



PROPERTY COMMITTEE MEETING

Monday, January 5, 2026 – 1:00 p.m.

Barron County Government Center - Veterans Memorial Auditorium
335 East Monroe Avenue - Barron, WI 54812

AGENDA

1. Call Meeting to Order
2. Public Meeting Notification
3. Public Comment
4. Approve Agenda
5. Approve Minutes of October 6, 2025
6. County Clerk Digital Electronic Images Conversion - \$14,850.00
7. Community Wellness Funding Grant Opportunities
8. Staff Reports
 - a. Dam Update
 - b. Lumbering Hall of Fame Building Collapse
 - c. LED Lighting and Destratification Fans at Meggers / Ritzinger Hall
 - d. J&F Price Increases
9. Suggestions for Future Agenda Items
10. Review Voucher Edit Lists
11. Set Next Meeting Date
12. Adjournment

PLEASE CALL 715-537-6200 IF YOU ARE UNABLE TO ATTEND

cc: B. Rogers, B. Schradle, C. Moen, C. Fowler, D. Heller, K. Bartlett, B. Effertz, S. Olson, J. Cisek, D. Gifford, A. Mickelson, J. French, J. Muench, S. Mohns, Webmaster & 3 Public Postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements may be made to accommodate your request.



PROPERTY COMMITTEE MEETING

Monday, October 6, 2025 – 1:00 p.m.

Barron County Government Center - Veterans Memorial Auditorium
335 East Monroe Avenue - Barron, WI 54812

Minutes

Members Present: Supervisors Okey, (alternate for Fowler), Heller, Rogers, Schradle, Effertz

Others Present: Jeff French, Steve Olson, Tyler Gruetzmacher, Mario Millonzi (Upper 90), Shelley Effertz, Abbey Fischer, Patrick Diedrich, (Upper 90), Janette Cain, Ruth Erickson

Call Meeting to Order: Called to order by Chair Heller at 1pm

Public Meeting Notification: CA French affirmed public meeting notification

Public Comment: None

Approve Agenda: Okey/Schradle, Carried

Approve Minutes of September 8, 2025: Effertz/Schradle, Carried,

Accept \$125,000 PSC Grant Funds for HVAC Controls Upgrade at UWECBC – Upper 90:
Mario, presented information regarding this PSC Grant, discussion and questions regarding costs of \$125K versus \$485K total estimated cost. Steve Olson answered questions regarding the Student Center and Gym, RLASD will need to make a decision on those two buildings. More discussion and presentation on scope, controls and air handler, and cooling coil. Discussion also on additional costs and how to potentially pay for these.
Motion Schradle/Rogers, to accept the PSC Round II Grant, \$125,000.00 for HVAC control upgrades at the UWECBC Library. Carried.

Approve Five (5) Year Recreation Plan Click for [Barron Co Draft Recreation Plan](#)
Discussion and questions from the committee regarding the plan and changes thereto.

Motion to approve next five year plan: Rogers/Schradle, Carried.

Staff Reports / Updates

- a. *Dam Update:* Tyler G. answered questions no official action taken,
- b. *UWECBC / Rice Lake Area School District Agreement for Student Center/Gymnasium:*
French stated that agreement signed and completed,
- c. *Cedar Side Trail Update*
Tyler G. presented on the screens, trail has been mowed by maintenance dept. New doors and roof on bathroom and pads in front of doors, shelter has been repainted and new roof.
- d. *Pleasant Plain Indian Mound Clean Up*

Tyler presented photos on this area and mulching completed by B/C Maint. Dept. big trees, (oaks), to be removed in the future, buck thorn cleaned up.

e. Ag Building Window Replacement Update

Update from [Steve Olson](#), one small window left to be replaced.

Comments from Supervisor Schradle on State Forestry meeting, King Tut pine cut, approximately 450 years old, cut in Forest County.

Suggestions for Future Agenda Items: None at this time.

Review Voucher Edit Lists

No questions

Set Next Meeting Date

Nov. 10th, 1pm

Adjournment Adjourned by unanimous consent at 1.52pm

Minutes taken by CA French



Proposal / Statement of Work

Date: December 10, 2025
Organization: Barron County
Contact Info: Ms. Jessica Hodek
County Clerk
335 E. Monroe Avenue
Barron, WI 54812-1478
(715) 537-6200
jessica.hodek@co.barron.wi.us

Project # BC0005: Converting Paper to (Digital) electronic Images

Project Scope:

Barron County County Clerk is interested in conversion services of large format and books. Source materials will be transported to our secure facility in Kronenwetter, WI for processing. After scanning documents will be returned to Barron County.

Clerk Files (older, delicate papers and books)

- Rolled, large format (3 boxes with 16 units per box)
 - Create 300, dpi color images saved as pdf named by name on box
 - Prep files and reassemble folders
 - 24" x 36" page size
- Dam and UW-Barron County files (2 boxes)
 - Create 300, dpi color images saved as pdf named by name on folder
 - Some large format
 - Prep files and reassemble folders
- County Minutes - 9 Books (there are smaller pages glued to larger pages, scan by larger page)
 - Create 300, dpi b/w images saved as pdf named Minutes_XXXX-XX-XX.pdf (4 digit year, 2 digit month and 2 digit day)
 - Mechanical books 11-½" x 18" page size
- Atlas book (color & bound) 14-½" x 17-½" page size
 - Create 300, dpi color images saved as pdf named Barron County Atlas XXXX.pdf (year)
- Elected Officials Book - 1 Book
 - Create 300, dpi b/w images saved as pdf named Barron County Elected Officials_ XXXX.pdf (year)
 - 14-½" x 17-½" page size, break out by year
- **Due to the age and condition of the source materials and books listed above, On Q Solutions is not responsible for repair or rebinding expenses**



	Estimated Images	Cost per Image	Extended Price
Pick Up, Set up & Delivery Fee (2 round trips to Barron, WI)			\$1,500.00
Clerk Files Large format	4,500	\$2.00	\$9,000.00
Clerk Files (bound, mechanical and loose pages)	8,500	\$0.50	\$4,250.00
Hard Drive for export			\$100.00
Total			\$14,850.00

Project Deliverables:

Project will have a 100% Quality Control check.

Customer will be invoiced for actual images processed

Barron County may request documents from On Q Solutions during the conversion process. E-mail requests can be sent to support@onqsolution.com

Insurance:

On Q Solutions will provide a Certificate of Liability listing Barron County Clerk as additional insured. On Q Solutions will pick up and deliver Barron County's source materials in boxes.



Acceptance of Proposal: # BC0005

Payment Terms:

- 50% down at order signing, balance due at project completion, net 10 days.
- **Contract Cancellation Fee – A 25% Cancellation Fee will be invoiced if the contract is canceled after signing.**

“Thank you for the opportunity to provide a proposal for your conversion project. We realize how important the success of this project is to you and your staff”

“We respectfully request you to accept this Proposal / Statement of Work”

“Thank You”

On Q Solutions L.L.C.
1957 County Rd XX
Kronenwetter, WI 54455
Phone (715) 370-1338

Barron County - Clerk
335 E. Monroe Avenue
Barron, WI 54812-1478
Phone (715) 537-6200

By: _____

By: _____

Name: **Rhonda Burish**

Name: _____

Title: **President**

Title: _____

Date: _____

Date: _____

We will guarantee our pricing for 12 months from the proposal date.



December 1st 2025

Barron County

Re: Cleaning Price Increase January 1st 2026

We would like to take this opportunity to thank you for allowing our team at J&F Facility Services to provide janitorial services to your facility. It has been our privilege to work with you and your staff, and we look forward to working with you in the upcoming year.

We understand that in this economy, every business is facing increases in operating and labor expenses/shortages. Our entire staff at J&F Facility Services has been striving to find new and innovative ways to clean your facilities and keep increasing costs to a minimum. Our goal is to maintain our standards and those of our customers.

Taking into consideration the increases in gasoline, insurance premiums, labor, and new updated supply costs, we have had significant increases in our operating costs, but we are absorbing a great deal of them. In our industry labor, insurance, unemployment costs have increased by 9.65%, and most of our supply and products have increased by an average of over 19%.

This letter is regarding an increase that will be effective January 1st 2026. We have carefully reviewed all our costs and have found it necessary to pass along a 3% increase. Although we strive to keep our costs down, there are some increases we cannot avoid. This additional amount will enable us to continue providing the highest quality of service to your facility.

If you should have any questions or would like to meet to discuss this increase, please feel free to contact me either by phone or email. Again, thanks for the continued business.

Sincerely,

Jim Peterson
President
715.861.7935

J&F Facility Services, Inc
13141 30th Ave
Chippewa Falls, WI 54729

Office: 715.861.7935
Mobile: 715.382.3261
Fax: 715.861.7935

jim.peterson@j-fservices.com
www.j-fservices.com

Payment Request Verification - Online Voucher

Batch Year: 25 Department: PROPERTY

Payment Request Date: 12/17/2025

Vendor	Vendor Name	Line	Voucher	Account Description	Date	Description	Amount
302	SWANT GRABER FORD	1	C0093749	VEHICLE EXPENSE-ADMINISTRATION	11/13/2025	FLEET - SO# 27634 #2 CLEANING	204.00
302	SWANT GRABER FORD	2	C0093749	VEHICLE EXPENSE-ADMINISTRATION	11/13/2025	FLEET - SO# 27573 #1 CLEANING	204.00
302	SWANT GRABER FORD	3	C0093749	VEHICLE EXPENSE-ADMINISTRATION	11/13/2025	FLEET - SO# 27670 #4 CLEANING	204.00
295949	INDIANHEAD GLASS INC	1	C0093750	AG BUILDING IMPROVEMENTS	11/13/2025	MAINT - INV# 10024640 AG BLDG	29,900.00
295949	INDIANHEAD GLASS INC	2	C0093750	AG BUILDING IMPROVEMENTS	11/13/2025	MAINT - INV# 10024591 AG BLDG	100,000.00
252190	HEY EVERYTHING OF BARRON LLC	1	C0093751	REPAIR & MAINTENANCE - MIKANA DAM	11/13/2025	DAMS - INV# 803063 / ACCT# 92	27.94
166324	LEMKE INDUSTRIAL MACHINE LLC	1	C0093752	REPAIR & MAINTENANCE - RL DAM	11/13/2025	DAMS - INV# 5961-M4	7,706.60
166324	LEMKE INDUSTRIAL MACHINE LLC	2	C0093752	REPAIR & MAINTENANCE - RL DAM	11/13/2025	DAMS - INV# 5961-M5	7,706.60
167	AYRES ASSOCIATES INC	1	C0093753	REPAIR & MAINTENANCE - RL DAM	11/13/2025	DAMS - RICE LAKE DAM	3,865.64
167	AYRES ASSOCIATES INC	2	C0093753	REPAIR & MAINT - HAUGEN / BEAR LK DAM	11/13/2025	DAMS - BEAR LAKE DAM	196.00
92258	UP NORTH RECYCLING LLC	1	C0093754	MAINTENANCE SUPPLIES	11/13/2025	MAINT - PAPER RECYCLING	150.00
92894	CULLIGAN WATER CONDITIONING	1	C0093755	MAINTENANCE SUPPLIES	11/13/2025	ENC/MAINT - ACCT# 027192	533.85
38687	RICE LAKE STORES LLC	1	C0093756	MATERIALS & SUPPLIES	11/13/2025	PARKS - WALDO CAMPGROUND	16.71
93904	GEE INSPECTIONS LLC	1	C0093757	CONTRACTUAL SERVICES	11/13/2025	MAINT - TESTING / REGISTRATION	165.00
101125	KEN-WAY SERVICES OF RICE LAKE	1	C0093758	SEPTAGE HAULING	11/13/2025	PARKS - WALDO PIT TOILETS	652.47
83003	HILLYARD INC/MINNEAPOLIS	1	C0093759	MAINTENANCE SUPPLIES	11/13/2025	ENC/MAINT - CUST# 253084 MAINT	324.90
83089	SCHWAB VOLLHABER LUBRATT IN	1	C0093760	CAPITAL EQUIPMENT-MAINTENANCE	11/13/2025	MAINT - CUST# 2614 JC HOSE	18,580.00
302	SWANT GRABER FORD	1	C0093761	VEHICLE EXPENSE-MAINTENANCE	11/13/2025	MAINT - SO# 27187 TRUCK	1,476.19
313734	BERANEK ELECTRIC & MECHANIC	1	C0093762	MAINTENANCE SUPPLIES	11/13/2025	MAINT - ACCT# 12297 MAINT	46.53
115037	DAKOTA SUPPLY GROUP	1	C0093763	REPAIR & MAINTENANCE	11/13/2025	ENC/MAINT - INV# S105132006.001	165.47
115037	DAKOTA SUPPLY GROUP	2	C0093763	REPAIR & MAINTENANCE	11/13/2025	ENC/MAINT - INV# S105099371.001	1,380.78
238198	TOTAL ENERGY SYSTEMS LLC	1	C0093764	CONTRACTUAL SERVICES	11/13/2025	MAINT - CUST # 4054 EQUIPMENT	5,096.68
44423	AUTO VALUE BARRON	1	C0093765	MAINTENANCE SUPPLIES	11/13/2025	MAINT - INV#141268171 SUPPLIES	4.21
44423	AUTO VALUE BARRON	2	C0093765	MAINTENANCE SUPPLIES	11/13/2025	MAINT - INV#141269634 SUPPLIES	65.07
317578	TK ELEVATOR CORPORATION	1	C0093766	CONTRACTUAL SERVICES	11/13/2025	ENC/MAINT - INV# 3008887440 4TH	863.11
317578	TK ELEVATOR CORPORATION	2	C0093766	CONTRACTUAL SERVICES	11/13/2025	ENC/MAINT - INV# 3008887579 4TH	1,176.95
317578	TK ELEVATOR CORPORATION	3	C0093766	CONTRACTUAL SERVICES	11/13/2025	ENC/MAINT - INV# 3008887699 4TH	889.04
109193	MENARDS - RICE LAKE STORE	1	C0093767	MATERIALS & SUPPLIES	11/13/2025	PARKS - ACCT# 31520346 / INV#	56.99
109193	MENARDS - RICE LAKE STORE	1	C0093768	MAINTENANCE SUPPLIES	11/13/2025	MAINT - ACCT# 31520307 / INV#	92.63
109193	MENARDS - RICE LAKE STORE	2	C0093768	MAINTENANCE SUPPLIES	11/13/2025	MAINT - ACCT# 31520307 / INV#	134.04
109193	MENARDS - RICE LAKE STORE	3	C0093768	MAINTENANCE SUPPLIES	11/13/2025	MAINT - ACCT# 31520307 / INV#	191.16
109193	MENARDS - RICE LAKE STORE	4	C0093768	REPAIR & MAINTENANCE - RL DAM	11/13/2025	MAINT - ACCT# 31520307 / INV#	43.99
3409	LINDE GAS & EQUIPMENT INC	1	C0093769	MAINTENANCE SUPPLIES	11/13/2025	ENC/MAINT - CUST#71945619	112.24
88277	GRAINGER	1	C0093770	MAINTENANCE SUPPLIES	11/13/2025	ENC/MAINT - ACCT# 837559392	1,016.31
252190	HEY EVERYTHING OF BARRON LLC	1	C0093771	MAINTENANCE SUPPLIES	11/13/2025	ENC/MAINT - CUST# 78 SUPPLIES	206.20
280801	J & F FACILITY SERVICES INC	1	C0093772	CONTRACTUAL SERVICES	11/13/2025	MAINT - GOV CTR CLEANING	14,415.04
280801	J & F FACILITY SERVICES INC	2	C0093772	CONTRACTUAL SERVICES	11/13/2025	MAINT - JUSTICE CTR CLEANING	9,768.52
280801	J & F FACILITY SERVICES INC	3	C0093772	CONTRACTUAL SERVICES	11/13/2025	MAINT - MOW KITCHEN CLEANING	772.50
84514	NELSON PAINT CO	1	C0093773	REPAIR & EXPENSE	11/13/2025	ENC/FOR - SO 22165 BOUNDARY	892.59
230146	JOHN DEERE FINANCIAL	1	C0093774	REPAIR & MAINTENANCE	11/13/2025	ENC/MAINT - ACCT# 11113-59965	730.76
260304	BADGER STATE INC	1	C0093775	CAPITAL EQUIPMENT-MAINTENANCE	11/13/2025	MAINT - PAY APP 4 / INV# 35820	11,690.00
89745	MCDONALD ROBERT CONSTRUCTI	1	C0094102	REPAIR & MAINTENANCE	12/11/2025	MAINT - LULL RENTAL	350.00

Payment Request Verification - Online Voucher

Batch Year: 25 Department: PROPERTY

Payment Request Date: 12/17/2025

Vendor	Vendor Name	Line	Voucher	Account Description	Date	Description	Amount
103411	HONEYWELL	1	C0094103	CONTRACTUAL SERVICES	12/11/2025	ENC/MAINT - FIRE ALARM	3,766.42
168912	LARSEN ELECTRONICS	1	C0094104	CONTRACTUAL SERVICES	12/11/2025	MAINT - JC FIRE ALARM TEST	907.50
275328	ELITE SEALCOATING	1	C0094105	WORKPLACE SAFETY	12/11/2025	SAFETY - TRAINING STRIPES	960.00
92894	CULLIGAN WATER CONDITIONING	1	C0094106	MAINTENANCE SUPPLIES	12/11/2025	MAINT - JC WATER SOFTNER	481.37
140104	E & K EXCAVATING	1	C0094107	REPAIR & MAINTENANCE - MOON LAKE DAM	12/11/2025	DAMS - MOON LAKE DAM BRUSH	2,850.00
92258	UP NORTH RECYCLING LLC	1	C0094108	MAINTENANCE SUPPLIES	12/11/2025	MAINT - PAPER RECYCLING	195.00
3409	LINDE GAS & EQUIPMENT INC	1	C0094109	MAINTENANCE SUPPLIES	12/11/2025	ENC/MAINT - CUST	49.93
3409	LINDE GAS & EQUIPMENT INC	1	C0094110	REPAIR & MAINTENANCE	12/11/2025	ENC/MAINT - CUST	263.31
295949	INDIANHEAD GLASS INC	1	C0094111	REPAIR & MAINTENANCE	12/11/2025	MAINT - BATHROOM DOOR	4,400.00
210757	PETE'S TRAILER SALES INC	1	C0094112	MATERIALS & SUPPLIES	12/11/2025	PARKS - RAMP SPRINGS	100.00
88277	GRAINGER	1	C0094113	MAINTENANCE SUPPLIES	12/11/2025	ENC/MAINT - ACCT# 837559392	1,180.43
88277	GRAINGER	2	C0094113	MAINTENANCE SUPPLIES	12/11/2025	ENC/MAINT - ACCT# 837559392	646.08
44423	AUTO VALUE BARRON	1	C0094114	MAINTENANCE SUPPLIES	12/11/2025	ENC/MAINT - ACCT# 14101890	50.87
130583	AIR TEQ SYSTEMS	1	C0094115	MAINTENANCE SUPPLIES	12/11/2025	MAINT - CUST# 8500 JC SUPPLIES	569.82
267775	SCHWAB VOLLHABER LUBRATT SE	1	C0094116	REPAIR & MAINTENANCE	12/11/2025	MAINT - INV# 121152 & 121234	5,005.56
238198	TOTAL ENERGY SYSTEMS LLC	1	C0094117	CONTRACTUAL SERVICES	12/11/2025	MAINT - CUST # 4054 EQUIPMENT	5,096.68
84514	NELSON PAINT CO	1	C0094118	OPERATING SUPPLIES - TREE PURCHASES	12/11/2025	FOR - INV# 100022776 / 100022762	1,341.18
195189	MOBERG ELECTRIC	1	C0094119	REPAIR & MAINTENANCE	12/11/2025	MAINT - SVI-43518 EQUIPMENT	40.00
90549	STATE INDUSTRIAL PRODUCTS	1	C0094120	MATERIALS & SUPPLIES	12/11/2025	ENC/PARKS INV# 904007222 /	2,648.46
280801	J & F FACILITY SERVICES INC	1	C0094121	CONTRACTUAL SERVICES	12/11/2025	MAINT - GC CLEANING	14,415.04
280801	J & F FACILITY SERVICES INC	2	C0094121	CONTRACTUAL SERVICES	12/11/2025	MAINT - JC CLEANING	9,768.52
280801	J & F FACILITY SERVICES INC	3	C0094121	CONTRACTUAL SERVICES	12/11/2025	MAINT - MOW KITCHEN CLEANING	772.50
252190	HEY EVERYTHING OF BARRON LLC	1	C0094122	MAINTENANCE SUPPLIES	12/11/2025	MAINT - SUPPLIES	99.68
101125	KEN-WAY SERVICES OF RICE LAKE	1	C0094123	SEPTAGE HAULING	12/11/2025	P & R - CLEANED RESTROOM AT	120.00
83003	HILLYARD INC/MINNEAPOLIS	1	C0094124	MATERIALS & SUPPLIES	12/11/2025	P & R - TISSUE-TOWELS-	1,699.20
109193	MENARDS - RICE LAKE STORE	1	C0094125	MATERIALS & SUPPLIES	12/11/2025	P & R - RAKES-BUNGEES-GLOVES	39.55
109193	MENARDS - RICE LAKE STORE	1	C0094126	REPAIR & MAINTENANCE - MIKANA DAM	12/11/2025	DAM - 2X10 10' AC2 CEDARTONE	23.69
109193	MENARDS - RICE LAKE STORE	1	C0094127	MAINTENANCE SUPPLIES	12/11/2025	MAINT - SUPPLIES	147.98
167	AYRES ASSOCIATES INC	1	C0094128	REPAIR & MAINTENANCE - CHETEK DAM	12/11/2025	DAMS - REPAIR &	1,380.53
167	AYRES ASSOCIATES INC	2	C0094128	REPAIR & MAINTENANCE-L SAND LAKE DAM	12/11/2025	DAMS - REPAIR & INSPECT/LITTLE	1,244.45
167	AYRES ASSOCIATES INC	3	C0094128	REPAIR & MAINTENANCE - RL DAM	12/11/2025	DAMS - REPAIR & INSPECT/RICE	1,129.55
274259	APG MEDIA OF WISCONSIN LLC	1	C0094129	REPAIR & MAINTENANCE - RL DAM	12/11/2025	DAMS - RFP MIKANA DAM LIFT	47.94
202797	MIRON CONSTRUCTION CO INC	1	C0094130	REPAIR & MAINTENANCE - RL DAM	12/11/2025	DAM - GEARBOX INSTALLATION	18,075.00
Totals:							\$301,590.95