

Minutes of the Library Board of Trustees Meeting
October 7, 2025

The meeting was called to order at 4:37 PM by Todd Beaver. Board members present at the meeting were Todd Beaver, Jamie McCready, Georgeina O'Connell, Laurie Tarman, and Library Director Colby Peterson. Absent: Kent Kindschy and Diane Skrupky. A quorum was present. Jamie McCready made a motion to accept the minutes from the September 9th meeting as read, and to accept the agenda, second by Laurie, passed by voice vote.

Public Comment: None

Director's Report:

- A. Recent projects:
 - a. Rearranging shelving to be outward facing so that patrons can see the cover of books to increase circulation
 - b. Relabeling items to present a consistent and well-maintained collection
 - c. New Read-Along books have arrived, and we have a new section for them in the Kids Room – they have been popular, and it has been hard to keep them on the shelves!
 - d. Creating a new section for leveled readers for easier browsing of first chapter books for beginning readers
 - e. Rearranging furniture
 - f. Continuing to update signage
 - g. Advertising through TL Times newspaper and radio station
 - h. Brochure advertising our services to new patrons and visitors is ready to print
- B. Upcoming events
 - a. Halloween Costume Exchange on October 24th and October 25th
 - b. Friends Fall Book & Bake Sale on October 18th & October 19th
- C. TACOS will have their first meeting next Wednesday
- D. Thank you to Todd Beaver for donating his couch
- E. The statistics are taken from the IFLS Dashboard on the IFLS website, and from the Decision Center (needs a login). IFLS and Decision Center uses patron record data that is input and updated by staff at time of registration or at times of update. Data such as patron age group, county, township/village/city, and other data points are used to make reports such as the statistics we use to track circulation by age group.

Old Business:

New Business:

- A. 2026 Budget Proposal
 - a. Noticeable increase in the water and sewage bill on the utilities budget line. It makes sense for the proposal to request an increase for the 2026 fiscal year.

- i. Advisable to reduce the amount of library media budget specifics when presenting to the Village Board, but still show that the materials are being balanced
 - ii. Be concise when presenting the budget to the Village Board
 - iii. Demonstrate that the library has controlled its expenditures as much as possible, but we must request a slight increase
- b. Jaime McCready made a motion to approve the 2026 fiscal year budget for the Turtle Lake Public Library totaling \$159,585.53 as presented, second by Georgeina O'Connell, passed by voice vote.

Budget Review and Bill Payment: Todd Beaver made a motion to pay the bills, second by Laurie Tarman, passed by voice vote.

Determine Next Board Meeting Date: The date of the next meeting was set for November 11th, 2025, at 4:30, at the library.

Adjournment: Laurie Tarman made a motion to adjourn the meeting, second by Jaime McCready, passed by voice vote. Meeting was adjourned at 5:17 PM. The minutes were recorded by Colby Peterson.