

# **JAIL SALLYPORT FINANCE AND OVERSIGHT COMMITTEE**

**Wednesday, January 14, 2026 – 10:15 a.m.**

**Emergency Operations Center, Barron County Justice Center  
1420 State Hwy 25 North, Barron, Wisconsin 54812**

## **AGENDA**

1. Call to Order
2. Public Meeting Notification
3. Special Matters and Announcements
4. Approve Agenda
5. Approve December 10, 2025, Meeting Minutes
6. Public Comment
7. Project Update
  - a. Scope & Scope Changes
  - b. Timeline
  - c. Project Concerns & Questions
8. Purchase of Office/Room Furnishing.
9. Approval of Change Orders
10. Approve Pay Applications
11. Project Financials & Cash Flow
12. Project Walk-Through
13. Future Agenda Items
14. Set Next Meeting Date
15. Adjourn

cc: P. Anderson, P. Olson, Schneider, Turcott, Okey, Kummet, Hagen, Hodek, Evenson, Pierce, Peterson, S. Olson, French, Busch, Wollensak, Simpson, webmaster & 3 public postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.

# **JAIL SALLYPORT FINANCE AND OVERSIGHT COMMITTEE MEETING**

**Wednesday, December 10, 2025 10:15 AM Meeting Minutes**

Barron County Justice Center, Emergency Operations Center, 1420 State Hwy 25 North, Barron, WI 54812

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**Members Present:** Craig Turcott, Pete Schneider, Pete Olson, Louie Okey

**Members Appearing Virtually:** Patti Anderson

**Members Absent:**

**Staff present:** Finance Director Jodi Busch, Chief Deputy Jason Hagen, Captain Darren Hodek, Captain Tim Evenson, Director of Technology Lance Peterson, and Fiscal Manager Penny Pierce.

**Staff Appearing Virtually:**

**Others Present:**

**Others Present Appearing Virtually:** Wold Architects and Engineers - Jacob Wolensak, Kayla Simpson; Market & Johnson - Dalton Brown, Justin Geissler

**Call to order** by Chair Olson at 10:15 a.m.

**Public Notification** – Penny Pierce stated the County’s compliance with open meeting laws.

**Special Matters and Announcements.** No action.

**Approve Agenda.**

**Motion: (Okey/Schneider)** to approve the agenda as presented. Carried

**Approve November 12, 2025, Meeting Minutes.**

**Motion: (Turcott/Schneider)** to approve the minutes as presented. Carried

**Public Comment** – None

**Project Update**

- a. **Scope & Scope Changes**
- b. **Timeline**
- c. **Project Concerns & Questions**

Market and Johnson and Wold Architects and Engineers gave an update on the project.

**Approval of Change Orders.** No action.

**Approve Pay Applications.**

Finance Director Busch discussed the three pay applications received from Market & Johnson, Wold Architects and Engineers and Larsen Electronics.

**Motion: (Turcott/Okey)** to approve the pay applications in the amount of \$327,448.03. Carried

**Project Financials & Cash Flow.** Finance Director Busch reviewed the project financial report.

**Project Walk-Through.** No action.

**Future Agenda Items:**

**Set Next Meeting Date** 1/14/26 at 10:15 a.m.

Adjourned by unanimous consent at 10:26 a.m.

*Meeting minutes posted in draft form. Reviewed and approved on 12/10/25 by Craig Turcott. Minutes not official until approved at the next committee meeting.*

**Sally-port addition – Room furnishings**

Zoom Room 1 – Detention style table and chair

Zoom Room 2 - Detention style table and chair

Zoom Room 3 - Detention style table and chair

Zoom Room 4 - Detention style table and chair

Officer Station – Desk and Office Chair

Storage Room – Shelving

Detention style table - \$1256.98 each **(Need 4, \$5027.92)**

Inmate Chair - \$96.02 each **(Need 4, \$384.08)**

Officer Desk - \$840 each **(Need 1, \$840)**

Officer Chair - \$360 each **(Need 1, \$360)**

Shelving for records - \$1120 each **(Need 2, \$2240)**

Shelving for property - \$890 each **(Need 1, \$890)**

**Total furniture/shelving \$9,742**

Barron County, Barron Wisconsin  
 Monthly Reconciliation of Sally Port Expansion  
 Revenues & Expenditures as of 12/31/2025

Date 12/29/2025  
 Preparer JBB

Internal Management Memorandum  
Unaudited Draft for Discussion Purposes Only

**BUDGET**

	SALLY PORT EXPANSION FUND 401	SALLY PORT IT FUND 403
PREVIOUS COSTS THRU 5/25- DESIGN/SURVEYING/ADVERTISING	124,428.00	
GENERAL CONSTRUCTION	1,690,893.00	
GEOHERMAL	50,000.00	
ACCESS DRIVE	27,005.00	
FEES, TESTING, PRINTING	187,655.00	
CONTINGENCY - 10%	195,555.00	
IT IMPROVEMENTS		50,000.00
<b>TOTAL BUDGET</b>	<b>2,275,536.00</b>	<b>50,000.00</b>

**OTHER FINANCING SOURCES (USES):**

	RESOLUTION 2023-42	Design	12,000.00	
	RESOLUTION 2024-19	Design & Engineering	422,575.00	
49110	BOND PROCEEDS 2025-10/11	Bonding	2,248,093.47	
	RESOLUTION 2025-15	IT - Paid with ARPA Funds		50,000.00
48110	LGIP INTEREST		55,469.74	
	<b>TOTAL FUNDING</b>		<b>2,738,138.21</b>	<b>50,000.00</b>

**EXPENDITURES: FUND 401**

401-00-57270-190-000	MISCELLANEOUS	-517.85	
401-00-57270-215-000	ENGINEERING & ARCHITECTURAL	-138,488.83	
401-00-57270-822-000	GENERAL CONSTRUCTION	-639,292.14	
403-00-57120-813-173	IT		-29,863.42
	<b>TOTAL EXPENDITURES</b>	<b>-778,298.82</b>	<b>-29,863.42</b>

**CHANGE ORDERS**

CHANGE ORDER #1 - DOORS/HARDWARE - PAY FROM GEOHERMAL  
 Not Yet Invoiced

<b>CASH ON HAND</b>	<b>1,959,839.39</b>	<b>20,136.58</b>
		1,979,975.97

CASH BALANCES	
FUND BALANCE	310,146.57
BOND	1,649,692.82
ARPA - IT UPGRADES	20,136.58
	<b>1,979,975.97</b>