

Calhoun Memorial Library Board Meeting Minutes
April 7, 2026

Minutes of the Calhoun Memorial Library Board of Director's Meeting: April 7, 2026

The board meeting was called to order at 9 a.m. on April 7, 2026, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Sally Johnson, John Banks, Barb Ryan, Jeff Martin, Louise Brown, and Rachel Westberg. Also present was Library Director Emily Resendiz, student Isabela Resendiz, Friends of the Library President Kaily Baumann, and Robbie Jo Ellefson. Not present was Nancy Nix.

The agenda was approved by motion of Jeff Martin, seconded by Rachel Westberg. Motion carried.

There were no in-person comments, but Resendiz did highlight thank-you notes from appreciative patrons, in addition to a nice donation the library received.

Minutes of the March regular board meeting were presented to board members in printed form. Motion was made by John Banks, second by Barb Ryan, to accept the minutes as amended for the adjournment. Motion carried.

A motion was made by Jeff Martin, seconded by Louise Brown, to accept the March reoccurring expenditures/treasurer's report presented by Resendiz. Motion carried. Resendiz also presented the monthly expenditures for March, along with the month's petty cash, statistics, and activities as part of the director's report. A motion was made by Rachel Westberg, seconded by Louise Brown, to accept the monthly expenditures report.

Kaily Baumann was on hand on behalf of the Friends of the Library to deliver an update from the Friends. Of note, their annual meeting will be held Saturday, April 25 at The Center. They are also going to purchase state park passes for library patrons to use/check out.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser Area School activities.

Mayor Jeff Martin provided an update from the City of Chetek.

John Banks presented a report as the county board representative.

Resendiz provided an update on the cabinet and kitchen upgrade to the library's work station and office area. A motion was made by Jeff Martin, seconded by Rachel Westberg, to allow Resendiz to purchase a new refrigerator/freezer and sink for the area, not to exceed \$2,700 for both.

The board reviewed the Trustee Essentials manual, sections 21-24.

A proposed resolution, involving payment of credit card purchases, Resolution No 2026-2, was discussed. The board and Resendiz agreed to look into getting a separate credit card or Amazon account for the library before signing off on the resolution. A motion to table the resolution was made by Jeff Martin, seconded by Barb Ryan. Motion carried.

Items for the May meeting agenda include: a review of the Trustee Manual (25-27).

Motion to adjourn by John Banks, seconded by Louise Brown. Motion carried; meeting adjourned.

Respectfully Submitted,

