

HEALTH AND HUMAN SERVICES BOARD

Monday, October 27, 2025 – 1:00 p.m.

**Barron County Government Center – Veterans Memorial Auditorium
335 East Monroe Avenue – Barron, Wisconsin 54812**

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Approve Agenda*
4. Approve Minutes (9-29-25 Budget Public Hearing & Regular Meeting)*
5. Comments from the Public
6. Environmental Health Fee Approval*
7. Resolution – SNAP (FoodShare)*
8. Website Review
9. Department Updates
 - a. Child Support
 - b. Health & Human Services
 - c. Software Update
 - d. Employee Fringe Benefit Costs
10. Set Next Meeting Date – November 24, 2025 at 9:30 a.m.
11. Future Agenda Items
12. Adjourn

** Board Action Requested*

Mission Statement

To meet essential health and safety needs and to promote an independent and enhanced quality of life for the people of Barron County.

Vision Statement

To provide high quality, effective and responsive programs through coordinated efforts of the Department and its community partners.

Please call 537-6841 if you are unable to attend this meeting.

cc: Bartlett, Vaughn, Banks, Moen, P. Anderson, Wenzel, Kolpeck, Heil, Knutson, Ruppel, Keeler, Matthys, Borgen, Frolik, Muench, French, Syvinski, Busch, Potts-Schufelt, Roemhild, Olsen, Broten, Hay, Co. Clerk, Webmaster & 3 Public Postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715/537-6200 at least 24 hours prior to the meeting so that arrangements may be made to accommodate your request.

**Presentation of 2026 Budget
Barron County Health & Human Services Board Meeting
Monday, September 29, 2025 9:00 AM
Government Center Auditorium Veterans Memorial Auditorium**

PRESENT: Karolyn Bartlett - Chair, John Banks, Nancy Keeler, Bob Heil, Toniann Knutson, Lynn Kolpack, Carol Moen, Stacey Wenzel, Patti Anderson, Diane Vaughn, Mary Matthys, Betty Borgen, Dr. Lindsey Ruppel.

ABSENT: None

OTHERS ATTENDING: Louie Okey, County Board Chair

STAFF PRESENT: Jeff French, County Administrator; Stacey Frolik, DHHS Director, Jodi Busch, Finance Director, Rachel Sauve, Financial Analyst; DHHS Program Managers - Karla Broten, Karla Potts-Shufelt, Ann Hay, Mary Olsen, Bonnie Roemhild.

STAFF ABSENT: John Muench, Child Support Director, Lynette Metcalf, Child Support Program Manager; Pam Gannon, DHHS Administrative Assistant.

Call to order by Chair Karolyn Bartlett at 9:02 a.m.

Public Meeting Notification read by Bartlett.

Presentation of the 2026 DHHS Budget: Jodi Busch presented the DHHS 2026 budget. Questions answered.

Comments from the Public: None present.

Adjourn: Motion (Vaugh/Anderson) to adjourn the public budget meeting. No further discussion. Carried.

Respectfully submitted by Bonnie Roemhild, Economic Support Program Manager
(Minutes are not official until approved by the DHHS Board.)

Barron County Health & Human Services Board Meeting
Monday, September 29, 2025
Immediately following DHHS Budget Public Hearing at 9:00 AM
Government Center Auditorium Veterans Memorial Auditorium

PRESENT: Karolyn Bartlett - Chair, John Banks, Nancy Keeler, Bob Heil, Toniann Knutson, Lynn Kolpack, Carol Moen, Stacey Wenzel, Patti Anderson, Diane Vaughn, Mary Matthys, Betty Borgen, Dr. Lindsey Ruppel.

ABSENT: None

OTHERS ATTENDING: Louie Okey, County Board Chair

STAFF PRESENT: Jeff French, County Administrator; Stacey Frolik, DHHS Director, Jodi Busch, Finance Director, Rachel Sauve, Financial Analyst,; DHHS Program Managers - Karla Broten, Karla Potts-Shufelt, Ann Hay, Mary Olsen, Bonnie Roemhild.

STAFF ABSENT: John Muench, Child Support Director, Lynette Metcalf, Child Support Program Manager; Pam Gannon, DHHS Administrative Assistant.

Call to order by Chair Karolyn Bartlett at 9:10 a.m.

Public Meeting Notification read by Bartlett.

Motion: (Moen/Knutson) to approve agenda for September 29, 2025 DHHS Board meeting. Carried.

Motion: (Anderson/Keeler) to approve minutes from the August 25, 2025 Health and Human Services Board meeting. Carried.

Comments from the Public: None present.

Approval of Opioid Funding Request: Motion (Heil/Anderson) to approve the Sheriff's Department request for \$5,000 of opioid funding for staff training. Carried.

Approval of 2026 Budget

- a. Health and Human Services: Moen made a motion to propose the 2026 budget for the Health and Human Services budget of 22,492,461 with tax levy of \$8,787,952. Wenzel seconded the motion. Discussion and questions answered. 12 yes 1 no (Vaughn). No further discussion. Motion carried.
- b. Child Support: Busch presented the proposed Child Support Budget. Banks made a motion to approve the 2026 Child Support Budget of \$1,063,221 with tax levy of \$212,972. Wenzel seconded the motion. No further discussion, all in favor. Motion carried.
- c. Opioid Funding: Busch presented the 2026 opioid funding of \$167,000. Questions answered. Moen made a motion to approve the opioid funding, seconded by Knutson. No further discussion, all in favor. Motion carried.

2025 Quarterly Financials: Busch presented 2025 financial reports.

Department Updates:

DHHS: Frolik introduced Rachel Sauve, the new financial analyst who replaced Syvinski. The new software is running a bit behind on implementation and the new “go live” date is 03/02/2026. Frolik also announced that she is retiring and her last day with DHHS will be 11/07/2025.

Child Support: No updates

Set next meeting date: October 27, 2025, at 1:00 p.m. **(NOTE: Time Change)**

Future Agenda Items: Website Review will be done at the October meeting.

Adjourn: Bartlett adjourned the meeting by unanimous consent at 9.55 a.m.

Respectfully submitted by Bonnie Roemhild, Economic Support Program Manager
(Minutes are not official until approved by the DHHS Board.)

	Current	2% Increase
Lodging		
Inspection	Fee	
Annual – Tourist Rooming House	\$282.00	\$288.00
Pre-Inspection - TRH (1-4 units)	\$412.00	\$422.00
Change of Ownership- Pre-Inspection	\$310.00	\$318.00
Annual – Hotel/Motel (5-30 units)	\$282.00	\$288.00
Pre-Inspection – (5-30 units)	\$659.00	\$673.00
Change of Ownership- Pre-Inspection	\$494.00	\$504.00
Annual – Hotel/Motel (31-99 units)	\$384.00	\$392.00
Pre-Inspection – (31-99 units)	\$909.00	\$929.00
Change of Ownership- Pre-Inspection	\$682.00	\$696.00
Annual – Hotel/Motel (100-199 units)	\$486.00	\$496.00
Pre-Inspection – (100-199 units)	\$1,089.00	\$1,111.00
Change of Ownership- Pre-Inspection	\$817.00	\$835.00
Annual – Hotel/Motel (200+ units)	\$672.00	\$686.00
Pre-Inspection – (200+ units)	\$1,621.00	\$1,655.00
Change of Ownership- Pre-Inspection	\$1,951.00	\$1,991.00
Annual – Bed & Breakfast	\$282.00	\$288.00
Pre-Inspection – B&B	\$412.00	\$422.00
Change of Ownership- Pre-Inspection	\$310.00	\$318.00

Campground

Inspection	Fee	
Annual – (1-25 sites)	\$242.00	\$248.00
Pre-Inspection - (1-25 sites)	\$522.00	\$534.00
Change of Ownership- Pre-Inspection	\$391.00	\$399.00
Annual – (26-50 sites)	\$345.00	\$353.00
Pre-Inspection - (26-50 sites)	\$774.00	\$790.00
Change of Ownership- Pre-Inspection	\$579.00	\$591.00
Annual – (51-100 sites)	\$421.00	\$431.00
Pre-Inspection - (51-100 sites)	\$960.00	\$980.00
Change of Ownership- Pre-Inspection	\$721.00	\$737.00
Annual – (101-200 sites)	\$487.00	\$497.00
Pre-Inspection - (101-200 sites)	\$1,137.00	\$1,161.00
Change of Ownership- Pre-Inspection	\$853.00	\$871.00
Annual – (200+ sites)	\$563.00	\$575.00
Pre-Inspection - (200+ sites)	\$1,320.00	\$1,348.00
Change of Ownership- Pre-Inspection	\$990.00	\$1,010.00

Swimming Pool

Inspection	Fee	
Annual - Simple	\$207.00	\$213.00
Pre-Inspection – Simple	\$207.00	\$213.00
Change of Ownership- Pre-Inspection	\$155.00	\$159.00
Annual – Simple w/ Feature	\$285.00	\$291.00

Pre-Inspection – Simple w/ Feature	\$285.00	\$291.00
Change of Ownership- Pre-Inspection	\$215.00	\$221.00
Annual – Moderate	\$285.00	\$291.00
Pre-Inspection – Moderate	\$285.00	\$291.00
Change of Ownership- Pre-Inspection	\$215.00	\$221.00
Annual - Moderate w/ Feature	\$366.00	\$374.00
Pre-Inspection – Moderate w/ Feature	\$366.00	\$374.00
Change of Ownership- Pre-Inspection	\$274.00	\$280.00
Annual - Complex	\$366.00	\$374.00
Pre-Inspection - Complex	\$366.00	\$374.00
Change of Ownership- Pre-Inspection	\$274.00	\$280.00
Annual - Complex w/ Feature	\$446.00	\$456.00
Pre-Inspection - Complex w/ Feature	\$446.00	\$456.00
Change of Ownership- Pre-Inspection	\$335.00	\$343.00

Retail Food Establishment

Inspection	Fee	
Annual - Pre-Packaged	\$160.00	\$164.00
Pre-Inspection - Pre-Packaged	\$179.00	\$183.00
Change of Ownership- Pre-Inspection	\$135.00	\$139.00
Annual - Simple	\$265.00	\$271.00
Pre-Inspection - Simple	\$441.00	\$451.00
Change of Ownership- Pre-Inspection	\$331.00	\$339.00
Annual - Moderate	\$529.00	\$541.00
Pre-Inspection - Moderate	\$646.00	\$660.00
Change of Ownership- Pre-Inspection	\$484.00	\$494.00
Annual - Complex	\$739.00	\$755.00
Pre-Inspection - Complex	\$1,056.00	\$1,078.00
Change of Ownership- Pre-Inspection	\$792.00	\$808.00
Annual - Additional Area (each)***	\$140.00	\$144.00
Vehicle: Annual - Prepackaged	\$160.00	\$164.00
Vehicle: Pre-Inspection-Prepackaged	\$179.00	\$183.00
Change of Ownership- Pre-Inspection	\$135.00	\$139.00
Vehicle: Annual - Simple	\$265.00	\$271.00
Vehicle: Pre-Inspection - Simple	\$441.00	\$451.00
Change of Ownership- Pre-Inspection	\$331.00	\$339.00
Vehicle: Annual - Moderate	\$529.00	\$541.00
Vehicle: Pre-Inspection - Moderate	\$646.00	\$660.00
Change of Ownership- Pre-Inspection	\$484.00	\$494.00
Vehicle: Annual - Complex	\$739.00	\$755.00
Vehicle: Pre-Inspection - Complex	\$1,056.00	\$1,078.00
Change of Ownership- Pre-Inspection	\$792.00	\$808.00
Mobile Service Base: Annual- Pre-packaged No Food Preparation May Occur	\$160.00	\$164.00
Mobile Service Base: Pre-Inspection- Pre-Packaged	\$179.00	\$183.00
Change of Ownership- Pre-Inspection	\$135.00	\$139.00
Mobile Service Base: Annual- Simple	\$165.00	\$169.00

Annual – Combined Tattoo & Body Piercing Establishment	\$341.00	\$349.00
Pre-Inspection – Combined Tattoo & Body Piercing Establishment	\$550.00	\$562.00
Change of Ownership- Pre-Inspection	\$414.00	\$424.00
Temporary Tattoo/Body Piercing Establishment	\$140.00	\$144.00

Re-Inspection Fees**

All licensed establishments will be billed if there is a need for a re-inspection/follow-up. There is no longer a free first re-inspection.

Level 1: 1 violation	\$162.00	\$166.00
Level 2: 2 violations	\$201.00	\$207.00
Level 3: 3 violations	\$243.00	\$249.00
Level 4: 4 violations	\$283.00	\$289.00
Level 5: 5 violations	\$324.00	\$332.00
Level 5+: 5 violations	\$365.00	\$372.00
Follow-Up Fee – no onsite visit	\$81.00	\$83.00

Additional Fees

Operating Without a Permit	Additional Permit Fee	
Operating Without a Wisconsin Certified Food Protection Manager- code	\$150.00	\$150.00
Operating Without a Wisconsin Tattooist Practitioner License	\$158.00	\$162.00
Operating Without a Wisconsin Piercer Practitioner License	\$158.00	\$162.00
Late Fee	\$85.00	\$85.00
Non-compliance Water Testing Fee*	\$112.00	\$116.00

Mobile Service Base: Pre-Inspection- Simple	\$441.00	\$451.00
Change of Ownership- Pre-Inspection	\$331.00	\$339.00
Mobile Service Base: Annual- Moderate	\$529.00	\$541.00
Mobile Service Base: Pre- Inspection - Moderate	\$646.00	\$660.00
Change of Ownership- Pre-Inspection	\$484.00	\$494.00
Mobile Service Base: Annual- Complex	\$739.00	\$755.00
Mobile Service Base: Pre- Inspection - Complex	\$1,056.00	\$1,078.00
Change of Ownership- Pre-Inspection	\$792.00	\$808.00
Transient Retail Food Establishment- Annual	\$236.00	\$242.00
Transient Retail Food Pre-packaged/eggs- Annual	\$97.00	\$99.00

Recreational Educational Camp

Inspection	Fee	
Annual- Simple	\$734.00	\$750.00
Pre-inspection - simple	\$1,400.00	\$1,429.00
Change of Ownership-Pre-inspection	\$1,051.00	\$1,073.00
Annual-simple w/ hospitality	\$814.00	\$832.00
Pre-inspection - simple w/hospitality	\$1,480.00	\$1,510.00
Change of Ownership-Pre-inspection	\$1,133.00	\$1,157.00
Annual-moderate	\$832.00	\$850.00
Pre-Inspection - moderate	\$1,510.00	\$1,542.00
Change of Ownership-Pre-inspection	\$1,109.00	\$1,133.00
Annual-moderate w/hospitality	\$974.00	\$994.00
Pre-inspection - moderate w/hospitality	\$1,561.00	\$1,593.00
Change of Ownership-Pre-inspection	\$1,171.00	\$1,195.00
Annual-complex	\$974.00	\$994.00
Pre-Inspection - complex	\$1,561.00	\$1,593.00
Change of Ownership-Pre-inspection	\$1,171.00	\$1,195.00
Annual-complex w/hospitality	\$1,054.00	\$1,076.00
Pre-inspection - complex w/hospitality	\$1,642.00	\$1,676.00
Change of Ownership-Pre-inspection	\$1,232.00	\$1,258.00

School

Inspection	Fee	
Full/Production Kitchen	\$602.00	\$616.00
Satellite Kitchen	\$207.00	\$213.00

Body Art Establishment

Inspection	Fee	
Annual – Tattoo Establishment	\$186.00	\$190.00
Pre-Inspection - Tattoo Establishment	\$351.00	\$359.00
Change of Ownership- Pre-Inspection	\$263.00	\$269.00
Annual - Body Piercing Establishment	\$186.00	\$190.00
Pre-Inspection - Body Piercing Est.	\$351.00	\$359.00
Change of Ownership- Pre-Inspection	\$263.00	\$269.00

BARRON COUNTY RESOLUTION NO. 2025 - _____

SNAP (FoodShare) Resolution

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the federal budget reconciliation package enacted in July of 2025,
2 makes changes to the SNAP (FoodShare) program that would reduce federal costs and
3 significantly impact county-administered services; and

4 **WHEREAS**, these changes extend SNAP work requirements to individuals up to
5 age 64, lower the child age threshold for parent exemptions, and eliminate waivers for areas
6 with high unemployment, thereby increasing referrals to the FoodShare Employment and
7 Training (FSET) program and workload for county human service departments; and

8 **WHEREAS**, the legislation requires states to contribute a minimum of 5% toward
9 the cost of SNAP benefits if their error rate is 6% or higher, facing penalty funding of
10 between 5% and 15% of total SNAP costs; and;

11 **WHEREAS**, Wisconsin's current SNAP payment error rate is 4.47%, but without
12 additional investment in eligibility and administrative systems, heightened workloads
13 could push the state above the 6% threshold, triggering significant penalties; and

14 **WHEREAS**, if Wisconsin's error rate reaches 6% on or after October 1, 2027, the
15 state's 5% cost share would be approximately \$69 million annually, with potential penalty
16 payments increasing the state's financial burden—costs that could ultimately cascade down
17 to counties; and

18 **WHEREAS**, the SNAP administrative match rate for Income Maintenance (IM)
19 activities has been reduced from the previous 50% federal / 50% state-local to 25% federal
20 / 75% state-local, substantially reducing federal revenue available to counties to administer
21 SNAP; and

22 **WHEREAS**, the reduction in administrative funds could lead to a reduction in IM
23 staff, which could result in an increased payment error rate; and

24 **WHEREAS**, county IM administrative costs are approximately \$123 million
25 annually, with SNAP-related workload accounting for about \$49 million of those costs;
26 and

27 **WHEREAS** the new administrative match rate results in an estimated \$17 million
28 annual loss in SNAP administrative funding to counties; and

29 **WHEREAS**, these federal cuts result from shifting the benefit and administrative
30 costs to states and counties (reducing resources available for local administration),
31 tightening work requirements (increasing county workload), and penalizing minor payment
32 errors (resulting in more cost to the states); and

33 **WHEREAS**, counties operate under state-imposed property tax levy limits,
34 restricting their ability to offset such funding losses without additional state or federal
35 relief;

36 **WHEREAS**, this resolution was approved by the Health & Human Services Board
37 Chair on ____, 2025, on a vote of ____, with ____ voting in favor and ____ against.

38 **NOW, THEREFORE, BE IT RESOLVED** that the Barron County Board of
39 Supervisors urges the State of Wisconsin to provide funding to offset the county fiscal
40 impact caused by the enacted federal SNAP changes, and to work with counties to ensure
41 adequate resources for the administration of FoodShare and related programs

42 **BE IT FURTHER RESOLVED** that the Barron County Clerk is hereby
43 authorized and directed to send a copy of this Resolution to the Governor of the State of
44 Wisconsin, Wisconsin State Legislators with a constituency within Barron County, the
45 Wisconsin Counties Association, and the Wisconsin County Human Service Association.

46
47 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
48 through posting in accordance with Section 985.02 of the Wisconsin Statutes.
49

OFFERED THIS 3rd day of November, 2025.

Number of readings required: One (☒) Two () Vote required for passage: Majority (☒) 2/3 Entire Board (20) () Source of funding: Budgeted () General Fund () Grant () Contingency () Other () Details _____ Fiscal impact: - Current year total amount: \$ - Future years total amount: \$ - Effect on tax levy – current year - \$ - Effect on tax levy – future years - \$ Fiscal impact reviewed by County Finance Department _____ Jodi Busch, Finance Director Approved as to form by: _____ Jeffrey French, Administrator _____ John Muench, Corporation Counsel	_____ Karolyn Bartlett Health & Human Services Board Chair (The Committee Chair signature verifies the action taken by the Committee.) Board Action: Adopted () Failed () Tabled ()
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