

Barron County Health & Human Services Board Meeting
Government Center Auditorium Veterans Memorial Auditorium
Tuesday, May 26, 2026

PRESENT: Karolyn Bartlett, Nancy Keeler, Bob Heil, Toniann Knutson, Patti Anderson, Diane Vaughn, Mary Matthys, Betty Borgen, Mark Eby, Scott Bachowski, Dr. Lindsey Ruppel.

ABSENT: Stacey Wenzel, Lynn Kolpeck

OTHERS ATTENDING: Jessica Hodek

STAFF PRESENT: Jeff French, County Administrator; Karla Potts-Shufelt, DHHS Director, John Muench, Director, Child Support; Rachel Sauve, Financial Analyst; DHHS Program Managers – Karla Broten, Ann Hay, Mary Olsen, Patricia Wickman, Bonnie Roemhild; Pam Gannon, DHHS Administrative Assistant.

STAFF ABSENT: Michelle Drury, Lynette Metcalf

Call to Order: Karla Potts-Shufelt, DHHS Director at 9:32 am.

Public Meeting Notification: Read by Potts-Shufelt.

Motion: (Bachowski/Eby) to approve agenda for May 26, 2026 DHHS Board meeting. Carried.

Motion: (Bartlett/Anderson) to approve minutes from the March 23, 2026 Health and Human Services Board meeting. Carried.

Comments from the Public: None present.

Board and Staff introductions for new members

Election of Officers*

- a. Chair: Nomination for Chair. Anderson nominates Carolyn Bartlett- 2nd by Bob Heil. No other nominations for chair. Bartlett accepts the nomination. Anderson makes a motion to close nominations and cast a unanimous ballot for Bartlett. 2nd by Vaughn. Bartlett takes over meeting at this time.
- b. Vice Chair: Nomination for Vice Chair. Anderson nominates Diane Vaughn 2nd by Keeler. No other nominations for vice chair. Vaughn accepts the nomination. Keller makes a motion to close nominations and cast a unanimous ballot for Vaughn. 2nd by Bachowski.
- c. Executive Representative: Nomination for Executive Representative. Knutson nominates Patty Anderson. 2nd by Keeler. No other nominations Anderson accepts the nomination. Eby makes a motion to close nomination and cast a unanimous ballot for Anderson. 2nd by Heil.—

Virtual Meeting Attendance* Discussion of virtual attendance. Board had some questions so more information will be gathered and brought back at next meeting.

Economic Support Position – Add 1 FTE* Potts-Shuflet and Roemhild gave information on the need for one additional FTE position to Economic Support. Questions answered. Knutson makes a motion to hire one full time worker to participate in Great Rivers Consortium with funding by the State of WI. 2nd by Eby. No further discussion. Motion carried.

2025 Financials

- a. Health and Human Services: Sauve gave an update of 2025 and 1st quarter 2026 financials. Question answered.
- b. Child Support: Sauve gave an update of the 2025 and 1st quarter 2026 financials.

Crisis/ Co-Responder Presentation: Hay gave presentation of the Crisis/Co-Responder program and questions answered.

Department Updates:

DHHS: Progress made on the electronic health records program.

Child Support: No additional updates.

Set next meeting date: June 29, 2026 at 9:30 am

Future Agenda Items:

Adjourn – Meeting adjourned by unanimous consent at 10:50 a.m.

Respectfully submitted by Pam Gannon, Administrative Assistant
(Minutes are not official until approved by the DHHS Board.)