



## WEST CAP BOARD OF DIRECTORS MEETING

Monday, May 12, 2025

6:30 PM

**BOARD MEMBERS PRESENT:** Phil Verges, Linda Powell, Kari Ives, Greg Tellijohn, Pam Kohnen, Pam Fall, Vaughn Hedlund, Dawn Christie, Randy Dean, Kwase Golliday, Anne Claflin, Tara Robinson, Shannon Lissick, Jane Jafferi, Andrew Winkler, Sandy Wright, Kelly Bonner, Amy Johnson, Jessica Thomason, and Kathy Sweeney.

**BOARD MEMBERS ABSENT:** Pamela Garvey, Nasra Xashi, and Todd Johnson.

**STAFF/GUEST PRESENT:** Tim Mather, Lisa Smith, Samantha Phillipps, Jessica Rudiger, Kristen Curvello, Melissa Schulte, Shane Berge, Christy Bowers, Mike Stanford, Hannah Barta, Cathy Mianecki, Lara Dodge, Taylor James, Stephanie Ziehme, Stephanie Stark, and Melissa Larson.

### Business Meeting

1. **Call To Order:** President Vaughn Hedlund called the meeting to order at 6:53 P.M.
2. **Action on the Agenda:** President Hedlund asked Board members to review the agenda.

Linda Powell made a motion to accept the agenda; Kwase Golliday seconded. Motion carried.

3. **Action on the Minutes:** President Hedlund asked Board members to review the minutes from the April 14, 2025, West CAP Board of Directors Meeting.

Linda Powell made a motion to accept the minutes; Pam Fall seconded. Motion carried.

### 4. Updates

- a. **Program Highlights** – Samantha Phillipps, Associate Director for Social Development, and Tim Mather, Executive Director, shared the FY2024 Annual Report. They went page by page and highlighted noteworthy accomplishments.
- b. **Financial Report** – Lisa Smith, Chief Financial Officer, Shared some highlights from the FY2024 Annual Report regarding our Sources of Funding and Economic Impact by Program.
- c. **Executive Director's Report** – Tim Mather, Executive Director, shared that it has been an interesting first 100+ days as ED. Funding sources being shut off in the middle of the night, threats in the Skinny Budget to eliminate other funding (CSBG, LIHEAP and food) is unprecedented. Reacting is not the most productive way of conducting business, but we have been navigating these funding issues and will heighten our advocacy over the summer.

Tim attended a WISCAP Board meeting last week. They had meetings/calls with funders to discuss the current state of program funding and guidance on proceeding into the summer months. At Tim's

request WisCAP will take the lead on developing a letter of support that the agencies can circulate for signatures with local government leaders for use with advocacy.

Tim has reached out to County Boards and present at their meetings. He will be presenting to Polk and Barron Counties in June. Working on some Press Releases to get word out about funding cuts.

We are looking at having our 60<sup>th</sup> Anniversary Celebration in November.

Prairie Heights in Eau Claire is tentatively set to host a ribbon cutting on June 9<sup>th</sup>.

Stageline in Hudson is still in the works.

Sam and Tim are working on the Triannual Needs Assessment and hosting virtual focus groups in May and June.

## **5. Committee Reports:**

- a. Executive/Board Affairs:** Vaughn shared that they met on April 30<sup>th</sup>. They discussed the Annual Meeting and places to have it. They reviewed the Self-Board Evaluation and made decisions moving forward. Meeting times will begin at 6:15pm, take roll call so all members can meet and get to know each other better, also try to be done with meetings by 7:45pm. Day of the meeting, there will be optional educational opportunities before regular meetings. Annual Meeting will be in person only. Finance, Executive, and Program committees will be held different days as the regular meeting and will be virtual. Board engagement activities to include staff, picnics, tours, and promote regional networking. Board President will be issued a company laptop due to security issues.
- b. Finance:** Lisa Smith, Chief Financial Officer, shared that they met on May 7<sup>th</sup>. Tara was seated as the Committee Chair with Lisa continuing to give report. The committee reviewed the tax return and are making a recommendation to the full board for approval. The full board did receive the return, the committee presentation, and a summary document. In this report to the full board, Lisa highlighted items from the summary document, including some educational information on our return including UBIT activities and the 990T/4T, differences between the audit and the tax return, the prior period adjustment related to Sunrise Meadow II, and a few of the fiscal year statistics disclosed in the return.

Linda Powell made a motion to approve the filing of the tax return; Pam Kohnen seconded. Motion approved.

- c. Judicare:** no report

## **6. New Business:**

- a. Grant Tracker Review and Grant Applications.** Sam shared that our request for \$250,000 for DEHCR Home ARP was approved. Our request for bride funding from Fred & Katherine Andersen Foundation was approved at \$225,000.

Sam reported on the updated grant outcomes from the 2025 Grant Tracker report. There is one Requests for Approval; DCF Skills Enhancement Program General Purpose funding.

Linda Powell made a motion to approve the Request for Approval funding requests and Grant Tracker; Pam Kohnen seconded. Motion approved.

- b. New Members:** Vaughn introduced the four new members that were elected; Sandy Wright (Pepin), Amy Johnson (Polk), Kelly Bonner (Pierce), and Jessica Thomason (St. Croix)

**7. Adjournment:** President Vaughn Hedlund adjourned the meeting at 7:56 P.M.

Linda Powell made a motion to adjourn; Kwase Golliday seconded. Motion approved.

Respectfully Submitted by Kristen Curvello,  
Recording Secretary for Kwase Golliday, Board Secretary

