

Turtle Lake Public Library Board
March 17, 2026
Meeting Minutes

Attendance: Georgeina O., Colby P.

- Meeting called to order at 4:50 pm
- Old Business
- New Business
 - Motion by Georgeina to accept the minutes from the meeting on February 10th (no quorum)
 - Discussed ideas for upcoming events, such as having flights of different Oreo flavors for patrons to try, apple tasting and rating in the autumn, or Georgeina hosting a tea tasting at the library
 - Director's Report
 - Notable points:
 - Mah Jongg Club and D&D Club have begun
 - The Virtual Author Talks and recordings have had wonderful engagement
 - Our library received a grant from the WI DPI for a summer intern
 - Debbie is retiring, and we will have a position open for a library assistant
 - A performance evaluation sheet for the director and completed by a staff member was examined by the board
 - Board members will complete a performance review on the form provided, and the board will discuss the director's performance review at the library board meeting in May
 - The job description for the library assistant position should include more about making the new items ready for circulation, since these duties will be the focus of the library assistant in this role
 - The job description will include more details about preparing items for circulation in the final draft and job posting
 - Looking ahead to the Summer Reading Program, the board is hoping that the Friends for the Library will be able to donate \$2,000 (equal to our special programs budget) for the programming and supplies, as they had last year
 - To achieve the goal of spreading awareness of the library and its services, Georgeina suggested that the library focus on collaboration with events that are already scheduled:
 - The library should have a booth at National Night Out

- The library should have a booth at the fair
 - The director should make connections with the new superintendent
 - The library should have a booth at the school open house
- Georgeina signed the bills, but the director will reach out for more signatures from the other board members on or before the next board meeting
- The next meeting will be on April 21st at 4:30 pm in the library
- Meeting adjourned at 5:28 pm