

**RICE LAKE PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES FROM THE MEETING OF**

Tuesday, April 14th, 2026

Rice Lake Public Library

2 E. Marshall St., Rice Lake, WI 54868

**Members Present:** Pat Edwardsen, Abbey Fischer, Melissa Kozma, Vicky Ondell, Marsha Scherz, and Jane Thompson

**Members Absent:** Tim Ploetz and Gina Sookiayak

**Others Present:** Rachel Thomas, Library Director

**Call to Order:** Abbey Fischer called the meeting to order at 4:02 pm.

**Public Appearances:** None.

**Approval of the March 2026 Meeting Minutes:** Marsha Scherz made a motion to approve the minutes; Jane Thompson seconded the motion. Motion passed.

**Review and Approval of March 2026 Bills:** Vicky Ondell made a motion to approve the bills; Jane Thompson seconded the motion. Roll call vote: unanimous approval from all Board members present.

**Review of March 2026 Financial Statements:** Director Thomas provided an overview of the financial statements, and indicated she has been in touch with the City regarding some outstanding questions.

**Review of March 2026 Library Statistics:** The Library added 60 new patrons this month, and had an average of 347 patron visits per day it was open. Materials were checked out 8,251 times, meeting rooms were used 152 times, there were 737 computer sessions, and 326 new items were added to Library collections.

**Review of Library Director's Report:** Several Library staff were able to attend the Public Library Association conference, held in Minneapolis MN this year. It had a profound effect on the staff, both professionally and personally. Several staff members shared their stories of inspiration and plans to turn ideas gained from the conference into action at the RLPL.

In other news, Director Thomas gave a presentation about the Library to the Fortnightly Club.

March programming at the library included a talk about hardy sun plants in NW Wisconsin by Michael Heim, and the ADRC and Coffee & Coloring programs continue to thrive.

**Friends of the Rice Lake Public Library updates:** The Friends did not meet in March.

**Brief: Temporary Part-time Library Assistant**

Melissa Kozma made a motion to accept the job posting for a Temporary Part-time Library Assistant for 12 weeks this summer. Marsha Scherz seconded the motion. Roll call vote: unanimous approval by all board members present at the meeting.

**Upcoming Library Board of Trustees Vacancy**

Director Thomas reminded the Board that because trustee Jane Thompson is stepping down, the Board will have a vacancy. No action was taken at this time.

**Adjournment:** Abbey Fischer adjourned the meeting at 5:14 pm.

The next meeting of the Library Board of Trustees is scheduled for Tuesday, May 12th, 2026 at 4 pm.

Minutes prepared by Melissa M. Kozma