

Calhoun Memorial Library Board Meeting Minutes
Feb. 3, 2026

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Feb. 3, 2026

The board meeting was called to order at 9 a.m. on Feb. 3, 2026, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Sally Johnson, John Banks, Jeff Martin, Louise Brown, Barb Ryan and Rachel Westberg. Also present were Library Director Emily Resendiz, and Friends of the Library President Kaily Buaman. Not present were Nancy Nix and Louise Brown.

The agenda was approved by motion of John Banks, seconded by Rachel Westberg. Motion carried.

There were no in-person comments, but Resendiz did highlight a nice letter she received from Dunn County regarding the importance of library services.

Minutes of the January regular board meeting were presented to board members in printed form. Motion was made by Sally Johnson, second by Barn Ryan, to accept the minutes as printed. Motion carried.

A motion was made by Rachel Westberg, seconded by Jeff Martin, to accept the January reoccurring expenditures/treasurer's report presented by Resendiz. Motion carried. Resendiz also presented the monthly expenditures for December, along with the month's petty cash, statistics, and activities as part of the director's report. A motion was made by Jeff Martin, seconded by Sally Johnson, to accept the monthly expenditures report.

Friends President Kaily Bauman delivered an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser Area School activities.

Mayor Jeff Martin provided an update from the City of Chetek.

John Banks presented a report as the county board representative.

Resendiz provided a brief update with quotes for an electrical upgrade to the library's work station and office area. A motion was made by Jeff Martin, seconded by John Banks, to move forward with the necessarily electrical upgrade—quoted to cost \$2,150 from Red Cedar Electric.

Resendiz noted the Annual Report is almost completed and will be ready soon to submit to the state.

Resendiz informed the board that a current library employee has resigned to pursue their education goals, and another employee was looking back to cut hours; as such, Resendiz requested she be able to hire a new employee to fill those roles. She has interviewed an applicant and would hire them at \$14/hour for around 700 hours annually. The board agreed.

The board took a brief look at the current library by-laws and agreed to revisit them at the March meeting.

Items for the March meeting agenda include: a review of the Trustee Manual (21-24), an update on building maintenance plans, and a discussion on amending the board's quorum policy in the by-laws.

Motion to adjourn by Jeff Martin, seconded by John Banks. Motion carried; meeting adjourned.

Respectfully Submitted,

