

**BARRON COUNTY HIGHWAY FACILITY FINANCE COMMITTEE**  
**Wednesday, February 5, 2025 – 9:30 a.m.**  
**Government Center – Room 2151**  
**335 East Monroe Avenue – Barron, Wisconsin 54812**

**MINUTES**

**Members Present:** Louie Okey, Pete Olson, Jim Gores, Craig Turcott

**Others Present:** Jeff French, Lance Peterson, Jodi Busch, Steve Olson, Mike Hoefs, Wendy Coleman

The Highway Facility Finance meeting was called to order by Chair Okey at 9:30 a.m.

The public meeting notification was provided by French confirming compliance with open meeting requirements.

Special Matters and Announcements: None

**Motion:** (Olson / Gores) to approve agenda with the correction of the date for the previous minutes of 5-21-24 rather than 5-21-25. Carried

**Motion:** (Turcott / Gores) to approve minutes of 5-21-24 Meeting. Carried

Public Comment: None

Highway Facility Project Financials & Cash Flow: Busch reviewed the project financials and cash flow to date. All contracts are closed with final payment being sent out this week. There are funds budgeted for some tools and the technology controls which have not been spent yet as well as about \$188,000 remaining under budget.

Peterson said there is some digital signage and door controls and cameras that IT is working on getting in place and his remaining amount budgeted will cover.

Hoefs gave an update on the remaining equipment that they are requesting such as a lathe, drill press and press break. Staff have looked at new and used options with new option being about \$88,000 plus some electrical work estimated at \$7,500. This amount was included in the original financials and will be under the budgeted amount. Discussion.

DDC Upgrades and Controls: Olson gave an update on the needed automation for the remaining areas that don't have adequate monitoring but likely wouldn't be completed until summer. **Motion:** (Olson / Turcott) to approve the DDC upgrades and controls with an amount not to exceed \$100,000. Carried

Approve Change Orders: None

Approve Pay Applications: None

Discuss / Approve Project Fund Closeout: French suggested providing a final update to the County Board that fund will be closed following final payments of the equipment approved today. **Motion:** (Olson / Turcott) to provide final update to the County Board that fund will be closed out by September. Carried

Future Agenda Items: None

Set Next Meeting Date: None

The Highway Facility Finance Committee adjourned by unanimous consent at 9:48 a.m.

Minutes submitted by:  
Wendy Coleman, Executive Assistant

***Minutes are not official until approved by the Highway Committee at their next meeting.***