



**Barron County**

335 East Monroe Avenue  
Room 100, Barron, WI  
54812

Tel: (715) 537-6225  
Fax: (715) 537-6842

adrc@co.barron.wi.us  
www.adrcconnections.org

**Barron County Commission on Aging**  
Tuesday, May 19<sup>th</sup>, 2026 9:00 – 10:30 a.m.  
Government Center Veterans Memorial Auditorium

*Edit List of expenditures available for review prior to the meeting*

<u>Agenda</u>	<u>Estimated time</u>
1. Call to order and introductions	9:00 am
2. Public Notice Compliance	
3. Approval of agenda	
4. Approval of previous meeting minutes – March 24, 2026	
5. Public comment	9:05 am
6. Elections (Chair, Vice Chair)	9:10 am
7. Fiscal Report	9:20 am
a. April 2026	
b. 2025 Fund Balance	
8. 5310 Grant Application (Discussion only)	9:30 am
9. Virtual Attendance	9:35 am
10. Health Promotions	9:40 am
11. Advocacy and legislative issues: Next of Kin Act 115	9:50 am
12. Staff reports and program updates	9:55 am
a. Nutrition & Transportation Programs	
b. Daybreak & Family Caregiver Programs	
c. ADRC report	
d. Director's updates	
13. Future Agenda Items – 2027 Budget discussion, 5310 grant application, DCS	10:25 am
14. Next Meeting – July 21 <sup>st</sup> , 2026	
15. Adjournment	10:30 am

**To ensure a quorum, please e-mail or call Tristy at 715-537-6172 and advise if you will be attending this meeting. Thank you.**

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715/537-6200 at least 24 hours prior to the meeting so arrangements can be made to accommodate your request.

cc: Anderson, Heil, Krug, Vaughn, Hakseth, Neuheisel, Knoll, Ellison, Rasmussen, Jako, Administrator French, County Clerk, Webmaster, Staff, Chair Okey

**Commission on Aging Meeting Minutes**  
Tuesday, March 24, 2026 - 9:00 a.m.  
Government Center Veterans Memorial Auditorium

Members present: Patti Anderson, Kathy Krug, Diane Vaughn, Kelli Rasmussen, Carole Knoll, and Bob Heil  
Absent: Cheryl Hakseth, Deb Neuheisel, and Stacey Wenzel  
Others present: Jennifer Jako, Alisa Lammers, Darby Smith, Tristy Hopp, Leanne Grover, Louie Okey, and Jeff French

Chair Patti Anderson called the meeting to order at 9:00 a.m.

**Public Notice Compliance:** Tristy Hopp stated we were in compliance with the open meeting Public Notification Laws.

**Approval of the Agenda:** Diane Vaughn made a motion to approve the agenda, Kathy Krug seconded, motion carried.

**Approval of the Minutes (November 18, 2025):** Carole Knoll made the motion to approve the minutes as written, seconded by Diane Vaughn, motion carried.

**Public Comment:** None.

**Fiscal Report:** Tristy Hopp and Jennifer Jako reviewed the 2025 Year End fiscal Summary and February 2026 fiscal summary and reviewed the program's revenues and expenditures.

**Heath Promotions 2026 Workshops:** Alisa distributed handouts recapping the 2025 health promotions programs along with the goals for 2026. She informed the board that she coordinated six programs in 2025 in both counties: Healthy Living with Diabetes, Living Well with Chronic Conditions, Eat Smart Move More Weigh Less, Stepping On, Walk with Ease, and Mind over Matter. With these six programs she had 113 participants and 1118 hours of programing. She also informed the board that she started a collaborative falls coalition in Rusk County with 17 active community partner agencies and they have implemented an EMS/ADRC Falls Referral Program. Alisa also informed the board of the 2026 Health Promotion Goals which include recruiting more facilitators for the programs, developing a Barron County Falls Coalition, and continuing to partner with other community agencies to promote healthy living opportunities.

**2025 Volunteer Impact Report:** Jennifer Jako reviewed the 2025 handout. In 2025, we had 343 active volunteers serve programs including Meals on Wheels, Senior Dining, Daybreak, Food Commodities, Health Promotions workshops, Brain Health programs, Support Groups, and Men's Shed for a grand total of 11,136 hours and 13,270 miles for a monetary impact of \$396,710. Volunteers are extremely important to ADRC programs and services. Jennifer stated that the volunteer recognition program will be held on June 16, 2026.

**Advocacy – Memory Care Designation Legislation:** Jennifer shared a video with the board where citizen board member Neuheisel and DCS Trisha Witham participated in with Senator Romaine Quinn. Senator Quinn has introduced legislation for facilities that advertise as memory care are required to have required memory care training to be considered a memory care facility. Neuheisel and Witham advocated by sharing important experiences in the video. The ADRC is monitoring the progress of this bill.

**Staff Report & Program Updates:** (a) Nutrition & Transportation Programs – Darby reported we received an award from the state for the Men's shed program which is an education and social program that meets once a month for men and is also a meal site. She reported an average of 40-50 men attend each month. Darby also

mentioned that Lona's dining site has its 3 year anniversary coming up. Last year they served 3,219 meals and 547 older adults. She also informed the board that Head Cook Carol Kern will be retiring at the end of this year. She will start the recruitment process at the end of summer. She also stated that AddLIFE received a new van last month. (b) Daybreak/Family Caregiver/Health Promotion Programs – Alisa Lammers reviewed the handout of the survey that was conducted for Daybreak. All in all participants are very satisfied the program. Alisa informed the board that the Rice Lake Senior Center remodel has been pushed out a little and they should be able to return Daybreak to Rice Lake the end of May. She also reported that she held her first Facebook Live with DCS Trisha Witham in February and had 22 people join the live event. They will continue to have them bimonthly. The next one will be in April. Alisa informed the board of the annual Caregiver Conference which will be held on October 8<sup>th</sup>. (c) ADRC report – Leanne reviewed the 2025 activity report with the board. (d) Director's updates – Jennifer updated the board that Caryn Becker officially retired the end of 2025. Lisa Robinson moved into that position and was able to cross-train. Trisha Moore was hired the end of November as the new ADRC Receptionist.

Future Agenda Items – Elections, 2025 Fund Balance

The next meeting is scheduled for Tuesday, May 19, 2026 at 9 a.m. at the Government Center Veterans Memorial Auditorium in Barron.

Meeting adjourned by unanimous consent at 10:21 a.m.

Respectfully submitted,

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Stacey Wenzel, Secretary

Recording secretary: Tristy Hopp

Minutes are not official until approved at next meeting.

**Barron County Office on Aging Fiscal Summary  
Month Ending April 2026 (33%)**

<b>Programs</b>	<b>County Levy</b>	<b>2026 Budget</b>	<b>Revenues</b>		<b>Expenses</b>	
<b>Nutrition</b>						
Congregate	\$103,754	\$370,438	\$146,328	40%	\$96,954	26%
Home Delivered	\$219,700	\$829,402	\$367,658	44%	\$212,616	26%
Nutrition Ed & Counseling	\$1,400	\$22,194			\$5,447	25%
<b>Transportation</b>	\$97,116	\$272,327	\$278,277	102%	\$74,303	27%
<b>Adult Day Care</b>	\$69,323	\$142,073	\$81,802	58%	\$24,099	17%
<b>Family Caregiver Support</b>	\$8,200	\$60,001	\$8,200	14%	\$17,562	29%
<b>In-Home Service</b>		\$3,128	\$55	2%	\$1,510	48%
<b>Health Promotions</b>	\$627	\$7,073	\$727	10%	\$2,033	29%
<b>Administration</b>	\$69,716	\$123,152	\$77,176	63%	\$35,877	29%
Agency Mgt, Public Info, Salaries						
<b>Special Projects</b>		\$16,691	\$2,874	17%	\$4,062	24%
Loan Closet, Growing Connections, Music & Memory						
<b>Total</b>	<b>\$569,836</b>	<b>\$1,846,479</b>	<b>\$963,097</b>	<b>52%</b>	<b>\$474,462</b>	<b>26%</b>

In-direct costs (not included above)

\$440,433

\$1,010,269

\$2,286,912

Trust accounts & scholarship \$'s are not reflected in the revenues or expenses

**2025 AUDIT  
BARRON COUNTY OFFICE ON AGING  
DETAILED FUNDS STATEMENT 2025**

Account Name	Balance 1/1/25	Revenues	County Appropriations	Expenditures	Transfer In/Out	Balance 12/31/2025
		Grant money				
<b>Nutrition Program:</b>						
<b>Congregate Meals C-1:</b>						
III C-1 Grant	-	183,028.00	20,336.00	203,364.00		-
NSIP (USDA) C-1	-					-
County Appropriations	49,454.84		39,025.00	27,227.77	(13.82)	61,238.25
Program Income	-	93,435.05		93,448.87	13.82	(0.00)
Contingency Fund - Raises, etc	7,577.66		2,414.06	3,794.99		6,196.73
<b>Total Congregate Meals</b>	<b>57,032.50</b>	<b>276,463.05</b>	<b>61,775.06</b>	<b>327,835.63</b>	<b>-</b>	<b>67,434.98</b>
<b>Home Delivered Meals C-2:</b>						
III C-2 Grant	-	61,743.00	6,860.00	68,603.00		-
NSIP (USDA) C-2	-	38,739.00		38,739.00		-
County Appropriations	217,092.15		186,944.00	259,033.76		145,002.39
Program Income	-	254,096.11		254,096.11		-
Private Donations	-	10,000.00		10,000.00		-
Senior Community Services	-	8,861.00	985.00	9,846.00		-
Contingency Fund - Raises, etc	-		4,938.10			4,938.10
Family Care/IRIS/NOAA meals/Outside don	-	104,442.24		104,442.24		-
<b>Total Home Delivered Meals</b>	<b>217,092.15</b>	<b>477,881.35</b>	<b>199,727.10</b>	<b>744,760.11</b>	<b>-</b>	<b>149,940.49</b>
<b>III B Programs:</b>						
III B Grant	10,962.87	55,745.00	6,194.00	72,901.87		-
County Match/Over Match/fund balance				12,158.78	12,158.78	-
Contingency Fund - Raises/Leaves	3,080.80		1,472.00	4,552.80		-
III B Program Income	21.00	675.00		696.00		-
	<b>14,064.67</b>	<b>56,420.00</b>	<b>7,666.00</b>	<b>90,309.45</b>	<b>12,158.78</b>	<b>-</b>
<b>Elderly &amp; Handicapped Transp Grant:</b>						
D.O.T. GRANT	-	148,200.00		148,200.00		-
County Match & Overmatch	6,647.15		55,828.00	69,389.88	6,914.73	-
Donations	-	15,513.73		15,513.73		-
Contracts	-	2,418.15		2,418.15		-
85.21 Trust Fund Account	11,733.59	7,539.82		9,557.00		9,716.41
Contingency Fund - Raises	-		1,742.93	1,742.93		-
VS Community Support Program	-					-
	<b>18,380.74</b>	<b>173,671.70</b>	<b>57,570.93</b>	<b>246,821.69</b>	<b>6,914.73</b>	<b>9,716.41</b>
WIHA - HLWD Grant & Focus Group	679.42					679.42
Stepping On Low Vision	2,571.57			21.87		2,549.70
Aging Mastery Program	3,060.83					3,060.83
Special Private Funding (Security H)	8,388.19			1,052.39		7,335.80
III D Health Promotion	835.16	5,794.00	644.00	6,125.04		1,148.12
III D Program Income	461.70	715.00		715.00		461.70
III E Nat. Family Caregiver Sup.	4,334.61	36,745.00	11,539.00	36,745.22	(1,500.00)	14,373.39
Contingency Fund - Raises	1,851.69		742.86			2,594.55
Healthy Fare - meals -60	884.50	-				884.50
Loan Closet	15,307.34	8,579.76		9,708.06		14,179.04
Contingency Fund - Raises	-		191.39			191.39
In-Home Respite	649.95	-				649.95
Alzheimers Fam Caregivers	824.91	32,910.00		21,102.70	(10,741.21)	1,891.00
Contingency Fund - Raises	309.48		371.43		(371.43)	309.48
Special Projects - Nutrition (estate \$)	24,324.68					24,324.68
Special Project-Alzheimers	8,452.59	2,000.00		1,008.62		9,443.97
Special Project-Elder Care (xSO)	9,856.48					9,856.48
Special Project-Tax-Aide	581.04			466.38		114.66
Special Project-Ed & Trg (WAND)	159.21					159.21
Special Projects- VIP	243.50	20.00				263.50
Special Projects	17,381.85					17,381.85
Health & Exercise Program	1,533.16	3,000.00		500.39		4,032.77
Music & Memory	502.68	1,500.00		621.84	(502.68)	878.16
Men's Shed	-	522.25		683.63	502.68	341.30
Peer Counseling	669.63					669.63
Family Caregiver Ed. Program (car)	5,360.09	4,487.44				9,847.53
VS Community Support Program	9,025.40			1,341.96	488.18	8,171.62
Commission on Aging	24,598.45		40,464.00	37,517.95	(27,544.50)	-
Contingency Fund - Raises, etc	-		1,200.49	-	(678.55)	521.94
County Appropriations - In-Direct Costs	-		471,922.00	471,922.00		-
Employee Salad Bar	914.87					914.87
Day Break Adult Care	15,682.90	45,174.67	15,168.00	107,449.57	31,424.00	-
Adult Day Care Private Donation		10,000.00			(10,000.00)	-
Contingency Fund - Raises/Leaves	1,569.12		2,354.71	3,923.83		0.00
<b>Adult Day Care Schol Tr</b>	<b>207,184.64</b>	<b>9,078.36</b>			<b>(150.00)</b>	<b>216,113.00</b>
Contingency Fund - Payouts, etc	-		9,659.16	9,659.16		-
<b>YEAR TO DATE TOTALS</b>	<b>674,769.70</b>	<b>1,144,962.58</b>	<b>880,996.13</b>	<b>2,120,292.49</b>	<b>-</b>	<b>580,435.92</b>