

Turtle Lake Public Library Board
April 21, 2026
Meeting Minutes

Attendance: Todd B., Georgeina O., Laurie T., Jamie M., Cheyenne N., and Colby P.

The meeting was called to order at 4:28 pm by President Todd Beaver. Present at the meeting were board members Todd Beaver, Georgeina O’Connell, Laurie Tarman, Cheyenne Nardin, Barron County Board Representative Jamie McCready, and Library Director Colby Peterson. A quorum was present. Todd Beaver made a motion to accept the minutes from the last meeting on March 17, 2026, and accept the agenda, seconded by Georgina O’Connell and passed by voice vote.

Public Comment: None

Director’s Report:

A. March Events

- a. Recent events included Trivia Night, March Book Madness, Virtual Author Talks, and the Easter Egg Hunt (31 people in attendance). The Virtual Author Talk has shown strong engagement online with over 50 people watching the videos after the live event.

B. March Updates

- a. Due to the retirement of the current library assistant, applications were taken and interviews were conducted during the weeks of April 6 and April 13 for the position. New staff member Cheyenne Nardin was hired and will be stepping down from the Library Board.
- b. The Turtle Lake Area Garden Club is co-hosting a Seed Exchange Program with the library where patrons can take free seeds.
- c. The library will be hiring a teen intern thanks to a grant from the WI DPI, with the deadline to apply being May 29, 2026.
- d. The library is continuing to plan for the Summer Reading Program, the theme for this year being “Unearth a Story.”
- e. Total circulation for March 2026 was 1,912 as compared to 1,655 in March 2025. All age categories saw an increase from last year.

Old Business:

A. Annual Director Performance Review

- a. Board members will make private considerations and reconvene at the next meeting to complete a performance review for the library director.

- b. Areas for improvement such as confidence and time management are being addressed with management courses and reorganization.
- B. Official Annual Report Statistics
 - a. The library has succeeded in providing more “general interest” events to include people of all ages.
 - b. The main goal for this year will be spreading further awareness of the library’s resources.
- C. Library Assistant Job Description and Wage Approval
 - a. Upon discussion, it was determined that the listed required hours, wage, and availability for the position description be removed to allow the description to be reused in the future.
 - b. Job description and wage were approved in conjunction with the Teen Internship Job Description and Wage Approval; see below.

New Business:

- A. Teen Internship Job Description and Wage Approval:
 - a. Upon discussion, it was determined that the listed wage be removed to allow the description to be reused in the future. It was also determined that the position description should specify that it is a summer position and is valid as long as the grant funds it. Moreover, it was suggested to change the minimum required age of applicants from 15 to 14 to allow more teens to apply.
 - b. Jamie McCready made a motion to approve both the Library Assistant job description and wage and the Teen Internship job description and wage with the discussed changes, seconded by Laurie Tarman and passed by voice vote.

Budget: Todd Beaver made a motion to pay the bills, seconded by Jamie McCready and passed by voice vote.

Next Meeting: The date of the next meeting was set for Thursday, May 21, 2026, at 4:30 pm in the library.

Adjournment: Laurie Tarman made a motion to adjourn the meeting, seconded by Jamie McCready and passed by voice vote. Meeting adjourned at 5:22 pm.