

JAIL SALLYPORT FINANCE AND OVERSIGHT COMMITTEE

Wednesday, December 10, 2025 – 10:15 a.m.

**Emergency Operations Center, Barron County Justice Center
1420 State Hwy 25 North, Barron, Wisconsin 54812**

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Special Matters and Announcements
4. Approve Agenda
5. Approve November 12, 2025, Meeting Minutes
6. Public Comment
7. Project Update
 - a. Scope & Scope Changes
 - b. Timeline
 - c. Project Concerns & Questions
8. Approval of Change Orders
9. Approve Pay Applications
10. Project Financials & Cash Flow
11. Project Walk-Through
12. Future Agenda Items
13. Set Next Meeting Date
14. Adjourn

cc: P. Anderson, P. Olson, Schneider, Turcott, Okey, Kummet, Hagen, Hodek, Evenson, Pierce, Peterson, S. Olson, French, Busch, Wollensak, Simpson, webmaster & 3 public postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.

JAIL SALLYPORT FINANCE AND OVERSIGHT COMMITTEE MEETING

Wednesday, November 12, 2025 10:15 AM Meeting Minutes

Barron County Justice Center, Emergency Operations Center, 1420 State Hwy 25 North, Barron, WI 54812

Members Present: Craig Turcott, Patti Anderson, Pete Olson, Louie Okey

Members Appearing Virtually:

Members Absent: Pete Schneider

Staff present: County Administrator Jeff French, Finance Director Jodi Busch, Sheriff Jodi Kummet, Chief Deputy Jason Hagen, Captain Darren Hodek, Captain Tim Evenson, Director of Technology Lance Peterson, Maintenance Director Steve Olson, Maintenance Technician Ryan Wilder and Fiscal Manager Penny Pierce.

Staff Appearing Virtually:

Others Present: Market & Johnson - Darren Hemauer, Dalton Brown, Ben Wigchers

Others Present Appearing Virtually: Wold Architects and Engineers - Jacob Wolensak, Kayla Simpson

Call to order by Chair Olson at 10:15 a.m.

Public Notification – Penny Pierce stated the County’s compliance with open meeting laws.

Special Matters and Announcements. No action.

Approve Agenda.

Motion: (Okey/Anderson) to approve the agenda as presented. Carried

Approve October 13, 2025, Meeting Minutes.

Motion: (Turcott/Okey) to approve the minutes as presented. Carried

Public Comment – None

Project Update

- a. Scope & Scope Changes
- b. Timeline
- c. Project Concerns & Questions

Market and Johnson gave an update on the project. Precast and steel should arrive the week of 11/18 to begin the construction of the walls and roofing. Market &

Johnson indicated a completion date of 3/11/26 with no additional cost increase due to the delays.

Approval of Change Orders.

Wold advised of a change order on two doors within the project for storage areas. The doors were originally bid as standard metal non-detention grade doors. After further discussion with the state jail inspector, it was determined to just adjust the hardware to detention grade. The Market and Johnson then advised the supplier was not able to just change the hardware to detention grade. After further discussion, it was recommended to change these two doors to full detention grade metal doors with an increase to the project of \$7,000.

Motion (Okey/Turcott): to approve the change of the two doors to full detention grade metal doors with the increase of \$7,000 to be deducted from the \$50,000 set aside for the Geothermal location. Carried.

Approve Pay Applications.

Finance Director Busch discussed the two pay applications received from Market & Johnson, and Wold Architects and Engineers.

Motion: (Turcott/Anderson) to approve the pay applications in the amount of \$250,520.59. Carried

Project Financials & Cash Flow. Finance Director Busch reviewed the project financials.

Project Walk-Through. No action.

Future Agenda Items:

Set Next Meeting Date 12/10/25 at 10:15 a.m.

Adjourned by unanimous consent at 10:32 a.m.

Meeting minutes posted in draft form. Reviewed and approved on 11/12/25 by Pete Olson. Minutes not official until approved at the next committee meeting.

Barron County, Barron Wisconsin
Monthly Reconciliation of Sally Port Expansion
Revenues & Expenditures as of 11/30/2025

Date 12/2/2025
Preparer JBB

Internal Management Memorandum
Unaudited Draft for Discussion Purposes Only

		SALLY PORT EXPANSION FUND 401	SALLY PORT IT FUND 403
BUDGET			
	PREVIOUS COSTS THRU 5/25- DESIGN/SURVEYING/ADVERTISING	124,428.00	
	GENERAL CONSTRUCTION	1,690,893.00	
	GEO THERMAL	50,000.00	
	ACCESS DRIVE	27,005.00	
	FEES, TESTING, PRINTING	187,655.00	
	CONTINGENCY - 10%	195,555.00	
	IT IMPROVEMENTS		50,000.00
	TOTAL BUDGET	2,275,536.00	50,000.00

OTHER FINANCING SOURCES (USES):

	RESOLUTION 2023-42	Design	12,000.00	
	RESOLUTION 2024-19	Design & Engineering	422,575.00	
49110	BOND PROCEEDS 2025-10/11	Bonding	2,248,093.47	
	RESOLUTION 2025-15	IT - Paid with ARPA Funds		50,000.00
48110	LGIP INTEREST		48,125.83	
	TOTAL FUNDING		2,730,794.30	50,000.00

EXPENDITURES: FUND 401

401-00-57270-190-000	MISCELLANEOUS	-517.85	
401-00-57270-215-000	ENGINEERING & ARCHITECTURAL	-137,240.38	
401-00-57270-822-000	GENERAL CONSTRUCTION	-313,092.56	
403-00-57120-813-173	IT		-29,863.42
	TOTAL EXPENDITURES	-450,850.79	-29,863.42

CHANGE ORDERS

CHANGE ORDER #1 - DOORS/HARDWARE - PAY FROM GEOTHERMAL 7,000.00
Not Yet Invoiced

CASH ON HAND	2,279,943.51	20,136.58
		2,300,080.09

CASH BALANCES	
FUND BALANCE	310,146.57
BOND	1,969,796.94
ARPA - IT UPGRADES	20,136.58
	2,300,080.09