

LAND INFORMATION COUNCIL MEETING

October 21, 2025 – 2:30 PM

Government Center – Room 2106
335 East Monroe Avenue – Barron, WI 54812

AGENDA

1. Call meeting to order
2. Approve agenda
3. Approve minutes from 10/29/24 meeting
4. Public comment
5. Review 2024 progress report submitted to DOA & retained fee balance
6. Land Information Projects
 - a. 2024 Amended Project Review
 - b. 2025 Project Review
 - c. 2026 Proposed Projects
7. Adjourn

cc: Rogers, Katterhagen, Sommerfeld, Hile, Kuenkel, Phelps, Udelhofen, Sukys, French, Gifford, Webmaster,
Public postings

LAND INFORMATION COUNCIL MEETING

October 29, 2024 – 2:00 pm

Government Center – Room 2106
335 East Monroe Avenue, Barron, WI 54812

Members present: Bob Rogers, Margo Katterhagen, David Gifford, Jon Hile, Catlon Phelps, Rhonda Sukys, Samantha Sommerfeld, Chasta Udelhofen, Jeff French, Barry Kuenkel, Kim Collins

1. Chair Rogers called meeting to order at 2:30 pm.
2. Acknowledgement of Public Posting Requirements
3. **Motion:** (Katterhagen/Gifford) to approve agenda. Carried.
4. **Motion:** (Gifford/Katterhagen) to approve minutes of 10/18/23. Carried. No changes/discussion.
5. Public comment: None.
6. Sukys reviewed the 2023 progress report submitted to DOA, stating the grant funds were utilized by early 2024. She also provided the retained fee balance.
7. Sukys reviewed 2025-2027 Land Information Plan. After review, the committee recommended adding road signage to bridges to be viewed from the waterways. **Motion:** (Kuenkel/Katterhagen) to approve the plan as amended; carried.
8. Sukys reviewed the completion of projects from 2023 and outlined the amendments to the 2024 grant as the poor quality of the available historic photos rendered them useless. Sukys recommended using those funds for ROD book scanning and updating our GPS software. Committee consensus was to proceed with these amendments to the 2024 grant. She then reviewed the proposed 2025 projects listed in the new plan, requesting they be prioritized by the committee. After discussion, committee consensus was to prioritize the projects as follows:
 1. Pintegrity Completion
 2. Land Nav/Fidlar Integration Module
 3. Drone Rental Fee
 4. Permitting Software
 5. Staff Replacement Funding
 6. Bridge Signage
 7. Recreational Trail Intersection Signage
 8. Lakefront Dock Address Signage
 9. Bathymetric Mapping
9. Chair declared the meeting adjourned at 3:12 p.m. by unanimous consent.

Respectfully submitted,
Kim Russell-Collins, Administrative Assistant

MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT NEXT MEETING



Wisconsin Land Information Program County Retained Fee/Grant Report

Instructions:

If your county has accepted a grant under s. 16.967(7) WIS STATS or retained any fees under s. 59.72 (5) WIS STATS, submission of this report to the Wisconsin Department of Administration, Division of Intergovernmental Relations is required by June 30th of the following year in accordance with s. 59.72(2)(b) WIS STATS.

County Barron	County FIPS 005	Recording Period: From Jan. 1, 2024 To Dec. 31, 2024
Name of Land Information Officer David Gifford	Email Address dave.gifford@co.barron.wi.us	Phone Number 715-537-6375

1. Amount awarded in WLIP grants under s. 16.967(7) Wis. Stats. in the reporting period (Jan. 1 – Dec. 31, 2024)	\$ 51,752.00
2. Amount of document recording fees retained under s. 59.72(5) Wis. Stats. for land information in the reporting period at \$8 per document (Jan. 1 – Dec. 31, 2024)	\$ 64,376.00
3. Total amount of grants and retained fees provided through the WLIP in 2024	\$ 116,128.00

Brief narrative or bulleted summary of 2024 land information activities:

- Barron County continues to maintain and improve PLSS and GIS data as well as providing additional digital land records for the public. During 2024, PLSS corners were maintained and tie sheets updated. Document indexes and parcel mapping were updated with 198 unrecorded survey documents from private surveyors along with 118 CSMs and 3 plats. All survey documents are reviewed by staff for statutory and/or county ordinance compliance. Unrecorded survey documents are scanned, indexed, and available to the public via the GIS website.
- Public GIS and LiDAR websites were maintained.
- The Register of Deeds office continues to incorporate new scanned documents and improve search functions within their digital applications.
- The Treasurer's Office and Property Lister continually maintain ownership and tax data as well as improving data availability to municipal officials and assessors. All data is available 24/7 via the GCS web portal and GIS website for the public as well.
- Barron County participated in the spring 2024 WROC and received new orthophotography data during 2024. These files were added to the GIS website for the public.
- The NG911 conversion project was completed during 2024. Address point and road centerline GIS data, as well as other necessary data layers, were converted to the required schema and underwent extensive testing and revision. Bi-weekly meetings were held during the conversion process. The MSAG was transitioned to a new vendor.
- Upgrades to the survey equipment were obtained including a total station, GPS units, and associated software.
- Barron County's Land Information Council meets annually, providing direction and oversight for review and planning of land information activities. The Land Information Officer completed reports and grant applications and assisted in budgeting.

**Wisconsin Land Information Program
County Retained Fee/Grant Report – Continued**

Land Info Spending Category ▼	Project Title(s) Expand the height of rows if you have multiple projects in a spending category. Row height will automatically expand as you type. Do not delete rows. Add rows only for "Other."	Land Info Plan Citations Page number reference	Project Cost Note unit cost and project total for each project	Total Cost for Spending Category (ONE total per Spending Category)
Digital Parcel Mapping	GIS Specialist: Land divisions, incorporate new survey documents, updates	P10 Parcel mapping	300 hr, \$16125	16125.00
PLSS	Surveyor: Corner maintenance, tie sheet updates, CSM review, survey review	P8-9 PLSS	762 hr, \$42977	42977.00
Other Parcel Work (e.g., ROD indexing)	ROD scanning GIS Specialist: GIS layers for website & Sheriff's Department mapping	P11 ROD scanning P24 Website P17-18 Public safety	\$2952 15 hr, \$806	3758.00
LIDAR	GIS Specialist: Distribute data	P12 LiDAR P25 data sharing	5 hr, \$269	269.00
Orthoimagery	WROC 2024 orthophotography GIS Specialist: Distribute data	P12-13 & 25 Orthoimagery & data sharing	\$67640 5 hr, \$269	67909.00
Address Points	GIS Specialist: Add & update data. Convert data to NG911 schema, attend NG911 meetings	P13-14 Address points	300 hr, \$16125	16125.00
Street Centerlines	GIS Specialist: Add & update data. Convert data to NG911 schema, attend NG911 meetings	P14 Street Centerlines	200 hr, \$10750	10750.00
Software	Turning Point – Carlson software Leica – GPS software update	P28 Hardware & software	\$5240 \$1810	7050.00
Hardware	Turning Point – total station Turning Point – GPS receivers	P28 Hardware & software	\$24431 \$21583	46014.00
Website Development/ Hosting Services	Schneider Geospatial – host GIS website Ayres Associates – host LiDAR website GIS Specialist: mediate website issues	P24 Website	\$3768 \$2750 10 hr, \$538	7056.00
Administrative Activities and Management	GIS Specialist: V10 data prep/submission, attend Land Info Council LIO: Grants, reports, meetings	P4 Plan requirement	30 hr, \$1612 5 hr, \$279	1891.00
Training and Education	Surveyor: WSLs and WCSA conferences	P23 Training & education	\$315 48 hr, \$2707	3022.00
Other (specify in second column)	GIS Specialist: Maintain index for public website survey & permit documents	P11 scanning	36 hr, \$1935	1935.00
TOTAL				\$ 224881.00

Amount of retained fees and grants **spent** on land records modernization in the reporting period

Note: Total may be more or less than the amount of grants awarded and fees retained in 2024, because some funds may be carried over from year to year.

Estimated Budget Information (All Projects) for Planning Period 2025-2027

Estimated Budget Information

Project Title	Item	Unit Cost/Cost	Land Info Plan	Project Total
			Citations Page # or section ref.	
1) Finalize PINtegrity project	Contractor	\$5000	Page 27	5,000
2) LandNav/Fidlar integration module	Contractor	\$5000 year 1 \$1000/ea years 2 & 3	Page 27	7,000
3) Drone rental fee	Contractor	1/2 of \$20000 annual fee x3 years	Page 27	30,000
4) Desktop/field hardware, software & licensing	2 GPS receivers	\$22000	Page 28	—
	1 ESRI ArcMap license	\$550		—
	Permitting software undetermined contractor	\$40000		62,550
5) Recreational trail intersection signage	Signs/posts	\$4000	Page 28	4,000
6) Bathymetric mapping	Contractor	\$40000	Page 28	40,000
7) Staff replacement overlap	Land Services staff	\$8000	Page 28	8,000
8) Lakefront\dock address signage	Signs	Approx 2500 signs @ \$30/ea	Page 29	75,000
9) Road name signage for bridges	Signs	Approx 100 signs @ \$40/ea	Page 29-30	4,000
GRAND TOTAL				235,550

Note. These estimates are provided for planning purposes only. Budget is subject to change.

