NOTICE FOR MEETING OF TURTLE LAKE PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Board Meeting Agenda
Tuesday, August 11th, 2026
4:30 PM
Turtle Lake Public Library

Notice is hereby given that the Board of the Turtle Lake Public Library will meet for a Regular Board Meeting on Tuesday, August 11th, 2026, at 4:30 PM, in the Turtle Lake Public Library's Common Room, located at 301 Maple St. S.

Note: Any notices of accommodations to attend the meeting should be directed to the Library Director, Colby Peterson, by calling 715-986-4618, or by emailing Colby Peterson at director@turtlelakepubliclibrary.org.

The Board will consider the following items:

I. CALL TO ORDER
II. ROLL CALL
III. STABLISH QUORUM
IV. REVIEW OF CONSENT AGENDA
V. APPROVAL OF MINUTES OF PREVIOUS MEETING
VI. PUBLIC COMMENT
VII. DIRECTOR'S REPORT
VIII. OLD BUSINESS
IX. NEW BUSINESS
    a. Discussion of 2027 Budget

IX. BUDGET REVIEW & BILL PAYMENT

X. DETERMINE NEXT BOARD MEETING DATE

XI. ADJOURNMENT

Prepared by: Colby Peterson, Library Director

The Turtle Lake Public Library and the Village of Turtle Lake are Equal Opportunity Providers and Employers. Complaints of discrimination should be sent to: USDA Director, Office of Civil Rights, Washington, DC 20250-9410

Turtle Lake Public Library Board
July 14, 2026
Meeting Minutes

Attendance: Todd B., Georgeina O., Shelley B., Laurie T., and Colby P.

The meeting was called to order at 4:37 pm by President Todd Beaver. Present at the meeting were board members Todd Beaver, Georgeina O'Connell, Laurie Tarman, Library Director Colby Peterson, and new school district representative, Shelley Bauer. A quorum was present.

Public Comment: None

Director's Report:

I. June Events
- Summer Reading Program began on June 10th with the Wonder Weavers and Ann Lamphere's book reading of her debut children's story, *Pebble's Golden Stripes*. We had 31 people attending the grand opening. The day was very stormy, but we were pleased that so many people were able to join us!
- Each week of Summer Reading, we offer crafts on Tuesdays and Thursdays, Story Time on Friday mornings, and special guest presenters or movie showings on some Mondays and some Wednesdays. Next month, I will have the full attendance report for the Summer Reading Program after it ends.

II. June Updates
- Teen intern Ella Koenig is hosting a children's book drive! The books from the drive will be distributed to kids in our community at the National Night Out event on August 4th in the Village Park.
- The Delta Kappa Gamma society chapter from Cumberland will donate $300 worth of like-new books to Ella's book drive! The group saw the announcements for the book drive, and they were excited to help give surrounding communities more books. Congratulations to Ella for this latest achievement!
- The Seed Exchange has been a huge success, and the Garden Club cabinet is built and storing the Garden Club's parade trophies!

Old Business:

I. Annual Director Performance Review
   a. Colby is seeking aid from the IFLS Library System director about the best way to go about completing a performance review for a library director.

New Business:

I. Circulation policy additions: support from law enforcement in the collection of replacement fees for lost or damaged items & library cards for out-of-state and visiting patrons

   a. If items are not returned or paid within 65 days, the matter may be turned over to the police and processed in accordance with Wisconsin Statutes, Section 943.61 and Wisconsin Statutes, Section 43.30(6) if the charge is $50 or more. This policy addition came about due to issues we are experiencing with patrons who check out expensive items, and who have not returned the items for several months despite many attempts to contact them.

   b. When a patron registers for a new card, available material check outs will exclude any Wi-Fi Hotspots, Library of Things kits, the Metal Detector, or the Nintendo Switch for the first 4 weeks to avoid theft. There have been incidents where a patron got a library card, checked out a Wi-Fi Hotspot on the same day, and did not return the hotspot until the hotspot service was turned off by the carrier at our request.

   c. Visitors from out of state can have a library card. Applicants must provide all the information required to get a library card, and the maximum number of items allowed on a temporary resident card at any time is two (2). The patron is not allowed to check out circulating Wi-Fi Hotspots, the Nintendo Switch, the Metal Detector, Library of Things items, videogames, or out-of-system interlibrary loan materials.

   d. Georgeina O'Connell made a motion to approve both the support from law enforcement in the collection of replacement fees for lost or damaged items & library cards for out-of-state and visiting patrons policy additions, seconded by Laurie Tarman and passed by voice vote on condition that the first paragraph on page 6 of the circulation policy is corrected so that the library director decides whether or not the patron was charged unfairly and how to remediate the situation if necessary.

Budget: Laurie Tarman made a motion to pay the bills, seconded by Georgeina O'Connell and passed by voice vote.

Next Meeting: The date of the next meeting was set for Tuesday, August 11th, 2026, at 4:30 pm in the library.

Adjournment: Laurie Tarman made a motion to adjourn the meeting, seconded by Todd Beaver and passed by voice vote. Meeting adjourned at 5:29 pm.

August 2026 Director's Report

- July Events
  - Partnership with Parkview Methodist Church for the Heifer International Read to Feed Program
  - The Summer Reading Program numbers:
    - Entry forms by activity:
      - 22 book reviews
      - 29 BINGOs
      - 26 reading logs
      - 5 scavenger hunts
      - Total entry forms = 82
    - Event attendance
      - Approximately 338 total attendees
  - National Night Out on August 4th: Ella gave out almost 500 books to people in our community!
- Updates
  - Teen intern Ella Koenig will have a party on her last day, August 21st .
  - We are partnering with the Coffee Barn to be able to offer $0.75 off your order at the Coffee Barn when you show your library card!

July 2026 Statistics

Checkouts	1,039
Checkins	1,192
Renewals	265

Adult: 1,021

Young Adult: 202

Children: 766

Total Circulation	1,989
Items Borrowed	406
Items Lent	784
Net Difference	378
% Locally-owned Checkouts	60.92%
New Patrons	13
New Items	56
Wireless Sessions	141
Overdrive Checkout	456
Website Pageviews	395

July 2025 Statistics

Checkouts	885
Checkins	1,001
Renewals	321
Adult: 920	
Young Adult: 161	
Children: 670	
Total Circulation	1,751
Items Borrowed	259
Items Lent	560
Net Difference	301
% Locally-owned Checkouts	70.73%
New Patrons	17
New Items	10
Wireless Sessions	203
Overdrive Checkout	410
Website Pageviews	299

			12/31/2021	12/31/2022	12/31/2023	12/31/2024	8/31/2025	12/31/2025		Percent of Prior Yrs/Budget							67%	1.03		
	Account Number	Account Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	8 months 2025 Actual	2025 Budget	Percent of 2025 Budget Amount	2025 vs 2025 Budget	2024 vs 2023	2023 vs 2022	2022 vs 2021	ov/un	Amount ov/und	Total ov/und+ - 2025 Budget	2026 Budget	2026 Budget Proposal	2027 Budget Proposal
150	LIBRARY																			
	Library Revenues								0.67											
	150-45500-000	INTEREST - LIBRARY	(80.78)	(230.26)	(483.08)	(2,203.16)	(1,300.04)	(1,500.00)	(1,005.00)	86.67%	456.07%	209.80%	285.05%	12%	(175.04)	(1,675.04)	(1,700.00)	$1,700.00	$1,700.00
	150-45501-000	LIBRARY FINES	-	(20.00)	(25.00)	-	-	-	-		0.00%	125.00%							
	150-45502-000	SALE OF BOOKS	-	-	-	(6.00)	-	-	-										
	150-45503-000	DONATIONS/MEMORIALS	(552.84)	(349.15)	(950.00)	(1,025.00)	(2,251.00)	(1,000.00)	(670.00)	225.10%	107.89%	272.09%	63.16%	150%	(1,501.00)	(2,501.00)	(2,500.00)	$2,500.00	$2,500.00
	150-45504-000	COUNTY ACT PAYMENTS	(43,946.93)	(45,906.35)	(50,052.33)	(53,556.74)	(59,173.08)	(60,000.00)	(40,200.00)	98.62%	107.00%	109.03%	104.46%	24%	(14,173.08)	(74,173.08)	(60,000.00)	$60,000.00	$60,000.00
	150-45505-000	MAINTENANCE OF EFFORT	(69,693.00)	(76,443.00)	(78,038.00)	(78,754.00)	(91,151.00)	(91,151.00)	(61,071.17)	100.00%	100.92%	102.09%	109.69%	25%	(22,787.75)	(113,938.75)	(91,151.00)	$93,885.53	$93,885.53
	150-45800-000	COPIER USAGE FEES	(640.50)	(1,243.75)	(1,268.57)	(1,484.27)	(479.00)	(1,400.00)	(938.00)	34.21%	117.00%	102.00%	194.18%	-41%	571.00	(829.00)	(1,000.00)	$1,000.00	$1,000.00
	150-45900-000	MISCELLANEOUS REVENUES	(176.75)	(1,329.18)	(185.53)	(318.09)	(167.22)	(500.00)	(335.00)	33.44%	171.45%	13.96%	752.01%	-42%	207.78	(292.22)	(500.00)	$500.00	$500.00
	150-49200-000	TRANSFER IN	-	-	(17,500.00)	-	-	-	-		0.00%						-		
			(115,090.80)	(125,521.69)	(148,502.51)	(137,347.26)	(154,521.34)	(155,551.00)	(104,218.50)	99.34%	92.49%	118.31%	109.06%	24%	(37,858.09)	(193,409.09)	(156,851.00)	$159,585.53	$159,585.53
	Library Operating																		
	150-55110-001	LIBRARY - Salaries & Wages	52,004.00	62,355.03	68,989.25	75,220.91	52,492.06	89,593.00	60,027.31	58.59%	109.03%	110.64%	119.90%	-16%	(14,702.69)	74,890.31	86,863.00	$86,863.00	$86,863.00
	150-55110-100	LIBRARY - Benefits	13,634.73	14,773.98	15,799.54	16,906.09	9,534.33	21,202.00	14,205.34	44.97%	107.00%	106.94%	108.36%	-30%	(6,367.17)	14,834.83	21,000.00	$21,000.00	$21,000.00
	150-55110-200	ADVERTISING	358.00	531.00	758.38	446.19	172.02	400.00	268.00	43.01%	58.83%	142.82%	148.32%	-32%	(127.98)	272.02	400.00	$400.00	$400.00
	150-55110-202	POSTAGE AND SHIPPING	-	-	70.13	113.56	58.85	100.00	67.00	58.85%	161.93%			-16%	(16.15)	83.85	100.00	$100.00	$100.00
	150-55110-205	CONFERENCES/TRAINING/TRAVEL	-	1,313.44	363.40	-	-	200.00	134.00	0.00%	0.00%	27.67%		-75%	(150.00)	50.00	200.00	$300.53	$300.53
	150-55110-210	LIBRARY PROFESSIONAL SERVICES	2,518.20	5,620.83	3,281.64	6,004.33	6,098.96	5,200.00	3,484.00	117.29%	182.97%	58.38%	223.21%	42%	2,198.96	7,398.96	7,400.00	$7,400.00	$7,400.00
	150-55110-300	REPAIRS AND MAINTENANCE	-	178.89	89.68	435.98	259.63	500.00	335.00	51.93%	486.15%	50.13%		-23%	(115.37)	384.63	500.00	$500.00	$500.00
	150-55110-305	JANITORIAL	1,690.75	4,573.87	3,044.53	1,495.14	814.30	2,300.00	1,541.00	35.40%	49.11%	66.56%	270.52%	-40%	(910.70)	1,389.30	2,000.00	$2,000.00	$2,000.00
	150-55110-350	SPECIAL PROGRAMS	420.64	688.33	3,619.97	3,300.99	1,065.52	1,400.00	938.00	76.11%	91.19%	525.91%	163.64%	1%	15.52	1,415.52	1,500.00	$2,000.00	$2,000.00
	150-55110-400	SUPPLIES and MISCELLANEOUS	4,955.66	1,784.04	1,671.00	3,118.08	1,436.45	2,000.00	1,340.00	71.82%	186.60%	93.66%	36.00%	-3%	(63.55)	1,936.45	2,000.00	$2,150.00	$2,150.00
	150-55110-405	SUBSCRIPTIONS/CIRCULATION	418.91	332.40	449.26	179.90	81.30	300.00	201.00	27.10%	40.04%	135.16%	79.35%	-48%	(143.70)	156.30	150.00	$150.00	$150.00
	150-55110-475	WISCAT Courier Service	1,225.00	1,300.00	1,200.00	1,300.00	1,350.00	1,300.00	871.00	103.85%	108.33%	92.31%	106.12%	29%	375.00	1,675.00	1,400.00	$1,400.00	$1,400.00
	150-55110-480	CATALOGING FEES	-	-	-	-	-	-	-								-		
	150-55110-500	MORE LICENSE/MAINT CONTRACT	4,670.00	4,405.00	4,415.00	4,718.00	4,896.00	4,896.00	3,280.32	100.00%	106.86%	100.23%	94.33%	25%	1,224.00	6,120.00	5,422.00	$5,422.00	$5,422.00
	150-55110-505	COMMUNICATIONS-Phone, Internet	1,030.93	921.58	1,693.47	1,810.89	1,063.29	1,700.00	1,139.00	62.55%	106.93%	183.76%	89.39%	-12%	(211.71)	1,488.29	1,850.00	$1,850.00	$1,850.00
	150-55110-525	COMPUTER & TECH SUPPORT	618.80	2,237.62	1,740.87	2,009.16	1,133.64	1,500.00	1,005.00	75.58%	115.41%	77.80%	361.61%	1%	8.64	1,508.64	1,550.00	$1,550.00	$1,550.00
	150-55110-600	UTILITIES	8,212.25	7,713.58	8,961.74	8,755.65	5,864.27	8,400.00	5,628.00	69.81%	97.70%	116.18%	93.93%	-5%	(435.73)	7,964.27	9,500.00	$9,500.00	$9,500.00
	150-55110-605	LIBRARY PRINT MATERIALS	9,163.69	10,622.87	11,306.45	11,552.86	5,290.40	9,830.00	6,586.10	53.82%	102.18%	106.43%	115.92%	-21%	(2,082.10)	7,747.90	9,830.00	$10,000.00	$10,000.00
	150-55110-606	LIBRARY MEDIA MATERIALS	2,098.05	3,760.05	3,580.73	9,094.14	971.22	4,730.00	3,169.10	20.53%	253.97%	95.23%	179.22%	-54%	(2,576.28)	2,153.72	4,730.00	$7,000.00	$7,000.00
	150-55110-610	E BOOK READERS	-	501.89	-	600.00	-	-	-			0.00%							
			103,019.61	123,614.40	131,035.04	147,061.87	92,582.24	155,551.00	104,219.17	59.52%	112.23%	106.00%	119.99%	-15%	(24,081.01)	131,469.99	156,395.00	$159,585.53	$159,585.53
	Library- Capital																		
	150-55125-650	CAPITAL - Library Furniture	53.11	51.89	-	-	-	-	-			0.00%	97.70%				-		
	150-55125-700	CAPITAL - Library Equipment	884.61	-	-	-	-	-	-				0.00%				-		
	150-55125-800	CAPITAL-ReLocation/Renovation	-	-	28,475.00	-	-	-	-		0.00%						-		
			937.72	51.89	28,475.00	-	-	-	-		0.00%	54875.70%	5.53%		-	-	-		
	Library Contingency & Reserves																		
	150-55150-500	CONTINGENCY	-	-	-	-	-	-	-								-		
	Total Library Fund Expenditures		103,957.33	123,666.29	159,510.04	147,061.87	92,582.24	155,551.00	104,219.17	59.52%	92.20%	128.98%	118.96%	-15%	(24,081.01)	131,469.99	156,395.00	$159,585.53	$159,585.53
	Total Library Fund - Net		(11,133.47)	(1,855.40)	11,007.53	9,714.61	(61,939.10)	-	0.67		88.25%	-593.27%	16.67%		(61,939.10)	(61,939.10)	(456.00)	-	-

VILLAGE OF TURTLE LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2026

LIBRARY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LIBRARY REVENUES					
150-45500-000	INTEREST - LIBRARY	206.83	1,366.40	1,700.00	333.60	80.4
150-45503-000	DONATIONS/MEMORIALS	.00	1,287.00	2,500.00	1,213.00	51.5
150-45504-000	COUNTY ACT PAYMENTS	.00	70,920.81	60,000.00	(10,920.81)	118.2
150-45505-000	MAINTENANCE OF EFFORT	.00	93,885.53	93,885.53	.00	100.0
150-45800-000	COPIER USAGE FEES	.00	579.50	1,000.00	420.50	58.0
150-45900-000	MISCELLANEOUS REVENUES	.00	179.66	500.00	320.34	35.9
	TOTAL LIBRARY REVENUES	206.83	168,218.90	159,585.53	(8,633.37)	105.4
	TOTAL FUND REVENUE	206.83	168,218.90	159,585.53	(8,633.37)	105.4
	LIBRARY OPERATING					
150-55110-001	LIBRARY - SALARIES & WAGES	8,412.77	53,626.58	86,863.00	33,236.42	61.7
150-55110-100	LIBRARY - BENEFITS	1,863.71	13,100.13	21,000.00	7,899.87	62.4
150-55110-200	ADVERTISING	101.00	256.00	400.00	144.00	64.0
150-55110-202	POSTAGE AND SHIPPING	4.25	110.55	100.00	(10.55)	110.6
150-55110-205	CONFERENCES/TRAINING/TRAVEL	.00	.00	300.53	300.53	.0
150-55110-210	LIBRARY PROFESSIONAL SERVICES	14.66	6,617.70	7,400.00	782.30	89.4
150-55110-300	REPAIRS AND MAINTENANCE	.00	439.12	500.00	60.88	87.8
150-55110-305	JANITORIAL	298.63	1,344.57	2,000.00	655.43	67.2
150-55110-350	SPECIAL PROGRAMS	350.00	2,123.96	2,000.00	(123.96)	106.2
150-55110-400	SUPPLIES AND MISCELLANEOUS	117.52	2,169.71	2,150.00	(19.71)	100.9
150-55110-405	SUBSCRIPTIONS/CIRCULATION	.00	.00	150.00	150.00	.0
150-55110-475	WISCAT COURIER SERVICE	.00	1,375.00	1,400.00	25.00	98.2
150-55110-500	MORE LICENSE/MAINT CONTRACT	.00	5,422.00	5,422.00	.00	100.0
150-55110-505	COMMUNICATIONS-PHONE, INTERNET	153.98	923.80	1,850.00	926.20	49.9
150-55110-525	COMPUTER & TECH SUPPORT	.00	1,770.06	1,550.00	(220.06)	114.2
150-55110-600	UTILITIES	1,160.86	6,010.91	9,500.00	3,489.09	63.3
150-55110-605	LIBRARY PRINT MATERIALS	788.93	7,279.55	10,000.00	2,720.45	72.8
150-55110-606	LIBRARY MEDIA MATERIALS	185.22	5,441.09	7,000.00	1,558.91	77.7
	TOTAL LIBRARY OPERATING	13,451.53	108,010.73	159,585.53	51,574.80	67.7
	TOTAL FUND EXPENDITURES	13,451.53	108,010.73	159,585.53	51,574.80	67.7
	NET REVENUE OVER EXPENDITURES	(13,244.70)	60,208.17	.00	(60,208.17)	.0

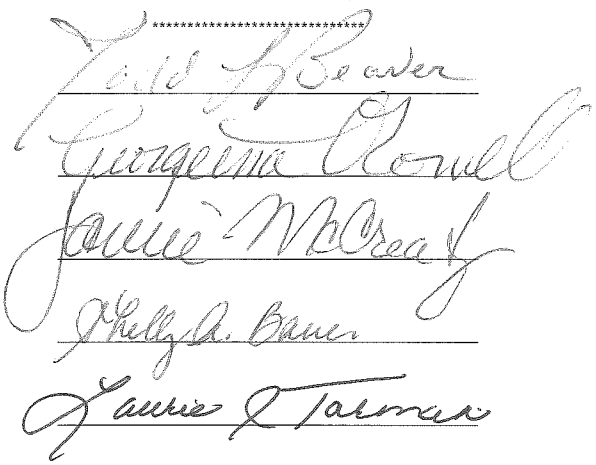
Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.
Invoice Detail.GL Account (3 Characters) = "150"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1								
1	Inter-County Coop Publishing Ass	144586	Library-Ent pkg-Inter Co Fair	07/09/2026	101.00	101.00	07/21/2026	
Total 1:					101.00	101.00		
11								
11	WE ENERGIES	5993279688	301 Maple St - Library	07/06/2026	10.56	10.56	07/14/2026	
Total 11:					10.56	10.56		
21								
21	XCEL ENERGY	982034977	301 Maple St S-Library	06/12/2026	327.48	327.48	07/14/2026	
21	XCEL ENERGY	986015310	301 Maple St S-Library	07/13/2026	506.87	506.87	07/24/2026	
Total 21:					834.35	834.35		
61								
61	Republic Services Inc	0930-001561641	Monthly Dumpster Service - Librar	06/25/2026	53.61	53.61	07/07/2026	
Total 61:					53.61	53.61		
117								
117	DEMCO Inc	7829821	Lib-Book Bags, Bookmarks, etc...	07/16/2026	117.52	117.52	07/28/2026	
Total 117:					117.52	117.52		
290								
290	VERIZON WIRELESS SERVICES	6147935078	Library Jetpacks x 4	07/06/2026	153.98	153.98	07/30/2026	
Total 290:					153.98	153.98		
774								
774	Spectrum Insurance Group LLC	18399	Workers Comp - Library	07/09/2026	14.66	14.66	07/21/2026	
Total 774:					14.66	14.66		
965								
965	CENGAGE LEARNING INC	999102879926	Library Books and Materials	06/29/2026	27.88	27.88	07/07/2026	
965	CENGAGE LEARNING INC	999102892372	Library Books and Materials	07/01/2026	68.17	68.17	07/07/2026	
965	CENGAGE LEARNING INC	999102949925	Library Books and Materials	07/20/2026	44.36	44.36	07/28/2026	
Total 965:					140.41	140.41		
1301								
1301	CARDMEMBER SERVICES	0488 JULY 2026	Library-Shark Steam Mop	07/07/2026	69.99	69.99	07/24/2026	
1301	CARDMEMBER SERVICES	5248 JULY 2026	Library-PO	07/07/2026	4.25	4.25	07/24/2026	
Total 1301:					74.24	74.24		
1506								
1506	PER MAR SECURITY & RESEAR	3893706	Monitoring Services 301 Maple - L	07/08/2026	57.79	57.79	07/14/2026	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1506:					57.79	57.79		
1567								
1567	MOSAIC Technologies	32837-JULY 2026	Lib-Phone/Internet/WiFi	07/01/2026	204.55	204.55	07/07/2026	
Total 1567:					204.55	204.55		
1780								
1780	Cintas Corporation No.2	4274883787	Library-Rugs/Supplies	07/07/2026	81.81	81.81	07/07/2026	
1780	Cintas Corporation No.2	4276422551	Library-Rugs/Supplies	07/21/2026	52.86	52.86	07/28/2026	
1780	Cintas Corporation No.2	4276422612	Village Hall Rugs/Supplies	07/21/2026	93.97	93.97	07/28/2026	
Total 1780:					228.64	228.64		
1801								
1801	Bertelsmann Publishing Group, In	541431	Library-Media	07/09/2026	125.38	125.38	07/21/2026	
1801	Bertelsmann Publishing Group, In	543003	Library Audio Book	07/23/2026	59.84	59.84	07/28/2026	
Total 1801:					185.22	185.22		
1817								
1817	Amazon Capital Services, Inc	144T-C37C-73KH	Library-Print Material	07/28/2026	16.89	16.89	07/28/2026	
1817	Amazon Capital Services, Inc	174X-MKD9-WTNG	Library-Print Material	07/25/2026	301.71	301.71	07/28/2026	
1817	Amazon Capital Services, Inc	1D49-CVLF-MFQL	Library-Print Material	06/30/2026	259.77	259.77	07/07/2026	
1817	Amazon Capital Services, Inc	1MTY-WMCQ-RMHD	Library-Print Material	07/22/2026	70.15	70.15	07/28/2026	
Total 1817:					648.52	648.52		
1848								
1848	Peter Kwong	2026 TURTLE LAKE LIBR	Library-Cooking Demonstration	07/27/2026	350.00	350.00	07/28/2026	
Total 1848:					350.00	350.00		
Grand Totals:					3,175.05	3,175.05		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided

****
* *
* APPROVED BY *
* *
****



Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.
Invoice Detail.GL Account (3 Characters) = "150"