

**RICE LAKE PUBLIC LIBRARY BOARD OF TRUSTEES**

**MINUTES FROM THE MEETING OF**

Tuesday, March 10, 2026

Rice Lake Public Library

2 E. Marshall St., Rice Lake, WI 54868

**Members Present:** Pat Edwardsen, Abbey Fischer, Melissa Kozma, Vicky Ondell, and Gina Sookiayak

**Members Absent:** Tim Ploetz, Marsha Scherz, and Jane Thompson

**Others Present:** Rachel Thomas, Library Director

**Call to Order:** Abbey Fischer called the meeting to order at 4:02 pm.

**Public Appearances:** None

**Approval of February 2026 Meeting Minutes:** Gina Sookiayak made a motion to approve the minutes; Pat Edwardsen seconded the motion. Motion passed.

**Review and Approval of February 2026 Bills:** Vicky Ondell made a motion to approve the bills; Gina Sookiayak seconded the motion. Roll call vote, all present in favor: Pat Edwardsen, Abbey Fischer, Melissa Kozma, Vicky Ondell, and Gina Sookiayak.

**Review of February 2026 Financial Statements:** Director Thomas updated the Board on some outstanding questions regarding expenditures, revenues, and interest from 2025; some information is still needed from the City.

**Review of Library Statistics:** The library had an average of 311 visits per day in February. There were 92 new library patrons, and 92 items added to library collections. There were 511 computer sessions, and 120 meeting room uses. Seven items were checked out via the library locker.

**Review of Library Director's Report:** Program highlights include the ADRC Growing Connections program, the Garden Club meeting, the Chess Exhibition Event, an Olympic-themed storytime, and the Pokémon Anniversary party.

**Friends of the Rice Lake Public Library updates:** The Friends of the Library membership mailing is ready to go out in early April. The Friends provided funding for the Library's purchase of

Community Reads books, which are free for community members.

**Discussion: Preview of Community Survey**

The Board discussed various suggestions, edits, and updates on a draft of a survey meant to go out to the greater Rice Lake community, gathering feedback on their thoughts and experiences with the Rice Lake Public Library. This survey will be part of Director Thomas's upcoming Strategic Plan for the Library.

**Adjournment:** Pat Edwardsen made a motion to adjourn the meeting; Vicky Ondell seconded the motion. Abbey Fischer adjourned the meeting at 5:28 pm.

The next meeting of the Library Board of Trustees is scheduled for Tuesday, April 14, 2026.

Minutes prepared by Melissa M. Kozma.