

Minutes of the Library Board of Trustees Meeting  
January 13, 2026

The meeting was called to order at 4:50 by Georgeina O'Connell. Present at the meeting were board members; Diane Skrupky, Georgeina O'Connell, Kent Kindschy, Laurie Tarman, and Library Director Colby Peterson. Absent: Todd Beaver, and Barron County Board representative Jamie McCready. A quorum was present. Kent Kindschy made a motion to accept the minutes from the December 16th meeting as read, and to accept the agenda, second by Diane Skrupky, passed by voice vote.

Public Comment: None

Director's Report:

A. Projects to increase patron usage continue; rearranging books, relabeling items, a section for leveled early reader books is up and running. More programming opportunities are being established; Trivia, D&D, Mahjong, and reading to preschool.

B. December events included; hosting the movie "Elf" with 8 people attending, a pour painting workshop hosted by Izzie Benes with 10 people attending, and TACOS hosted a Winter Party with crafts and snacks with only 2 people attending because of icy roads. Thanks to Heidi for decorating the library. The Friends began a call for artists for the January 26<sup>th</sup> art show.

C. Total circulation for December was 1,431 as compared to 1,713 in December 2024. One factor may be that the weather has been much worse this year.

Old Business: None

NewBusiness:

A. Library Board Bylaws Policy: Colby presented possible revisions to the policy which was read and discussed. A motion to approve the changes to Library Board Bylaws Policy as presented was made by Laurie Tarman, second by Kent Kindschy, passed by voice vote.

B. Public Records Request Policy and Patron Privacy: Colby explained the policies and their importance. A motion to approve the Public Records Request Policy as presented was made by Kent Kindschy, second by Laurie Tarman, passed by voice vote. A motion to approve the Patron Privacy Policy as presented was made by Diane Skrupky, second by Georgeina O'Connell, passed by voice vote.

C. Inclement Weather and Emergencies Policy: Presently the Library closes whenever school closes. The library closure should be based on other factors including the staff's ability to get here so Colby suggested revisions to this policy. Kent Kindschy made a motion to approve the updates to the Inclement Weather Policy, second by Laurie Tarman, passed by voice vote. The Emergencies Policy was discussed. Georgeina O'Connell made a motion to accept the Emergencies Policy as presented, second by Diane Skrupky, passed by voice vote.

D. Child Safety Policy: This policy was expanded to include the safety of adults at risk. Diane Skrupky made a motion to accept the Safety of Children and Adults at Risk Policy as written, second by Georgeina O'Connell, passed by voice vote.

E. Proposal for On-call Position: The current Library staff are operating at maximum capacity. If a staff member is unable to work, it could result in reduced service quality and productivity. Colby suggests

hiring an on-call employee to cover hours that are not worked each week. This person's responsibilities are listed, and would maintain the service quality, efficiency, and productivity of the library. There is no additional cost to the library as these are hours that are already budgeted for but are not being worked.

Budget Review and Bill Payment: Laurie Tarman made a motion to pay the bills, second by Georgeina O'Connell, passed by voice vote.

Determine Next Board Meeting Date: The date of the next meeting was set for February 10, 2026 at 4:30, at the library. The annual meeting will be held at 4:00 prior to the regular meeting.

Adjournment: Diane Skrupky made a motion to adjourn the meeting, second by Georgeina O'Connell, passed by voice vote. Meeting was adjourned at 6:00. The minutes were recorded by Diane Skrupky.