

# **JAIL SALLYPORT FINANCE AND OVERSIGHT COMMITTEE MEETING**

**Monday, February 9, 2026 10:15 AM Meeting Minutes**

Barron County Justice Center, Emergency Operations Center, 1420 State Hwy 25 North, Barron, WI 54812

---

**Members Present:** Patti Anderson, Pete Schneider, Pete Olson, Louie Okey

**Members Appearing Virtually:**

**Members Absent:** Craig Turcott

**Staff present:** County Administrator Jeff French, Finance Director Michelle Drury, Sheriff Jodi Kummert, Chief Deputy Jason Hagen, Captain Darren Hodek, Captain Tim Evenson, Director of Technology Lance Peterson, Facilities Director Steve Olson, Maintenance Technician Ryan Wilder, and Fiscal Manager Penny Pierce.

**Staff Appearing Virtually:**

**Others Present:** Chet Holum, Market & Johnson

**Others Present Appearing Virtually:** Wold Architects and Engineers - Kayla Simpson

**Call to order** by Chair Olson at 10:15 a.m.

**Public Notification** – Penny Pierce stated the County’s compliance with open meeting laws.

**Special Matters and Announcements.** No action.

**Approve Agenda.**

**Motion: (Okey/Anderson)** to approve the agenda as presented. Carried

**Approve January 14, 2026, Meeting Minutes.**

**Motion: (Schneider/Okey)** to approve the minutes as presented. Carried

**Public Comment** – None

**Project Update**

- a. **Scope & Scope Changes**
- b. **Timeline**
- c. **Project Concerns & Questions**

Market and Johnson gave an update on the project.

**Purchase of Office/Room Furnishings.** No action.

**Approval of Change Orders.** No action.

**Approve Pay Applications.**

Finance Director Drury discussed the pay applications received from Market & Johnson, Wold Architects and Larsen Electronics.

**Motion: (Schneider/Okey)** to approve the pay applications in the amount of \$146,994.95. Carried

**Project Financials & Cash Flow.** Finance Director Drury reviewed the project financial report.

**Project Walk-Through.** The committee left the EOC at 10:44 a.m. for a project walk-through. The committee returned to the EOC at 10:57 p.m.

**Future Agenda Items:** Extended warranty on installation of header and garage doors.

**Set Next Meeting Date** 3/11/26 and 4/8/26 at 10:15 a.m.

Adjourned by unanimous consent at 10:57 a.m.

*Meeting minutes posted in draft form. Reviewed and approved on 02/09/2026 by Pete Olson. Minutes not official until approved at the next committee meeting.*

**Barron County, Barron Wisconsin**  
**Monthly Reconciliation of Sally Port Expansion**  
**Revenues & Expenditures as of 2/24/26**

Date 2/24/2026  
 Preparer MLD

Internal Management Memorandum  
Unaudited Draft for Discussion Purposes Only

BUDGET	SALLY PORT EXPANSION	SALLY PORT IT
	FUND 401	FUND 403
PREVIOUS COSTS THRU 5/25- DESIGN/SURVEYING/ADVERTISING	124,428.00	
GENERAL CONSTRUCTION	1,690,893.00	
GEOHERMAL	50,000.00	
ACCESS DRIVE	27,005.00	
FEES, TESTING, PRINTING	187,655.00	
CONTINGENCY - 10%	195,555.00	
IT IMPROVEMENTS		50,000.00
<b>TOTAL BUDGET</b>	<b>2,275,536.00</b>	<b>50,000.00</b>

**OTHER FINANCING SOURCES (USES):**

	RESOLUTION 2023-42	Design	12,000.00	
	RESOLUTION 2024-19	Design & Engineering	422,575.00	
49110	BOND PROCEEDS 2025-10/11	Bonding	2,248,093.47	
	RESOLUTION 2025-15	IT - Paid with ARPA Funds		50,000.00
48110	LGIP INTEREST	(\$62,524.65 from 2025)	67,733.56	
	<b>TOTAL FUNDING</b>		<b>2,750,402.03</b>	<b>50,000.00</b>

**EXPENDITURES: FUND 401**

401-00-57270-190-000	MISCELLANEOUS		-517.85	
401-00-57270-215-000	ENGINEERING & ARCHITECTURAL		-147,365.18	
401-00-57270-822-000	GENERAL CONSTRUCTION		-991,252.72	
403-00-57120-813-173	IT	(-\$29,863.42 from 2025)		-29,863.42
	<b>TOTAL EXPENDITURES</b>		<b>-1,139,135.75</b>	<b>-29,863.42</b>

**CHANGE ORDERS**

CHANGE ORDER #1 - DOORS/HARDWARE - PAY FROM GEOTHERMAL  
 Not Yet Invoiced \$7,000

OFFICE FURNITURE FUNDING FROM GEOTHERMAL - \$10,000

<b>CASH ON HAND</b>	<b>1,611,266.28</b>	<b>20,136.58</b>
		1,631,402.86

CASH BALANCES	
FUND BALANCE	310,146.57
BOND	1,301,119.71
ARPA - IT UPGRADES	20,136.58
	<b>1,631,402.86</b>