

JAIL SALLYPORT FINANCE AND OVERSIGHT COMMITTEE

Wednesday, June 24, 2026 – 10:15 a.m.

**Emergency Operations Center, Barron County Justice Center
1420 State Hwy 25 North, Barron, Wisconsin 54812**

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Special Matters and Announcements
4. Approve Agenda
5. Approve May 13, 2026, Meeting Minutes
6. Public Comment
7. Project Update
 - a. Scope & Scope Changes
 - b. Timeline
 - c. Project Concerns & Questions
8. Replacement of Exterior Doors and Jams
9. Decals for New Sallyport
10. Approval of Change Orders
11. Approve Pay Applications
12. Project Financials & Cash Flow
13. Project Walk-Through
14. Future Agenda Items
15. Set Next Meeting Date
16. Adjourn

PLEASE CALL PENNY PIERCE AT 715-637-6733 IF YOU ARE UNABLE TO ATTEND. THANK YOU.

cc: P. Anderson, P. Olson, Schneider, Turcott, Okey, Kummet, Hagen, Hodek, Evenson, Pierce, Peterson, S. Olson, French, Drury, Wollensak, Simpson, webmaster & 3 public postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.

JAIL SALLYPORT FINANCE AND OVERSIGHT COMMITTEE MEETING

Wednesday, April 8, 2026 10:15 AM Meeting Minutes

Barron County Justice Center, Emergency Operations Center, 1420 State Hwy 25 North, Barron, WI 54812

Members Present: Patti Anderson, Pete Schneider, Pete Olson, Craig Turcott, Louie Okey

Members Appearing Virtually:

Members Absent:

Staff present: County Administrator Jeff French, Finance Director Michelle Drury, Sheriff Jodi Kummet, Chief Deputy Jason Hagen, Captain Tim Evenson, Director of Technology Lance Peterson, Facilities Director Aaron Mickelson, and Fiscal Manager Penny Pierce.

Staff Appearing Virtually:

Others Present: Chet Holum, Market & Johnson, Bob Zientara, Barron News Shield

Others Present Appearing Virtually: Wold Architects and Engineers -Jacob Wollensak

Call to order by Chair Olson at 10:15 a.m.

Public Notification – Penny Pierce stated the County’s compliance with open meeting laws.

Special Matters and Announcements. No action.

Approve Agenda.

Motion: (Okey/Anderson) to approve the agenda as presented. Carried

Approve April 8, 2026, Meeting Minutes.

Motion: (Schneider/Turcott) to approve the minutes as presented. Carried

Public Comment – None

Project Update

- a. Scope & Scope Changes**
- b. Timeline**
- c. Project Concerns & Questions**

Captain Evenson and Market and Johnson gave an update on the project.

Approval of Change Orders.

Finance Director Drury reviewed the change orders and answered questions from the committee. Discussion.

Motion: (Turcott/Okey) to approve change order #2 in the amount of \$8,008.24. Carried.

Motion: (Anderson/Turcott) to approve change order #5 in the amount of \$6,293.93. Carried.

Approve Pay Applications.

Finance Director Drury discussed the pay applications received from Market & Johnson, Wold Architects, Larsen Electronics, Uline and Grainger.

Motion: (Schneider/Turcott) to approve the pay applications in the amount of \$129,008.76. Carried

Project Financials & Cash Flow. Finance Director Drury reviewed the project financial report.

Future Agenda Items:

Set Next Meeting Date: To be determined.

Project Walk-Through. The committee left the EOC at 10:27 a.m. for a project walk-through. The committee returned to the EOC at 10:41 p.m.

Adjourned by unanimous consent at 10:42 a.m.

Respectfully Submitted,
Penny Pierce, Fiscal Manager

Minutes are not official until approved by the committee at the next meeting.



Contractor: Barron County Wisconsin

Project Name: 3 exterior door and frame replacement

Location: Barron County Jail

Bid Date: May 27, 2026

WDSI Proposal # 2026-WI-06R

WDSI Contact Person: Andrea Ward email: award@jtabuildersWDSI.com

This proposal from WDSI (the "subcontractor") to the contractor identified above (the "Contractor") will expire if not accepted within ____ calendar days (30 if none stated) and is subject to; all terms and conditions set forth herein. By this proposal Subcontractor is offering to furnish the materials and labor specified herein for the stated bid amount. Any additional materials or labor must be separately negotiated and will be assessed an additional cost. This proposal is expressly limited to the terms herein, including the terms set forth in the following sections of the construction handbook applicable to the above-referenced project:

BASE BID \$ 39,150.00

The complete scope of labor and materials that shall be provided in return for payment of this bid amount is set forth in Schedule A attached hereto.

WDSI has devoted time, money, and resources in preparing this proposal in reliance on Contractor's express agreement that the parties shall have a binding contract consistent with the terms of this proposal and Contractor unconditionally and irrevocably accepts terms of this Proposal if it: if it (A) Uses or relies on any information in this proposal in preparing Contractor's bid or proposal for the project referenced at the top of this proposal and Contractor is awarded a contract for the work on that project; or (B) Contractor discloses to any third party other than the project owner, manger, or another person with authority to award contracts on the project at issue any information regarding this proposal, including but not limited to the bid amount.

Allowing the Subcontractor to commence work or prepare for work will constitute acceptance by Customer of this bid proposal.



CONDITIONS OF PROPOSAL #2026-WI-06

1. A change in the price of any items of material of more than 5% between the date of this bid proposal and the date of installation shall warrant an equitable adjustment in the subcontract price.
2. Subcontractor will not be required to name additional insureds to its general liability insurance policy, unless required in contract documents. Subcontractor will not waive subrogation for claims covered by workers' compensation or commercial general liability insurance. Subcontractor shall maintain insurance with coverage and limits only as provided by Subcontractor's existing insurance program evidenced by its certificate of insurance available on request.
3. Subcontractor's schedule of values shall be used to determine progress payments. All sums not paid when due shall bear interest at the rate of 1 ½% per month from due date until paid or the maximum rate permitted by law whichever is less; and all cost of collection, including a reasonable attorney's fee, shall be paid by Contractor. The proper venue to resolve any disputes arising under the subcontract shall be Washington County, Wisconsin, and the laws of The State of Wisconsin shall govern such disputes. Nothing in the subcontract agreement shall require Subcontractor to continue performance if timely payments are not made to Subcontractor for suitably performed work or stored materials.
4. Subcontractor shall be entitled to equitable adjustments of the contract price, including but not limited to any increased costs of labor, supervision, equipment or materials, and reasonable overhead and profit, for any modification of the project schedule differing from the bid schedule, and for any other delays, acceleration, out-of-sequence work and schedule changes beyond its reasonable control, including but not limited to those caused by labor unrest, fires, floods, acts of nature or government, wars, embargos, vendor priorities and allocations, transportation delays, suspension of work for non-payment or as ordered by Contractor, or other delays caused by Contractor or others. Should work be delayed by any of the aforementioned causes for a period exceeding ninety (90) days, Subcontractor shall be entitled to terminate the subcontract. Subcontractor change proposals must be processed in not more than 30 calendar days or as otherwise indicated on the change proposal.
5. THE EXPRESS WARRANTIES SET FORTH IN THE SUBCONTRACT DOCUMENTS ARE PROVIDED IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED BY SUBCONTRACTOR. Subcontractor is not responsible for special, incidental, or consequential damages, and Subcontractor's liability for delay damages shall not exceed 5% of the original subcontract amount. Subcontractor is not responsible for damage to its work by other parties, and any repair work necessitated by such damage is extra work. All materials shall be furnished in accordance with the respective industry tolerance of color variation, thickness, size, finish, texture and performance standards. All warranty claims must be received by Subcontractor not more than one (1) year after completion of Subcontractor's work, and Subcontractor must be provided a reasonable opportunity to inspect and make corrections, or such warranty claims are barred.
6. No back charges or claim of the Contractor for services shall be valid except by an agreement in writing by the Subcontractor before the work is executed, except in the case of the Subcontractor's failure to meet any requirement of the subcontract agreement. In such event, the Contractor shall notify the Subcontractor of such default, in writing, and allow the Subcontractor reasonable time to correct any deficiency before incurring any cost chargeable to the Subcontractor.
7. Except as specifically required by the work and specifications included in this proposal, Contractor shall furnish all temporary site facilities, including but not limited to site access, storage space, hoisting facilities, guard rails, covers for floor, roof and wall openings, security, parking, safety orientation, toilet and wash facilities, drinking water and other water facilities, electrical service, telecommunication service, lighting, heat, ventilation, weather protections, fire protection, and trash and recycling services at no cost to Subcontractor.
8. To the extent that performance and payment bonds are included in this bid proposal, the bond forms must be the AGC 606 (2004) and AGC 607 (2004) published by the Associated General Contractors of America.
9. Neither party shall assign the subcontract, in whole or in part, without the written consent of the other.
10. Waivers of lien or bond rights shall exclude retainage, unbilled changes, and claims which have been asserted in writing or which have not yet become known to Subcontractor, and shall either apply only through the date of work for which Subcontractor has been paid in full or shall be conditional upon receipt of funds to Subcontractor's account.



SCHEDULE A

SPECIFICATION SECTIONS;

DETENTION HOLLOW METAL DOORS AND FRAMES

INCLUSIONS:

1. Demo (3) exterior door and door frames. Hardware will be removed for re-use, rest will be disposed of. Electrician must be present to make electrical disconnections before demo begins and present on installation of new frames for conduit and connections.
2. Prep of openings for installation of new prime painted exterior detention grade hollow metal frames, grouting and caulking of frames and installation of doors with new detention hinges, lock and other door hardware to be reused.
3. Install (3) New Detention door frames
4. Install (2) New Detention Doors, Reinstall (1) existing door

EXCLUSIONS:

1. Bond and or the cost of bond
2. Conduit, wiring or final termination of wiring
3. Finish paint
4. Supply and installation of any material assumed, referenced or detailed upon architectural drawings and specifications, which is not specifically listed within specified section inclusions.



715.822.4189
www.woodlandsigns.net

INVOICE # 052801

Date: 05/28/26

BILL TO:

Barron County Sheriff Department
1420 St Hwy 25
Barron, WI 54812

RECEIVED

JUN 05 2026

Barron Co. Sheriff Dept.
By: _____

ITEM DESCRIPTION	AMOUNT
Sally Port Decals on new addition	\$428.00
Garage Doors, Cell Doors	
Subtotal	\$428.00
Tax rate	
Additional costs	
TOTAL COST	\$428.00

Make all checks payable to WOODLAND SIGNS

If you have any questions concerning this invoice, use the following contact information:
Ron Helstern, 715-822-4189 ron@woodlandsigns.net

THANK YOU FOR YOUR BUSINESS!



Adding Value to Everything We Do

Market & Johnson, Inc. 2350 Galloway Street PO Box 630 Eau Claire, WI 54702-0630 Ph. 715.834.1213 Fax. 715.834.2331

CHANGE ORDER REQUEST (COR)

TO: Barron County
335 East Monroe Avenue
Barron, WI 54812

DATE: June 3, 2026

ATTN: Chris Fitzgerald

RE: Change Order Request (COR) #13
Jail Sally Port and Professional Visitation Addition
Barron, WI

DESCRIPTION OF CHANGE: Credit for the Geothermal allowance that was not needed on the project

REQUESTED BY WHOM:

COST OF WORK:

Changes to Market & Johnson's Scope of Work (see attached breakdown)	(\$50,000.00)
OVERALL CHANGE TO PROJECT	(\$50,000.00)

TIME: The Contract Time will be unchanged by zero days for this change.

**COMMENTS /
ADD'L NOTES**

This proposal may be withdrawn by us if not accepted within 30 calendar days.

Sincerely,

MARKET & JOHNSON, INC.

Dalton Brown

Dalton Brown
Project Manager

Enclosures

cc: Ben Wigchers

If you would like us to proceed with this work prior to a formal change order being processed, check the accepted box, sign and return. If accepted, this will be included on a future contract change order.	
Architect's review ☒ Reviewed DocuSigned by: <i>[Signature]</i> Signature 6605DC4EF... 6/3/2026 Date	Owner Rep's review ☒ Accepted ☐ Not Accepted Signed by: <i>[Signature]</i> Signature CAC3C414... 6/4/2026 Date

M&J Project #3461

Breakdown for Change Order Request (COR) #13
Jail Sally Port and Professional Visitation Addition
Barron, WI

by Market & Johnson
Dated: 06/03/2026

M&J Contract					
SUBCONTRACTED WORK		SCOPE OF WORK			
Credit for Geothermal				(\$50,000.00)	
Subtotal of Subcontracted Work				(\$50,000.00)	
SELF PERFORMED		QTY	U/M	UNIT COST	
Subtotal of Self Performed Work				\$0.00	
Net Change				(\$50,000.00)	
TOTAL OVERALL CHANGE TO PROJECT					(\$50,000.00)

Barron County, Barron Wisconsin
Monthly Reconciliation of Sally Port Expansion
Revenues & Expenditures as of 6/15/26

Date 6/15/2026
Preparer MLD

Internal Management Memorandum
Unaudited Draft for Discussion Purposes Only

		SALLY PORT EXPANSION	SALLY PORT IT
		FUND 401	FUND 403
BUDGET			
	PREVIOUS COSTS THRU 5/25- DESIGN/SURVEYING/ADVERTISING	124,428.00	
	GENERAL CONSTRUCTION	1,690,893.00	
	GEO THERMAL	50,000.00	
	ACCESS DRIVE	27,005.00	
	FEES, TESTING, PRINTING	187,655.00	
	CONTINGENCY - 10%	195,555.00	
	IT IMPROVEMENTS		50,000.00
	TOTAL BUDGET	2,275,536.00	50,000.00

OTHER FINANCING SOURCES (USES):

	RESOLUTION 2023-42	Design	12,000.00	
	RESOLUTION 2024-19	Design & Engineering	422,575.00	
49110	BOND PROCEEDS 2025-10/11	Bonding	2,248,093.47	
	RESOLUTION 2025-15	IT - Paid with ARPA Funds		50,000.00
48110	LGIP INTEREST	(\$62,524.65 from 2025)	81,361.98	
	TOTAL FUNDING		2,764,030.45	50,000.00

EXPENDITURES: FUND 401

401-00-57270-190-000	MISCELLANEOUS	-10,982.07	
401-00-57270-215-000	ENGINEERING & ARCHITECTURAL	-150,183.55	
401-00-57270-822-000	GENERAL CONSTRUCTION	-1,536,863.57	
403-00-57120-813-173	IT		-29,863.42
		(\$29,863.42 from 2025)	
	TOTAL EXPENDITURES	-1,698,029.19	-29,863.42

CHANGE ORDERS

CHANGE ORDER #1 - DOORS/HARDWARE - PAY FROM GEOTHERMAL \$7,000
CHANGE ORDER #2 - GARAGE DOOR KEYED SWITCHES \$3420.45, 2 METAL THERMOSTAT GUARDS \$112.24 & 4 JAMBS \$4475.55
CHANGE ORDER #3 - #4 - WDSI LLC (\$5,115.60) & M&J Hose Reel \$184.60 (Net change (\$4,931)
CHANGE ORDER #5 - Door control raceway \$5213.53, WDSI LLC \$460.44 & Blakeman Plumbing \$619.96 themostadts
CHANGE ORDER #6 - CREDIT FOR GEOTHERMAL (\$50,000)
OFFICE FURNITURE FUNDING FROM GEOTHERMAL - \$10,000

CASH ON HAND	1,066,001.26	20,136.58
		1,086,137.84

CASH BALANCES	
FUND BALANCE	310,146.57
BOND	755,854.69
ARPA - IT UPGRADES	20,136.58
	1,086,137.84

Barron County, Barron Wisconsin
Monthly Reconciliation of Sally Port Expansion
Revenues & Expenditures as of 6/15/26

Date 6/15/2026
Preparer MLD

WITH PRE-APPROVAL ESTIMATES

Internal Management Memorandum
Unaudited Draft for Discussion Purposes Only

		SALLY PORT EXPANSION	SALLY PORT IT
		FUND 401	FUND 403
BUDGET			
PREVIOUS COSTS THRU 5/25- DESIGN/SURVEYING/ADVERTISING		124,428.00	
GENERAL CONSTRUCTION		1,690,893.00	
GEOTHERMAL		50,000.00	
ACCESS DRIVE		27,005.00	
FEES, TESTING, PRINTING		187,655.00	
CONTINGENCY - 10%		195,555.00	
IT IMPROVEMENTS			50,000.00
TOTAL BUDGET		2,275,536.00	50,000.00

OTHER FINANCING SOURCES (USES):

	RESOLUTION 2023-42	Design	12,000.00	
	RESOLUTION 2024-19	Design & Engineering	422,575.00	
49110	BOND PROCEEDS 2025-10/11	Bonding	2,248,093.47	
	RESOLUTION 2025-15	IT - Paid with ARPA Funds		50,000.00
48110	LGIP INTEREST	(\$62,524.65 from 2025)	81,361.98	
TOTAL FUNDING			2,764,030.45	50,000.00

EXPENDITURES: FUND 401

401-00-57270-190-000	MISCELLANEOUS		-10,982.07	
401-00-57270-215-000	ENGINEERING & ARCHITECTURAL		-150,844.68	
401-00-57270-822-000	GENERAL CONSTRUCTION		-1,815,525.53	
403-00-57120-813-173	IT	(-\$29,863.42 from 2025)		-29,863.42
TOTAL EXPENDITURES			-1,977,352.28	-29,863.42

CHANGE ORDERS

CHANGE ORDER #1 - DOORS/HARDWARE - PAY FROM GEOTHERMAL \$7,000
CHANGE ORDER #2 - GARAGE DOOR KEYED SWITCHES \$3420.45, 2 METAL THERMOSTAT GUARDS \$112.24 & 4 JAMBS \$4475.55
CHANGE ORDER #3 - #4 - WDSI LLC (\$5,115.60) & M&J Hose Reel \$184.60 (Net change (\$4,931)
CHANGE ORDER #5 - Door control raceway \$5213.53, WDSI LLC \$460.44 & Blakeman Plumbing \$619.96 themostadts
CHANGE ORDER #6 - CREDIT FOR GEOTHERMAL (\$50,000)
OFFICE FURNITURE FUNDING FROM GEOTHERMAL - \$10,000

CASH ON HAND	786,678.17	20,136.58
		806,814.75

CASH BALANCES	
FUND BALANCE	310,146.57
BOND	476,531.60
ARPA - IT UPGRADES	20,136.58
	806,814.75

	May cash	1,086,137.84
	Market & Johnson	(236,851.46)
Bills approved on 6/24/26	Wold	(661.13)
	Woodland	(428.00)
	Larsen	(1,232.50)
		846,964.75
Pre-approve	WDSI	(39,150.00)
Pre-approve	Larsen	(1,000.00)
		806,814.75