



# PROPERTY COMMITTEE MEETING

Monday, May 4, 2026 – 1:00 p.m.

Barron County Government Center - Veterans Memorial Auditorium  
335 East Monroe Avenue - Barron, WI 54812

## AGENDA

1. Call Meeting to Order
2. Public Meeting Notification
3. Public Comment
4. Special Matters and Announcements (Non-Action Items)
5. Approve Agenda
6. Approve Minutes of April 6, 2026
7. Maple Plain Rifle Range - Discussion on Options Addressing Use and Operations
8. Staff Reports
  - a. Dam Updates
  - b. Service Animal Signage at County Owned Buildings
9. Review Voucher Edit Lists
10. Set Next Meeting Date
11. Suggestions for Future Agenda Items
  - a. Election of Committee Chair, Vice Chair & Executive Rep - June
  - b. Discussion on Virtual Attendance at Committee Meetings - June
  - c. Tour of Barron County Housing Authority Apartment Remodel in Barron – July
12. Adjournment

To ensure a quorum, please email or call the County Clerk's Office at 715-537-6200 and advise if you will be attending this meeting. Thank you.

*Any person with a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.*



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## MINUTES

**Members Present:** Karolyn Bartlett, Bill Effertz, Craig Fowler, Carol Moen (Arrived at 1:04PM), Louie Okey (alternate), Bob Rogers and Bill Schradle.

**Absent:** Dana Heller.

**Others Present:** County Forester Bygd, Administrator French, County Conservationist Gruetzmacher, County Clerk Hodek, Parks & Maintenance Coordinator Mickelson and DNR Forester Cain.

**Call Meeting to Order:** Vice Chair Effertz called the meeting to order at 1:00PM.

**Public Meeting Notification:** County Clerk Hodek noted the meeting met WI Open Meeting Requirements.

**Public Comment:** None at this time.

**Special Matters and Announcements:** Administrator French thanked retiring Maintenance Director Olson for his years of service to the County and announced Parks & Maintenance Coordinator Mickelson will be appointed to replace Olson at the April County Board meeting later this month. Administrator French also noted the two upcoming open houses for the Little Learners Facility at the UWEC-Barron County Campus this week.

**Approve Agenda: Motion: (Bartlett/Rogers)** to approve. Carried.

**Approve Minutes of February 2, 2026: Motion: (Okey/Schradle)** to approve. Carried.

*Moen arrived at 1:04PM.*

**Approval of Revised Plan for National Lumbering Hall of Fame Picnic Shelter:** Lynn Kolpack addressed the Committee giving a background of the family led project and her concerns. Administrator French read an email from Stan Buchanan and recommended that an architect or engineer review any future plans prior to construction. Discussion. **Motion: (Okey/Schradle)** to have an architect or engineer and the Barron County Maintenance staff approve any future building plans prior to construction. Discussion. Carried.

**Carpet Installation at Government Center (Administration Offices, County Clerk Office, Corporation Counsel Offices, Law Library, Conference Rooms 2151 & 2152, 2<sup>nd</sup> Floor Breakroom, Land Services Offices, 4<sup>th</sup> Floor Conference Rooms & Hallways) and the Transfer of Borrowing Fund for Ag Building Improvements:** Parks & Maintenance Coordinator Mickelson reviewed the carpet installation request and transfer of the remaining funds from the recently completed FSA remodel. Discussion. **Motion: (Rogers/Bartlett)** to approve the carpet installation up to \$90,000 with the transfer of the remaining funds from the FSA remodel project line. Carried.



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## Staff Reports

- a. **Dam Updates:** Gruetzmacher is finalizing the municipal dam grant and continuing work with the DNR on reconstructing the dam on Little Sand Lake in a manner where it would be classified as a small dam. Ayres recently completed an inspection on the underside of the Rice Lake dam and possible repair options will be discussed at a later date.
- b. **Focus on Energy Rebate to UWEC Barron County:** Finance Director Drury noted a rebate check was received for energy upgrades at the campus.
- c. **HVAC Upgrades at UWEC Barron County Library and Ground Mount Solar:** Applications have been submitted to see if we can participate in ground mount solar at the campus.
- d. **Pleasant Plains Mounds:** Gruetzmacher projected photos and discussed recent progress with the Committee.
- e. **CICOP – Justice Center Court Security Glass Project:** The glass has been installed at the COC and DA offices.

**Review Voucher Edit Lists:** Reviewed.

**Set Next Meeting Date:** May 4, 2026 at 1:00PM at the Government Center located in Barron.

## Suggestions for Future Agenda Items:

- a. Maple Plain Rifle Range

**Adjournment:** By unanimous consent at 1:51PM.

Respectfully Submitted,  
Jessica Hodek, Barron County Clerk

*Minutes are not official until approved by the Committee at the next meeting.*



## MEMORANDUM

**TO:** Douglas County/City of Superior/Probation and Parole/Public Defender Staff

**DATE:** 10/14/2024

**RE:** ANIMALS WITHIN DOUGLAS COUNTY BUILDINGS

As of late it has been noted that there have been dogs and other animals within Douglas County buildings. Douglas County welcomes service animals when under the person's control within the county buildings as this ensures equal access for those with a disability to places of business and essential services. Both federal and state laws specify that a person with a disability is permitted to use a service animal in establishments such as restaurants, retail stores and other businesses. These laws and protections vary depending on animal classification:

- A **service animal** is defined as being individually trained to do work or perform tasks for the person with a disability.
- An **emotionally support animal** is an animal that is not trained to do work or perform tasks but provides emotional support and/or comfort for the person with a disability. Emotionally support animals are not recognized as service animals.

New signs will be placed at the main entrances to the county buildings.



Payment Request Verification - Online Voucher

Batch Year: 26 Department: PROPERTY

Payment Request Date: 04/28/2026

Vendor	Vendor Name	Line	Voucher	Account Description	Date	Description	Amount
92258	UP NORTH RECYCLING LLC	1	C0095313	MAINTENANCE SUPPLIES	04/09/2026	MAINT - INV # 3241 PAPER	50.00
92258	UP NORTH RECYCLING LLC	2	C0095313	MAINTENANCE SUPPLIES	04/09/2026	MAINT - INV # 3080 PAPER	150.00
3409	LINDE GAS & EQUIPMENT INC	1	C0095314	MAINTENANCE SUPPLIES	04/09/2026	ENC/MAINT - CUST# 71945619	49.23
132896	KWIK TRIP INC	1	C0095315	MATERIALS & SUPPLIES	04/09/2026	ENC/PARKS - ACCT# 0120006006	190.00
2585	PAUL'S SHEET METAL INC	1	C0095316	MAINTENANCE SUPPLIES	04/09/2026	MAINT - CUST# BCCOURTH	38.00
195189	MOBERG ELECTRIC	1	C0095317	REPAIR & MAINTENANCE	04/09/2026	MAINT - CUST# BCGOVE EQUIP	171.19
252190	HEY EVERYTHING OF BARRON LLC	1	C0095318	MAINTENANCE SUPPLIES	04/09/2026	ENC/MAINT - CUST# COU002	53.03
2585	PAUL'S SHEET METAL INC	1	C0095319	REPAIR & MAINTENANCE	04/09/2026	MAINT - GOV CTR REPAIRS	1,962.00
5932	RICE LAKE GLASS & DOOR CO INC	1	C0095320	CAPITAL EQUIPMENT-MAINTENANCE	04/09/2026	MAINT - SECURITY GLASS	12,148.00
132136	SHERWIN-WILLIAMS CO	1	C0095321	MAINTENANCE SUPPLIES	04/09/2026	MAINT - ACCT# 2733-3629-7	124.90
6696	NOBLE'S TIRE SERVICE INC	1	C0095322	MAINTENANCE SUPPLIES	04/09/2026	MAINT - INV# 1038899 TIRE	25.00
5916	BARRON PLUMBING & HEATING	1	C0095323	MAINTENANCE SUPPLIES	04/09/2026	ENC/MAINT - INV# 198995	98.00
83089	SCHWAB VOLLHABER LUBRATT IN	1	C0095324	CAPITAL EQUIPMENT-MAINTENANCE	04/09/2026	MAINT - ACCT# 2614 MAINT	4,610.00
280801	J & F FACILITY SERVICES INC	1	C0095325	CONTRACTUAL SERVICES	04/09/2026	MAINT - GOV CTR CLEANING	14,847.49
280801	J & F FACILITY SERVICES INC	2	C0095325	CONTRACTUAL SERVICES	04/09/2026	MAINT - JUSTICE CTR CLEANING	10,061.58
280801	J & F FACILITY SERVICES INC	3	C0095325	CONTRACTUAL SERVICES	04/09/2026	MAINT - MOW KITCHEN CLEANING	795.67
167	AYRES ASSOCIATES INC	1	C0095326	REPAIR & MAINTENANCE - CHETEK DAM	04/09/2026	DAMS - INV# 229121 CHETEK DAM	3,180.00
109193	MENARDS - RICE LAKE STORE	1	C0095327	MAINTENANCE SUPPLIES	04/09/2026	MAINT - INV# 95961 / ACCT#	49.99
109193	MENARDS - RICE LAKE STORE	2	C0095327	MATERIALS & SUPPLIES	04/09/2026	MAINT - INV# 96131 / ACCT#	179.19
109193	MENARDS - RICE LAKE STORE	3	C0095327	MAINTENANCE SUPPLIES	04/09/2026	MAINT - INV# 96053 / ACCT#	155.41
44423	AUTO VALUE BARRON	1	C0095328	VEHICLE MAINTENANCE	04/09/2026	ENC/TRAILS - TRUCK BATTERIES	315.98
308242	MEYERS ELECTRIC SERVICE LLC	1	C0095329	CAPITAL EQUIPMENT-SHERIFF	04/09/2026	MAINT - JC COOLER/FREEZER	5,668.00
88277	GRAINGER	1	C0095330	MAINTENANCE SUPPLIES	04/09/2026	ENC/MAINT - ACCT# 837559392	1,644.82
88277	GRAINGER	2	C0095330	MAINTENANCE SUPPLIES	04/09/2026	ENC/MAINT - ACCT# 837559392 JC	613.82
101125	KEN-WAY SERVICES OF RICE LAKE	1	C0095331	SEPTAGE HAULING	04/09/2026	ENC/PARKS - CAMPUS TRAIL	120.00
<b>Totals:</b>							<b>\$57,301.30</b>

Department Approval

Admin Approval