

**Rice Lake Public Library Board of Trustees**

**Minutes From the Meeting of**

**Tuesday, June 10, 2025**

Rice Lake Public Library

2 E. Marshall St., Rice Lake, WI 54868

**Members Present:** Abbey Fischer, Bun Hanson, Melissa Kozma, Amanda Morey, Marsha Scherz, Gina Sookiyak, and Jane Thompson

**Members Absent:** None

**Others Present:** Rachel Thomas, Library Director

**Call to Order:** Abbey Fischer called the meeting to order at 4:01 pm.

**Public Appearances:** Vicky Ondell

**Approval of the May 2025 Meeting Minutes:** Gina Sookiyak moved to approve the minutes, Jane Thompson seconded the motion.

**Review and Approval of Bills from May 2025:** Marsha Scherz moved to approve the bills, Amanda Morey seconded the motion. Roll call vote: unanimous approval.

**Review of Financial Statements from May 2025:** The City is beginning to catch up on financial statements. However, not all wage payments were included in the May statement, and the Year to Date statement through May was not fully complete or updated. Director Thomas also noted it would be helpful to receive some updated guidance from the City on data retention. Otherwise, according to Director Thomas's records, library spending is on track at this time.

**Review of Library Statistics:** In the month of May, the library added 77 new patrons, and 211 items to the collection. There were 696 patron computer sessions, and 20 checkouts from the outdoor locker. Locker checkouts are increasing with the warmer weather.

**Review of Library Director's Report:** May programming highlights included an author visit with Stephen Shaskin for the Pizza & Taco-bout Book Club. The first pop-up "Librarian in the Wild" event was a success! The event took place at Northwoods Cycle/Cheese Louise on May 30th. Lindy met and shared library information and merchandise with 41 people, including those dropping off bikes for repair, having lunch at Cheese Louise, and those who came specifically for the library event. Director Thomas presented to the Rice Lake Men's Club regarding summer programming at the library, as well

as information about federal library funding and the Speak Up For Libraries campaign. The Summer Reading Program kickoff, Readapalooza, was held at the Men's Fishing Derby on May 31st. This is always a very lively and well-attended event. The library has a new Temporary Library Assistant, Katie Cox. Her work will be invaluable this summer.

**Friends of the Rice Lake Public Library updates:** The Friends' bookstore has seen increased book donations, but could really use more children's books! The Friends should receive federal grant funding this month that will help cover the cost of this year's Imagination Library program. Summer fundraising efforts include working the Golden K food cart on July 15 and July 29 during Music in the Park. Friends volunteers will also help out with Readapalooza and the very popular Lunch Bunch summer program, which begins June 9.

**Discussion/Possible Action: Board vacancy updates and Officer roles**

The board has two upcoming vacancies, and needs to review and vote on Officer roles. Two people have expressed interest in joining the Library Board; Director Thomas will send a memo to the City Council for approval at the June 24th Council meeting. Gina Sookiyak moved to approve the following Officer roles: Library Board President - Abbey Fischer, Library Board Vice-President - Marsha Scherz, and Library Board Secretary - Melissa Kozma. Melissa Kozma seconded the motion. Roll call vote: unanimous approval.

**Adjournment:** Gina Sookiayak moved to adjourn the meeting, Marsha Scherz seconded the motion. Abbey Fischer adjourned the meeting at 5:22 pm.

The next meeting of the Library Board of Trustees is scheduled for Tuesday, July 8, 2025.

Minutes prepared by Melissa M. Kozma.