1000 rooms)	$850.00	$868.00
Pre-inspection- (750-1000 rooms)	$1,700.00	$1,735.00

Change of Ownership- Pre-inspection	$1,275.00	$1,301.00
Annual- Hotel/Motel (1000+ rooms)	$950.00	$970.00
Pre-inspection (1000+ rooms)	$1,900.00	$1,939.00
Change of Ownership- Pre-inspection	$1,425.00	$1,455.00
Annual – Bed & Breakfast	$288.00	$294.00
Pre-Inspection – B&B	$422.00	$432.00
Change of Ownership- Pre-Inspection	$318.00	$326.00
Campground		
Inspection	**Fee**	
Annual – (1-25 sites)	$248.00	$254.00
Pre-Inspection - (1-25 sites)	$534.00	$546.00
Change of Ownership Pre-Inspection	$401.00	$411.00
Annual – (26-50 sites)	$353.00	$361.00
Pre-Inspection - (26-50 sites)	$790.00	$806.00
Change of Ownership- Pre-Inspection	$593.00	$605.00
Annual – (51-100 sites)	$431.00	$441.00
Pre-Inspection - (51-100 sites)	$980.00	$1,000.00
Change of Ownership- Pre-Inspection	$735.00	$751.00
Annual – (101-199 sites)	$497.00	$508.00
Pre-Inspection - (101-199 sites)	$1,161.00	$1,185.00
Change of Ownership- Pre-Inspection	$871.00	$889.00
Annual – (200+ sites)	$575.00	$587.00
Pre-Inspection - (200+ sites)	$1,348.00	$1,376.00
Change of Ownership- Pre-Inspection	$1,011.00	$1,033.00
Swimming Pool		
Inspection	**Fee**	
Annual- Pool simple	$213.00	$219.00
Pre-inspection- Pool simple	$213.00	$219.00
Change of Ownership- Pre-Inspection	$160.00	$164.00
Annual- Pool simple with feature	$291.00	$297.00
Pre-Inspection- Pool simple with feature	$291.00	$297.00
Change of Ownership- Pre-Inspection	$218.00	$224.00
Annual- Pool Moderate	$291.00	$297.00
Pre-inspection- Pool moderate	$291.00	$297.00
Change of Ownership- Pre-Inspection	$218.00	$224.00
Annual- Pool moderate with feature	$374.00	$382.00
Pre-Inspection- Pool moderate with feature	$374.00	$382.00
Change of Ownership- Pre-Inspection	$281.00	$287.00
Annual- Pool complex	$374.00	$382.00
Pre-inspection- Pool complex	$374.00	$382.00
Change of Ownership- Pre-Inspection	$281.00	$287.00
Annual- Pool complex with features	$456.00	$466.00
Pre-inspection- Poool complex with features	$456.00	$466.00
Change of Ownership- Pre-Inspection	$342.00	$350.00

Annual- Additional Pool Slide/Water Slide per Basin	$201.00	$207.00
Pre-inspection- Additional Pool Slide/Water Slide per Basin	$201.00	$207.00
Retail Food Establishment		
Inspection	**Fee**	
Annual - Pre-Packaged	$164.00	$168.00
Pre-Inspection - Pre-Packaged	$183.00	$187.00
Change of Ownership- Pre-Inspection	$137.00	$141.00
Annual - Simple	$271.00	$277.00
Pre-Inspection - Simple	$451.00	$461.00
Change of Ownership- Pre-Inspection	$338.00	$346.00
Annual - Moderate	$541.00	$553.00
Pre-Inspection - Moderate	$660.00	$674.00
Change of Ownership- Pre-Inspection	$495.00	$505.00
Annual - Complex	$755.00	$771.00
Pre-Inspection - Complex	$1,078.00	$1,100.00
Change of Ownership- Pre-Inspection	$809.00	$827.00
Annual - Additional Area (each)***	$144.00	$148.00
Mobile Annual - Prepackaged	$164.00	$168.00
Mobile Pre-Inspection-Prepackaged	$183.00	$187.00
Change of Ownership- Pre-Inspection	$137.00	$141.00
Mobile Annual - Simple	$271.00	$277.00
Mobile Pre-Inspection - Simple	$451.00	$461.00
Change of Ownership- Pre-Inspection	$338.00	$346.00
Mobile Annual - Moderate	$541.00	$553.00
Mobile Pre-Inspection - Moderate	$660.00	$674.00
Change of Ownership- Pre-Inspection	$495.00	$505.00
Mobile Annual - Complex	$755.00	$771.00
Mobile Pre-Inspection - Complex	$1,078.00	$1,100.00
Change of Ownership- Pre-Inspection	$809.00	$827.00
Moblie Service Base: Annual- Pre-packaged No Food Preparation May Occur	$164.00	$168.00
Moblie Service Base: Pre-Inspection- Pre-Packaged	$183.00	$187.00
Change of Ownership- Pre-Inspection	$137.00	$141.00
Moblie Service Base: Annual- Simple	$271.00	$277.00
Moblie Service Base: Pre-Inspection- Simple	$451.00	$461.00
Change of Ownership- Pre-Inspection	$338.00	$346.00
Moblie Service Base: Annual- Moderate	$541.00	$553.00
Moblie Service Base: Pre- Inspection - Moderate	$660.00	$674.00
Change of Ownership- Pre-Inspection	$495.00	$505.00
Moblie Service Base: Annual- Complex	$755.00	$771.00
Moblie Service Base: Pre- Inspection - Coomplex	$1,078.00	$1,100.00
Change of Ownership- Pre-Inspection	$809.00	$827.00
Transient Retail Food Establishment- Annual	$242.00	$248.00
Transient Retail Food Pre-Packaged Eggs- Annual	$99.00	$101.00
Micro-Market 1 Market Annual	$40.00	$42.00

Micro-Market 2 Markets Annual	$60.00	$62.00
Inspection Fee w/additional state or another county license	$35.00	$37.00
Recreational Educational Camp		
Inspection	**Fee**	
Annual Permit- Simple	$750.00	$766.00
Pre-Inspection- Simple	$1,429.00	$1,459.00
Change of Ownership Pre-Inspection- Simple	$1,072.00	$1,094.00
Annual Permit- Simple w/ Hospitality	$832.00	$849.00
Pre-Inspection- Simple w/ Hospitality	$1,510.00	$1,541.00
Change of Ownership Pre-inspection- Simple w/ Hospitallity	$1,133.00	$1,156.00
Annual Permit- Moderate	$850.00	$867.00
Pre-inspection- Moderate	$1,542.00	$1,573.00
Change of Ownership- Pre-inspection- Moderate	$1,157.00	$1,181.00
Annual Permit- Moderate w/ Hospitality	$994.00	$1,015.00
Pre-inspection- Moderate w/ Hospitality	$1,593.00	$1,626.00
Change of Ownership Pre-inspection- Moderate w/ Hospitality	$1,195.00	$1,220.00
Annual Permit- Complex	$994.00	$1,015.00
Pre-inspection - Complex	$1,593.00	$1,626.00
Change of Ownership Pre-inspection- Complex	$1,195.00	$1,220.00
Annual Permit- Complex w/ Hospitality	$1,076.00	$1,098.00
Pre-inspection- Complex w/ Hospitality	$1,676.00	$1,710.00
Change of Ownership Pre-inspection- Complex w/ Hospitality	$1,257.00	$1,283.00
School		
Inspection	**Fee**	
Full/Production Kitchen Permit	$616.00	$630.00
Satellite Kitchen Permit	$213.00	$219.00
Body Art Establishment		
Inspection	**Fee**	
Annual – Tattoo Establishment	$190.00	$194.00
Pre-Inspection - Tattoo Establishment	$359.00	$367.00
Change of Ownership- Pre-Inspection	$269.00	$275.00
Annual - Body Piercing Establishment	$190.00	$194.00
Pre-Inspection - Body Piercing Est.	$359.00	$367.00
Change of Ownership- Pre-Inspection	$269.00	$275.00
Annual – Combined Tattoo & Body Piercing Establishment	$349.00	$357.00
Pre-Inspection – Combined Tattoo & Body Piercing Establishment	$562.00	$574.00
Change of Ownership- Pre-Inspection	$424.00	$434.00
Temporary Tattoo/Body Piercing Establishment	$144.00	$148.00
Re-Inspection Fees**		
Level 1: 1 violation	$166.00	$170.00
Level 2: 2 violations	$207.00	$213.00
Level 3: 3 violations	$249.00	$255.00

Level 4: 4 violations	$289.00	$295.00
Level 5: 5 violations	$332.00	$340.00
Level 5+: 5+ Violations	$372.00	$380.00
Follow-Up Fee- No onsite visit	$83.00	$85.00
Additional Fees		
Operating Without a Permit	Additional Permit Fee	
Operating Without a Wisconsin Certified Food Protection Manager	$150.00	
Operating Without a Wisconsin Tattooist Practitioner License	$162.00	$166.00
Operating Without a Wisconsin Piercer Practitioner License	$162.00	$166.00
Late Fee (excluding pools)	$85.00	
Late Fee (pools)	$75.00	
Special Inspection Fee	$181.00	$185.00
Non-Compliance Water Testing Fee	$116.00	$120.00
Additional Area Fee	$144.00	$148.00
Additional Water Testing Fee*	$104.00	$108.00