

# **LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE**

**Thursday, November 21, 2024 – 8:00 A.M.**

Barron County Justice Center, Emergency Operations Center  
1420 State Hwy 25 North., Barron, WI 54812

\*\*\*\*\*

## **AGENDA**

1. Meeting called to order.
2. Public notification.
3. Public comment.
4. Approve the agenda.
5. Approve October 17, 2024, meeting minutes.
6. Review of voucher edit lists (information only).
7. Radio Communications Upgrade.
8. Jail Sally Port.
9. 10-33 Program (LESO Program State Plan of Operation)
10. Updates:
  - a. Emergency Response Team
  - b. Patrol
  - c. Jail
  - d. Dispatch
  - e. Emergency Management
11. Future agenda items.
12. Adjourn

**PLEASE CALL 537-5814 EXT. 6737 IF YOU ARE NOT ABLE TO ATTEND THE MEETING**

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715/537-6200 at least 24 hours prior to the meeting so that arrangements may be made to accommodate your request.

I, \_\_\_\_\_, have complied with the open meeting Public Notification Laws. Meeting notices are posted on the electronic meeting notice boards on the first and second floor of the Government Center and the main floor of the Justice Center. A hard copy is in the Public Meeting folder just inside the County Clerk's office window, and I have verified the proper posting of the meeting as specified in the notice.

PC: Anderson, McCready, Mosentine, Olson, Turcott, Schneider, Wenzel, Administrator, County Board Chairman, Sheriff, Chief Deputy, Captain, Jail Captain, Emergency Services Director, Webmaster, Four Public Postings

# **LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MEETING**

**Thursday, October 17, 2024 8:00 AM Meeting Minutes**

Barron County Justice Center, Emergency Operations Center, 1420 State Hwy 25 North, Barron, WI 54812

---

**Members Present:** Stacey Wenzel, Pete Olson, Robert Anderson, Roberta Mosentine, Pete Schneider, Craig Turcott, Jamie McCready, Louie Okey,  
**Members Appearing Virtually:** Wold Architects & Engineers – Joel Dunning, Jacob Wollensak and Allison Timmins.

**Members Absent:**

**Staff present:** County Administrator Jeff French, Sheriff Fitzgerald, Chief Deputy Jason Hagen, Captain Darren Hodek, Captain Tim Evenson, Emergency Services Director Michael Judy, Director of Technology Lance Peterson, Maintenance Director Steve Olson, Maintenance Technician Ryan Wilder, Maintenance Technician Eduardo Elenes-Mejia and Fiscal Manager Penny Pierce.

**Others Present:** Bob Zientara, Barron News-Shield

**Call to order** by Chairman Olson at 8:00 a.m.

**Public Notification** – Sheriff Fitzgerald stated the County’s compliance with open meeting laws.

**Public Comment** – None

**Approve Agenda.**

**Motion:** (Anderson/Schneider) to approve the agenda as presented. Carried

**Approve September 19, 2024, meeting Minutes.**

**Motion:** (Anderson/McCready) to approve minutes as delivered. Carried.

Sheriff Fitzgerald advised to continue with the agenda until Wold Architects & Engineers to prepare for the meeting.

**Jail Sally Port. (returned to this item at 8:20 a.m.)**

**Motion:** (Anderson/Mosentine) to forward the Professional Visitation/Jail Sally Port project to the executive committee for approval at the 10/30/24 meeting with an amended project cost of \$3,250,000 to include a 25% contingency. Motion carried. The documents presented at the meeting by Wold Architects & Engineers are attached to the meeting minutes.

**Review Voucher Edit Lists.** Edit lists were reviewed.

**Radio Communications Upgrade.** No action.

**Resolution Supporting Application for 2025 Grant Funds from the Wisconsin Department of Justice.**

**Motion: (Turcott/Mosentine)** to approve the resolution as presented with one correction of the vote required for passage to Majority and forward to the County Board for approval on October 21, 2024. Carried.

**Updates.** No action.

8:40 a.m. – Judy left the meeting

**Future Agenda Items:** Jail Sally Port, Radio Projects

**Next meeting date:** 11/21/24

Adjourned by unanimous consent at 9:10 a.m.

*Meeting minutes posted in draft form. Reviewed and approved on 10/17/24 by County Administrator French. Minutes not official until approved at the next committee meeting.*

# Payment Request Verification - Online Voucher

COUNTY OF BARRON

Batch Year: 24 Department:

Payment Request Date: 11/14/2024

Vendor	Vendor Name	Line	Voucher	Account Description	Date	Description	Amount
323870	TEDDLER INDUSTRIES LLC	1	C0090013	UNIFORMS	11/14/2024	HOLSTER-SHERIFF	103.79
291838	AMAZON CAPITAL SERVICES INC	1	C0090014	VEHICLE MAINTENANCE	11/14/2024	1FDF-CD4W-9DDN - SHERIFF	107.32
291838	AMAZON CAPITAL SERVICES INC	2	C0090014	OTHER OFFICE SUPPLIES	11/14/2024	1LWK-71L3-Y91K - SHERIFF	48.98
291838	AMAZON CAPITAL SERVICES INC	3	C0090014	OTHER OFFICE SUPPLIES	11/14/2024	2XDT-CYWF-QJHG - SHERIFF	73.13
291838	AMAZON CAPITAL SERVICES INC	4	C0090014	OTHER OFFICE SUPPLIES	11/14/2024	14KN-Y7MD-FRFL - SHERIFF	45.79
291838	AMAZON CAPITAL SERVICES INC	5	C0090014	OTHER OFFICE SUPPLIES	11/14/2024	19RP-9LW4-2JXN - SHERIFF	119.99
291838	AMAZON CAPITAL SERVICES INC	6	C0090014	OTHER OFFICE SUPPLIES	11/14/2024	1MDF-TXQK-QMJ3 - SHERIFF	174.12
291838	AMAZON CAPITAL SERVICES INC	7	C0090014	K-9 UNIT	11/14/2024	1KKD-QDPF-T7KW - SHERIFF	474.61
291838	AMAZON CAPITAL SERVICES INC	8	C0090014	K-9 UNIT	11/14/2024	QDHM-TDMQ-4VN7 - SHERIFF	461.95
291838	AMAZON CAPITAL SERVICES INC	9	C0090014	INMATE SUPPLIES	11/14/2024	1LRF-KVN9-C74G - SHERIFF	66.96
291838	AMAZON CAPITAL SERVICES INC	10	C0090014	INMATE SUPPLIES	11/14/2024	1QKQ-9NFY-999V - SHERIFF	47.79
291838	AMAZON CAPITAL SERVICES INC	11	C0090014	INMATE SUPPLIES	11/14/2024	QH6Q-6TMP-44XM - SHERIFF	406.95
291838	AMAZON CAPITAL SERVICES INC	12	C0090014	OTHER OFFICE SUPPLIES	11/14/2024	144K-NCP3-1G1X - DA	43.95
291838	AMAZON CAPITAL SERVICES INC	13	C0090014	OTHER OFFICE SUPPLIES	11/14/2024	QGVD-XKCL-7XLV - DA	38.44
112054	ANCOM COMMUNICATIONS INC	1	C0090015	POLICE RADIO SERVICE	11/14/2024	RADIO REPAIRS-SHERIFF	435.00
44423	AUTO VALUE BARRON	1	C0090016	VEHICLE MAINTENANCE & REPAIRS	11/14/2024	AIR FILTER-SHERIFF	26.39
291455	BADGERLAND PROMOTIONS INC	1	C0090017	UNIFORMS	11/14/2024	UNIFORMS-SHERIFF	1,290.66
5584	BARRON SNOW BEARS INC	1	C0090018	SNOWMOBILE MAINT 24/25 (S6024)	11/14/2024	S6024 CLUB BILL THRU 10/24/24-	2,356.00
93084	BOB BARKER COMPANY INC	1	C0090019	INMATE SUPPLIES	11/14/2024	INMATE SUPPLIES-SHERIFF	323.10
205087	CCR TOWING LLC	1	C0090020	TOWING	11/14/2024	TOWING-SHEIRFF	225.00
65706	CHARTER COMMUNICATIONS	1	C0090021	INMATE SUPPLIES	11/14/2024	INMATE SUPPLIES-SHERIFF-ENC	445.68
109754	CICER INC	1	C0090022	VCAMERON ATV/UTV ACCESS TRL (ATV4454)	11/14/2024	ATV4454 TRAIL WORK-SHERIFF	7,470.00
260061	DEPT OF HEALTH SERVICES	1	C0090023	MAINTENANCE AGREEMENTS	11/14/2024	FACILITY REGISTRATION-SHERIFF	100.00
270911	DENTAL HEALTH CENTER	1	C0090024	MEDICAL EXPENSE	11/14/2024	INMATE MEDICAL-SHERIFF	353.00
138568	DODGE CORRECTIONAL INSTITUTI	1	C0090025	PRISONER TRANSPORTS	11/14/2024	TRANSPORTS-SHERIFF	150.00
1856	DON JOHNSON MOTORS INC	1	C0090026	VEHICLE MAINTENANCE & REPAIRS	11/14/2024	SQUAD REPAIR-SHERIFF-ENC	4,547.05
148792	DUSTY TRAIL FINDERS ATVS INC	1	C0090027	CLUB LABOR	11/14/2024	CLUB/ALLIANCE WORK DAY-	167.00
231665	ECOLAB	1	C0090028	HOUSEHOLD & JANITORIAL SUPPLIES	11/14/2024	CLEANING PRODUCTS-SHERIFF	2,754.01
78204	GALLS LLC	1	C0090029	UNIFORMS	11/14/2024	UNIFORMS-SHERIFF-ENC	977.22
166286	GENERAL COMMUNICATIONS INC	1	C0090030	POLICE RADIO SERVICE	11/14/2024	RADIO SPEAKER-SHERIFF	211.17
88277	GRAINGER	1	C0090031	HOUSEHOLD & JANITORIAL SUPPLIES	11/14/2024	CLEANING/INMATE SUPPLIES-	460.99
132896	KWIK TRIP INC	1	C0090032	DONATION EXPENDITURES	11/14/2024	MEETING/TRAINING SUPPLIES-	77.38
132896	KWIK TRIP INC	2	C0090032	ERT RELATED EXPENSES	11/14/2024	ERT CALL OUT-SHERIFF-ENC	48.57
132896	KWIK TRIP INC	3	C0090032	GASOLINE	11/14/2024	FUEL-SHERIFF-ENC	617.41
132896	KWIK TRIP INC	4	C0090032	GASOLINE	11/14/2024	REC FUEL-SHERIFF-ENC	42.99
132896	KWIK TRIP INC	5	C0090032	PRISONER TRANSPORTS	11/14/2024	TRANSPORT FUEL-SHERIFF-ENC	156.26
89877	LAKE COUNTRY MARINA	1	C0090033	VEHICLE MAINTENANCE	11/14/2024	BOAT SERVICE/STORAGE-	681.30
109193	MENARDS - RICE LAKE STORE	1	C0090034	SNOWMOBILE MAINT 24/25 (S6024)	11/14/2024	S6024 BRIDGE REPAIR SUPPLIES-	289.42
109193	MENARDS - RICE LAKE STORE	2	C0090034	ATV/UTV SUMMER MAINT 24/25 (ATV-5766)	11/14/2024	ATV5766 BRIDGE REPAIR	289.42
109193	MENARDS - RICE LAKE STORE	1	C0090035	RENTS & LEASES	11/14/2024	LOCK BOX FOR RL TOWER-	37.99
195189	MOBERG ELECTRIC	1	C0090036	RENTS & LEASES	11/14/2024	GENERATOR SERVICE @	1,187.59
195537	MODERN MARKETING	1	C0090037	GRANT FUNDED EXPENDITURES	11/14/2024	COMMUNITY OUTREACH	699.40

# Payment Request Verification - Online Voucher

COUNTY OF BARRON

Batch Year: 24 Department:

Payment Request Date: 11/14/2024

Vendor	Vendor Name	Line	Voucher	Account Description	Date	Description	Amount
203912	NORTHWOODS PROMOTIONS	1	C0090038	UNIFORMS	11/14/2024	UNIFORMS-SHERIFF	140.40
81949	OAK RIDGE CHEMICAL INC	1	C0090039	HOUSEHOLD & JANITORIAL SUPPLIES	11/14/2024	CLEANING PRODUCTS-SHERIFF	497.40
4871	ORKIN PEST CONTROL #609	1	C0090040	RENTS & LEASES	11/14/2024	PEST CONTROL-SHERIFF-ENC	120.00
77194	POLICE SERVICE DOGS INC	1	C0090041	K-9 UNIT	11/14/2024	K-9 & K-9 SUPPLIES-SHERIFF	14,505.00
136484	PROPIO LS LLC	1	C0090042	TELEPHONE	11/14/2024	INTERPRETATION SERVICES-	450.72
161322	RICE LAKE SNOW & DIRT CLUB LLC	1	C0090043	SNOWMOBILE MAINT 24/25 (S6024)	11/14/2024	S6024 CLUB BILL THRU 10/12/24-	792.76
161322	RICE LAKE SNOW & DIRT CLUB LLC	2	C0090043	ATV/UTV SUMMER MAINT 24/25 (ATV-5766)	11/14/2024	ATV5766 CLUB BILL THRU 11/2/24-	373.55
321508	S & R TOWING & SERVICE	1	C0090044	TOWING	11/14/2024	TOWING-SHERIFF	210.50
318558	SECURUS TECHNOLOGIES LLC	1	C0090045	INMATE SUPPLIES	11/14/2024	INMATE CALLS-SHERIFF	2,101.95
323330	SOUTHERN HEALTH PARTNERS IN	1	C0090046	INMATE MEDICAL SERVICE	11/14/2024	INMATE MEDICAL-SHERIFF	32,258.34
282189	SUMMIT FOOD SERVICE LLC	1	C0090047	FOOD	11/14/2024	INMATE MEALS-SHERIFF-ENC	26,995.50
282189	SUMMIT FOOD SERVICE LLC	2	C0090047	DONATION EXPENDITURES	11/14/2024	MEETING SUPPLIES-SHERIFF-	16.00
302	SWANT GRABER FORD	1	C0090048	VEHICLE MAINTENANCE & REPAIRS	11/14/2024	SQUAD REPAIR-SHERIFF-ENC	208.42
66214	TODD'S REDI-MIX CONCRETE LLC	1	C0090049	VCAMERON ATV/UTV ACCESS TRL (ATV4454)	11/14/2024	ATV4454 8100079123-SHERIFF	3,793.59
66214	TODD'S REDI-MIX CONCRETE LLC	2	C0090049	VCAMERON ATV/UTV ACCESS TRL (ATV4454)	11/14/2024	ATV4454 8100078874-SHERIFF	7,967.62
66214	TODD'S REDI-MIX CONCRETE LLC	3	C0090049	ATV/UTV SUMMER MAINT 24/25 (ATV-5766)	11/14/2024	ATV5766 8100078662-SHERIFF	1,345.81
322423	TRANSUNION RISK & ALT DATA SOL	1	C0090050	INVESTIGATION	11/14/2024	TLO-SHERIFF	301.20
197378	TRINITY GRADING & EXCAVATING L	1	C0090051	ATV/UTV SUMMER MAINT 24/25 (ATV-5766)	11/14/2024	ATV5766 TRAIL WORK-SHERIFF	3,650.00
190152	ULINE INC	1	C0090052	BUILDING EXPENSE	11/14/2024	JAIL CARTS-SHERIFF-ENC	1,180.64
48542	WOODLAND SIGNS	1	C0090053	VEHICLE MAINTENANCE & REPAIRS	11/14/2024	SQUAD CHANGES-SHERIFF	174.00
Totals:							\$125,717.17

## **JOURNAL ENTRIES/PREPAID VOUCHERS**

The following is a list of journal entries and pre-paid vouchers presented on November 14, 2024:

### **2024**

1	15972221 Canada Inc.	\$594.28	Report Requests Refund - Sheriff
2	Airtec Sports of Rice Lake	\$25,385.00	UTV for ATV/UTV Patrol - Sheriff
3	Barron County Alliance	\$455.30	ATV Grants - Sheriff
4	Barron County Highway Commission	\$31,409.45	Fuel/Service - Sheriff (9/28/24-10/25/24)
5	Barron County Technology Department	\$39.99	Toner - Sheriff
6	Barron Light & Water Department	\$11,184.05	Water/Electric - Justice Center
7	Cardmember Service (Elan)	\$5,380.72	Fuel/Training/Events - Sheriff
8	Innovative Office Solutions	\$198.55	Office Supplies - Sheriff/JC
9	L&M Postage Services	\$291.17	Postage - Sheriff
10	Mosaic	\$168.57	Telephone - Sheriff
11	Republic Services	\$867.30	Garbage Service - JC
12	RJ Kool Midwest	\$1,991.16	Jail Washer Repair - Sheriff
13	We Energies	\$1,438.40	Heat - JC

### **TOTAL**

**\$79,403.94**

**APPROVED FOR PAYMENT BY THE BARRON COUNTY  
SHERIFF'S DEPARTMENT AND BARRON COUNTY ADMINISTRATION**

**COUNTY OF BARRON**  
 Payment Request Edit  
 On-Line Vouchers

Vendor No/Name	Line#	voucher#	Account Desc	Date	Description	Amount
297135 INSTANT TECHNOLOGIES INC	1	C0089788	INMATE SUPPLIES	10/17/24	INMATE DRUG TEST KITS-SHERIFF	351.00
291838 AMAZON CAPITAL SERVICES INC	1	C0089789	OTHER OFFICE SUPPLIES	10/17/24	1KGT-7PDX-6FNM-SHERIFF-ENC	-42.99
291838 AMAZON CAPITAL SERVICES INC	2	C0089789	OTHER OFFICE SUPPLIES	10/17/24	1YHD-9T77-FKMV-SHERIFF-ENC	166.61
291838 AMAZON CAPITAL SERVICES INC	3	C0089789	VEHICLE MAINTENANCE & REPAIRS	10/17/24	1FMJ-GWL6-FCPV-SHERIFF-ENC	134.53
291838 AMAZON CAPITAL SERVICES INC	4	C0089789	VEHICLE MAINTENANCE & REPAIRS	10/17/24	1K9J-QFHX-9FM6-SHERIFF-ENC	74.99
291838 AMAZON CAPITAL SERVICES INC	5	C0089789	OTHER OFFICE SUPPLIES	10/17/24	1L7P-WVT7-JVVM-DA-ENC	43.00
291838 AMAZON CAPITAL SERVICES INC	6	C0089789	OTHER OFFICE SUPPLIES	10/17/24	1RCV-P4XY-XJ46-SHERIFF	30.20
291838 AMAZON CAPITAL SERVICES INC	7	C0089789	OTHER OFFICE SUPPLIES	10/17/24	1CHK-NC6X-G7CD-SHERIFF	89.95
44423 AUTO VALUE BARRON	1	C0089790	VEHICLE MAINTENANCE	10/17/24	SKIDSTEER-SHERIFF-ENC	25.99
291455 BADGERLAND PROMOTIONS INC	1	C0089791	UNIFORMS	10/17/24	UNIFORMS-SHERIFF	505.76
192651 BARRON BEARS ATV CLUB	1	C0089792	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/17/24	ATV5766 CLUB BILL THRU 8-27-24	1,778.75
192651 BARRON BEARS ATV CLUB	2	C0089792	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/17/24	ATV5766 CLUB BILL THRU 9-20-24	2,292.10
93084 BOB BARKER COMPANY INC	1	C0089793	INMATE SUPPLIES	10/17/24	INMATE SUPPLIES-SHERIFF	1,090.34
65706 CHARTER COMMUNICATIONS	1	C0089794	INMATE SUPPLIES	10/17/24	INMATE CABLE-SHERIFF-ENC	445.68
83372 CHETEK SNOW FLYERS	1	C0089795	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/17/24	ATV 5766 CLUB BILL THRU 8-28-24	2,557.50
83372 CHETEK SNOW FLYERS	2	C0089795	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/17/24	ATV 5766 CLUB BILL THRU 9-20-24	2,283.00
316962 CLEAR CHOICE HEADSETS & TECHNOLOG	1	C0089796	OTHER OFFICE SUPPLIES	10/17/24	DISPATCH HEADSETS-SHERIFF	193.99
138568 DODGE CORRECTIONAL INSTITUTION	1	C0089797	PRISONER TRANSPORTS	10/17/24	TRANSPORTS-SHERIFF-ENC	375.00
281638 FASTCASE INC	1	C0089798	INMATE SUPPLIES	10/17/24	INMATE LAW LIBRARY-SHERIFF	3,630.00
78204 GALLS LLC	1	C0089799	UNIFORMS	10/17/24	UNIFORMS-SHERIFF-ENC	3,096.39
88277 GRAINGER	1	C0089800	HOUSEHOLD & JANITORIAL SUPPLIES	10/17/24	PAPER PRODUCTS-SHERIFF-ENC	2,363.05
65714 INTOXIMETERS	1	C0089801	OTHER OFFICE SUPPLIES	10/17/24	INTOX SUPPLIES-SHERIFF	250.00
5487 ISLAND CITY SNOWMOBILE CLUB INC	1	C0089802	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/17/24	ATV5766 CLUB BILL THRU 8/31/24	1,874.26
5487 ISLAND CITY SNOWMOBILE CLUB INC	2	C0089802	CLUB LABOR	10/17/24	CLUB PORTION ALLIANCE WORK-SHER	585.00
132896 KWIK TRIP INC	1	C0089803	GASOLINE	10/17/24	FUEL-SHERIFF-ENC	818.13
132896 KWIK TRIP INC	2	C0089803	PRISONER TRANSPORTS	10/17/24	TRANSPORTS FUEL-SHERIFF-ENC	120.89
132896 KWIK TRIP INC	3	C0089803	FUEL	10/17/24	RECREATION FUEL-SHERIFF-ENC	270.57
132896 KWIK TRIP INC	4	C0089803	FUEL	10/17/24	ALLIANCE FUEL-SHERIFF-ENC	130.39
109193 MENARDS - RICE LAKE STORE	1	C0089804	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/17/24	ATV5766 INV60239-SHERIFF	183.54
109193 MENARDS - RICE LAKE STORE	1	C0089805	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/17/24	ATV5766 INV60382-SHERIFF	591.84
12017 MOTOROLA SOLUTIONS INC	1	C0089806	POLICE RADIO SERVICE	10/17/24	RADIO BATTERIES-SHERIFF	470.04
181765 NORTH COUNTRY DOZING AND SKIDSTEE	1	C0089807	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/17/24	ATV5766 INV 763055-SHERIFF	892.50
7005 NORTHWOOD TECHNICAL COLLEGE	1	C0089808	EDUCATION & TRAINING	10/17/24	TRAINING (KRAHENBUHL)-SHERIFF-E	60.00
136484 PROPIO LS LLC	1	C0089809	TELEPHONE	10/17/24	INERPRETATION-SHERIFF-ENC	253.80
161322 RICE LAKE SNOW & DIRT CLUB LLC	1	C0089810	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/17/24	ATV5766 CLUB BILL THRU 9/25/24-	1,162.18
161322 RICE LAKE SNOW & DIRT CLUB LLC	2	C0089810	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/17/24	ATV5766 CLUB BILL THRU 8/27/24-	1,774.21
276545 RJ KOOL MIDWEST INC	1	C0089811	BUILDING EXPENSE	10/17/24	JAIL WASHER REPAIR-SHERIFF	789.40
321508 S & R TOWING & SERVICE	1	C0089812	TOWING	10/17/24	TOWING-SHERIFF	962.70
318558 SECURUS TECHNOLOGIES LLC	1	C0089813	INMATE SUPPLIES	10/17/24	INMATE TELEPHONE-SHERIFF	2,154.85
141704 SENSIBLE SOLUTIONS CARE CLINIC	1	C0089814	TESTING SERVICES	10/17/24	CANDIDATE TESTING-SHERIFF	300.00
323330 SOUTHERN HEALTH PARTNERS INC	1	C0089815	MEDICAL EXPENSE	10/17/24	INMATE MEDICAL-SHERIFF-ENC	5,770.40

FPEDT01G

[illegible]



## JOURNAL ENTRIES/PREPAID VOUCHERS

The following is a list of journal entries and pre-paid vouchers presented on October 17, 2024:

### 2024

1	Barron County Alliance	\$2,020.80	ATV Grants - Sheriff
2	Barron County Highway Commission	\$32,681.72	Fuel/Service - Sheriff (8/3-8/30/24 \$15,315 & 8/31-9/27/24 \$17,366.72)
3	Barron County Highway Commission	\$1,421.67	ATV Grants - Sheriff
4	Barron Light & Water Department	\$14,717.44	Water/Electric - Justice Center
5	Cardmember Service (Elan)	\$2,917.93	Fuel/Training/Events - Sheriff
6	Cintas	\$146.83	Jail Supplies-Sheriff
7	Innovative Office Solutions	\$538.36	Office Supplies - Sheriff/JC
8	L&M Postage Services	\$467.20	Postage - Sheriff
9	Mosaic	\$373.16	Telephone - Sheriff
10	Republic Services	\$667.30	Garbage Service - JC
11	Tractor Central	\$5,000.00	Upgrade of Skid Steers - Sheriff/Maintenance
12	We Energies	\$461.38	Heat - JC

<b>TOTAL</b>	<b>\$61,413.79</b>	
--------------	--------------------	--

APPROVED FOR PAYMENT BY THE BARRON COUNTY  
SHERIFF'S DEPARTMENT AND BARRON COUNTY ADMINISTRATION

## COUNTY OF BARRON

Payment Request Edit  
On-Line Vouchers

FPEDT01G

<u>Vendor No/Name</u>	<u>Line#</u>	<u>voucher#</u>	<u>Account Desc</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
5584 BARRON SNOW BEARS INC	1	C0089868	SNOWMOBILE MAINT 24/25 (S6024)	10/24/24	S6024 CLUB BILL THRU 10/3/24 -	1,782.70
267066 BLACKJACK TRANSPORTATION LLC	1	C0089869	TOWING	10/24/24	TOWING-SHERIFF	418.00
5487 ISLAND CITY SNOWMOBILE CLUB INC	1	C0089870	ATV/UTV SUMMER MAINT 24/25 (ATV-	10/24/24	ATV5766 CLUB BILL THRU 9/21/24	1,367.00
160458 MEDTOX LABORATORIES INC	1	C0089871	TESTING SERVICES	10/24/24	CANDIDATE TESTING-SHERIFF-ENC	80.84
4871 ORKIN PEST CONTROL #609	1	C0089872	RENTS & LEASES	10/24/24	PEST CONTROL 266314683 (DALLAS)	120.00
4871 ORKIN PEST CONTROL #609	2	C0089872	RENTS & LEASES	10/24/24	PEST CONTROL 266314682 (CHETEK)	120.00
321508 S & R TOWING & SERVICE	1	C0089873	VEHICLE MAINTENANCE & REPAIRS	10/24/24	TOWING OF BEARCAT-SHEIRFF	742.50
323330 SOUTHERN HEALTH PARTNERS INC	1	C0089874	MEDICAL EXPENSE	10/24/24	INMATE MEDICAL-SHERIFF	3,232.51
<b>Totals:</b>						<b>7,863.55</b>

## 2024 Budget

Period Ending: **09/30/24**

				Available	Percent
	Budget	Adj Budget	Expended	Balance	Used
Sheriff's Admin	1,133,268	1,207,841	899,609.76	308,231.46	74.48%
Enforcement	3,482,321	3,779,384	2,603,566.21	1,175,817.29	68.89%
Communications	1,034,906	1,040,732	754,908.46	285,823.78	72.54%
Emergency Mgt	178,836	220,699	161,362.93	59,336.00	73.11%
Jail	3,791,230	3,804,355	2,706,062.82	1,098,292.34	71.13%
Recreation	123,761	131,781	92,436.14	39,344.80	70.14%
Animal Control	152,752	160,407	63,245.03	97,161.68	39.43%
<b>TOTAL</b>	<b>9,897,074</b>	<b>10,345,199</b>	<b>7,281,191</b>	<b>2,927,500.87</b>	<b>70.38%</b>
(non-carry over accts)					
Drug Buy Money		239,948.89	20,978.22	218,970.67	8.74%
Sheriff's Donations		25,361.20	11,198.17	14,163.03	44.15%
Spillman Future Maintenance	49,000.00	255,906.55		255,906.55	0.00%
K-9 Donations		28,098.13	688.00	27,410.13	2.45%
Praire Lake Estates Grant		17,021.43		17,021.43	0.00%
Hazmat Cleanup		12,172.93		12,172.93	0.00%
Communications Towers	8,000.00	83,893.02	5,295.00	78,598.02	6.31%
E-Dispatch/I Am Responding		7,040.00	7,156.42	(116.42)	101.65%
911 Dispatch System Upgrade		30,688.30	4,672.13	26,016.17	15.22%
Canteen		270,594.55	77,347.72	193,246.83	28.58%
Snowmobile Alliance		28,287.66	7,856.27	20,431.39	27.77%

Run Date 10/18/24 10:48 AM

## COUNTY OF BARRON

Page No 1

For 09/01/24 - 09/30/24

## Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
100 GENERAL FUND						
52110 SHERIFF ADMIN						
24-100-16-52110-111-000 SALARIES	567,522.28	.00	42,924.80	401,971.60	165,550.68	70.83
24-100-16-52110-112-000 OVERTIME @ 1.5	3,000.00	.00	.00	.00	3,000.00	.00
24-100-16-52110-141-000 COMMITTEE	3,000.00	.00	453.13	2,117.77	882.23	70.59
24-100-16-52110-151-000 SOCIAL SECURITY	34,797.00	.00	2,541.94	23,816.44	10,980.56	68.44
24-100-16-52110-152-000 EMPLOYER RETIREMENT	62,404.00	.00	4,725.38	44,095.40	18,308.60	70.66
24-100-16-52110-154-000 HEALTH & LIFE INSURANCE	144,030.00	.00	12,368.72	111,696.58	32,333.42	77.55
24-100-16-52110-156-000 WORKER'S COMPENSATION	8,932.00	.00	.00	5,698.00	3,234.00	63.79
24-100-16-52110-159-000 MEDICARE INSURANCE	8,138.00	.00	601.04	5,600.72	2,537.28	68.82
24-100-16-52110-164-000 EMPLOYER 401A CONTRIBUTION MGT.CONF	4,800.00	.00	400.00	3,600.00	1,200.00	75.00
24-100-16-52110-218-000 TESTING SERVICES	3,000.00	.00	150.04	1,699.00	1,301.00	56.63
24-100-16-52110-225-000 TELEPHONE	74,000.00	.00	5,539.43	47,148.55	26,851.45	63.71
24-100-16-52110-242-000 MAINTENANCE AGREEMENTS	106,100.00	.00	.00	61,634.02	44,465.98	58.09
24-100-16-52110-253-000 TOWING	5,000.00	.00	1,865.80	2,049.05	2,950.95	40.98
24-100-16-52110-311-000 POSTAGE	3,500.00	.00	431.05	2,467.38	1,032.62	70.50
24-100-16-52110-319-000 OTHER OFFICE SUPPLIES	44,431.27	.00	568.08	25,570.53	18,860.74	57.55
24-100-16-52110-324-000 MEMBERSHIP DUES	1,650.00	.00	.00	1,545.00	105.00	93.64
24-100-16-52110-334-000 EDUCATION & TRAINING	33,750.00	.00	1,156.68	25,855.17	7,894.83	76.61
24-100-16-52110-346-000 UNIFORMS	40,000.00	.00	1,023.16	35,890.38	4,109.62	89.73
24-100-16-52110-349-000 OTHER OPERATING SUPPLIES	15,354.00	.00	.00	13,995.08	1,358.92	91.15
24-100-16-52110-513-000 PUBLIC LIABILITY INSURANCE	4,200.00	.00	.00	4,242.64	-42.64	101.02
24-100-16-52110-514-000 PROFESSIONAL LIABILITY	20.00	.00	.00	13.54	6.46	67.70
24-100-16-52110-795-000 GRANT FUNDED EXPENDITURES	.00	.00	5,475.82	78,902.91	-78,902.91	.00
24-100-16-52110-819-000 OTHER CAPITAL EQUIPMENT	3,500.00	.00	.00	.00	3,500.00	.00
24-100-16-52110-999-000 SHERIFF GRANT EOY CARRYOVER	36,712.67	.00	.00	.00	36,712.67	.00
000	1,207,841.22	.00	80,225.07	899,609.76	308,231.46	74.48
24-100-16-52110-349-368 OTHER OPERATING SUPPLIES	540.00	.00	491.00	20,978.22	-20,438.22	**
24-100-16-52110-999-368 ASSIGNED RESERVE - DRUG BUY MONEY	239,408.89	.00	.00	.00	239,408.89	.00
368 BRDEU DRUG BUY MONEY	239,948.89	.00	491.00	20,978.22	218,970.67	8.74
52110 SHERIFF ADMIN	1,447,790.11	.00	80,716.07	920,587.98	527,202.13	63.59

Run Date 10/18/24 10:48 AM

## COUNTY OF BARRON

Page No 4

For 09/01/24 - 09/30/24

## Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
100 GENERAL FUND						
52120 ENFORCEMENT (DET., PATROL, PROCESS)						
24-100-16-52120-111-000 SALARIES	2,261,698.31	.00	170,791.68	1,525,307.86	736,390.45	67.44
24-100-16-52120-112-000 OVERTIME	125,255.90	.00	7,727.10	89,615.20	35,640.70	71.55
24-100-16-52120-114-000 SHIFT DIFFERENTIAL	6,700.00	.00	1,064.44	10,305.53	-3,605.53	153.81
24-100-16-52120-115-000 PART TIME	35,000.00	.00	.00	.00	35,000.00	.00
24-100-16-52120-118-000 HALF TIME	6,000.00	.00	124.67	3,845.01	2,154.99	64.08
24-100-16-52120-151-000 SOCIAL SECURITY	133,774.00	.00	10,642.29	96,155.35	37,618.65	71.88
24-100-16-52120-152-000 EMPLOYER RETIREMENT	308,975.00	.00	24,760.04	229,108.36	79,866.64	74.15
24-100-16-52120-154-000 HEALTH & LIFE INSURANCE	440,458.00	.00	39,040.03	338,843.57	101,614.43	76.93
24-100-16-52120-156-000 WORKER'S COMPENSATION	57,609.00	.00	.00	36,578.00	21,031.00	63.49
24-100-16-52120-159-000 MEDICARE INSURANCE	31,286.00	.00	2,488.91	22,487.88	8,798.12	71.88
24-100-16-52120-241-000 BRT RELATED EXPENSES	2,000.00	.00	.00	11.96	1,988.04	.60
24-100-16-52120-254-000 INVESTIGATION	15,000.00	.00	751.55	10,099.59	4,900.41	67.33
24-100-16-52120-258-000 K-9	3,500.00	.00	398.72	3,762.47	-262.47	107.50
24-100-16-52120-292-000 POLICE RADIO SERVICE	33,500.00	.00	.00	14,875.00	18,625.00	44.40
24-100-16-52120-347-000 FIREARM SUPPLIES	10,825.00	.00	263.79	6,110.09	4,714.91	56.44
24-100-16-52120-349-000 OTHER OPERATING SUPPLIES	2,000.00	.00	.00	460.00	1,540.00	23.00
24-100-16-52120-351-000 GASOLINE	170,000.00	.00	11,774.07	96,133.24	73,866.76	56.55
24-100-16-52120-352-000 VEHICLE MAINTENANCE & REPAIRS	95,727.29	.00	3,691.53	77,717.56	18,009.73	81.19
24-100-16-52120-511-000 INSURANCE ON BLDGS & CONTENT	175.00	.00	.00	85.00	90.00	48.57
24-100-16-52120-512-000 INSURANCE ON VEHICLES & EQUIP	31,900.00	.00	.00	37,559.90	-5,659.90	117.74
24-100-16-52120-513-000 PUBLIC LIABILITY INSURANCE	6,000.00	.00	.00	4,242.64	1,757.36	70.71
24-100-16-52120-819-000 OTHER CAPITAL EQUIPMENT	2,000.00	.00	.00	262.00	1,738.00	13.10
000	3,779,383.50	.00	273,518.82	2,603,566.21	1,175,817.29	68.89
52120 ENFORCEMENT (DET., PATROL, PROCESS)	3,779,383.50	.00	273,518.82	2,603,566.21	1,175,817.29	68.89

Run Date 10/18/24 10:48 AM

## COUNTY OF BARRON

Page No 8

For 09/01/24 - 09/30/24

## Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
100 GENERAL FUND						
52610 COMMUNICATIONS CENTER						
24-100-16-52610-111-000	SALARIES	651,591.24	.00	53,108.65	449,172.44	202,418.80 68.93
24-100-16-52610-112-000	OVERTIME	25,000.00	.00	2,958.02	31,607.53	-6,607.53 126.43
24-100-16-52610-114-000	SHIFT DIFFERENTIAL	12,300.00	.00	582.38	4,496.44	7,803.56 36.56
24-100-16-52610-151-000	SOCIAL SECURITY	42,350.00	.00	3,426.29	28,631.15	13,718.85 67.61
24-100-16-52610-152-000	EMPLOYER RETIREMENT	47,131.00	.00	3,908.78	32,387.16	14,743.84 68.72
24-100-16-52610-154-000	HEALTH & LIFE INSURANCE	176,965.00	.00	20,004.36	138,689.89	38,275.11 78.37
24-100-16-52610-156-000	WORKER'S COMPENSATION	1,161.00	.00	.00	813.00	348.00 70.03
24-100-16-52610-159-000	MEDICARE INSURANCE	9,904.00	.00	801.34	6,786.27	3,117.73 68.52
24-100-16-52610-242-000	MAINTENANCE AGREEMENTS	43,700.00	.00	.00	41,023.26	2,676.74 93.87
24-100-16-52610-299-000	BADGER NET/TIME SYSTEM	11,500.00	.00	.00	11,016.00	484.00 95.79
24-100-16-52610-349-000	OTHER OPERATING SUPPLIES	1,000.00	.00	.00	.00	1,000.00 .00
24-100-16-52610-390-000	OTHER SUPPLIES & EXPENSE	1,000.00	.00	.00	949.00	51.00 94.90
24-100-16-52610-511-000	INS ON BLDGS & CONTENTS	1,000.00	.00	.00	.00	1,000.00 .00
24-100-16-52610-513-000	PUBLIC LIABILITY INSURANCE	6,000.00	.00	.00	4,242.64	1,757.36 70.71
24-100-16-52610-530-000	RENTS & LEASES	9,130.00	.00	360.00	5,093.68	4,036.32 55.79
24-100-16-52610-819-000	OTHER CAPITAL EQUIPMENT	1,000.00	.00	.00	.00	1,000.00 .00
000		1,040,732.24	.00	85,149.82	754,908.46	285,823.78 72.54
24-100-16-52610-819-016	TOWER EQUIPMENT	8,000.00	.00	.00	5,295.00	2,705.00 66.19
24-100-16-52610-999-016	ASSIGNED RESERVE - TOWERS	75,893.02	.00	.00	.00	75,893.02 .00
016 COMMUNICATION TOWERS		83,893.02	.00	.00	5,295.00	78,598.02 6.31
24-100-16-52610-111-019	SALARIES	110,664.00	.00	8,984.00	81,234.35	29,429.65 73.41
24-100-16-52610-151-019	SOCIAL SECURITY	6,861.00	.00	561.09	5,066.79	1,794.21 73.85
24-100-16-52610-152-019	EMPLOYER RETIREMENT	7,636.00	.00	624.45	5,638.90	1,997.10 73.85
24-100-16-52610-154-019	HEALTH & LIFE INSURANCE	10,734.00	.00	946.35	8,514.01	2,219.99 79.32
24-100-16-52610-156-019	WORKERS COMPENSATION	3,036.00	.00	.00	2,034.00	1,002.00 67.00
24-100-16-52610-159-019	MEDICARE INSURANCE	1,605.00	.00	131.23	1,184.96	420.04 73.83
24-100-16-52610-164-019	EMPLOYER 401A CONTRIBUTION MGT.CONF	562.08	.00	43.54	407.74	154.34 72.54
24-100-16-52610-210-019	CONTRACTED SERVICES-(HAZMAT)	53,250.00	.00	.00	43,250.00	10,000.00 81.22
24-100-16-52610-225-019	TELEPHONE	1,200.00	.00	83.02	680.13	519.87 56.68
24-100-16-52610-241-019	VEHICLE MAINTENANCE	1,000.00	.00	.00	.00	1,000.00 .00
24-100-16-52610-310-019	OFFICE SUPPLIES	400.00	.00	.00	.00	400.00 .00
24-100-16-52610-311-019	POSTAGE	400.00	.00	.00	19.10	380.90 4.78
24-100-16-52610-313-019	PRINTING & DUPLICATION	.00	.00	.00	479.23	-479.23 .00
24-100-16-52610-324-019	MEMBERSHIP DUES	100.00	.00	.00	.00	100.00 .00
24-100-16-52610-325-019	REGISTRATION FEES	300.00	.00	.00	.00	300.00 .00
24-100-16-52610-329-019	PUBLIC AWARENESS CAMPAIGNS	500.00	.00	.00	126.41	373.59 25.28
24-100-16-52610-332-019	MILEAGE	6,000.00	.00	371.63	2,713.37	3,286.63 45.22
24-100-16-52610-334-019	VOLUNTEER EDUC & TRAINING	7,850.85	.00	.00	6,037.95	1,812.90 76.91
24-100-16-52610-335-019	MEALS	300.00	.00	.00	.00	300.00 .00

Run Date 10/18/24 10:48 AM

## COUNTY OF BARRON

Page No 9

For 09/01/24 - 09/30/24

## Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
100 GENERAL FUND						
52610 COMMUNICATIONS CENTER						
24-100-16-52610-336-019 LODGING	300.00	.00	.00	.00	300.00	.00
24-100-16-52610-342-019 AED SUPPLIES - SHERIFF	1,000.00	.00	.00	676.00	324.00	67.60
24-100-16-52610-349-019 MISCELLANEOUS EXPENSE	.00	.00	.00	9.99	-9.99	.00
24-100-16-52610-511-019 INSURANCE	5,800.00	.00	.00	3,290.00	2,510.00	56.72
24-100-16-52610-810-019 NEW EQUIPMENT	700.00	.00	.00	.00	700.00	.00
24-100-16-52610-813-019 OFFICE EQUIPMENT	500.00	.00	.00	.00	500.00	.00
019 EMERGENCY MANAGMENT	220,698.93	.00	11,745.31	161,362.93	59,336.00	73.11
24-100-16-52610-210-369 E-DISPATCH/I AM RESPONDING FEES	.00	.00	.00	7,156.42	-7,156.42	.00
24-100-16-52610-999-369 ASSIGNED RES - E-DISPATCH/I AM RESP	7,040.00	.00	.00	.00	7,040.00	.00
369 E-DISPATCH	7,040.00	.00	.00	7,156.42	-116.42	101.65
52610 COMMUNICATIONS CENTER	1,352,364.19	.00	96,895.13	928,722.81	423,641.38	68.67

Run Date 10/18/24 10:48 AM

## COUNTY OF BARRON

Page No 11

For 09/01/24 - 09/30/24

## Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
100 GENERAL FUND						
52710 JAIL						
24-100-16-52710-111-000 SALARIES	1,729,647.16	.00	139,169.32	1,226,911.76	502,735.40	70.93
24-100-16-52710-112-000 OVERTIME	65,000.00	.00	3,091.06	61,060.52	3,939.48	93.94
24-100-16-52710-114-000 SHIFT DIFFERENTIAL	28,000.00	.00	1,228.52	11,596.07	16,403.93	41.41
24-100-16-52710-118-000 HALF TIME	7,000.00	.00	89.52	1,677.03	5,322.97	23.96
24-100-16-52710-151-000 SOCIAL SECURITY	112,699.00	.00	8,637.83	77,673.47	35,025.53	68.92
24-100-16-52710-152-000 EMPLOYER RETIREMENT	125,423.00	.00	10,052.36	89,138.98	36,284.02	71.07
24-100-16-52710-154-000 HEALTH & LIFE INSURANCE	504,324.00	.00	39,135.09	352,183.85	152,140.15	69.83
24-100-16-52710-156-000 WORKER'S COMPENSATION	48,533.00	.00	.00	30,788.00	17,745.00	63.44
24-100-16-52710-159-000 MEDICARE INSURANCE	26,357.00	.00	2,020.15	18,165.60	8,191.40	68.92
24-100-16-52710-164-000 EMPLOYER 401A CONTRIBUTION MGT.CONF	1,200.00	.00	100.00	900.00	300.00	75.00
24-100-16-52710-211-000 MEDICAL EXPENSE	15,000.00	.00	5,587.10	11,951.27	3,048.73	79.68
24-100-16-52710-219-000 INMATE MEDICAL SERVICE	387,100.00	.00	31,712.14	319,232.54	67,867.46	82.47
24-100-16-52710-221-000 WATER & SEWER	15,000.00	.00	1,922.61	16,290.10	-1,290.10	108.60
24-100-16-52710-222-000 ELECTRIC	140,000.00	.00	11,102.96	86,340.33	53,659.67	61.67
24-100-16-52710-224-000 GAS	50,000.00	.00	504.27	15,865.18	34,134.82	31.73
24-100-16-52710-225-000 TELEPHONE	.00	.00	36.00	324.00	-324.00	.00
24-100-16-52710-242-000 MAINTENANCE AGREEMENTS	37,000.00	.00	2,995.00	24,298.31	12,701.69	65.67
24-100-16-52710-246-000 BUILDING EXPENSE	5,000.00	.00	1,820.04	2,745.60	2,254.40	54.91
24-100-16-52710-337-000 PRISONER TRANSPORTS	15,000.00	.00	2,818.14	12,075.84	2,924.16	80.51
24-100-16-52710-342-000 LAB & MEDICAL SUPPLIES	3,000.00	.00	.00	436.90	2,563.10	14.56
24-100-16-52710-343-000 FOOD	398,272.00	.00	28,358.78	279,136.66	119,135.34	70.09
24-100-16-52710-344-000 HOUSEHOLD & JANITORIAL SUPPLIES	32,000.00	.00	1,470.48	18,025.65	13,974.35	56.33
24-100-16-52710-349-000 OTHER OPERATING SUPPLIES	2,000.00	.00	2,292.32	3,180.46	-1,180.46	159.02
24-100-16-52710-390-000 OTHER SUPPLIES & EXPENSE	10,500.00	.00	1,250.83	6,254.26	4,245.74	59.56
24-100-16-52710-462-000 SMALL APPLIANCES	2,300.00	.00	556.44	799.16	1,500.84	34.75
24-100-16-52710-511-000 INSURANCE ON BLDGS & CONTENT	32,000.00	.00	.00	30,526.00	1,474.00	95.39
24-100-16-52710-513-000 PUBLIC LIABILITY INSURANCE	12,000.00	.00	.00	8,485.28	3,514.72	70.71
000	3,804,355.16	.00	295,950.96	2,706,062.82	1,098,292.34	71.13
52710 JAIL	3,804,355.16	.00	295,950.96	2,706,062.82	1,098,292.34	71.13



Run Date 10/18/24 10:48 AM

For 09/01/24 - 09/30/24

Periods 09 - 09

COUNTY OF BARRON

Expenditure Summary Report

Page No 12

FJEXS01A

01

		EXP-S 100					
Account No/Description		Adjusted	Y-T-D	Period	Y-T-D	Available	Percent
		Budget	Encumb	Expended	Expended	Balance	Used
100 GENERAL FUND							
52740 JAIL INMATE CANTEEN							
24-100-16-52740-310-000	OPERATING SUPPLIES	.00	.00	1,118.31	1,118.31	-1,118.31	.00
24-100-16-52740-349-000	INMATE SUPPLIES	.00	.00	6,139.96	62,202.59	-62,202.59	.00
24-100-16-52740-819-000	OTHER CAPITAL EQUIPMENT	.00	.00	12,441.82	14,026.82	-14,026.82	.00
24-100-16-52740-999-000	ASSIGNED RESERVE - LE CANTEEN	270,594.55	.00	.00	.00	270,594.55	.00
000		270,594.55	.00	19,700.09	77,347.72	193,246.83	28.58
52740 JAIL INMATE CANTEEN		270,594.55	.00	19,700.09	77,347.72	193,246.83	28.58

Run Date 10/18/24 10:21 AM

## COUNTY OF BARRON

Page No 1

For 09/01/24 - 09/30/24

## Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 221

045

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
221 RECREATION DEPUTY						
52140 RECREATION OFFICER						
000						
24-221-16-52140-111-000 SALARIES	79,785.94	.00	5,982.48	55,195.54	24,590.40	69.18
24-221-16-52140-112-000 OVERTIME @ 1.5	8,000.00	.00	1,095.02	9,223.08	-1,223.08	115.29
24-221-16-52140-114-000 SHIFT DIFFERENTIAL	200.00	.00	.00	24.47	175.53	12.24
24-221-16-52140-118-000 HALF TIME	300.00	.00	.00	218.22	81.78	72.74
24-221-16-52140-151-000 SOCIAL SECURITY	4,976.00	.00	438.80	4,011.99	964.01	80.63
24-221-16-52140-152-000 EMPLOYER RETIREMENT	11,494.00	.00	1,013.50	9,259.50	2,234.50	80.56
24-221-16-52140-156-000 WORKER'S COMPENSATION	2,143.00	.00	.00	1,361.00	782.00	63.51
24-221-16-52140-159-000 MEDICARE INSURANCE	1,164.00	.00	102.62	938.28	225.72	80.61
24-221-16-52140-204-000 SNOWMOBILE BRIDGE INSPECTIONS	5,500.00	.00	.00	.00	5,500.00	.00
24-221-16-52140-218-000 SAFETY CLASS TESTING	.00	.00	.00	150.00	-150.00	.00
24-221-16-52140-219-000 OTHER PROFESSIONAL SERVICES	4,355.00	.00	.00	.00	4,355.00	.00
24-221-16-52140-292-000 RADIO SERVICE	800.00	.00	.00	.00	800.00	.00
24-221-16-52140-311-000 POSTAGE	100.00	.00	.00	3.03	96.97	3.03
24-221-16-52140-319-000 OFFICE SUPPLIES	100.00	.00	.00	.00	100.00	.00
24-221-16-52140-321-000 LEGAL NOTICES	750.00	.00	.00	.00	750.00	.00
24-221-16-52140-334-000 EDUCATION & TRAINING	750.00	.00	289.71	1,239.42	-489.42	165.26
24-221-16-52140-346-000 UNIFORMS	400.00	.00	.00	.00	400.00	.00
24-221-16-52140-349-000 OTHER OPERATING SUPPLIES	350.00	.00	.00	765.50	-415.50	**
24-221-16-52140-351-000 FUEL	4,000.00	.00	221.24	1,290.67	2,709.33	32.27
24-221-16-52140-352-000 VEHICLE MAINTENANCE	5,000.00	.00	2,264.91	7,400.52	-2,400.52	148.01
24-221-16-52140-500-000 VEHICLE / EQUIPMENT INSURANCE	400.00	.00	.00	706.00	-306.00	176.50
24-221-16-52140-514-000 PROFESSIONAL LIABILITY	1,050.00	.00	.00	648.92	401.08	61.80
24-221-16-52140-541-000 DEPRECIATION	163.00	.00	.00	.00	163.00	.00
000	131,780.94	.00	11,408.28	92,436.14	39,344.80	70.14
52140 RECREATION OFFICER	131,780.94	.00	11,408.28	92,436.14	39,344.80	70.14
59220 TRANSFER TO SPECIAL REV FUND						
000						
24-221-16-59220-000-000 TRANSFER TO SPECIAL REV FUND	.00	.00	.00	3,465.99	-3,465.99	.00
000	.00	.00	.00	3,465.99	-3,465.99	.00
59220 TRANSFER TO SPECIAL REV FUND	.00	.00	.00	3,465.99	-3,465.99	.00
221 RECREATION DEPUTY	131,780.94	.00	11,408.28	95,902.13	35,878.81	72.77

Run Date 10/18/24 10:22 AM

## COUNTY OF BARRON

Page No 1

For 09/01/24 - 09/30/24

## Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 222

06

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
222 ANIMAL CONTROL DEPUTY						
52135 ANIMAL CONTROL OFFICER						
000						
24-222-16-52135-111-000 SALARIES	75,837.71	.00	.00	25,327.33	50,510.38	33.40
24-222-16-52135-112-000 OVERTIME @ 1.5	4,900.00	.00	.00	79.81	4,820.19	1.63
24-222-16-52135-114-000 SHIFT DIFFERENTIAL	200.00	.00	.00	.00	200.00	.00
24-222-16-52135-118-000 HALF TIME	300.00	.00	.00	.00	300.00	.00
24-222-16-52135-151-000 SOCIAL SECURITY	4,562.00	.00	.00	1,427.53	3,134.47	31.29
24-222-16-52135-152-000 EMPLOYER RETIREMENT	10,537.00	.00	.00	3,342.51	7,194.49	31.72
24-222-16-52135-154-000 HEALTH & LIFE INSURANCE	24,413.00	.00	.00	10,830.87	13,582.13	44.37
24-222-16-52135-156-000 WORKER'S COMPENSATION	1,965.00	.00	.00	1,247.00	718.00	63.46
24-222-16-52135-159-000 MEDICARE INSURANCE	1,067.00	.00	.00	333.86	733.14	31.29
24-222-16-52135-219-000 PROF SERV HAPPY TALES PET BOARDING	20,000.00	.00	.00	19,080.00	920.00	95.40
24-222-16-52135-225-000 TELEPHONE	1,800.00	.00	.00	.00	1,800.00	.00
24-222-16-52135-249-000 BUILDING MAINTENANCE	300.00	.00	.00	.00	300.00	.00
24-222-16-52135-290-000 EUTHANIZE	400.00	.00	.00	.00	400.00	.00
24-222-16-52135-292-000 RADIO SERVICE	800.00	.00	.00	.00	800.00	.00
24-222-16-52135-311-000 POSTAGE	800.00	.00	.00	.00	800.00	.00
24-222-16-52135-319-000 OFFICE SUPPLIES	500.00	.00	.00	.00	500.00	.00
24-222-16-52135-321-000 LEGAL NOTICES	750.00	.00	.00	.00	750.00	.00
24-222-16-52135-324-000 MEMBERSHIP DUES	150.00	.00	.00	.00	150.00	.00
24-222-16-52135-334-000 EDUCATION & TRAINING	750.00	.00	.00	.00	750.00	.00
24-222-16-52135-346-000 UNIFORMS	400.00	.00	.00	.00	400.00	.00
24-222-16-52135-349-000 OTHER OPERATING SUPPLIES	350.00	.00	.00	.00	350.00	.00
24-222-16-52135-350-000 FOOD (ANIMALS)	700.00	.00	.00	.00	700.00	.00
24-222-16-52135-351-000 FUEL	6,000.00	.00	.00	.00	6,000.00	.00
24-222-16-52135-352-000 VEHICLE MAINTENANCE	1,500.00	.00	.00	.00	1,500.00	.00
24-222-16-52135-500-000 VEHICLE INSURANCE	375.00	.00	.00	395.00	-20.00	105.33
24-222-16-52135-501-000 BUILDING INSURANCE	200.00	.00	.00	.00	200.00	.00
24-222-16-52135-514-000 PROFESSIONAL LIABILITY INSURANCE	850.00	.00	.00	1,181.12	-331.12	138.96
000	160,406.71	.00	.00	63,245.03	97,161.68	39.43
52135 ANIMAL CONTROL OFFICER	160,406.71	.00	.00	63,245.03	97,161.68	39.43
222 ANIMAL CONTROL DEPUTY	160,406.71	.00	.00	63,245.03	97,161.68	39.43

Run Date 10/18/24 10:48 AM

COUNTY OF BARRON

Page No 2

For 09/01/24 - 09/30/24

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

<u>Account No/Description</u>	<u>Adjusted</u> <u>Budget</u>	<u>Y-T-D</u> <u>Encumb</u>	<u>Period</u> <u>Expended</u>	<u>Y-T-D</u> <u>Expended</u>	<u>Available</u> <u>Balance</u>	<u>Percent</u> <u>Used</u>
100 GENERAL FUND						
52112 SHERIFF DONATIONS						
24-100-16-52112-790-000 DONATION EXPENDITURES	.00	.00	441.08	11,198.17	-11,198.17	.00
24-100-16-52112-999-000 ASSIGNED RESERVE - DONATIONS	25,361.20	.00	.00	.00	25,361.20	.00
000	25,361.20	.00	441.08	11,198.17	14,163.03	44.15
52112 SHERIFF DONATIONS	25,361.20	.00	441.08	11,198.17	14,163.03	44.15

Run Date 10/18/24 10:48 AM

COUNTY OF BARRON

Page No 3

For 09/01/24 - 09/30/24

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

<u>Account No/Description</u>	<u>Adjusted</u> <u>Budget</u>	<u>Y-T-D</u> <u>Encumb</u>	<u>Period</u> <u>Expended</u>	<u>Y-T-D</u> <u>Expended</u>	<u>Available</u> <u>Balance</u>	<u>Percent</u> <u>Used</u>
100 GENERAL FUND						
52115						
24-100-16-52115-301-000	255,906.65	.00	.00	.00	255,906.65	.00
000	255,906.65	.00	.00	.00	255,906.65	.00
52115	255,906.65	.00	.00	.00	255,906.65	.00

Run Date 10/18/24 10:48 AM

COUNTY OF BARRON

Page No 5

For 09/01/24 - 09/30/24

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
100 GENERAL FUND						
52520 K-9						
24-100-16-52520-258-370 K-9 UNIT	.00	.00	.00	688.00	-688.00	.00
24-100-16-52520-999-370 ASSIGNED RESERVE	28,098.13	.00	.00	.00	28,098.13	.00
370 K-9	28,098.13	.00	.00	688.00	27,410.13	2.45
52520 K-9	28,098.13	.00	.00	688.00	27,410.13	2.45

Run Date 10/18/24 10:48 AM

COUNTY OF BARRON

Page No 6

For 09/01/24 - 09/30/24

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
100 GENERAL FUND						
52525 PRAIRIE LAKE ESTATES STORM SHELTER						
24-100-16-52525-999-019 PRAIRIE LAKE ESTATES GRANT	17,021.43	.00	.00	.00	17,021.43	.00
019 EMERGENCY MANAGMENT	17,021.43	.00	.00	.00	17,021.43	.00
52525 PRAIRIE LAKE ESTATES STORM SHELTER	17,021.43	.00	.00	.00	17,021.43	.00

Run Date 10/18/24 10:48 AM

COUNTY OF BARRON

Page No 7

For 09/01/24 - 09/30/24

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

<u>Account No/Description</u>	<u>Adjusted</u> <u>Budget</u>	<u>Y-T-D</u> <u>Encumb</u>	<u>Period</u> <u>Expended</u>	<u>Y-T-D</u> <u>Expended</u>	<u>Available</u> <u>Balance</u>	<u>Percent</u> <u>Used</u>
100 GENERAL FUND						
52555 HAZMAT CLEANUP						
24-100-16-52555-999-019      ASSIGNED RESERVE - HAZMAT	12,172.93	.00	.00	.00	12,172.93	.00
019 EMERGENCY MANAGMENT	12,172.93	.00	.00	.00	12,172.93	.00
52555 HAZMAT CLEANUP	12,172.93	.00	.00	.00	12,172.93	.00



Run Date 10/18/24 10:48 AM

For 09/01/24 - 09/30/24

Periods 09 - 09

COUNTY OF BARRON

Expenditure Summary Report

Page No 10

FJEXS01A

01

Account No/Description	EXP-S 100						
	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used	
100 GENERAL FUND							
52615 911 DISPATCH SYSTEM UPGRADE GRANT							
24-100-16-52615-790-019 911 DISPATCH SYSTEM UPGRADES II	13,854.00	.00	.00	4,672.13	9,181.87	33.72	
24-100-16-52615-999-019 ASSIGNED RESERVE - 911 UPGRADES	16,834.30	.00	.00	.00	16,834.30	.00	
019 EMERGENCY MANAGMENT	30,688.30	.00	.00	4,672.13	26,016.17	15.22	
52615 911 DISPATCH SYSTEM UPGRADE GRANT	30,688.30	.00	.00	4,672.13	26,016.17	15.22	

Run Date 10/18/24 10:48 AM

COUNTY OF BARRON

Page No 13

For 09/01/24 - 09/30/24

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXP-S 100

01

<u>Account No/Description</u>	<u>Adjusted</u>	<u>Y-T-D</u>	<u>Period</u>	<u>Y-T-D</u>	<u>Available</u>	<u>Percent</u>
	<u>Budget</u>	<u>Encumb</u>	<u>Expended</u>	<u>Expended</u>	<u>Balance</u>	<u>Used</u>
100 GENERAL FUND						
55445 SNOWMOBILE ALLIANCE						
24-100-16-55445-192-000 CLUB LABOR	.00	.00	941.00	2,132.20	-2,132.20	.00
24-100-16-55445-337-000 VEHICLE MAINTENANCE	.00	.00	.00	4,849.55	-4,849.55	.00
24-100-16-55445-351-000 FUEL	.00	.00	426.24	874.52	-874.52	.00
24-100-16-55445-999-000 ASSIGNED RESERVE - SNOW ALLIANCE	28,287.66	.00	.00	.00	28,287.66	.00
000	28,287.66	.00	1,367.24	7,856.27	20,431.39	27.77
55445 SNOWMOBILE ALLIANCE	28,287.66	.00	1,367.24	7,856.27	20,431.39	27.77

**STATE PLAN OF OPERATION (SPO) BETWEEN  
THE STATE OF WISCONSIN  
AND THE**

**BARRON COUNTY SHERIFF'S DEPARTMENT**

X. \_\_\_\_\_  
*Law Enforcement Agency (LEA)*

**1) PURPOSE**

This State Plan of Operation (SPO) is entered into between the State/United States (U.S.) Territory and Law Enforcement Agency (as identified above), to set forth the terms and conditions which will be binding on the parties with respect to Department of Defense (DoD) excess personal property conditionally transferred pursuant to 10 USC § 2576a, in order to promote the efficient, expeditious transfer of property and to ensure accountability of the same.

**2) AUTHORITY**

The Secretary of Defense (SECDEF) is authorized by 10 USC § 2576a to transfer to Federal and State Law Enforcement Agencies (LEAs), personal property that is excess to the needs of the DoD, including small arms and ammunition, that the Secretary determines is suitable to be used by such agencies in law enforcement activities, with preferences for counter-drug/counter-terrorism, disaster-related emergency preparedness or border security activities, under such terms prescribed by the Secretary. The SECDEF has delegated program management authority to the DLA. The DLA Disp Svcs LESO administers the program in accordance with (IAW) 10 USC § 2576a, 10 USC § 280, DoDM 4160.21 and DLA I 4140.11. The DLA defines "law enforcement activities" as activities performed by governmental agencies whose primary function is the enforcement of applicable federal, State, and local laws and whose compensated law enforcement officers have powers of arrest and apprehension.

**3) GENERAL TERMS AND CONDITIONS**

"DoD excess personal property" also known as "items", "equipment", "program property", or "property". "DLA Disposition Services Law Enforcement Support Office" also known as "1033 Program", "LESO Program", "the program", or "LESO". "State or U.S. Territory" also known as "the State", "State Coordinator (SC)", "State Point of Contact (SPOC)", or "SC/SPOC". "Law Enforcement Activities" also known as "agencies in law enforcement activities", "Law Enforcement Agency (LEA)", "program participant", or "State/LEA".

a) Property made available under this agreement is not for personal use and is for the use of authorized program participants only. All requests for property shall be based on bona fide law enforcement requirements. Authorized participants who receive property from the program will not loan, donate, or otherwise provide property to other groups or entities (i.e., public works, county garage, schools, etc.) that are not otherwise authorized to participate in the program. Property will not be obtained by program participants for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan. To receive such property, on an annual basis the LEA shall certify that they have:

- i) Obtained authorization of the relevant local governing body authority (i.e., city council, mayor, etc.).
- ii) Adopted publicly available protocols for the appropriate use of controlled property, the supervision, and the evaluation of the effectiveness of such use, including auditing and accountability policies.
- iii) Annual training in place and provides it to relevant personnel on the maintenance, sustainment, and appropriate use of controlled property, including respect for the rights of citizens under the Constitution

of the U.S. and de-escalation of force.

b) All costs associated with the transportation, turn-in, transfer, repair, maintenance, insurance, disposal, repossession or other expenses related to property are the sole responsibility of the State/LEA. The State/LEA shall also be responsible to reimburse the U.S. Government (USG) for costs incurred in retrieving and/or repossessing property impermissibly transferred by the State/LEA to unauthorized participants.

c) The State/LEA will maintain and enforce regulations designed to impose adequate security and accountability measures for controlled property to mitigate the risk of loss or theft of property. Program participants shall implement controls to ensure property made available under this agreement is used for official law enforcement use only. The State/LEA shall take appropriate administrative and/or disciplinary action against individuals that violate provisions of the Memorandum of Agreement (MOA) between the Federal Government and the State/U.S. Territory and/or this SPO, including unauthorized use of property.

d) All property transferred to the State/LEA via the program is on an as-is, where-is basis.

e) LESO reserves the right to recall property issued to a State/LEA at any time.

f) General use of definitions/terms:

i) **Demilitarization (DEMIL code):** a code assigned to DoD property that indicates the degree of required physical destruction, identifies items requiring specialized capabilities or procedures, and identifies items which do not require DEMIL but may require Trade Security Controls (TSC). Program participants are not authorized to conduct physical demilitarization of property.

ii) **"Controlled property":** items with a DEMIL code of B, C, D, E, F, G, and Q (with an Integrity Code of "3"). Title and ownership of controlled property remains with the DoD in perpetuity and will not be relinquished to the State/LEA. When a State/LEA no longer has a legitimate law enforcement use for controlled property, they shall notify the LESO and the property will be transferred to another program participating State/LEA (via standard transfer process) or returned to DLA Disp Svcs for disposition.

iii) **"Non-controlled" property:** items with a DEMIL code of A or Q (with an Integrity Code of "6"). These items are conditionally transferred to the State/LEA and will remain on State/LEA accountable inventory for one year from the ship date. However, after one year from the ship date, DLA will relinquish ownership and title for the property to the State/LEA without issuance of further documentation. During this one year period, the State/LEA remains responsible for the accountability and physical control of the property and the LESO retains the right to recall the property. Participants should return any property in this one year period that becomes excess to their needs or they otherwise determine is not serviceable.

(1) The LEA receives title and ownership of DEMIL "A" and "Q6" property as governmental entities. Title and ownership of this property does not pass from DoD to any private individual or State/LEA official in their private capacity. Such property shall be maintained and ultimately disposed of IAW provisions in State and local laws that govern public property.

(2) Sales/gifting of DEMIL "A" and "Q6" property after one year from the ship date inconsistent with State/local law may constitute grounds to deny future participation in the program.

(3) After one year from ship date, DEMIL "A" and "Q6" property may be transferred, cannibalized for usable parts, sold, donated, or scrapped.

(4) Once the property is no longer on the LEA accountable inventory, the property is no longer subject to the annual physical inventory requirements and will not be inventoried during a LESO Program Compliance Review (PCR).

g) All physical transfers of property require LESO approval. Program participants will not physically transfer property until the LESO approval process is complete. Program participants may request their SC/SPOC approval to temporarily conditionally loan property to another program participant (if mission requires). If the SC/SPOC approves the temporary conditional loan, it shall be done using an acceptable Equipment Custody Receipt (ECR). At the end of the temporary conditional loan, the item (s) shall be returned to the original LEA for accountability. All requests for conditional loans will be based on bona fide law enforcement requirements.

h) The program may authorize digital signatures on required program documentation.

i) The State/LEA is not required to maintain insurance on controlled property, aircraft or other property with special handling requirements that remain titled to DoD. However, the State/LEA will be advised that if they elect to carry insurance and the insured property is on the program inventory at the time of loss or damage, the recipient will submit a check made payable to DLA for insurance proceeds received in excess of their actual costs of acquiring and rehabilitating the property prior to its loss, damage, or destruction.

#### 4) STATE PLAN OF OPERATION

The State shall:

a) Assist in training LEAs with enrollment, property requests, transfers, turn-ins, and disposal procedures.

b) Adhere to the requirements outlined in the MOA between the Federal Government and the State/U.S. Territory and ensure MOA amendments or modifications are incorporated into this SPO and program participants are notified and acknowledge responsibility to comply with changes.

c) Submit a SPO to LESO that shall address procedures for determining LEA eligibility, allocation, equitable distribution of property, accountability, inventory, training, and education, State-level internal PCRs, export control requirements, procedures for turn-in, transfer, and disposal and other responsibilities concerning property.

d) Enter into written agreement with each LEA, via the LESO-approved SPO, to ensure program participants acknowledge the terms, conditions, and limitations applicable to property. This SPO must be signed by the current Chief Law Enforcement Official (CLEO or designee) and the current SC/SPOC.

e) Provide program participants the following information:

i) The LESO Program State POCs:

State Coordinator (SC): Dr. Darrell L. Williams, [Darrell.williams@wisconsin.gov](mailto:Darrell.williams@wisconsin.gov), 608-242-3210

State Point of Contact (SPOC): Ms. Caitlin Snyder, [caitlin.snyder@wisconsin.gov](mailto:caitlin.snyder@wisconsin.gov), 608-242-3332

State Point of Contact (SPOC): Ms. Katie Sommers, [katie.sommers@wisconsin.gov](mailto:katie.sommers@wisconsin.gov), 608-242-3222

State Point of Contact (SPOC): Mr. Garrison Ledbury, [garrison.ledbury1@wisconsin.gov](mailto:garrison.ledbury1@wisconsin.gov), 608-242-3208

ii) SC/SPOC Facility Information:

Physical Mailing Address:

Wisconsin Department of Military Affairs, Division of Emergency Management  
2400 Wright Street  
PO Box 7865  
Madison, WI 53707

Website: <https://dma.wi.gov/DMA/wem/resources/1033>

Hours of Operation: 8AM – 5PM

iii) Funding to administer the LESO Program at the State-level is provided via:

The Governor of the State of Wisconsin has designated in writing with an effective date of September 20, 2019 to implement this program statewide as well as conduct management and oversight of this program. Funding / Budgeting to administer this program is provided by the Wisconsin Department of Administration and Wisconsin Law Enforcement Agencies. The provided funding is used to support assistance to the LEAs with customer service to include computer / telephone assistance and physical visits to the LEAs to ensure program compliance and to assist with access to the LESO Program.

## **5) PROPERTY ACCOUNTING SYSTEM**

The State will maintain access to Federal Excess Property Management Information System (FEPMIS) (or current property accounting system), to ensure LEAs maintain property books, to include, but not limited to, transfers, turn-ins, and disposal requests from an LEA or to generate these requests at the State-level and forward all approvals to the LESO for action. The State will:

- a) Conduct quarterly reconciliations of State property records.
- b) Ensure at least one person per LEA maintains access to the property accounting system. Users may be "active" or "inactive" in the system, so long as they are registered. Ensure registered users are employees of the State/LEA.
- c) Ensure LEAs receive and account for property in the property accounting system within 30 days.

## **6) LESO WEBSITE**

The State shall access the LESO website for timely and accurate guidance, information, and links concerning the program and ensure that all relevant information is passed to the program participants.

## **7) ANNUAL TRAINING**

10 USC § 280 provides that the SECDEF, in cooperation with the U.S. Attorney General, shall conduct an annual briefing of law enforcement personnel of each State (including law enforcement personnel of the political subdivisions of each State). Individuals who wish to attend are responsible for funding their own travel expenses. The briefing will include information on training, technical support, equipment, and facilities that are available to civilian law enforcement personnel from the DoD. The state shall provide program participants training material as discussed during the annual LESO training which includes information on property management best practices to include (but not limited to) searching for property, accounting for property on inventory, transfer and turn-in of property when it is no longer needed or serviceable.

## **8) ENROLLMENT**

The LESO shall establish and implement program eligibility criteria IAW 10 USC § 2576a, DLA Instructions and Manuals and this SPO and retains final approval/disapproval authority for application packages forwarded by the State. Non-governmental law enforcement entities such as private railroad police, private security, private academies, correctional departments, prisons, or security police at private schools/colleges are not eligible to participate. Fire departments (by definition) are not eligible to participate and should be referred to the DLA Fire Fighter program administered by USDA. Law enforcement agencies requesting program participation shall have at least one full-time law enforcement officer. Program property may only be issued to full-time/part-time law enforcement officers. Non-compensated reserve officers are not authorized to receive property. State law enforcement training facilities/ academies may be authorized to participate in the program given their primary function is the training of bona fide State/local law enforcement officers. Law enforcement training facilities/academies will be reviewed on a case-by-case basis. The State shall:

- a) Validate the authenticity of state/LEAs that are applying for program participation. Only submit to the LESO those application packages that the SC/SPOC recommends/certifies are government agencies whose primary function is the enforcement of applicable federal, State, and local laws and whose compensated officers have the powers of arrest and apprehension. If the State forwards an unauthorized participant application package, this may result in a formal suspension of the State.
- b) Have sole discretion to disapprove state/LEA application packages in their State. The SC/SPOC should provide notification to the LESO when application packages are disapproved at the State-level.
- c) Ensure that screeners listed in the application package are employees of the LEA. A screener may only screen property for two LEAs. Contractors may not conduct screening on behalf of a LEA.
- d) Make recommendation on what constitutes a “full-time” or “part-time” law enforcement officer.
- e) Ensure LEAs update their account information annually, or as needed. This may require the LEA to submit an updated application package. An updated application package shall be submitted for (but is not limited to) the following: a change in CLEO, the addition or removal of a screener, a change in the LEA physical address or contact information, etc.
- f) Provide the LEA a comprehensive program overview once approved by the LESO for enrollment. The overview will be done within 90-days of a LEA being approved to participate.

## 9) PROPERTY ALLOCATION

### a) The LESO shall:

- i) Upon receipt of a SC/SPOC validated request for property through the RTD website, will review and give preference to requisitions indicating that the requested property will be used in the counter-drug, counter-terrorism, disaster-related emergency preparedness, or border security activities of the requesting LEA. Program participants that request vehicles used for disaster-related emergency preparedness, such as high-water rescue vehicles, should receive the highest preference.
  - ii) Require additional justification for small arms, aircraft, ammunition, and vehicles and to the greatest extent possible, ensure fair and equitable distribution of property based on current LEA inventory and justification for property.
  - iii) Reserve the right to determine and/or adjust allocation limits, to include the type, quantity and location of property allocated to the State/LEA. Generally, no more than one item (per part-time/full-time officer) will be allocated. Quantity exceptions may be granted by the LESO on a case-by-case basis based on the justification provided by the LEA. Currently, the following allocation limits apply:
    - (1) Robots: one (of each type) for every ten officers (full-time/part-time).
    - (2) High Mobility Multipurpose Wheeled Vehicle (HMMWV)/Up-Armored HMMWV (UAH): one vehicle for every three officers (full-time/part-time).
    - (3) Mine Resistant Ambush Protected (MRAP) / Armored Vehicles: two vehicles per LEA.
    - (4) Small arms: one (of each type) per officer (full-time/part-time).
- (a) LESO may authorize over allocations of small arms in preparation for inevitable scenarios, i.e. training, equipment downtime (damage, routine maintenance, inspections) or other law enforcement needs. The chart below is the standard for small arms acceptable over-allocations:

Small Arms Acceptable Over-Allocations	
# of Officers	# by type
1-10	2 or less
11-25	3 or less
26-100	5 or less
101-299	8 or less
300 or more	10 or less

(b) In instances where small arm allocation amounts exceed the “acceptable over-allocation” levels, the LESO will coordinate with States to verify accuracy of the officer count. If small arm allocation is still beyond acceptable levels, LESO may authorize one of the following:  
1) an exception to policy, 2) a transfer, or 3) a turn-in.

b) The State shall:

i) Assist the LEA in the use of electronic screening of property via the RTD website and shall access the RTD website a minimum of once daily (Monday-Friday) to review and process LEA requests for property. Property justifications shall be validated to ensure they meet the intent of 10 USC § 2576a as suitable for use by agencies in law enforcement activities. Prior to approving a request or transfer, review the LEAs property allocation report to prevent over allocation.

ii) Upon receipt of a valid LEA request for property, provide a recommendation to the LESO on the preference to be given to those requisitions for property that will be used in counter-drug, counter-terrorism, disaster-related emergency preparedness or border security activities of the recipient agency. Requests for vehicles used for disaster-related emergency preparedness, such as high-water rescue vehicles, should receive the highest preference. The State shall consider the fair and equitable distribution of property based on current LEA inventory and LEA justifications for property. The State shall ensure the type and quantity of property being requested by LEAs is reasonable and justifiable given the number of officers (full-time/part-time) and prior requisitions for similar items they have received (both controlled and non-controlled property). Generally, no more than one of any item per officer (full-time/part-time) will be allocated.

## 10) PROPERTY MANAGEMENT

a) **Chain of Custody:** Certain controlled equipment shall have a documented chain of custody (i.e. an acceptable ECR), including a signature of the recipient. Controlled property requiring an ECR: small arms (including parts and accessories), aircraft, vehicles, optics, and robots. It is encouraged to utilize ECRs for all controlled property.

b) **Cannibalization:** LEAs may request cannibalization on aircraft or vehicles. Cannibalization requests shall be submitted to the State for review. Cannibalization must be approved by the LESO prior to any cannibalization actions. The cannibalized end item shall be returned to DLA Disp Svcs within the timeframes determined by the LESO.

c) **Aircraft:** Aircraft will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan and shall be reported to the LESO at the end of their useful life. All aircraft are considered controlled property, regardless of DEMIL code. Aircraft that are no longer needed or serviceable shall be reported to the General Services Administration (GSA) for final disposition by the LESO Program Aircraft Specialist.

d) **Vehicles:** Program participants that request vehicles used for disaster-related emergency preparedness, such as high-water rescue vehicles, should receive the highest preference. Vehicles will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan



and vehicles that are considered controlled property will be returned to DLA Disp Svcs at the end of their useful life. DLA Disp Svcs Field Activity/Site will identify qualifying DEMIL A or Q6 vehicles and may issue (upon LEA request) a Standard Form (SF) SF-97 to the LEA upon physical transfer of the vehicle. The LEA may modify the vehicle during the one year conditional transfer period.

e) **Ammunition:** LESO will support the U.S. Army (USA), in allocating ammunition to program participants. Ammunition obtained via the program will be for training use only. At the time of request, the LEA will certify in writing that the ammunition will be used for training use/purposes only. The USA will issue approved transfers directly to the State/LEA. The State/LEA is responsible for funding all packing, crating, handling, and shipping costs for ammunition. The LEA will make reimbursements directly to the USA. Ammunition will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan. Ammunition obtained via the program shall not be sold. Ammunition will be treated as a consumable item and not tracked in any DLA inventory system or inspected during PCRs. LESO shall track and maintain necessary records of ammunition that has been transferred to LEAs and will post all requests, approvals, and denials on the LESO public website.

f) **Small arms:**

i) Small arms will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan and shall be returned to DLA Disp Svcs at the end of their useful life. Cannibalization of small arms is not authorized.

ii) Temporary modifications to small arms are authorized; permanent modifications to small arms are not authorized (i.e. drilling holes in the lower receiver of a small arm). In cases of temporary modifications, all parts are to be retained and accounted for in a secured location under the original serial number for the small arm until final disposition is determined. If the modified small arm is transferred to another LEA, all parts will accompany the small arm to the receiving LEA.

iii) Small arms will be issued utilizing an acceptable ECR which obtains certain information about the property being issued to include (but is not limited to) the signature of the law enforcement officer who is accepting responsibility for the small arm(s), the serial number of the small arm, the date in which the law enforcement officer took possession of the small arm, etc.

iv) Small arms that are not carried on an officer's person or in the officer's immediate physical vicinity will be secured using "two levels of physical security". Two levels of physical security meaning two distinct lockable barriers, each specifically designed to render a small arm inaccessible and unusable to unauthorized persons. Lockable barriers meeting this description may be either manual or electronic.

v) Program participants no longer requiring program small arm(s) shall request authorization to transfer the small arm to another participating LEA or request authorization to turn-in/return the small arm. Transfers and turn-in requests shall receive final approval from the LESO; small arms will not physically move until the LESO provides official notification that the approval process is complete. When turning-in small arms to Anniston Army Depot, the LEA shall follow LESO turn-in guidance.

vi) Local destruction (DEMIL) of small arms is not authorized.

vii) Lost, Stolen or Destroyed (LSD) small arms:

(1) Program participants with multiple instances of LSD small arms in a five-year window will be assessed by DLA Disp Svcs to determine if a systemic problem exists IAW DLA I 4140.11.

(2) DLA OIG investigations may be initiated if small arms are improperly disposed of or become LSD while in program inventory. The State/LEA may be required to reimburse DLA the fair market value of the small arms when negligence, willful misconduct, or a violation of the MOA between the

Federal Government and the State/U.S. Territory and/or this SPO is confirmed at the conclusion of the Financial Liability Investigation of Property Loss (FLIPL).

(a) Reimbursement will be within 60-days of the completion of the FLIPL.

(b) Title will never transfer to the recipient regardless of the status of the small arm.

(c) Payments due to DLA Disp Svcs, based upon the findings of the FLIPL, may be paid by one of three methods: 1) credit card via pay.gov, 2) cashier/ business check, or 3) wire transfer.

(3) In instances of LSD small arm recovery, DoD retains title in perpetuity and the small arm shall be immediately relinquished/surrendered back to the program.

## **11) PROGRAM COMPLIANCE REVIEWS (PCR)**

### **a) The LESO shall:**

i) Conduct PCRs to ensure that the SC/SPOC, and all LEAs within a State are compliant with the terms and conditions of the program as required by 10 USC § 2576a, the MOA between the Federal Government and the State/U.S. Territory and/or this SPO and any DLA Instructions and manuals regarding the program. PCRs are conducted to ensure property accountability, program compliance, and program eligibility.

ii) Conduct PCRs for participating States every 2 years, providing training to the State/LEA as needed.

iii) Reserve the right to conduct no notice PCRs, or require an annual review, or similar inspection, on a more frequent basis for any State/LEA.

iv) Intend to physically inventory 100% of property selected for review at each LEA during a PCR. The use of ECRs in lieu of physical inspection is discouraged during PCRs. Extensive use of the ECR (without prior coordination with LESO) may result in a non-compliance finding during the PCR.

v) Intend to review as much property as possible during a PCR.

(1) The goal is to review 20% of a State's overall small arms inventory.

(2) The goal for inventory selections (at LEAs selected for review) is 15% of an LEAs general property to include non-controlled property (DEMIL code A and Q6).

vi) Select LEAs not visited during the last three regularly scheduled PCR cycles (as applicable).

vii) Recommend corrective actions (which may include suspending a State/LEA from program participation) for findings of non-compliance identified during a PCR.

(1) The LESO shall issue corrective actions (with suspense dates) to the State, which will identify what is needed to rectify the identified deficiencies within the State/LEA.

(2) If the State/LEA fails to correct identified deficiencies within the LESO suspense dates, the LESO may move to restrict, suspend, or terminate the State/LEA from program participation.

(3) States found non-compliant for a PCR will be suspended for a minimum of 60-days and will not be reinstated until the State successfully passes a LESO-conducted PCR.

viii) Ensure the State/LEA understand that property shall be transferred to a participating agency with SC/SPOC and LESO approval or returned to DLA Disp Svcs when no longer needed or serviceable.

b) The State shall:

- i) Assist the LESO as required, prior to, during and upon completion of the PCR.
- ii) Assist in the coordination of the PCR daily schedule of events and forward the schedule to LEAs that have been selected for review.
- iii) Contact LEAs that have been selected for the PCR via phone, email or in person to ensure they are aware of the schedule and are prepared for the PCR.
- iv) Receive inventory selections from the LESO and forward them to the selected LEAs. The State shall ensure the LEA physically gathers the selected property in a central location (to the greatest extent possible) which will allow the LESO to physically inventory the property efficiently during the PCR.
- v) Coordinate the use of any ECR with the LESO prior to the PCR.
- vi) Ensure LEAs understand property shall be transferred to a participating agency with SC and LESO approval or returned to DLA Disp Svcs when deemed no longer needed or serviceable.
- vii) Conduct State-level (internal) PCRs of participating LEAs to ensure property accountability, program compliance and program eligibility utilizing a PCR checklist provided by the LESO, or equivalent (for uniformity purposes).
  - (1) Ensure a State-level (internal) PCR of at least 8% of LEAs with program inventory is completed annually (3% of which will be focused on program participants with no controlled property). Results of the State-level (internal) PCR will be kept on-file with the State. Documentation shall be provided to the LESO for each LEA that received a State-level PCR.
  - (2) The State-level (internal) PCR will include, at minimum:
    - (a) A review of the dually-signed SPO, ensuring it is uploaded to the property accounting system.
    - (b) A review of the LEA application package to confirm authenticity and eligibility of the LEA.
    - (c) An inventory of property selected for review at each LEA.
    - (d) A review of each selected LEA files for any of the following which may include turn-in/transfer DD Form 1348-1A, ECR, small arm documentation, FLIPL documents, exception to policy letters, approved cannibalization requests, or other pertinent documentation as required.
  - (3) Request that the LESO restrict, suspend or terminate an LEA based on findings during State-level internal PCR or due to non-compliance with terms of the MOA between the Federal Government and the State/U.S. Territory and/or this SPO, DLA Instruction/Manual or any statute or regulation regarding the program.
  - (4) Notify the LESO and initiate an investigation into any questionable activity or action involving property issued to a LEA that comes to the attention of the State and is otherwise within the authority of the Governor/State to investigate. Upon conclusion of any such investigation, take appropriate action and/or make appropriate recommendations on restriction, suspension, or termination of the State/LEA to the LESO. The SC may suspend or terminate a State/LEA participation in the program at any time for non-compliance.

## 12) ANNUAL PHYSICAL INVENTORY

Each State/LEA is required to conduct an annual physical inventory of all property on the active property book and provide certification in the property accounting system. DEMIL "A" and "Q6" property records will not be closed during the annual physical inventory period.

**In the State of Wisconsin the annual physical inventory and certification in the property accounting system process starts on July 1<sup>st</sup> and must be completed by August 31<sup>st</sup>.** The State shall:

- a) Provide training to LEAs to properly conduct the annual physical inventory and complete the certification of property in the property accounting system.
- b) Ensure an approved and current SPO is uploaded in the property accounting system for each LEA.
- c) Validate the annual physical inventory certifications submitted by LEAs.
- d) Adhere to annual physical inventory certification requirements as identified by the LESO. Physical inventories and certification statements will be maintained on file IAW the DLA records schedule.
- e) Annually certify property is utilized and is within allocation limits IAW the MOA between the Federal Government and the State/U.S. Territory and this SPO .
- f) Recommend suspension of program participants who fail to complete or submit the certified annual physical inventory.

## 13) REPORTING LOST, STOLEN, OR DESTROYED (LSD) PROPERTY

Any property identified as LSD on a LEA current inventory, shall be reported to the State/LESO. A FLIPL (aka the DD Form 200) shall be submitted to the State/LESO for LSD property. Program participants agree to cooperate with investigations into LSD property by any federal, state, or local investigative body and, when requested, assist with recovery of LSD property.

- a) LSD controlled property shall be reported to the State/LESO within 24-hours. Program participants may be required to provide their SC/SPOC additional documentation which may include (but is not limited to):
  - 1) Comprehensive police report, 2) NCIC report/entry, and 3) Contact information for the Civilian Governing Body (CGB) over the LEA involved, to include: Title, Name, Email, and mailing address.
- b) LSD property with a DEMIL code of "A" and "Q6" shall be reported to the State/LESO within 7-days.

## 14) RESTRICTION, SUSPENSION OR TERMINATION

Program participants are required to abide by the terms and conditions of the MOA between the Federal Government and the State/U.S. Territory and this SPO in order to maintain active program participation status. If a State/LEA fails to comply with any term or condition of the MOA, SPO, DLA Instruction or Manual, federal statute or regulation, the State/LEA may be suspended, terminated, or placed on restricted status. Restriction, suspension, or termination notifications will be in writing and will identify remedial measures required for reinstatement (if applicable).

**Suspension:** A specified period in which an entire State/LEA is prohibited from requesting or receiving additional property through the program. Additional requirements may be implemented, to include the State/LEA requirement to return specifically identified controlled property. Suspensions will be for a minimum of 60-days.

**Termination:** The removal of a State/LEA from program participation. The terminated State/LEA shall transfer or turn-in all controlled property previously received through the program at the expense of the

State/LEA involved.

**Restricted Status:** A specified period in which a State/LEA is restricted from receiving an item or commodity due to isolated issues with the identified item or commodity. Restricted status may also include restricting a State/LEA from all controlled property.

- a) **State termination:** The SC/SPOC will coordinate with LESO to identify a realistic timeframe to complete the transfer or turn-in of all property. The LESO retains final authority to determine timeframe requirements.
- b) **LEA termination:** The SC/SPOC will coordinate with LESO to identify a realistic timeframe to complete the transfer or turn-in of all property. The LESO retains final authority to determine timeframe requirements.
- c) In the event of a termination, the State/LEA will make every attempt to transfer the property of the terminated State/LEA to an authorized State/LEA, as applicable, prior to requesting a turn-in of the property to DLA Disp Svcs. In cases that require a repossession or turn-in of property, the State/LEA will bear all expenses related to the repossession, turn-in or transfer of property to DLA Disp Svcs.

d) **The State shall:**

- i) Suspend LEAs for a minimum of 60-days in all situations relating to the suspected or actual abuse of property or requirements and/or repeated non-compliance related to the terms and conditions of this SPO. Suspension may lead to termination. The State shall also issue corrective action guidance to the LEA with suspense dates to rectify issues and/or discrepancies that caused the restriction, suspension, or termination. The State shall require the LEA to submit results on completed police investigations and/or reports on LSD property to include the LEA CAP. The LESO retains final discretion on reinstatement requests. Reinstatement to full participation from a restriction, suspension or termination is not automatic.
- ii) Initiate corrective action to rectify suspensions or terminations of the LEA for non-compliance to the terms and conditions of the program. The State shall also make contact (until resolved) with suspended LEAs to ensure corrective actions are rectified within required timeframes provided by the LESO.
- iii) Require the LEA to complete and submit results on completed police investigations or reports regarding LSD property. The State will submit all documentation to LESO upon receipt.
- iv) Provide documentation to LESO when actionable items are rectified for the State/LEA.
- v) Request that the LESO suspend or terminate an LEA based upon their findings during State-level internal PCR or due to non-compliance with any term of this SPO, DLA Instruction/Manual or any statute or regulation regarding the program.
- vi) Notify the LESO and initiate an investigation into any questionable activity or action involving property issued to an LEA that comes to the attention of the State and is otherwise within the authority of the Governor/State to investigate. Upon conclusion of any such investigation, take appropriate action and/or make appropriate recommendations on restriction, suspension, or termination of the LEA to the LESO. The SC may revoke or terminate concurrence for LEA participation in the program at any time.
- vii) Provide written request to the LESO for reinstatement of an LEA for full participation status at the conclusion of a restriction or suspension period. Written verification shall be provided that the SC/SPOC has validated the LEA CAP.

## 15) RECORDS MANAGEMENT

The LESO, SC/SPOC, and LEAs participating in the program will maintain program records IAW the DLA records schedule. Records for property acquired through the program have retention controls based on the DEMIL code. Property records will be filed, retained, and destroyed IAW DLA records schedule. Records

may include but are not limited to: DD Form 1348-1A for transfers, turn-ins, requisitions, Bureau of Alcohol, Tobacco, Firearms and Explosives (BATFE) Forms 5 and 10.

- a) Property records for items with DEMIL Codes of "A" and "Q6" will be retained for two (2) calendar years from the date the property is removed from the LEA's property book before being destroyed.
- b) Property records for controlled property will be retained for five (5) calendar years from the date the property is removed from the LEA's property book before being destroyed.
- c) Environmental Property records will be retained for fifty (50) years, regardless of DEMIL Code (Chemicals, Batteries, Hazardous Material/Hazardous Waste).
- d) LESO Program files will be segregated from all other records.
- e) All signed DD Forms 1348-1A for approved transfers, turn-ins, and requisitions will be provided by the LEA to the State Coordinator's Office upon request.

#### **16) TRADE SECURITY CONTROL (TSC) and COMPLIANCE WITH EXPORT CONTROL REGULATIONS**

Items transferred to program participants, including DEMIL A and Q (with an Integrity Code of 6) property, may be subject to export control restrictions. Program participants shall comply with U.S. export control laws and regulations if they contemplate further transfers of any property. Once title transfers, LEAs should consult with the Department of State (DoS) and Department of Commerce (DoC) export control regulators about the type of export controls that may apply to items, regardless of DEMIL code. Program participants may request a formal Commodity Classification from the DoC, Bureau of Industry and Security (BIS), or submit a general correspondence request to the DoS, Directorate of Defense Trade Controls. Information on managing exports of CCL items can be found at the U.S. DoC Bureau of Industry and Security website. Program participants shall notify all subsequent purchasers or transferees, in writing, of their responsibility to comply with U.S. export control laws and regulations.

#### **17) NOTICES**

Any notices, communications, or correspondence related to this SPO shall be provided by email, the U.S. Postal Service (USPS), express service, or facsimile to the appropriate DLA office. The LESO may (from time to time) make unilateral modifications or amendments to the provisions of the MOA between the Federal Government and the State/U.S. Territory and/or this SPO. Notice of these changes will be provided to the State in writing. Unless the State takes immediate action to terminate the MOA between the Federal Government and the State/U.S. Territory and/or this SPO, such modifications or amendments will become binding. In such cases, reasonable opportunity will (insofar as practicable) be afforded the State/LEA to conform to changes affecting their operations.

#### **18) ANTI-DISCRIMINATION**

By signing or accepting property, the State/LEA pledges agreement to comply with provisions of the national policies prohibiting discrimination: 1) On the basis of race, color, or national origin, in Title VI of the Civil Rights Act of 1964 (42 USC 2000d et seq.) as implemented by DoD regulations 32 CR Part 195, 2) On the basis of age, in the Age Discrimination Act of 1975 (42 USC 6101, et seq) as implemented by Department of Health and Human Services regulations in 45 CFR Part 90 and 3) On the basis of handicap, in Section 504 of the Rehabilitation Act of 1973, P.L. 93-112, as amended by the Rehabilitation Act Amendments of 1974, P.L. 93-516 (29 USC 794), as implemented by Department of Justice (DoJ) regulations in 28 CFR Part 41 and DoD regulations at 32 CFR Part 56. These elements are the minimum essential ingredients for establishment of a satisfactory business agreement between the State and the DoD.

## 19) INDEMNIFICATION CLAUSE

The State/LEA is required to maintain adequate liability insurance to cover damages or injuries to persons or property relating to the use of property issued under the program. Self-insurance by the State/LEA is considered acceptable. The USG assumes no liability for damages or injuries to any person(s) or property arising from the use of property issued under the program. It is recognized that State and local law generally limit or preclude the State/LEA from agreeing to open ended indemnity provisions. However, to the extent permitted by State and local laws, the State/LEA shall indemnify and hold the USG harmless from any and all actions, claims, debts, demands, judgments, liabilities, cost, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss of, or damage to property and injuries, illness or disabilities to, or death of any and all persons whatsoever, including members of the general public, or to the property of any legal or political entity including States, local and interstate bodies, in any manner caused by or contributed to by the State/LEA, its agents, servants, employees, or any person subject to its control while the property is in the possession of, used by, or subject to the control of the State/LEA, its agents, servants, or employees after the property has been removed from USG control.

## 20) TERMINATION

This SPO may be terminated by either party, provided the other party receives a thirty (30) day notice (in writing) or as otherwise stipulated by Public Law. The undersigned SC hereby agrees to comply with all provisions set forth herein and acknowledges that any violation of the terms and conditions of this SPO may be grounds for immediate termination and possible legal consequences, to include pursuit of criminal prosecution if so warranted.

**21) AGREEMENT OF PARTIES** The parties below agree to enter this agreement as of the last date below:

**Law Enforcement Agency (LEA):** BARRON COUNTY SHERIFF'S DEPARTMENT

Chief Law Enforcement Official (CLEO/or designee):

Title (Print): SHERIFF

Full Name (Print): Chris Fitzgerald

Signature (Sign): \_\_\_\_\_ Date (MM/DD/YYYY): 06/21/24

**Governor-appointed SC/SPOC, State of Wisconsin:**

Full Name (Print): Brent Krebs

Signature (Sign): Brent Krebs Date (MM/DD/YYYY): 5/13/2024





**DEFENSE LOGISTICS AGENCY  
DISPOSITION SERVICES  
74 WASHINGTON AVENUE NORTH  
BATTLE CREEK, MICHIGAN 49037-3092**

GPL

August 15, 2022

**MEMORANDUM FOR LAW ENFORCEMENT SUPPORT OFFICE (LESO) PROGRAM  
PARTICIPATING LAW ENFORCEMENT AGENCY (LEA)**

**SUBJECT: Addendum to LESO Program State Plan of Operation (SPO)**

This addendum amends the existing State Plan of Operation (dated February 2021) between the State and Law Enforcement Agency (LEA) and is herein referred to as the SPO Addendum. The SPO Addendum implements requirements found within Presidential Executive Order (EO) 14074 (Section 12), signed on May 25, 2022. In accordance with current SPO-Paragraph 17, notice is being provided of a unilateral change to the SPO. Unless an LEA takes immediate action to terminate the current SPO, the modifications or amendments will become binding.

**1) ROLES AND RESPONSIBILITIES** The State Shall:

- a) Ensure each LESO Program participating Law Enforcement Agency (LEA) has signed the LESO-approved SPO Addendum no later than January 1, 2023. The SPO Addendum will be signed by the Chief Law Enforcement Official (CLEO) (or assigned designee) and the current State Coordinator (SC) (or authorized State Point of Contact [SPOC]).
- b) Provide LESO with a comprehensive list of LEAs who do not sign the SPO Addendum by January 1, 2023. LESO will restrict the LEA to ensure LEA may not request or receive "controlled" property as defined within this addendum.

**2) MODIFICATION TO DEFINITION OF "CONTROLLED" PROPERTY** This SPO Addendum adds the below items to the "controlled" property definitions currently found in the 2021 SPO. These items are added pursuant to EO 14074 which reestablishes EO 13688. In 2017, the Law Enforcement Equipment Working Group (established by EO 13688), further added, deleted and refined the definitions of "controlled" items in their annual equipment list review. Provisions within the 2021 MOA applicable to "controlled" property apply to the items listed below (regardless of DEMIL and/or DEMIL Integrity Code). Title and ownership of the "controlled" property listed below remains with the DoD in perpetuity and will not be relinquished to the LEA (regardless of DEMIL and/or Integrity Code). The LESO retains final authority to determine what items qualify as "controlled" property. The below items listed in Section 1.2 of Law Enforcement Equipment Working Group (LEEWG) Recommendations (as modified in 2017), will be managed and issued as controlled property unless other restrictions or conditions are noted:

- a) *Manned Aircraft, Fixed Wing*: Powered aircraft with a crew aboard, such as airplanes, that use a fixed wing for lift. (Note: These items were previously listed as controlled in LESO Program. Any aircraft without commercial application are prohibited).
- b) *Manned Aircraft Rotary Wing*: Powered aircraft with a crew aboard, such as helicopters, that use a rotary wing for lift. (Note: These items were previously listed as controlled in LESO Program. Any aircraft without commercial application are prohibited).



c) *Unmanned Aerial Vehicles*: A remotely piloted powered aircraft without a crew onboard. (Note: These items are not currently issued in the LESO Program).

d) *Armored Vehicles, Wheeled*: Any wheeled vehicle either purpose-built or modified to provide ballistic protection to its occupants, such as a Mine-Resistant Ambush Protected (MRAP) vehicle or an Armored Personnel Carrier (APC). These vehicles are sometimes used by law enforcement personnel involved in dangerous operating conditions, including active shooter or similar high-threat situations. These vehicles often have weapon-firing ports. (Note: These vehicles were previously considered controlled due to DEMIL code and are now prohibited unless certification requirements in Section 3 are met).

e) *Tactical Vehicles, Wheeled*: A vehicle purpose-built to operate on- and off- road in support of military operations, such as a High Mobility Multi-purpose Wheeled Vehicle (HMMWV), 2.5-ton truck, 5-ton truck, or a vehicle with a breaching or entry apparatus attached. These vehicles are sometimes used by law enforcement in rough terrain or inclement weather for search and rescue operations, as well as other law enforcement functions. This excludes commercially available vehicles not tactical in nature, such as pick-up trucks or SUVs. (Note 1: This is LEEWG modified definition from 2017. Note 2: All tactical vehicles will now be considered controlled, and title will not pass. Note 3: Armored vehicles in this category will be considered prohibited unless certification requirements in Section 3 are met).

f) *Command and Control Vehicles*: Any wheeled vehicle either purpose-built or modified to facilitate the operational control and direction of public safety units responding to an incident. Command and control vehicles provide a variety of capabilities to incident Commander, including, but not limited to, the provision for enhanced communications and other situational awareness capabilities. Command and Control Vehicles are similar to a recreational vehicle and can accommodate multiple people at multiple workstations in the command center. This category does not include SUVs and is not intended for other types of vehicles that could serve as a command-and-control center. (Note 1: This is the LEEWG modified definition from 2017. Note 2: Armored vehicles in this category will be considered prohibited unless certification requirements in Section 3 are met).

g) *Specialized Firearms and Ammunition Under .50-Caliber (excludes firearms and ammunition designed for regularly assigned duties) and less lethal launchers*: Weapons and corresponding ammunition for specialized operations or assignment. This includes launchers specifically designed and built to launch less lethal projectiles. This excludes weapons such as service issued handguns, rifles or shotguns that are issued or approved by the agency to be used by all sworn officers/deputies during the course of regularly assigned duties. (Note 1: This is the LEEWG modified definition from 2017. Note 2: The LESO Program only issues weapons under .50 caliber that are designed for regularly assigned duties).

h) *Explosives and Pyrotechnics*: Includes “flash bangs” as well as explosive breaching tools often used by special operations units. (Note: These items were previously prohibited in the LESO Program and are now specifically prohibited in EO 14074).

i) *Breaching Apparatus*: Tools designed to provide rapid entry into a building or through a secured doorway. These tools may be mechanical in nature (a battering ram connected to a vehicle or a propellant), ballistic (slugs), or explosive. This category does not include dual purpose tools such as a sledgehammer or bolt cutter. (Note: This is the LEEWG modified definition from 2017).

j) *Riot/Crowd Control Batons*: Non-expandable of greater length (more than 24 inches) than service-issued types and are intended to protect its wielder during crowd control situations by providing distance from assailants. This category includes all batons with advanced features such as tear gas discharge, electronic or “stun” capabilities. (Note: This is the LEEWG modified definition from 2017).

k) *Riot Helmets*: Helmets designed to protect the wearer's face and head from injury during melees from projectiles including rocks, bricks, liquids, etc. Riot helmets include a visor which protects the face. (Note 1: The LEEWG removed these items from the controlled list in 2017. Note 2: LESO does not issue Kevlar helmets based on DoD policy).

l) *Riot/Crowd Control Shields*: Shields intended to protect wielders from their head to their knees in crowd control situations. Most are designed for the protection of the user from projectiles including rocks, bricks, and liquids. Some afford limited ballistic protection as well. (Note: This is the LEEWG modified definition from 2017).

**3) PROHIBITED ITEMS THAT MAY BE ISSUED FOR LIMITED PURPOSES** EO 14074 lists the below items as "prohibited" for issue under the LESO Program; however identifies specific authorized uses for these "prohibited" items if requested, utilized and annually certified as being used only in authorized manners. When utilized in an authorized manner (as indicated in the below example descriptions), the items are categorized as "controlled" property.

a) *Long Range Acoustic Devices (LRAD) that do not have commercial application*- LRADs are capable of directing sound over great distances at extreme volume in more geographical precision than an ordinary speaker. Certain LRAD capabilities which are aimed at dispersing individuals or groups as a kinetic use-of-force shall not be used. Examples of LRAD capabilities that shall not be used include (but are not limited to) attention commanding alert tones, powerful warning tones and/or deterrent tones.

i) *Authorized uses*- LRADs may only be utilized as a public address system for commercial purposes. Any other use is not authorized.

ii) *Annual Certification Requirements*- During the LESO Program annual inventory, LEAs with LRADs must certify that the LRAD is utilized exclusively as a public address system for commercial purposes. An LEAs signature on the SPO Addendum agreeing to these new terms will serve as initial certification.

iii) LEAs that do not have a current SPO Addendum on file by January 1, 2023 or who fail to annually certify the LRAD is being used in an authorized manner must return LRAD(s) to DLA Disposition Services.

b) *Vehicles that do not have commercial application*- This includes all tracked and armored vehicles, such as a Mine-Resistant Ambush Protected (MRAP), Armored Personnel Carrier (APC), or Armored HMMWV. (Note: This category excludes vehicles with commercial application, such as pick-up trucks, non-armored HMMWVs, 2.5-ton trucks, 5-ton trucks, or SUVs. The LESO Program identifies/defines vehicles with "commercial application" as items with a DEMIL Code of "A" or DEMIL "Q" (with an Integrity Code of 6) that may be sold to the general public under DoD sales programs).

i) *Authorized uses*- EO 14074 allows limited transfer of vehicles that do not have commercial application if the LEA certifies that the vehicle will be used exclusively for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief. Any other use of these vehicles is not authorized.

ii) *Annual Certification Requirements*- During the LESO Program annual inventory, LEAs with these vehicles must certify that the vehicle(s) is utilized exclusively for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief. An LEAs signature on the SPO Addendum agreeing to these new terms will serve as initial certification.

iii) LEAs that do not have a current SPO Addendum on file by January 1, 2023 or who fail to annually certify that the vehicle(s) use is exclusively for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief must return vehicle(s) to DLA Disposition Services.

**4) ACQUIRING (OR RETAINING) CONTROLLED PROPERTY** The State shall:

a) Review, verify and only submit to LESO for approval, requests for controlled property by LEAs who have current SPO and SPO Addendum on file with the state.

b) Ensure LEAs return controlled property to DLA Disposition Services if the Department of Justice (DOJ) determines or a Federal, State, Tribal, local, or territorial court enters a final judgment finding that the LEA has engaged in a pattern or practice of civil rights violations.

c) Ensure that prior to requesting/acquiring any controlled property, the LEAs:

i) Provide written or electronic notification to the local community of its intent to request controlled property. The notification must be translated into appropriate languages to inform individuals with limited English proficiency. The LESO Program would *recommend* that LEAs provide a notice of intent to request controlled property to the local community on or before January 1, 2023 and at the beginning of each fiscal year (October 1st) thereafter. This notification should include a comprehensive list of any controlled property that may be requested throughout the year. If this notice of intent does not include a specific controlled property item, such item may not be requested in the LESO Program until 30-days after an updated notice is published.

ii) Provide written or electronic notification to the city council or appropriate local Civilian Governing Body (CGB) of its intent to request controlled property and allow “reasonable opportunity to review” (normally 30-days). The LESO Program would *recommend* that LEAs provide a notice of intent to the CGB on or before January 1, 2023 and at the beginning of each fiscal year (October 1st) thereafter. This notification should include a comprehensive list of any controlled property that may be requested throughout the year. If this notice of intent does not include a specific controlled property item, such item may not be requested in the LESO Program until 30-days after an updated notice is published. Requests for controlled property must comport with all applicable approval requirements of the CGB.

(1) The above requirement includes elected Sheriff’s who also shall notify their CGB or city or county government within their jurisdiction.

(2) In cases of disagreement between requesting LEAs and CGB, the Governor appointed LESO Program State Coordinator (SC) will obtain an advisory opinion from the States Attorney General’s Office on whether CGBs are authorized by state law to deny the request.

iii) *Campus LEAs operating in Institutions of Higher Education (IHE)*- LEAs operating in IHEs otherwise referred to as “Campus Police” or “Campus LEAs” must also adhere to the requirements identified below:

(1) Obtain the IHE Board of Governors (or an equivalent body) *explicit approval* for the acquisition of controlled property. Such approval must be evidenced in the Campus LEAs request submitted to the LESO Program. Silence or inaction by the Campus LEAs Board of Governors does not constitute evidence of approval, and the “reasonable opportunity to review” (normally 30-days) standard does not apply to Campus LEA applications.

(2) Certify that their policies and training include specific provisions on using controlled property in a way that does not chill speech, is not disruptive to the educational environment, and does not foster a hostile climate among students.

(3) Campus LEAs who receive controlled vehicles are required to remove the militaristic appearance (i.e., painting the vehicle a different color).

**5) REGIONAL SHARING AGREEMENTS** LESO Program participants who are part of a regional sharing agreement must also adhere to the following requirements. LEAs shall:

a) Provide information regarding the size of the region, including the number and size of the LEA with access to the requested controlled property and the estimated population served.

b) Ensure any controlled property providing support in a regional sharing agreement is utilized in accordance with the LESO Program SPO and this SPO Addendum.

c) Ensure that only LESO Program participants within the regional sharing agreement utilize the controlled property. Agencies/activities who are not LESO Program participants may not utilize or direct the use of controlled property obtained via the LESO Program.

d) Obtain SC/SPOC approval to temporarily conditionally loan property to another LESO Program participant within the regional sharing agreement (if mission requires). If the SC/SPOC approves the temporary conditional loan, it shall be done using an acceptable Equipment Custody Receipt (ECR). At the end of the temporary conditional loan, the item (s) shall be returned to the original LEA for accountability. All requests for conditional loans will be based on bona fide law enforcement requirements.

i) The LESO Program participant with controlled property on their inventory must certify that the other LESO Program participant in the regional sharing agreement requesting the property under a conditional loan:

(1) Has adopted requisite protocols (in Section 6 below) or will adopt those protocols before their personnel use the controlled property,

(2) Have provided requisite training (in Section 7 below) or will provide that training before their personnel use the controlled property, and

(3) Will adhere to the information collection and retention requirements (in Section 8 below).

ii) The LEA conditionally loaning the controlled property will remain accountable to the LESO Program to ensure the above provisions are met.

**6) POLICIES/PROCEDURES** LEAs must establish policies/procedures that are consistent with the standards listed below, in order to request or maintain controlled property. LEAs must:

a) Adopt and comply with general policing standards.

i) *Community Policing*- LEA policies/procedures should reflect the concept that trust and mutual respect between police and the communities they serve are critical to public safety. Community policing fosters relationships between law enforcement and the local community which promotes public confidence in LEAs therefore increasing LEA ability to investigate crimes and keep the peace.

ii) *Constitutional Policing*- LEA policies/procedures must emphasize that all police work should be carried out in a manner consistent with the requirements of the U.S. Constitution and federal law. Policies/procedures must include First, Fourth, and Fourteenth Amendment principles in law enforcement activity, as well as compliance with Federal and State civil rights laws. LEA certified law enforcement officers receive training on the rights embodied by such Constitutional Amendments and how these amendments inform policing policies/procedures.

iii) *Community Input and Impact*- LEA policies/procedures must identify mechanisms that LEAs will use to engage the communities they serve to inform them and seek their input about LEAs actions, role in, and relationships with the community. LEAs should make particular efforts to seek the input of communities where controlled property is likely to be used so as to mitigate the effect that such use may have on public confidence in the police. This could be achieved through the LEAs regular interactions with the public through community forums, town halls, or meetings with the Chief, or community outreach divisions.

b) Adopt and comply with controlled property standards.

i) *Appropriate Use of Controlled Property*- LEA policies/procedures must define appropriate use of controlled property; officers who are authorized to use controlled property must be trained on these policies/procedures. LEAs should examine scenarios in which controlled property will likely be deployed, the decision-making processes that will determine whether controlled property is used, and the potential that both use and misuse of controlled property could create fear and distrust in the community. Policies/procedures should consider whether measures can be taken to mitigate that effect (i.e., keep armored vehicles at a staging area until needed) and any alternatives to the use of such property and tactics to minimize negative effects on the community, while preserving officer safety.

ii) *Supervision of Use*- LEA policies/procedures must specify appropriate supervision of personnel operating or utilizing controlled property. Supervision must be tailored to the type of controlled property being used and the nature of the engagement or operation during which the property will be used. Policies/procedures must describe when a supervisor of appropriate authority is required to be present and actively overseeing the property being used.

iii) *Effectiveness Evaluation*- LEA policies/procedures must articulate that the LEA will regularly monitor and evaluate the effectiveness and value of controlled property to determine whether continued deployment and use is warranted on operational, tactical, and technical grounds. LEAs should routinely review after-action reports and analyze any data on, for example, how often controlled property is used or whether controlled property is used more frequently in certain law enforcement operations or in particular locations or neighborhoods.

iv) *Auditing and Accountability*- LEA must establish policies/procedures that are designed to prevent misuse, unauthorized use and/or loss of controlled property. LEA will hold personnel accountable to agree and comply with State, local, Tribal and Federal controlled property use policies/procedures.

v) *Transparency and Notice*- LEA policies/procedures must articulate that LEA will engage the community regarding controlled property, policies/procedures governing its use, and review of "significant incidents" (as defined in Section 8), with the understanding that there are reasonable limitations on disclosures of certain information and law enforcement sensitive operations and procedures.

c) Must adopt and comply with record-keeping requirements for controlled property.

i) Upon LESO request, LEAs must provide a copy of the general policing standards and specific controlled property standards that were adopted, to include any related policies/procedures.

ii) *Record-Keeping Requirement*- LEAs must retain comprehensive training records, either in the personnel file of the officer who was trained or by the LEAs training division or equivalent entity, for a period of at least three (3) years, and must provide a copy of these records, upon LESO request.

**7) TRAINING** LEAs that request or have acquired controlled property via the LESO Program must establish written policies/procedures for controlled property use, and all personnel who are authorized to use the controlled property will be trained on these policies/procedures. LEAs must:

a) Provide annual training on general policing standards to personnel who may use the controlled property.

b) Provide annual training on property standards to personnel who may use the controlled property.

c) Provide controlled property operational and technical training to personnel and ensure personnel are proficient prior to using controlled property.

d) Provide scenario-based training to personnel that combines constitutional and community policing principles with controlled property specific training. LEA personnel authorizing or directing the use of controlled property should have enhanced scenario-based training to examine, deliberate, and review the circumstances in which controlled property should or should not be used.

**8) DOCUMENTATION REQUIRED FOR "SIGNIFICANT INCIDENTS"** LEAs must collect and retain the information (described below) when any law enforcement activity involves a "Significant Incident" which requires (or results in) the use of controlled property on the LEAs inventory. A "Significant Incident" is defined as any law enforcement operation or action that involves: 1) a violent encounter among civilians or between civilians and the police, 2) a use-of-force that causes death or serious bodily injury, 3) a demonstration or other public exercise of First Amendment rights, or 4) an event that draws, or could be reasonably expected to draw, a large number of attendees or participants, such as those where advanced planning is needed. LEAs must:

a) Collect and retain documentation for controlled property used in a "Significant Incident" for a minimum of three (3) years after the incident has occurred. The LEA must provide documentation to LESO upon request.

i) Documentation should also be made available to the community the LEA serves in accordance with applicable policies/procedures with exemptions made concerning the disclosure of any sensitive information.

b) No new report or format is required for "Significant Incident" reports so long as information is easily accessible and organized. The required information may already exist in a police report, operations plan, officer daily log, incident report, after-action report or described in a use-of-force report. If required information (annotated below) is contained in a pre-existing reports, the LEA must simply ensure that the report includes information that controlled property was used. Required information is listed below:

i) Name and quantity of controlled property used, including relevant details such as make/model/serial number of controlled property used.

- ii) Description of the LEA action/operation involving the controlled property.
- iii) Identification of LEA personnel who used and directed the use of the controlled property.
- iv) Identify or describe civilians who were the subject or target of LEA action/operation. For large crowds or multiple persons, the LEA must provide general description of the civilians (i.e., a crowd of approximately 250 people).
- v) Result of the action/operation in which controlled property was used (i.e., arrests, citations, injuries or fatalities, use-of-force, victim extraction, or property damage).

**9) ANNUAL CERTIFICATIONS** By signing the SPO Addendum, the LEA agrees to the below certification statements. In addition, the LEA must annually certify compliance with the below certification statements during the Annual LESO Program Inventory. LEAs must:

- a) Certify they have authorization from their CGB to participate in the LESO Program.
- b) Certify they have provided their CGB and local community a comprehensive list of controlled property that may be requested through the LESO Program.
  - i) Notification may be made electronically or in writing and must be translated into appropriate languages to inform individuals with limited English proficiency. It is recommended this notification be done on an annual basis.
  - ii) If controlled property is not identified in the comprehensive list provided to the CGB and local community, an updated notification to CGB and local community must be made. The CGB and local community will be afforded 30-days to review what additional items are being requested.
- c) Certify the request for controlled property comports/complies with all applicable approval requirements of the CGB.
- d) Certify they have adopted and comply with controlled property standards (i.e., appropriate use, supervision of use, effectiveness evaluation, auditing/accountability of use, transparency/notice of use, and record-keeping requirements).
- e) Certify they have provided annual training to personnel on the maintenance, sustainment, and appropriate use of controlled property, including respect for the rights of citizens under the Constitution of the United States and de-escalation of force.
- f) (*LEAs with LRADs*) Certify that the LRAD is utilized exclusively as a public address system for commercial purposes.
- g) Certify that controlled property vehicle(s) are utilized exclusively for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief.
- h) Certify that controlled property requiring a license (or other authorization), is only utilized by personnel who hold license (or other authorization) to operate such property.
- i) Certify that controlled property will be returned to DLA Disposition Services when no longer needed.
- j) Certify that they are abiding by the current LESO Program SPO and SPO Addendum, and maintain a signed copy of these documents on file.

k) Certify the Application for Participation on-file with LESO Program is current and accurately reflects the number of officers in the agency when fully staffed. (Note: If Application for Participation is not accurate, LEA must provide an updated Application for Participation to State Coordinators Office).

l) Certify they are compliant with LESO Program allocation limits. (Note: Property allocation limits are based on the number of officers at an LEA when fully staffed).

m) Certify that they agree to return the controlled property if the Department of Justice (DOJ) determines or a Federal, State, Tribal, local, or territorial court enters a final judgment finding that the LEA has engaged in a pattern or practice of civil rights violations.

n) *Campus LEAs (as described in Section 4)* must also certify that their policies and training include specific provisions on using controlled property in a way that does not chill speech, is not disruptive to the educational environment, and does not foster a hostile climate among students.

o) *Program participants who are part of a regional sharing agreement (as described in Section 5)*, must also certify that the other LESO Program participant in the regional sharing agreement requesting the property under a conditional loan: 1) Have adopted requisite protocols in (as described in Section 6) or will adopt those protocols before their personnel use the controlled property, 2) Have provided requisite training (as described in Section 7) or will provide that training before their personnel use the controlled property, and 3) Will adhere to the information collection and retention requirements (as described in Section 8).

**10) SAVINGS CLAUSE/INTERPRETATION** Nothing in this SPO Addendum shall be construed to impair or otherwise affect the requirements under the existing SPO between the State and LEA (dated February 2021), unless expressly amended herein. To the extent there is a disagreement concerning the interpretation of this SPO Addendum or the extent this SPO Addendum affects requirements under the existing SPO, the disagreement shall be resolved at the exclusive discretion of the LESO Program.

**11) AGREEMENTS OF PARTIES** By signing this SPO Addendum, the State and LEA acknowledges and accepts these changes. The SPO Addendum must be signed by LEAs no later than January 1, 2023 to remain eligible for LESO Program participation. The changes contained in this SPO Addendum are acknowledged and accepted by the following:

Governor-appointed State Coordinator State of Wisconsin

Title (Print): LESO Program Manager, Wisconsin Emergency Management

Name (Print): Brent Krebs

Signature (Sign): Brent Krebs Date MM/DD/YYYY: 5/13/2024

---

Law Enforcement Agency Name: BARRON COUNTY SHERIFF'S DEPARTMENT

Chief Law Enforcement Official (CLEO) Title (Print): SHERIFF

Name (Print): Chris Fitzgerald

Signature (Sign): \_\_\_\_\_ Date MM/DD/YYYY: 06/21/24



# EMERGENCY SERVICES QUARTERLY REPORT

July 1 2024 to September 30 2024

Each quarter, the Barron County (WI) Sheriff's Department – Office of Emergency Services publishes a quarterly community report that outlines activities completed over the previous three months, and identifies active initiatives over the next three months.

BARRON COUNTY SHERIFF'S DEPARTMENT, OFFICE OF EMERGENCY SERVICES



## GRANTS & FINANCES

### GRANT FUNDING RECEIVED

Emergency Management has applied, been awarded, and received the following grants this quarter:

\$55,418	PSAP/ESINet – NextGen911 Grant from Wisconsin Dept of Military Affairs
----------	--

**Grant Funding: \$55,418**

### GRANT FUNDING AWARDED

Emergency Management has applied and been awarded the following grants, awaiting receipt:

\$9,900	EPCRA State Computer and Hazmat Response Equipment Grant - 2024
---------	---

**Grant Funding: \$9,900**

### GRANT APPLICATIONS

- Over the past three months, emergency management staff has applied for the following grants
  - FY2025 Emergency Management Performance Grant (EMPG)
  - FY2024 State Computer and Hazmat Equipment Grant (EPCRA)
  - FY2025 Emergency Planning and Community Right-to-Know Act (EPCRA) Grant
  - FY2024 Hazardous Materials Emergency Preparedness (HMEP) Training Grants

### GRANT FUNDING RECEIVED & AWARDED:

The Office of Emergency Management has applied and received the following quarterly and year-to-date finances:

**Grant funding received & awarded (this quarter): \$ 65,318**

**Grant funding received & awarded (year-to-date): \$ 250,686**





## PREVIOUS INITIATIVES

### **BARRON COUNTY HAZARD MITIGATION PLAN**

The Barron County Hazard Mitigation Plan has recently been updated with the support of a hazard mitigation grant. On August 23rd, Barron County received formal approval from FEMA, confirming that our updated plan meets the necessary criteria for a multi-jurisdictional hazard mitigation plan. This approval is an important step, as it ensures that Barron County (and its municipalities) will remain eligible for future federal grant funding to help us better prepare for and respond to potential emergencies. As of October 1st, the update has been fully completed. In addition to FEMA, the Hazard Mitigation Plan has also been approved by Wisconsin Emergency Management.

### **COMMUNITY OUTREACH**

Emergency Management participated in multiple community outreach projects over the past 3 months, including:

- Attendance of NW WI Healthcare Emergency Readiness Coalition (HERC) Meetings.
- Attendance of Regional Trauma Advisory Council (RTAC) Meetings.
- Attendance of multiple Fire Department Business Meetings

### **DRILLS & EXERCISES**

In October, emergency management participated in a statewide WebEOC drill, which is required by Wisconsin Emergency Management on an annual basis.

In October, emergency management staff also participated in a comprehensive Mass Casualty Incident (MCI) exercise in Cumberland. The scenario simulated a bus carrying 20 children involved in a collision with a sedan containing two adult occupants. This exercise provided valuable insights and facilitated meaningful takeaways for all participants.

Key lessons learned included the importance of strengthening partnerships between emergency management (EM) and local schools. The exercise highlighted how EM can serve as a critical resource for schools and, conversely, how schools can play a pivotal role in emergency preparedness, particularly in facilitating family reunification processes.

One of the most significant outcomes was the collaborative effort across all participating agencies. Each department actively contributed to the success of the exercise, fostering a shared commitment to improving readiness and response capabilities. The positive engagement and coordination demonstrated throughout the drill ensured that it was both effective and beneficial for everyone involved.



## **COMMUNITY OUTREACH THROUGH PREPAREDNESS EDUCATION**

Every month, emergency management publishes an article in The Barron County Review to help our community stay informed about emergency preparedness and disaster readiness. With approximately 4,500 copies distributed throughout the county, along with posts on our social media platforms, we aim to reach as many residents as possible.

Throughout 2024, our articles have covered a variety of important topics, including "Preparing for Spring Weather," "Understanding Severe Weather," "Tornado Preparedness," "Emergency Preparedness for Seniors with Mobility Issues," and "Preparing for the Upcoming Winter Season." These publications are written with the well-being of our community in mind, offering practical advice and relevant information to help individuals and families be better prepared for emergencies.

Each topic is selected and carefully researched to address the specific challenges our residents might face. Whether it's preparing for seasonal weather or supporting neighbors with mobility issues, our goal is to empower everyone with the knowledge and tools they need to protect themselves and those they care about. By sharing this information, we hope to increase our community's overall preparedness, fostering a safer and more resilient Barron County. Together, we can be ready for whatever challenges come our way.

## **TRAINING**

On September 11<sup>th</sup>-13<sup>th</sup>, Barron County Emergency Management held an Incident Command System (ICS-300) course, in coordination with Wisconsin Emergency Management and area instructors Lisa McMahon and Darian Reed. A total of 23 area first responders were in attendance.

ICS-300 provides local responders with training and resources for personnel who require advanced knowledge and application of the Incident Command System. It is a 3-day course that's designed for those emergency response personnel who would function in a Command or General Staff position during a large, complex incident or event, or personnel who are or would likely be a part of a local or regional Incident Management Team during a major incident, whether single agency, multiagency, or Unified Command.

## **ADDITIONAL INITIATIVES**

In addition to the projects listed above, emergency management staff coordinated the following initiatives:

- Maintained update of Barron County Emergency Operations Plan
- Maintained update of Municipal Emergency Operations Plans
- Coordinated emergency planning for 19 off-site facilities containing onsite hazardous materials
- Maintained update of countywide AED database for emergency management and dispatch
- Provided CPR Training for new Sheriff's Department staff
- Attended WebEOC Training and Drills

The previous section outlined projects completed within the past 3 months.

The following section identifies initiatives in-progress over the next 3 months.





## ACTIVE INITIATIVES

### **EMERGENCY RESOURCE LIST**

To enhance awareness of available local resources, emergency management will compile a detailed inventory of assets that can be mobilized during specific emergency situations. This inventory will encompass specialized equipment such as utility terrain vehicles (UTVs), boats, rehabilitation trailers, drones, heavy machinery, and other critical resources.

In addition, supplementary lists will be developed to catalog personnel with specialized skills, including but not limited to:

- Grain bin rescue
- Cold water rescue
- Confined space rescue
- High-angle rescue
- Rope rescue

These comprehensive resource lists will ensure that the appropriate equipment and expertise can be quickly identified and deployed during emergencies, optimizing response efforts and enhancing community safety.

### **MAJOR INCIDENT PAGE**

To improve situational awareness, a notification group is being established through the "I am Responding" mobile app. This group will consist of carefully selected county department heads, emergency response agency chiefs and directors, hospital personnel, business owners, and key individuals with strong community involvement in emergency preparedness, response, and recovery efforts.

The purpose of the Major Incident Page is twofold:

- 1) Enhance situational awareness by providing key community stakeholders with early notification of significant incidents or emergencies.
- 2) Mitigate misinformation and rumors during critical events by disseminating verified updates.

When a disaster or major incident occurs—or is anticipated—emergency management can issue alerts via the "I am Responding" app to the designated members of the Major Incident Page group. These alerts are informational only, and recipients are not required to take any direct action. However, due to their roles within the community, group members may begin making preparations or activating resources proactively if the situation escalates.

### **Example Scenario**

In the event of a large-scale tornado, such as the one that struck the mobile home park along Hwy 88 between Cameron and Chetek in May 2017, the Major Incident Page would immediately notify group members about the incident. Although initial information may be limited, subsequent updates would be provided as new details emerge.

This early notification could enable key stakeholders to act quickly behind the scenes:

- Hospitals can begin clearing emergency room beds and mobilizing additional staff, including nurses, physicians, surgeons, and support staff.
- EMS agencies can call-in personnel to staff additional ambulances.
- Public Health and Human Services could prepare to activate the local Emergency Operations Center (EOC) if necessary.
- County officials could receive advanced notice, allowing them to prepare for media inquiries and provide timely information to the public.

Participation in the Major Incident Page group will be by invitation only, ensuring that notifications are sent to the appropriate individuals with relevant responsibilities and influence. This approach will streamline communication and enhance community readiness during emergencies.



## **DRILLS & EXERCISES**

This quarter, emergency management personnel are scheduled to participate in a safety and security training at a local hospital (name withheld pending official announcement by the facility). The training is designed to provide staff with a comprehensive refresher on effectively managing emergency situations involving disruptive or uncooperative individuals within the facility.

## **EMERGENCY ACCESS**

A recent safety assessment identified a significant access limitation at Boy Scout Camp Phillips in Haugen, which relies on a single, long, winding access road. The road is densely lined with trees and brush, posing a serious risk of becoming blocked by debris or fallen trees during a tornado or windstorm. Such obstructions could delay emergency response and hinder access to injured campers in critical situations.

To mitigate this risk, establishing a secondary access point is essential to ensure alternative entry for emergency responders. Emergency management is working in partnership with Camp Phillips staff and Barron County officials to develop an additional access route on the south side of the property, connecting to 13-<sup>3</sup>/<sub>4</sub>-16th Street. The proposed trail will be designed to accommodate emergency vehicles and will be maintained by camp staff to ensure year-round accessibility.

The proposal is currently under review. However, wet ground conditions have temporarily delayed forestry staff from conducting the necessary site assessment. Once conditions permit, forestry staff will complete the review and present their findings to the Property Committee, which will make a final determination on the project. This collaborative effort reflects the shared commitment of all stakeholders to enhance both the safety of campers and the efficiency of emergency response operations at Camp Phillips.

## **EMERGENCY MANAGEMENT**

As of today, when emergency responders are dispatched to emergency calls, they only receive the CAD information at the time of their initial dispatch. There's no way to receive any information that changes after their initial dispatch has been sent. Through a partnership with "I am Responding", we have been selected to beta test their new platform capability that allows responders to receive any information that is added to the CAD after responders have been dispatched, and throughout the rest of the call. Such information could include address changes, crew/responder safety information, patient condition changes, and much more.

The second program that Barron County has partnered with "I am Responding" is to beta-test a way to map all 911 callers. This will allow responders to see the physical location of the patient. This concept will have a significant improvement over today's current operations. For example, this capability will missing children, kidnappings, lost/missing hunters, patients with recent history of a stroke, and much more.

## **911 DISPATCH**

In late 2022, Barron County was awarded an ESINet Grant from the Wisconsin Department of Military Affairs / Office of Emergency Communications (DMA/OEC) to upgrade the hardware and software within the Barron County 911 Center, also enabling text-to-911 capability. The grant totals \$69,273, with the State contributing \$55,418 and Barron County matching \$13,854.

We are finalizing the ESINet equipment installation phase and will be conducting full system tests during the week of November 4<sup>th</sup> through November 8<sup>th</sup> in the 911 Center.

The first 3 days (Nov 4-6) of equipment installation will require an onsite dispatcher to assist the ESINet crew with testing procedures to ensure all systems are operational. Once all parameters are checked-off as successfully installed, the formal Go-Live has been scheduled for Tuesday, November 12<sup>th</sup>. As soon as ESINet has been formally installed and the Go-Live date has occurred, we will begin working on signing MOUs with the various phone carriers (AT&T, Sprint, Verizon, etc) so that text messages can be routed to the Barron 911 Center.





## **GRANT INITIATIVES**

We recently received the Notice of Funding Opportunity (NoFo) for the Radio Communications Grant that we had been waiting for from the state. Many of our sources had hyped-up this grant and we were looking forward to seeing what it has to offer our local response agencies. After reading the NoFo, we now understand this radio grant to be very limited and constricted.

An example includes a highly limited amount of \$650,000 in statewide funding for the entire project. When that amount is divided against 72 counties that leaves approximately \$9,000 per county. With current prices hovering around \$8,000 per mobile radio, this grant will not go very far.

## **COMMUNICATIONS**

Based upon our last update meeting, the Simulcast Public Safety Radio Upgrade Project is on-time and on-budget. Our combiners were made in Canada and have been shipped. Most have arrived and have been installed, as we are just waiting on a few remaining combiners to arrive. The majority of our network equipment has been installed at our radio tower sites and we're just waiting on a few remaining sites to complete their network rack installation.

Regarding radio reprogramming, we have the code plugs for all departments. We will start testing frequencies in mid-November. We are looking at a go-live date in December, after deer hunting and before Christmas. Please keep in mind that these dates can easily change and move forward if installation is completed earlier. We don't want to wait until the last minute to go-live if we can switch over sooner.

Our goal is to have all agencies reprogrammed by the end of November, as Simulcast is scheduled to Go-Live in December.

The Barron County Highway Department will be coordinating with Barron County Emergency Management to utilize the "I am Responding" phone app to communicate and coordinate with their winter plows. This capability has not been created through the "I am Responding" platform yet, however Emergency Management will be working with them to create the concept over the next few weeks.

With Simulcast being the new primary radio system, we are also beta-testing a backup system called Zello. This phone app is designed to allow responders to communicate on their radio frequency without the use of an actual radio, by utilizing a smartphone app. Users must be invited to participate on the network and cannot just install the app to have access. We are exploring all options to maximize the use of this backup system, while still considering security measures. More information will be released as it becomes available.

## **ADDITIONAL INITIATIVES**

In addition to the projects listed above, emergency management is planning to complete the following initiatives:

- Finish EMPG/EPCRA Plan of Work
- Close Out Computer and Hazmat Response Equipment Grant
- Close Out 2024 EMPG/EPCRA Grants
- Upload remaining offsite plans in WHOPERS, obtain WEM approval on remaining plans, and distribute completed plans to local fire departments
- Finish IPP Plan for 2024 grant cycle

## **QUARTERLY DISPATCH STATS**

10,197 CADs Created	3,651 Wireless 911 Calls	9,416 Non-Emergency Calls	3 Seconds Average Call Answered
------------------------	-----------------------------	------------------------------	------------------------------------

**END OF REPORT**

