

## Public Meeting Notice

Executive Committee of the  
West Central Wisconsin Regional Planning Commission (WCWRPC)  
10:00 a.m., Thursday, February 13, 2024

Banbury Place, 800 Wisconsin Street, Building D, 4<sup>th</sup> Floor, Suite 405 H  
Eau Claire, Wisconsin 54703  
(Down the Hall from the WCWRPC Offices)

Telephone Dial In: 234-203-2766 or 817-900-9005  
Meeting ID: 095131341

---

## Agenda

1. **Call to Order** – Chair John Frank
2. **Review and Approve Minutes of December 12, 2024, Executive Committee Meeting** – Frank
3. **Approval of Agreement between the City of Altoona and WCWRPC** – Executive Director Allen/Frank  
*Background:* The City of Altoona, on behalf of Hillcrest Estates, has received a FEMA Building Resilient Infrastructure & Communities (BRIC) grant from Wisconsin Emergency Management (WEM) for a community safe room (storm shelter) project. The safe room would be part of a new multi-use facility located in the Hillcrest Estates manufactured housing neighborhood. The City of Altoona desires WCWRPC assistance in administering the grant at a cost not to exceed \$39,718.  
*Potential Action:* Review and approve the agreement.
4. **Approval of Agreement between the City of Neillsville and WCWRPC for the Planning of a Tax Increment Financing District #5** – Allen/Frank  
*Background:* The City of Neillsville interested in creating Tax Incremental Finance (TIF) District #5, which requires the preparation of a TIF Project Plan, consistent with Wisconsin Statute 66.1105, that is adoptable by the City no later than September 30, 2025. The agreement states that the services provided by WCWRPC will be provided at a cost not to exceed \$11,500.  
*Potential Action:* Review and approve the agreement.
5. **Approval of Agreement between the City of Loyal and WCWRPC for a Comprehensive Plan Update** – Allen/Frank

Background: The City of Loyal is requesting assistance from WCWRPC with the completion of an update to the City of Loyal Comprehensive Plan (drafted in 2005). The agreement states that the services provided by WCWRPC will be provided at a cost not to exceed \$16,000.

Potential Action: Review and approve the agreement.

**6. Approval of Agreement between the City of Chippewa Falls and WCWRPC for an Outdoor Recreation Plan Update – Allen/Frank**

Background: The City of Chippewa Falls is requesting assistance from WCWRPC with the completion of an update to the City of Chippewa Falls Outdoor Recreation Plan (2019-2024). The agreement states that the services provided by WCWRPC will be provided at a cost not to exceed \$9,950.

Potential Action: Review and approve the agreement.

**7. Preview of Annual Levy for 2026 Budget – Allen/Frank**

Background: A preview of options will be presented and discussed for the annual levy amounts to be charged member counties for the 2026 calendar year.

Potential Action: Provide guidance to staff for March Commission meeting.

**8. Report on Funding Set-Aside Balance Relating to Sick Leave Inventory for WCWRPC Staff – Allen/Frank**

Background: A policy was adopted in 2019 to calculate and set aside funds for sick leave payouts and report the yearly amount to the Executive Committee.

Potential Action: Informational only.

**9. 2025 Comprehensive Economic Development Strategy (CEDS) Outreach and Engagement Discussion – Allen/Frank**

Background: Staff have reviewed the 2020, 2015, and 2010 CEDS Plans with a particular eye towards external stakeholder engagement processes. Staff will share those findings and request feedback on the 2025 engagement process.

Potential Action: Discussion only.

**10. Any Other Business or Updates – Allen/Frank**

**11. Next Commission Meeting Date – FRIDAY, March 14, 2025 – Dunn County Government Center, Room 54 Lower Level, Menomonie, WI**

**12. Next Tentative Executive Committee Meeting Date – Thursday, April 10, 2025 – Location TBD**

**13. Adjournment**