

**RICE LAKE PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES – MINUTES FROM THE MEETING OF**  
**Tuesday, Feb 11th, 2025 at 4:00 p.m.**  
Rice Lake Public Library  
2 E. Marshall St., Rice Lake, WI 54868

**Members Present:** Chris Fitzgerald, Amanda Morey, Gina Sookiyak, Marsha Scherz, Abbey Fischer and Jane Thompson

**Members Absent:** Melissa Kozma and Bun Hanson

**Others Present:** Library Director Rachel Thomas

**Call to order:** Abbey Fischer called the meeting to order at 4:02

**Public Appearances:** None

**Approval of the January 14th, 2025 Meeting Minutes:** A motion to approve the minutes was made by Gina Sookiyak, and seconded by Amanda Morey. Roll call vote: Approval by all of the January 2025 meeting minutes.

**Review and approval of Bills from January 2025:** Motion to approve bills made by Chris Fitzgerald; seconded by Marsha Scherz. Roll call vote: all in favor.

**Review of financial statements from January 2025:** Director Thomas reported a few more expenditures this month. There were new items for circulation purchased, fees, and Pilot monies coming in.

Other expenditures for January noted: Library maintenance & building repair, and needed supplies. Marsha Scherz motioned to approve the financial report. Motion seconded by Amanda Morey. Roll call vote. Voting for: Chris Fitzgerald, Amanda Morey, Gina Sookiyak, Marsha Scherz, Jane Thompson, Abbey Fischer. Motion carried.

**Review of Library Statics:** January was another quiet month with cold temperatures. The Library had an average of 31 patron visits per hour, an average of 293 patrons per day. 54 New Patrons in January 2025, 441 new circulation items were added to the library's collection, and 683 computer sessions were logged.

**Review of Director's Report:** Director Thomas shared that we had a busy month in programming. A few programming highlights were shared. The beginning reader Pizza & Taco-bout Books Club, as well as the Winter reading program for all ages.

Shared were a selection of Library staff reporting about their current work and projects that they're working on. This report was great as it showed the board the RLPL staff and their passion about each

different project being presented in programming. Some of the projects highlighted were the RLPL Care Kits program, Experience Kit additions, and the project of moving the Experience Kits to a new area in the library, and the new Laundromat Library program.

The library staff have been spreading the word and educating the community about the Library Lockers and how to use the outdoor lockers.

**Friends of the Library Report:** Melissa Kozma was not present. The Friends of the Library skipped the February meeting and will resume meeting on a regular schedule in March.

**Discussion/ Action:** 2024 Annual Report

The Library Board & Director reviewed the Rice Lake Public Library Annual Report for the year 2024. A copy of the report was provided to the board members for review. We were all happy with our library and the wonderful job performance of our staff. The Library Board unanimously approved the Rice Lake Public Library 2024 Annual Report.

**Adjournment:** A motion to adjourn the meeting, Gina Sookiayak; seconded by Marsha Scherz. Abbey Fisher adjourned the meeting at 4:57 p.m.

The next meeting is scheduled for Tuesday, March, 11th, 2025 at 4:00 pm.

Minutes by Jane M. Thompson.