

**Calhoun Memorial Library Board Meeting Minutes**  
**March 3, 2026**

Minutes of the Calhoun Memorial Library Board of Director's Meeting: March 3, 2026

The board meeting was called to order at 9 a.m. on March 3, 2026, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Sally Johnson, John Banks, Barb Ryan and Rachel Westberg. Also present was Library Director Emily Resendiz. Not present were Jeff Martin, Nancy Nix and Louise Brown.

The agenda was approved by motion of John Banks, seconded by Rachel Westberg. Motion carried.

There were no in-person comments, but Resendiz did highlight a nice thank-you note from the school for a book donation; Barb Ryan reported that her husband had an excellent experience with help from the high school students working the Technology Tutoring session recently.

Minutes of the February regular board meeting were presented to board members in printed form. Motion was made by Sally Johnson, second by Barb Ryan, to accept the minutes as printed. Motion carried.

A motion was made by Sally Johnson, seconded by Rachel Westberg, to accept the February reoccurring expenditures/treasurer's report presented by Resendiz. Motion carried. Resendiz also presented the monthly expenditures for February, along with the month's petty cash, statistics, and activities as part of the director's report. A motion was made by Rachel Westberg, seconded by Barb Ryan, to accept the monthly expenditures report.

There was no Friends member present to deliver an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser Area School activities.

Mayor Jeff Martin was not present to provide an update from the City of Chetek, but did pass along his updates via email—which were delivered by Resendiz.

John Banks presented a report as the county board representative.

Resendiz provided an update with projected costs for an electrical, cabinet and kitchen upgrade to the library's work station and office area. A motion was made by Barb Ryan, seconded by Sally Johnson, to move forward with the requested workstation/office upgrades up to \$15,000.

Resendiz conducted a quick review of the Annual Report, which has been completed and submitted to the state.

The board took a brief look at the current library by-laws. A motion was made by John Banks, seconded from Barb Ryan, to amend the by-laws in Article 5, Section 1, to note that a quorum shall consist of "a majority of the filled board positions". Motion carried.

Items for the April meeting agenda include: a review of the Trustee Manual (21-24) and an update on quotes for a new fridge and sink in the library work area.

Motion to adjourn by Jeff Martin, seconded by John Banks. Motion carried; meeting adjourned.

Respectfully Submitted,

