

NOTICE FOR MEETING OF TURTLE LAKE PUBLIC LIBRARY BOARD OF TRUSTEES

Regular Board Meeting Agenda

Tuesday, April 21st, 2026

4:30 PM

Turtle Lake Public Library

Notice is hereby given that the Board of the Turtle Lake Public Library will meet for a Regular Board Meeting on Tuesday, April 21st, 2026, at 4:30 PM, in the Turtle Lake Public Library's Common Room, located at 301 Maple St. S.

Note: Any notices of accommodations to attend the meeting should be directed to the Library Director, Colby Peterson, by calling 715-986-4618, or by emailing Colby Peterson at director@turtlelakepubliclibrary.org

The Board will consider the following items:

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **STABLISH QUORUM**
- IV. **REVIEW OF CONSENT AGENDA**
- V. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
- VI. **PUBLIC COMMENT**
- VII. **DIRECTOR'S REPORT**
- VIII. **OLD BUSINESS**
 - a. Annual Performance Review for Director
 - b. Official Annual Report Statistics
 - c. Library Assistant Job Description and Wage Approval
- IX. **NEW BUSINESS**
 - a. Teen Internship WI DPI Grant Job Description and Wage Approval
- IX. **BUDGET REVIEW & BILL PAYMENT**
- X. **DETERMINE NEXT BOARD MEETING DATE**
- XI. **ADJOURNMENT**

Prepared by: Colby Peterson, Library Director

The Turtle Lake Public Library and the Village of Turtle Lake are Equal Opportunity Providers and Employers. Complaints of discrimination should be sent to: USDA Director, Office of Civil Rights, Washington, DC 20250-9410

Turtle Lake Public Library Board
March 17, 2026
Meeting Minutes

Attendance: Georgeina O., Colby P.

- Meeting called to order at 4:50 pm
- Old Business
- New Business
 - Motion by Georgeina to accept the minutes from the meeting on February 10th (no quorum)
 - Discussed ideas for upcoming events, such as having flights of different Oreo flavors for patrons to try, apple tasting and rating in the autumn, or Georgeina hosting a tea tasting at the library
 - Director's Report
 - Notable points:
 - Mah Jongg Club and D&D Club have begun
 - The Virtual Author Talks and recordings have had wonderful engagement
 - Our library received a grant from the WI DPI for a summer intern
 - Debbie is retiring, and we will have a position open for a library assistant
 - A performance evaluation sheet for the director and completed by a staff member was examined by the board
 - Board members will complete a performance review on the form provided, and the board will discuss the director's performance review at the library board meeting in May
 - The job description for the library assistant position should include more about making the new items ready for circulation, since these duties will be the focus of the library assistant in this role
 - The job description will include more details about preparing items for circulation in the final draft and job posting
 - Looking ahead to the Summer Reading Program, the board is hoping that the Friends for the Library will be able to donate \$2,000 (equal to our special programs budget) for the programming and supplies, as they had last year
 - To achieve the goal of spreading awareness of the library and its services, Georgeina suggested that the library focus on collaboration with events that are already scheduled:
 - The library should have a booth at National Night Out

- The library should have a booth at the fair
- The director should make connections with the new superintendent
- The library should have a booth at the school open house
- Georgeina signed the bills, but the director will reach out for more signatures from the other board members on or before the next board meeting
- The next meeting will be on April 21st at 4:30 pm in the library
- Meeting adjourned at 5:28 pm

April 2026 Director's Report

- March Events
 - Family Trivia Night took place on March 3rd. Unfortunately, it was a wintery day and a big night for sports, so no attendees could make it. We will be having another Family Trivia Night on June 3rd!
 - March Book Madness lasted all through March and into the first week of April. Brackets were turned in for the chance to win a \$25 gift card to Lake Country Pizza for the person with the most correct picks, and there was a weekly drawing for participants who voted for their book picks.
 - We had two live virtual authors talks in March. 16 people watched the recording of Micheal Perry's author talk, and 12 people watched the recorded author talk with Kate Quinn.
 - Our annual Easter Egg Hunt was a blast! On April 4th, 31 people attend our Easter Egg crafts, activities, and the hunt. We even had an Easter Bunny – Ann Lamphere volunteered to wear our bunny costume and take pictures with attendees!
- March Updates
 - On April 2nd, the deadline to apply for the library assistant position closed and we began the process of hiring a new staff member. Interviews were conducted during the weeks of April 6th and April 13th.
 - The library was approached by the Turtle Lake Area Garden Club about co-hosting a Seed Exchange Program, where patrons can take free seeds for their garden. Working together with Garden Club representatives, we created a brochure and an area for patrons to take their seeds. The Seed Exchange Program will begin within the last week of April or early May.
 - The library is getting ready for a teen intern! Through a grant from the WI DPI, our library will receive funds up to \$2,500 to hire a teen intern between 15 and 19 years old. The intern will explore librarianship, explore the needs of the community, and complete a Connect Learning Project that will benefit the community. Once the job description is approved, the deadline for teens to apply is May 29th.
 - The library has been planning the Summer Reading Program, and this year's theme is called, "Unearth a Story." The theme is centered around dinosaurs, fossils, archeology, paleontology, reading, and writing. In May, we will unveil the Summer Reading Program calendar – it will be dino-mite!

March 2026 Statistics

Checkouts	1,063
Checkins	1,139
Renewals	256

Adult: 991

Young Adult: 187

Children: 734

<u>Total Circulation</u>	<u>1,912</u>
Items Borrowed	341
Items Lent	739
Net Difference	398
% Locally-owned Checkouts	67.92%
New Patrons	4
New Items	133
Wireless Sessions	211
Overdrive Checkout	463
Website Pageviews	731

March 2025 Statistics

Checkouts	915
Checkins	927
Renewals	326

Adult: 881

Young Adult: 106

Children: 668

<u>Total Circulation</u>	1,655
Items Borrowed	304
Items Lent	496
Net Difference	192
% Locally-owned Checkouts	66.78%
New Patrons	10
New Items	161
Wireless Sessions	141
Overdrive Checkout	380
Website Pageviews	314

Performance Review

Date: _____

Name: _____ Position: _____

Company: Turtle Lake Public Library

Director: ~~_____~~ Colby Peterson

Major Accomplishments in the past year/favorable aspects of performance:

Key strengths/employees capabilities being put to best use:

Issues since last performance/deficiencies in performance:

Individual list of improvement opportunities:

Manager/Individual rating of overall performance during past 12 months' review period (check one):

- Marginal, continuance in position questionable
- Mostly adequate, some areas need improvement
- Meets all job requirements, continued improvement desirable
- Exceeds position requirements

Individual's future goals (to be filled in by both the individual and the manager, separately and together. Be as specific as possible.

Short Range (6-12 months) (routine job functions/problem-solving issues/new innovative ideas/organizational goals (linking individual to organizations goals)

Help your mutual growth by pointing out and explaining areas of both current strength and improvement opportunity. Possible topics are listed below. Discuss others that seem appropriate.

	Current Strength (Check one)	Improvement Opportunity
Positive attitude toward position:	<input type="checkbox"/>	<input type="checkbox"/>
Productivity and work efficiency:	<input type="checkbox"/>	<input type="checkbox"/>
Time management:	<input type="checkbox"/>	<input type="checkbox"/>
Relationships with others:	<input type="checkbox"/>	<input type="checkbox"/>
Maturity and tact:	<input type="checkbox"/>	<input type="checkbox"/>
Getting help when needed:	<input type="checkbox"/>	<input type="checkbox"/>
Taking responsibility and initiative:	<input type="checkbox"/>	<input type="checkbox"/>
Getting and using information:	<input type="checkbox"/>	<input type="checkbox"/>

Current Strength

Improvement
Opportunity

Technical ability:

Leadership ability:

Teamwork:

Flexibility:

Communication:

Others:

Signatures: (Sign only if form has been filled out completely)

Supervisor

Date Performance Interview Conducted

Employee

Your signature does not mean you necessarily agree with everything stated on the form, only that you have seen the completed form.

Turtle Lake Public Library

2025 Annual Report

Data Source: 2025 Annual Report to the WI DPI

- Open Hours

- 6 Day/Week
 - Monday to Friday: 10am - 6pm
 - Saturday: 10am - 12pm
- 42 Hours per week, all year long!

- Collection: Materials enhance and contribute to knowledge, enlightenment, and enjoyment.

- 12,220 Physical Items:
 - 9,711 Books
 - 2,034 Videos
 - 316 Audiobooks
 - 159 Other Items

- Circulation: Check-outs of physical materials across the desk.

- 14,270

- Library Visits: Number of entrances to the building.

- 10,923

- Reference Transactions: Q&A with users in 3 areas --Reader's Advisory (What should I read next?), Reference, and Tech Help.

- 1,822 times (at least)

- Programs: Events offered to contribute to literacy, library use, and fun.

- 14 Young Child (0-5 yr) Events: 47 attended
- 9 School-age (6-11 yr) Events: 67 attended
- 3 Young Adult (12-18 yr) Events: 22 attended
- 15 Adult (19+ yr) Events: 83 attended
- 51 General Interest (all ages): 548

- Tech: Public use of computers, Wi-Fi, and the printer.

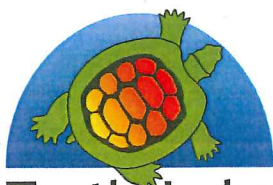
- 1,975 Wi-Fi uses
- 6 Public Computers, and 1,976 Uses

- Electronic Content: Check-outs from Wisconsin's Digital Library using Libby, the Overdrive app.

- 4,869 Total
 - 2,130 E-books
 - 2,330 E-audio
 - 409 E-Serials (magazines)

- Revenues and Operating Costs

- Total Operating Cost: \$148,482
- Village Total Cost: \$91,151
- \$59,173 ACT150 Reimbursements (funds from municipalities without libraries in adjacent counties who borrowed our items)



Turtle Lake
Public Library

VILLAGE OF TURTLE LAKE
Turtle Lake, Wisconsin
Position Description

Title of Position: Library Assistant

Department: Library

Immediate Supervisor: Library Director

Supervisory Responsibility: Minimal

Wages: \$15.20 per hour

Hours: 24-26 hours per week

Availability: The ability to work at least one Saturday per month

Description of Duties:

- I. Prepares and processes new materials for circulation
 - a. Enters new items into the library system circulation software (Sierra)
 - b. Sends items not already in the library circulation software to be cataloged by library system staff
 - c. Prints and affixes labels to items
 - d. Covers books with protective jackets or vistafoil laminate
 - e. Cleans CD and DVD discs
 - f. Determines item location during processing
- II. Maintains and repairs items
 - a. Replaces jackets or vistafoil laminate
 - b. Glues and/or tapes book pages, spines, and covers
 - c. Replaces CD, DVD, and video game cases
 - d. Notes damage in items that can continue to be circulated
 - e. Assists in withdrawing materials in poor condition
- III. Shelf reads and straightens materials on shelves or in the collection while shelving
- IV. Empties book drop and takes returned items to check in
- V. Participates in the processing of interlibrary loans
- VI. Assists with library programs and displays
- VII. Participates in regular circulation desk responsibilities, which includes:
 - a. checking in returned items
 - b. checking out items for patrons
 - c. processing new library card applicants
 - d. answering phones
 - e. technical service work such as assisting patrons with the computers, the printer, copying documents, scanning documents, and sending faxes
 - f. reader's advisory and public service work, such as general reference and customer service

- VIII. Participates in searching for paging items, preparing items for courier delivery, checking in courier-delivered materials, and maintaining the holds shelf
- IX. Engages in continuing education in the workplace
- X. Performs other related work and collection development projects

Weekly hours to be set in partnership with the Library Director.

Desired Qualifications:

- I. Education: High school diploma or equivalent required
- II. Experience: One year of public library experience, or one year of experience in a service institution with comparable responsibilities
- III. Working knowledge of:
 - a. specialized library systems such as Sierra, or the willingness to learn
 - b. library services (readers' advisory, reference, technology assistance), or the willingness to learn
 - c. the Dewey Decimal Classification system, or the willingness to learn
 - d. basic computer skills (managing files, navigating operating systems, typing, using internet browsers, and utilizing email)
- IV. Ability to:
 - a. Effectively present information and respond to questions from patrons
 - b. Maintain confidentiality of library patron information
 - c. Follow the ALA Code of Ethics
 - d. Uphold the ALA Library Bill of Rights, the ALA Freedom to Read Statement, and the ALA Freedom to View Statement
 - e. Follow detailed instructions
 - f. Understand library policies and procedures and apply them to library operations
 - g. Work independently, organize and prioritize work, respond to varied work demands, and make decisions as required
 - h. Maintain and foster cooperative and courteous working relationships with the public, coworkers, and supervisors
 - i. Act as the supervising librarian in the absence of the Library Director's presence
 - j. Practice good personal hygiene and dress in a manner appropriate for the position and in conformance with the general business dress standards in the Village of Turtle Lake

This position is bound by the personnel policies set forth in the Village of Turtle Lake Personnel Policies manual.

**Turtle Lake Public Library
Teen Internship Description**

Title of Position: Teen Intern

Department: Library

Immediate Supervisor: Library Director

Supervisory Responsibility: Minimal

Wage: \$14 per hour

Hours: No more than 15 hours per week

Availability: Weekly hours to be scheduled in partnership with internship mentors

Summary:

- Paid internship
- Open to young adults aged 15-19
- Exploration of librarianship and meeting the needs of the community
- Primary focus: designing and executing a Connected Learning Project

This project is made possible in part by the Institute of Museum and Library Services with support from the Wisconsin Department of Public Instruction.

Description of Duties:

- I. Develop and implement an internship capstone Connected Learning Project
- II. Greet patrons and provide friendly, courteous assistance
- III. Occasionally assist with library programs, projects, events, and displays as needed
- IV. Shelve books and materials accurately
- V. Assist with basic circulation tasks (checking in materials, sorting returns, title paging), as permitted
- VI. Work on special projects based on interest and library needs (e.g., organizing, weeding prep, social media ideas)

Desired Qualifications:

- I. Education: Currently enrolled in high school, higher education, or the equivalent
- II. Working knowledge of, or the willingness to learn:
 - a. Basic computer skills (managing files, navigating operating systems, typing, using internet browsers, and utilizing email)
 - b. Canva, a web-based graphic design platform
 - c. Social media applications, such as TikTok, Instagram, and Facebook
- III. Ability to, or the willingness to learn how to:
 - a. Maintain confidentiality of library patron information
 - b. Follow detailed instructions
 - c. Think critically and use problem-solving skills
 - d. Work independently and in partnership with mentors and library staff
 - e. Interact respectfully with the public and serve all patrons

How to Apply:

- I. **Fill out a Village of Turtle Lake Employment Form**, which will be available to download on the Turtle Lake Public Library website, or available as a physical copy at the library. If you have any questions about accessing or filling out the form, please come to the library, and we can help as much as possible.
 - a. If you are 15 years old, please complete a work permit found on Wisconsin's Department of Workforce Development website. To complete the work permit, the student needs their birth certificate, a guardian's consent, and the ability to pay a \$10 fee for the permit before their first day of work. The \$10 fee will be reimbursed to the intern in their first paycheck. If you would like help to find the work permit application form, please visit the library for assistance.
- II. **Please submit a short résumé**. Your résumé does not need to include formal work experience. A résumé can list things like school activities, sports, volunteer work, projects, leadership roles, skills, or classes you are proud of. If you have never made a résumé before, or would like some tips, please feel free to come to the library for assistance.
- III. **Please include a short cover letter with your application**. Your cover letter does not need to describe job experience. Instead, you can tell us:
 - a. Why you are interested in this internship
 - b. What you enjoy learning or doing
 - c. Any school activities, hobbies, or skills you are proud of
 - d. What you have accomplished that will prepare you for the internship
 - e. What you hope to gain from the experienceBe sure that your cover letter is at least one paragraph, but not longer than one page.
- IV. **Please email your three application documents to director@turtlelakepubliclibrary.org, or turn them in to Colby in person at the Turtle Lake Public Library during open hours.**
- V. **The deadline to apply is May 29th, 2026, before 6 pm. Complete applications received by May 29th, 2026, before 6 pm are ensured full consideration.** Applications submitted after May 29th, 2026, may be reviewed at the discretion of the search committee or until position is filled.

Turtle Lake Public Library is an Equal Opportunity Employer. If you need assistance or accommodation in applying because of a disability, please contact Colby Peterson using the information at the bottom of this page.

For questions regarding the internship or recruitment, please contact:

Colby Peterson, Library Director

Phone: 715-986-4618

Email: director@turtlelakepubliclibrary.org

VILLAGE OF TURTLE LAKE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LIBRARY REVENUES</u>					
150-45500-000 INTEREST - LIBRARY	199.07	552.28	1,700.00	1,147.72	32.5
150-45503-000 DONATIONS/MEMORIALS	200.00	200.00	2,500.00	2,300.00	8.0
150-45504-000 COUNTY ACT PAYMENTS	.00	70,920.81	60,000.00	(10,920.81)	118.2
150-45505-000 MAINTENANCE OF EFFORT	.00	93,885.53	93,885.53	.00	100.0
150-45800-000 COPIER USAGE FEES	50.00	110.00	1,000.00	890.00	11.0
150-45900-000 MISCELLANEOUS REVENUES	30.95	152.44	500.00	347.56	30.5
TOTAL LIBRARY REVENUES	480.02	165,821.06	159,585.53	(6,235.53)	103.9
TOTAL FUND REVENUE	480.02	165,821.06	159,585.53	(6,235.53)	103.9
<u>LIBRARY OPERATING</u>					
150-55110-001 LIBRARY - SALARIES & WAGES	6,233.70	19,160.70	86,863.00	67,702.30	22.1
150-55110-100 LIBRARY - BENEFITS	2,353.42	5,120.48	21,000.00	15,879.52	24.4
150-55110-200 ADVERTISING	.00	100.00	400.00	300.00	25.0
150-55110-202 POSTAGE AND SHIPPING	38.98	38.98	100.00	61.02	39.0
150-55110-205 CONFERENCES/TRAINING/TRAVEL	.00	.00	300.53	300.53	.0
150-55110-210 LIBRARY PROFESSIONAL SERVICES	14.66	3,602.91	7,400.00	3,797.09	48.7
150-55110-300 REPAIRS AND MAINTENANCE	92.95	119.42	500.00	380.58	23.9
150-55110-305 JANITORIAL	150.79	383.76	2,000.00	1,616.24	19.2
150-55110-350 SPECIAL PROGRAMS	705.05	1,158.39	2,000.00	841.61	57.9
150-55110-400 SUPPLIES AND MISCELLANEOUS	455.30	784.39	2,150.00	1,365.61	36.5
150-55110-405 SUBSCRIPTIONS/CIRCULATION	.00	.00	150.00	150.00	.0
150-55110-475 WISCAT COURIER SERVICE	.00	1,375.00	1,400.00	25.00	98.2
150-55110-500 MORE LICENSE/MAINT CONTRACT	.00	5,422.00	5,422.00	.00	100.0
150-55110-505 COMMUNICATIONS-PHONE, INTERNET	153.96	307.94	1,850.00	1,542.06	16.7
150-55110-525 COMPUTER & TECH SUPPORT	320.32	694.82	1,550.00	855.18	44.8
150-55110-600 UTILITIES	1,096.91	2,497.55	9,500.00	7,002.45	26.3
150-55110-605 LIBRARY PRINT MATERIALS	1,540.68	3,618.03	10,000.00	6,381.97	36.2
150-55110-606 LIBRARY MEDIA MATERIALS	654.05	3,600.84	7,000.00	3,399.16	51.4
TOTAL LIBRARY OPERATING	13,810.77	47,985.21	159,585.53	111,600.32	30.1
TOTAL FUND EXPENDITURES	13,810.77	47,985.21	159,585.53	111,600.32	30.1
NET REVENUE OVER EXPENDITURES	(13,330.75)	117,835.85	.00	(117,835.85)	.0

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.GL Account (3 Characters) = "150"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
11								
11	WE ENERGIES	5841977504	301 Maple St - Library	03/04/2026	363.54	363.54	03/25/2026	
	Total 11:				363.54	363.54		
21								
21	XCEL ENERGY	9651193130	301 Maple St S-Library	02/12/2026	341.87	341.87	03/25/2026	
	Total 21:				341.87	341.87		
37								
37	VoTL Water & Sewer Department	5070.01 FEBRUARY 2026	5070.01Library	02/28/2026	58.07	58.07	03/02/2026	
	Total 37:				58.07	58.07		
61								
61	Republic Services Inc	0930-001528997	Monthly Dumpster Service - Librar	02/25/2026	87.77	87.77	03/10/2026	
	Total 61:				87.77	87.77		
168								
168	EOJohnson Company Inc	INV1917508	Library Maintenance Contract #57	02/26/2026	140.00	140.00	03/02/2026	
168	EOJohnson Company Inc	INV1931472	Library Maintenance Contract #57	03/23/2026	180.32	180.32	03/24/2026	
	Total 168:				320.32	320.32		
290								
290	VERIZON WIRELESS SERVICES	6137868930	Library Jetpacks x 4	03/06/2026	153.96	153.96	03/25/2026	
	Total 290:				153.96	153.96		
681								
681	Midwest Tape	508468676	Library Books and Materials	02/20/2026	52.99	52.99	03/02/2026	
681	Midwest Tape	508601881	Library Books/Movies/Materials	03/19/2026	113.20	113.20	03/24/2026	
681	Midwest Tape	5088442276	Library Books and Materials	02/13/2026	39.99	39.99	03/02/2026	
	Total 681:				206.18	206.18		
774								
774	Spectrum Insurance Group LLC	18397	Workers Comp - Library	03/10/2026	14.66	14.66	03/17/2026	
	Total 774:				14.66	14.66		
965								
965	CENGAGE LEARNING INC	99102503245	Library Books and Materials	03/13/2026	241.07	241.07	03/31/2026	
	Total 965:				241.07	241.07		
1215								
1215	Karen Jenkinson	MILEAGE MARCH 2026	Reimb New Library Keys (4)	03/27/2026	14.00	14.00	03/31/2026	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1215:					14.00	14.00		
1301								
1301	CARDMEMBER SERVICES	5248 FEB 2026	Library-USPS	02/05/2026	23.38	23.38	03/05/2026	
1301	CARDMEMBER SERVICES	5248 FEB 2026	Library-Walmart	02/05/2026	135.89	135.89	03/05/2026	
1301	CARDMEMBER SERVICES	5248 FEB 2026	Library-Austads	02/05/2026	40.05	40.05	03/05/2026	
1301	CARDMEMBER SERVICES	5248 FEB 2026	Library-Amazon Print	02/05/2026	425.97	425.97	03/05/2026	
1301	CARDMEMBER SERVICES	5248 FEB 2026	Library-Mahjongglea	02/05/2026	120.00	120.00	03/05/2026	
1301	CARDMEMBER SERVICES	5248 MARCH 2026	Library-Label Value	03/05/2026	20.78	20.78	03/25/2026	
1301	CARDMEMBER SERVICES	5248 MARCH 2026	Library-DNR Devils Lake State	03/05/2026	45.00	45.00	03/25/2026	
1301	CARDMEMBER SERVICES	5248 MARCH 2026	Library-USPS	03/05/2026	15.60	15.60	03/25/2026	
1301	CARDMEMBER SERVICES	8969 FEB 2026	Library-Hey Everything	02/05/2026	14.75	14.75	03/05/2026	
1301	CARDMEMBER SERVICES	8969 FEB 2026	Library-Menards	02/05/2026	78.20	78.20	03/05/2026	
Total 1301:					919.62	919.62		
1506								
1506	PER MAR SECURITY & RESEAR	3812487	Monitoring Services 301 Maple - L	03/08/2026	57.59	57.59	03/17/2026	
Total 1506:					57.59	57.59		
1567								
1567	MOSAIC Technologies	11934731	Lib-Phone/Internet/WiFi	03/01/2026	188.07	188.07	03/02/2026	
Total 1567:					188.07	188.07		
1780								
1780	Cintas Corporation No.2	10640938	Library-Rugs/Supplies	12/09/2025	54.85	54.85	03/10/2026	
1780	Cintas Corporation No.2	50033183	Library-Rugs/Supplies	03/03/2026	54.85	54.85	03/10/2026	
1780	Cintas Corporation No.2	50037117	Library-Rugs/Supplies	03/17/2026	41.09	41.09	03/24/2026	
Total 1780:					150.79	150.79		
1801								
1801	Bertelsmann Publishing Group, In	528074	Library Audio Book	03/16/2026	105.94	105.94	03/24/2026	
Total 1801:					105.94	105.94		
1805								
1805	MicroMarketing	1001146	Library Media	02/17/2026	24.00	24.00	03/02/2026	
Total 1805:					24.00	24.00		
1817								
1817	Amazon Capital Services, Inc	14CK-LCCP-14M4	Library-Print Material	03/23/2026	36.80	36.80	03/24/2026	
1817	Amazon Capital Services, Inc	14LX-VG17-PX9X	Library-Media	03/23/2026	233.11	233.11	03/24/2026	
1817	Amazon Capital Services, Inc	16MN-C93P-9LC6	Library-Print Material	02/22/2026	391.81	391.81	03/31/2026	
1817	Amazon Capital Services, Inc	16W4-6PNT-47NG	Library-Supplies	02/10/2026	72.14	72.14	03/31/2026	
1817	Amazon Capital Services, Inc	1HD6-DPPQ-NLXV	Library-Supplies	03/17/2026	101.71	101.71	03/24/2026	
1817	Amazon Capital Services, Inc	1RY6-MCKF-F1T3	Library-Print Material	03/27/2026	415.85	415.85	03/31/2026	
1817	Amazon Capital Services, Inc	1T7V-P4MF-1W41	Library-Print Material	02/24/2026	29.18	29.18	03/02/2026	
1817	Amazon Capital Services, Inc	1TDG-39WH-KRDG	Library-Media	02/05/2026	22.40	22.40	03/02/2026	
1817	Amazon Capital Services, Inc	1TVV-1YQ6-3Y7R	Library-Media	02/25/2026	62.42	62.42	03/02/2026	
Total 1817:					1,365.42	1,365.42		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1823								
1823	PBC Guru LLC	INV-506127	Annual Cost for Library Speaker C	02/26/2026	500.00	500.00	03/02/2026	
Total 1823:					500.00	500.00		
1824								
1824	Debora Moe	REIMB FAMILY PATHWAY	Library-Reimb Furniture	02/13/2026	42.20	42.20	03/10/2026	
1824	Debora Moe	REIMB ST. VINCENT	Library-Reimb Furniture	02/27/2026	68.58	68.58	03/10/2026	
Total 1824:					110.78	110.78		
Grand Totals:					5,223.65	5,223.65		

 * APPROVED BY *

 Todd J Beaver
 Janice G Tammes
 Janie McCready
 Georgina Powell
 Chylene Nair

Report Criteria:
 Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.GL Account (3 Characters) = "150"