

**BARRON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**
THURSDAY, October 31 – 9:00 a.m.
BARRON COUNTY JUSTICE CENTER (EOC)
1420 State Hwy 25 North, Barron, WI, 54812

AGENDA

- 1) CALL MEETING TO ORDER
- 2) PUBLIC NOTIFICATION*
- 3) PUBLIC COMMENT
- 4) APPROVE MINUTES FROM PREVIOUS MEETINGS (Jan 25th, Apr 25th, and Jul 25th 2024)
- 5) SPILL REVIEWS
- 6) RESPONSE REIMBURSEMENTS
- 7) APPROVE BYLAWS & COMPLIANCE OFFICER
- 8) INTEGRATED PREPAREDNESS PLAN (IPP) WORKSHOP
- 9) EMERGENCY ACTION PLANS FOR DAMS
 - o Tyler Gruetzmacher
- 10) FACILITY REVIEW
 - o (McCain Foods by Dave Paulson)
- 11) EMERGENCY MANAGEMENT QUARTERLY REPORT
- 12) LEPC MEMBER UPDATES
- 13) COMMITTEE SUGGESTIONS FOR FUTURE AGENDAS
- 14) NEXT MEETING SCHEDULED FOR THURSDAY, JANUARY 30th IN THE EOC AT 0900 HRS
- 15) ADJORNMENT

PUBLIC NOTIFICATION

*I, _____, have complied with open meeting Public Notification Laws. Meeting notices are posted on the electronic meeting notice boards on the first and second floor of the Government Center and the main floor of the Justice Center. A hard copy is in the Public Meeting folder just inside the County Clerk's office window and I have verified the proper posting of the meeting as specified in the notice.

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format, must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements may be made to accommodate your request.

PC: County Administrator, County Board Chair, Sheriff, Chief Deputy, Emergency Services Director, Highway Commissioner, Public Health Officer, Conservationist/Technician, Medical Examiner, Dispatch Lead, Public Health Specialist, Emergency Management Office Specialist, Webmaster, Four Public Postings

BARRON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Thursday, January 25, 2024 9:00 AM Meeting Minutes

Barron County Justice Center, Emergency Operations Center, 1420 State Hwy 25 North, Barron, WI 54812

Members present: Louie Okey, Barron County Board. Mike Judy, Barron County Emergency Management Director. Chris Fitzgerald, Barron County Sheriff. Nate Dunston, Barron County Emergency Management. Chris Straight, West Central Regional Planning. Trent Kohel, Rice Lake Fire Department. Tyler Gruetzmacher, Barron County Soil & Water. Dale Hanson, Community Representative. Barry Kuenkel, Cumberland Fire Department. Melissa Miller, Mayo Clinic Health System Northland. Luong Huynh, Red Cross. Dave Paulson, McCain Foods Inc. Ben Cole, Barron Fire Department. Craig Turcott, Barron County Board. Gabby Thompson, Mosaic Telecom. Sue Dau, Barron Electric Cooperative.

Call to order by Louie Okey at 9:04 AM.

Public Notification: Read by Louis Okey.

Public Comment: None.

Approve Minutes from July 27, 2023 meeting.

Motion Made by Craig Turcott to approve minutes, Seconded by Tyler Gruetzmacher.
Motion Carried (Unanimously).

Spill Review.

October 26, 2023 – Synergy Cooperative

October 27, 2023 – Chetek Dam

November 22, 2023 – Norswiss Farms

November 24, 2023 – Stella Jones

December 21, 2023 – Saputo

January 8, 2024 – Northern Natural Gas

Response Reimbursements:

None.

Hazard Mitigation Plan Update:

Chris Straight, West Central Wisconsin Regional Planning, gave an update on the Multi-Hazard Mitigation Plan. Review was provided of the plan recommended preparedness actions. The Hazard Mitigation plan was reviewed and approved by Wisconsin Emergency

Management (WEM). A public comment period will be offered through West Central Regional Planning's website a plan of the draft will also be available at www.wcwrpc.org The plan will go before the Barron County Board for their approval and adoption. Two entities have already adopted the plan: Rice Lake School District and the Village of Almena.

Review Bylaws:

Bylaws in the packet and included in minutes. Motion made by Steve Roux to approve the bylaws as presented. Second by Melissa Miller. Motion Carried.

Emergency Management Annual Report:

Mike reviewed with the group the highlights of the 2023 Annual Report. Please see the attached for a copy of the report.

LEPC Member Updates:

Luong Huynh: Red Cross has responded to 6 calls for service in 2023. Informed the committee about installation of smoke alarms with a local partnership with Mosaic. Red Cross is open to new partnerships and will install smoke detectors free of charge. More information can be found on their website.

Trent Kohel: Rice Lake Fire hosted a Hazmat Technician course with the WI REACT Center and were able to add nine additional trained members to the hazmat team. The total trained team members is about 20.

Sue Dau: A reminder that Barron Electric Coop has a text feature for reporting power outages. In April the Cooperative will be starting a two year GPS inventory project.

Tyler Gruetzmacher: A new aerial photo will be done of the county in 2024. The committee should review the dam plans.

Future Agenda Items:

County Dam Plans

Next Meeting Date: April 25, 2024 at 9:00 in the Emergency Operations Center.

Adjourned Motion: (LO) to adjourn at 10:21 a.m. Carried.

Meeting minutes posted in draft form. Minutes not official until approved at the next committee meeting.

BARRON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Thursday, April 25, 2024 9:00 AM Meeting Minutes

Barron County Justice Center, Emergency Operations Center, 1420 State Hwy 25 North, Barron, WI 54812

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Members present: Louie Okey, Barron County Board. Mike Judy, Barron County Emergency Management Director. Nate Dunston, Barron County Emergency Management. Karla Potts-Shufelt, Barron County Public Health. Melissa Miller, Mayo Clinic Health System Northland. Dave Paulson, McCain Foods Inc. Gabby Thompson, Mosaic Telecom. Sue Dau, Barron Electric Cooperative. Terry Poulter, Barron School District. Darren Hodek, Barron County Sheriff's Department.

Call to order by Louie Okey at 9:00 AM.

Public Notification: Read by Louie Okey.

Public Comment: None.

Approve Minutes from January 25, 2024 meeting.

Approval will be postponed until July Meeting until a quorum can be met.

Spill Review.

Saputo – February 2024

Northern Liquid Waste Management – March 2024

Response Reimbursements:

None.

Hazard Mitigation Plan Update:

Mike Judy, gave an update on the Multi-Hazard Mitigation Plan. The Barron County Board approved and adopted the Hazard Mitigation Plan. Two entities have already adopted the plan: Rice Lake School District and the Village of Almena.

Mayo Clinic Health System Northland Hazard Vulnerability Analysis (HVA):

Melissa Miller, Mayo Clinic Health System, presented the 2024 HVA for the Northland hospital and the associated clinics.

Emergency Management Quarterly Report:

Mike reviewed with the group the highlights of the Quarterly Report. Please see the attached for a copy of the report.

LEPC Member Updates:

Mike Judy: Planning to host an ICS 300 course in Barron County a date still needs to be determined. Mike would like to create a County Emergency Response Team (CERT).

Terry Poulter: The school system has the ability to shut down the HVAC system remotely if there is a Hazmat spill where a shelter in place is issued.

Trent Kohel: Rice Lake Fire hosted a Hazmat Technician course with the WI REACT Center and were able to add nine additional trained members to the hazmat team. The total trained team members is about 20.

Sue Dau: Barron Electric Cooperatives Cybersecurity Prevention.

Gabby Thompson: Information on the Red Cross Smoke Alarm Program. 2023- 260 alarms installed. Q1 2024 – 99 alarms installed. Customers who would like more information on getting smoke detectors installed can call Mosaic Technologies Customer Service.

Karla Potts-Shufelt: Currently working on updating the county emergency response plans.

Future Agenda Items:

- Offsite Facility Presentation – McCain Foods at July Meeting
- Integrated Preparedness Plan
- Dam Plans

Next Meeting Date: July 25, 2024 at 9:00 in the Emergency Operations Center.

Adjourned Motion: (LO) to adjourn at 09:52 a.m. Carried.

Meeting minutes posted in draft form. Minutes not official until approved at the next committee meeting.

BARRON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Thursday, July 25, 2024 9:00 AM Meeting Minutes

Barron County Justice Center, Emergency Operations Center, 1420 State Hwy 25 North, Barron, WI 54812

Members present: Louie Okey, Barron County Board. Mike Judy, Barron County Emergency Management Director. Nate Dunston, Barron County Emergency Management. Dave Paulson, McCain Foods Inc. Gabby Thompson, Mosaic Telecom. Sue Dau, Barron Electric Cooperative. Chris Fitzgerald, Barron County Sheriff.

Others present: Pattie Greene

Call to order by Louie Okey at 9:00 AM.

Public Notification: Read by Louie Okey.

Public Comment: None.

Approve Minutes from the January 25, 2024 and the April 25, 2024 meeting.
Approval of minutes will be postponed until the October Meeting until a quorum can be met.

Spill Review.

Saputo – May 2024

Transportation Accident – May 2024

Response Reimbursements:

None.

Letter of Intent for Grant Application (HMEP Commodity Flow Study):

Mike Judy, gave information on the Hazardous Materials Commodity Flow Study that Douglas County is administering for FY2024 on behalf of the NWWI Region.

Integrated Preparedness Plan (IPP) Overview:

Nate Dunston informed the group that Barron County Emergency Management is requesting input for the annual update to the IPP plan. The five preparedness priorities were discussed from the 2023-2025 plan. The department will be holding an IPP Workshop as part of the next LEPC meeting.

Facility Review – McCain Foods:

The group decided to postpone the presentation until more LEPC members could attend.

Emergency Management Quarterly Report:

Mike reviewed with the group the highlights of the Quarterly Report. Please see the attached for a copy of the report.

LEPC Member Updates:

Gabby Thompson: Information on the Red Cross Smoke Alarm Program 235 alarms have been installed so far for 2024.

Future Agenda Items:

- Offsite Facility Presentation – McCain Foods at October Meeting
- Integrated Preparedness Plan
- LEPC Bylaws and Compliance Officer
- Dam Plans

Next Meeting Date: October 24, 2024 at 9:00 in the Emergency Operations Center.

Adjourned Motion: (LO) to adjourn at 09:54 a.m. Carried.

Meeting minutes posted in draft form. Minutes not official until approved at the next committee meeting.



Michael Judy <michael.judy@co.barron.wi.us>

WI SPILL #20856 ID 20240729NO03-1 - PETROLEUM - UNKNOWN TYPE

1 message

jeffrey.paddock@wisconsin.gov <jeffrey.paddock@wisconsin.gov>

Mon, Jul 29, 2024 at 12:36 PM

To: michael.judy@co.barron.wi.us

SERTS ID:
20240729NO03-1

Reported:
07/29/2024 11:39

Occurred:
07/29/2024 80:0

Substance:
PETROLEUM - UNKNOWN TYPE

AMOUNT RELEASED AND
AMOUNT RECOVERED ARE
UNKNOWN AT THIS TIME

Reported by:
JEFFREY PADDOCK
NOR SPILL COORDINATOR
DNR
jeffrey.paddock@wisconsin.gov
(715) 828-8544

Location:
NO REGION
BARRON COUNTY
RICE LAKE, CITY OF
HENRY REPEATING ARMS
107 W COLEMAN STREET

Responsible Party:
HENRY REPEATING ARMS
107 W COLEMAN STREET
RICE LAKE, WI 54868
(551) 946-5278

RP Contact:
RAY FAUST
HENRY REPEATING ARMS
ENGINEERING TECHNICIAN
(715) 803-2942
jay@henryusa.com

Cause:
EQUIPMENT FAILURE

Cause Description:
OIL WATER MIXTURE LEAKED FROM SCRAP METAL DUMPSTER THAT HAD A HOLE IN THE BOTTOM.

Environmental Impact:
IMPACTED SOIL AND GRASS ADJACENT TO THE DUMPSTER

Contractor Company: *Clean Harbors*



Michael Judy <michael.judy@co.barron.wi.us>

WI SPILL #20958 ID 20240814NO03-1 - JET FUEL

1 message

jeffrey.paddock@wisconsin.gov <jeffrey.paddock@wisconsin.gov>

Wed, Aug 14, 2024 at 2:33 PM

To: michael.judy@co.barron.wi.us

***** INJURY *****

SERTS ID:
20240814NO03-1

Clean-up: unknown

Reported:
08/14/2024 14:22

Occurred:
08/14/2024 12:00

Substance:
JET FUEL
Released Amt: 60 Gal
Recovered Amt: UNKNOWN
(AMOUNTS ARE OFTEN ESTIMATED)

Reported by:
JEFFREY PADDOCK
NOR SPILL COORDINATOR
DNR
jeffrey.paddock@wisconsin.gov
(715) 828-8544

Location:
NO REGION
BARRON COUNTY
CHETEK, CITY OF
CHETEK AIRPORT
NORTH LAKE VIEW DRIVE
ROW OF PINE TREES
<https://www.google.com/maps/place/North%20Lake%20View%20Drive%20CHETEK,%20WI>

Responsible Party:
TRAVIS J TURNER

-----, WI
(715) 296-3954

Cause:
EQUIPMENT FAILURE

Cause Description:
AIRPLANE STALLED ON TAKEOFF, CRASHED INTO ROW OF PINE TREES ADJACENT TO RUNWAY.

Environmental Impact:
FUEL DRAINED FROM PLANE ON IMPACT AND INTO SOIL. NO SURFACE WATER IN IMMEDIATE VICINITY.
RESTING IN NATURAL DEPRESSION, LITTLE CHANCE ON FUEL MIGRATING. CHETEK PD HAS ROPED OFF
CRASH SITE PRIOR TO FAA INVESTIGATION.

Injuries:
1 PERSON(S)
PILOT INJURED. STABLE BUT FLOWN TO EAU CLAIRE AS A PRECAUTION

Weather:
SUNNY

Comments:
INITIALLY NOTIFIED BY WARDEN LOINING, WHO RESPONDED TO CRASH. PROVIDED DESCRIPTION AND RP CONTACT INFORMATION. RSC CALLED MIKE JUDY, BARRON COUNTY EMERGENCY MANAGER WHO PROVIDED DESCRIPTION AND PHOTOS OF THE PLANE.

Cleanup:
CLEAN-UP PROGRESS UNKNOWN OR CLEAN-UP NOT STARTED.

Submitted by:
JEFFREY PADDOCK
(715) 828-8544
jeffrey.paddock@wisconsin.gov

Sent to:
aleshia_kenney@fws.gov
anita.smith@wisconsin.gov
bart.sponseller@wisconsin.gov
bbyrne@glifwc.org
bradleya.johnson@wisconsin.gov
brownfields@badriver-nsn.gov
carl.stenbol@widma.gov
caroline.rice@wisconsin.gov
christine.haag@wisconsin.gov
christopher.saari@wisconsin.gov
claire.oconnell@wisconsin.gov
cliffordb@stcroixojibwe-nsn.gov
codyw.heinze@wisconsin.gov
connor.mulcahy@wisconsin.gov
curtis.hedman@dhs.wisconsin.gov
danielle.wincentsen@wisconsin.gov
david.neste@wisconsin.gov
dee.allen@ldftribe.com
dhsdphchemresponse@dhs.wisconsin.gov
dmawemdutyofficer@widma.gov
dmawhoprs@widma.gov
dnrledo@wisconsin.gov
dnrlehotline@wisconsin.gov
echapman@ldftribe.com
eric.struck@wisconsin.gov
falon.french@wisconsin.gov
grieve.malcolm@epa.gov
hendrickson.colin@epa.gov
issac.ross@wisconsin.gov
james.williams@widma.gov
jane.pfeiffer@wisconsin.gov
jayson.schrank@wisconsin.gov
jeffrey.paddock@wisconsin.gov
john.sager@wisconsin.gov
john_nelson@ios.doi.gov
josie.hanrahan@wisconsin.gov
khanson@ldftribe.com
kondreck.robert@epa.gov
kristin.hart@wisconsin.gov
ldfthpo@ldftribe.com
linda.nguyen@redcliff-nsn.gov
luke.reuteman@wisconsin.gov
maizie.reif@wisconsin.gov
margaret.thelen@wisconsin.gov
matthewa.thompson@wisconsin.gov
michael.judy@co.barron.wi.us



Michael Judy <michael.judy@co.barron.wi.us>

WI SPILL #21002 ID 20240822NO03-1 - ASPHALT SEALER [ASPHALT]

1 message

dnrlehotline@wisconsin.gov <dnrlehotline@wisconsin.gov>

Thu, Aug 22, 2024 at 8:18 PM

To: michael.judy@co.barron.wi.us

***** INJURY *****

SERTS ID:
20240822NO03-1

Reported:
08/22/2024 20:06

Occurred:
08/22/2024 18:46

Substance:
ASPHALT SEALER [ASPHALT]

Clean-up Progress unknown

AMOUNT RELEASED AND
AMOUNT RECOVERED ARE
UNKNOWN AT THIS TIME

Reported by:
WYATT OLSON
POLICE OFFICER
CITY OF BARRON
olson@barronpd.com
(715) 530-2063

Location:
NO REGION
BARRON COUNTY
BARRON, CITY OF
INTERSECTION
INTERSECTION OF 14TH ST AND E MAPLE AVE
CURVATURE IN RD
<https://www.google.com/maps/place/INTERSECTION%20OF%2014TH%20ST%20AND%20E%20MAPLE%20AVE%20BARRON,%20WI>

Responsible Party:
DYLAN J HOMME
3341 CIRCLE R RD
OSHKOSH, WI 54903
(715) 931-7472

RP Contact:
DYLAN J HOMME
ALL STATE ASPHALT
(715) 931-7472
allstateasphalt@icloud.com

Cause:
OPERATOR ERROR

Cause Description:
DRIVER CAME AROUND CURVE TOO FAST AND HIT A TREE



Michael Judy <michael.judy@co.barron.wi.us>

WI SPILL #21008 ID 20240823NO03-1 - WASTEWATER SLUDGE [WASTEWATER]

1 message

alec.schmelzer@wisconsin.gov <alec.schmelzer@wisconsin.gov>

Fri, Aug 23, 2024 at 4:23 PM

To: michael.judy@co.barron.wi.us

SERTS ID:
20240823NO03-1

Reported:
08/23/2024 16:13

Occurred:
08/23/2024 10:00

Substance:
WASTEWATER SLUDGE [WASTEWATER]
Released Amt: 2000 Gal
Recovered Amt: UNKNOWN
(AMOUNTS ARE OFTEN ESTIMATED)

Reported by:
DALTON HILBERT
WASTEWATER AND WATER SUPERVISOR
CITY OF BARRON
wwtp@cityofbarron.com
(715) 537-3747
Also RP Contact

Location:
NO REGION
BARRON COUNTY
BARRON, CITY OF
GROUND
WOODLAND AND S 14TH ST INTERSECTION
1000 FT TO THE EAST OF INTERSECTION
<https://www.google.com/maps/place/Woodland%20and%20S%2014th%20St%20intersection%20BARRON,%20WI>

Responsible Party:
UNKNOWN

Cause:
HUMAN ERROR

Cause Description:
DRILLER WAS TRYING TO TAKE SOIL BORINGS AS THEY ARE LOOKING TO REPLACE THE PIPE. THE COMPANY TOOK ONE FROM ON TOP OF THE PIPE AND IT PUNCTURED THE PIPE.

Environmental Impact:
WASTEWATER SEEPED INTO THE GROUND AROUND AREA WHERE THE PIPE WAS PUNCTURED.

Cleanup:
THEY HAD THE CITY VAC TRUCK ON SITE, WEREN'T ABLE TO GET THAT MUCH AS IT WAS SEEPING INTO THE GROUND AND SITE WAS WET.

Notified JEFF PADDOCK, 16:21 by Phone

Submitted by:
ALEC SCHMELZER



Michael Judy <michael.judy@co.barron.wi.us>

WI SPILL #21070 ID 20240910NO03-1 - WASTEWATER SLUDGE [WASTEWATER]

1 message

dnrlehotline@wisconsin.gov <dnrlehotline@wisconsin.gov>

Tue, Sep 10, 2024 at 10:33 AM

To: michael.judy@co.barron.wi.us

SERTS ID:
20240910NO03-1

Reported:
09/10/2024 10:18

Occurred:
09/09/2024 20:00

Substance:
WASTEWATER SLUDGE [WASTEWATER]

AMOUNT RELEASED AND
AMOUNT RECOVERED ARE
UNKNOWN AT THIS TIME

Reported by:
SHAWN GILBERT
PLANT MANAGER
SAPUTO USA
shawn.gilbert@saputo.com
(715) 790-1892

Location:
NO REGION
BARRON COUNTY
ALMENA, VILLAGE OF
CHEESE FACTORY
1052 6TH ST
<https://www.google.com/maps/place/1052%206TH%20ST%20ALMENA,%20WI>

Responsible Party:
SAPUTO USA
1052 6TH ST
ALMENA, WI
(715) 790-1892

Cause:
EQUIPMENT FAILURE

Cause Description:
UNDERGROUND PIPE CONNECTION BREAK

Environmental Impact:
NO.

Weather:
NIGHT

Cleanup:
CONSTRUCTION CREW EXCAVATING TO FIND BREAK AND DIVERTING THE WASTE SYSTEM FROM THE BREAK AREA.



Michael Judy <michael.judy@co.barron.wi.us>

WI SPILL #21074 ID 20240911NO03-1 - MANURE

1 message

dnrlehotline@wisconsin.gov <dnrlehotline@wisconsin.gov>

Wed, Sep 11, 2024 at 10:13 AM

To: michael.judy@co.barron.wi.us

SERTS ID:
20240911NO03-1

Reported:
09/11/2024 10:04

Occurred:
09/10/2024 12:00

Substance:
MANURE
Released Amt: 6000 Gal
Recovered Amt: 1000 Gal
(AMOUNTS ARE OFTEN ESTIMATED)

Reported by:
DAN SCHEPS
SCHEPS DAIRY
danscheps@hotmail.com
(715) 296-6039

Location:
NO REGION
BARRON COUNTY
CUMBERLAND, TOWNSHIP OF
INTERSECTION
6TH ST AND 24 1/2 AVE
<https://www.google.com/maps/place/6TH%20ST%20AND%2024%201/2%20AVE%20CUMBERLAND,%20WI>

Responsible Party:
SCHEPS DAIRY
1631 4TH ST
ALMENA, WI
(715) 296-6039

Cause:
EQUIPMENT FAILURE

Cause Description:
VALVE FAILURE ON MANURE TANKARD

Environmental Impact:
SPREAD OUT OVER A QUARTER MILE IN A DITCH

Cleanup:
MANURE ON ROADWAY WAS CLEANED UP

Notified JEFF PADDOCK - SPOKE TO AT 10:09AM by Phone

Submitted by:
KATHERINE SOLTYS
(800) 943-0003
dnrlehotline@wisconsin.gov

**BARRON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
BARRON, WI 54812**

BY-LAWS

Effective Date: May 23, 1990
Revised August 19, 2002
Revised June 22, 2004
Revised August 22, 2006
Revised May 25, 2010
Revised July 27, 2010
Revised April 30, 2013
Reviewed: January 27, 2015
July 25, 2016
February 14, 2019
July 30, 2020
October 27, 2022
October 26, 2023
October 31, 2024

Preface

The County Local Emergency Planning Committee (LEPC) serves the county local planning district which was established by the Wisconsin State Emergency Response Commission (SERC) on the effective date of July 17, 1987. The LEPC was confirmed by the SERC on August 13, 1987. These rules of operation are promulgated under the directive of the Superfund Amendment and Reauthorization Act (SARA), Title III, Section 301 (c). The LEPC may be used as an advisory committee to the Law Enforcement/Emergency Management Committee for homeland security, natural hazards and other planning functions.

1. Posts, positions, appointments and elections:

a. Chairperson:

Subject to the requirements of Title III, Section 301 (c) The Chairperson will be a County board supervisor and a member of the Law Enforcement/Emergency Management Committee. That person will be selected from the Law Enforcement/Emergency management committee. That person shall be selected for a term of two years starting after the reorganization of the County Board. The Chairperson will preside over meetings of the LEPC. The Chairperson will hold only one elected position in the LEPC.

b. Vice Chairperson:

In order to assure the continuity of operations in the absence of the Chairperson, the committee has established a post of Vice Chairperson and will elect a person for that post. In the absence of the Chairperson, the Vice Chairperson will preside over meetings of the LEPC. The Vice Chairperson will be elected for a term of two years and shall be a member of the LEPC. The Vice Chairperson will hold only one elected position in the LEPC.

c. Director of Information:

Subject to the requirements of Title III, Section 303 (c), the committee will designate a Director of Information who will serve at the pleasure of the Committee. The Director of Information will undertake those duties and responsibilities as outlined under Title III, Section 301 (c) and those other responsibilities and duties assigned by the LEPC. The LEPC may also designate Deputy Directors of Information to serve in the absence of the primary designee. Barron County LEPC has designated the Emergency Management Director as the Director of Information and has authorized and approved a Deputy Director position.

d. Community Emergency Director:

Subject to the requirements of Title III, Section 303 (c) (3), the Law Enforcement/Emergency Management Committee will designate a Community Emergency Director who will serve at the direction of the Law Enforcement/Emergency Management Committee. The County Emergency Management Director will undertake those duties as assigned by the plan created under Title III, Section 303, and other responsibilities and duties assigned by the Emergency Management Committee. The LEPC may also designate Deputy Community Emergency Directors as required. The County Emergency Management Director may serve as the Director of Information.

e. LEPC Compliance Inspector

The Barron County LEPC will request the State of Wisconsin to designate a Compliance Inspector Officer when needed.

2. Members

- a. The LEPC shall consist of the following permanent members to be appointed by the County Administrator and approved by the County Board: one state official, one elected official, Emergency Management Director, Emergency Management Secretary, Sheriff, Highway Commissioner, County HazMat Team Director, Soil & Water Conservationist or designee, and Public Health Program Manager and/or Public Health Officer.
- b. Members required to be appointed by resolution by the County Board Chair and approved by the County Board are members representing Fire, Law Enforcement, Hospitals, Environmental, Media, Community Groups, Hazardous Materials Facilities, Ambulance, and a Tribal Representative.
- c. Members required to be appointed (b. above) will serve a three-year term with approximately one-third (1/3) of the membership being replaced in May of each year. Upon appointment, members will be entered into the LEPC minutes.
- d. Members may be re-appointed.
- e. In the event a member misses three (3) meetings in one calendar year, the Chairperson will contact the member to review the circumstances. If necessary, the Chairperson will request the County Board Chairperson to fill the vacancy for the remainder of the term.
- f. In the event a vacancy occurs due to other circumstances, the County Board Chairperson will

assign another person to fill the vacancy for the remainder of the term.

- g. The Secretary of the Emergency Management Office shall serve as Secretary for the LEPC, committees, and sub-committees.

3. Quorum

- a. A quorum will consist of a simple majority of LEPC members at a committee meeting.
- b. A majority vote of members present where a quorum exists will be needed for passage, with the exception of when Barron County Rules and Procedures or Roberts Rules of Order dictates otherwise.

4. Meetings:

a. Location

Meeting location will be designated on the public meeting notice. Meetings of the LEPC will be held in the county with the exception of joint meetings held between the LEPC and the other LEPCs and the SERB which are required for coordination of activities or for the conduct of jointly related business.

b. Meeting Dates and Times

The LEPC will establish a quarterly meeting schedule. If there are no agenda items to be discussed, the meeting will be cancelled. Special meetings of the LEPC may be called by the Chairperson with public notice of at least 24 hours prior to the event.

c. Emergency Meeting

During emergency conditions when a release of a substance covered by the notification requirements of Title III, Section 304, has, is occurring, or is imminent, the Chairperson may call an emergency meeting of the LEPC as soon as possible with the provision that all reasonable attempts are made to notify the public of the meeting through local media channels. The conduct of business of such meetings will be limited to those items required by the emergency conditions present.

d. Agenda Items

Items included in the agenda will be submitted to the County Director at least 1-1/2 weeks prior to the LEPC meeting unless an emergency condition exists. The County Director will review and approve the agenda prior to posting. The agenda will be compiled and mailed to committee members, media reps, and others who request copies at least 1 week prior to the committee meeting. Emergency agenda items may be added with a 2-hour notice per State Statute 19.84 (3) Public Notice Rules.

5. Public Opportunity

The LEPC will, in every agenda, provide at least 20 minutes with a maximum of 5 minutes per person to receive public comments and input. Time for public comment will be allotted on a first come, first serve basis. The LEPC may limit comments to a certain time frame and limit public input time above 20 minutes with a maximum of 5 minutes per person per meeting with a majority roll call of the committee.

6. Minutes of Meetings

Minutes of all meetings and sessions of the LEPC and committees or sub-committees will be distributed to committee members, Law Enforcement /Emergency Management Committee, County Administrator, County Clerk, and area office of the Divisions of Emergency Management, and others who request them through the County Emergency Director. The Secretary of the Emergency Management Office will act as Secretary and take minutes of the business conducted at the LEPC, committee, and sub-committee meetings.

7. Adoption and Amendments of the Rules of Operation

Adoption of these rules or approval of amendments to the rules can be made at any regular or Special meeting of the LEPC as an agenda item with a two thirds (2/3) roll call vote.

8. Payment Process for Spill Response

Per Wisconsin Statute 323.71 (Local agency response and reimbursement), the Barron County LEPC may request reimbursement from the responsible party for expenses incurred for discharges of hazardous substances, subject to the conditions, procedure and notification requirements of said Statute. Reimbursement requests will be for actual, reasonable, and necessary expenses incurred in responding to the emergency involving the release or potential release of a hazardous substance.

9. Emergency Plan

Emergency plans will be available to the public upon request. Area newspapers and radios will be contacted with information about public availability of the plan after completion. Release of information will be given following the Community Right To Know Policy by the Director of Information.

10. Committees

Shall be named by the LEPC Chair. The LEPC Chair shall appoint a head and sub-committee persons when deemed necessary to facilitate the workings of the LEPC.

11. Parliamentary Authority

The rules contained in Barron County Rules and Procedures Roberts Rules of Order govern this committee in which they are applicable and in which they are not inconsistent with these by-laws.

INTEGRATED PREPAREDNESS PLANNING

PREPAREDNESS ACTIVITY CONSIDERATIONS

The Barron County Integrated Preparedness Plan (IPP) is the strategic plan for how Barron County Emergency Management and its community partners will execute their 2024-26 preparedness efforts. This plan will establish our priorities and goals that will guide our county government and our municipal partners to build, improve, and sustain capabilities.

During 2023 Barron County updated the Hazard Mitigation Plan. Quarterly meetings were held and during this process the threats, hazards, and risks were identified below.

Identified Threats, Hazards, and Risks from the Hazard Mitigation Plan
• <i>Weather Related Events including flooding, ice storms, tornadoes, high winds and drought.</i>
• <i>Hazardous Material Incidents including fixed sites and transportation</i>
• <i>Groundwater contamination</i>
• <i>Long-Term Power Outages</i>
• <i>Pandemics and Zoonotic Disease (including Agriculture and Livestock Pests and Disease)</i>
• <i>Active Shooter/Active Threats to include domestic and international terrorism</i>
• <i>Terrorism, Critical Infrastructure</i>
• <i>Cybersecurity – Cyber Attacks</i>

2023-2025 BARRON COUNTY IPP PREPAREDNESS PRIORITIES

Based on the above-mentioned considerations, the following priorities have been identified and will be the focus for the multi-year cycle of preparedness:

Preparedness Priorities	Linked Hazard, Threat, or Risk
<ul style="list-style-type: none"> <i>Lack of Awareness and Preparedness</i> 	<ul style="list-style-type: none"> <i>Lack of public messaging and awareness of threats that can affect the community.</i>
<ul style="list-style-type: none"> <i>Communications</i> 	<ul style="list-style-type: none"> <i>Lack of communication for messaging to internal partners and external stakeholders about critical incidents affecting the community (i.e. Weather, Hazardous Materials, Active Shooter Threats, Power Outages and Supply Chain Issues)</i>
<ul style="list-style-type: none"> <i>Mass Care and Sheltering</i> 	<ul style="list-style-type: none"> <i>Needs for long and short term shelters for different weather related incidents and pandemic response.</i>
<ul style="list-style-type: none"> <i>Logistics and Supply Chain Management</i> 	<ul style="list-style-type: none"> <i>The county's ability to acquire items quickly during disaster situations.</i>
<ul style="list-style-type: none"> <i>Patient Care in Mass Casualty Incidents (MCI) events</i> 	<ul style="list-style-type: none"> <i>This deals with pre-hospital care of patients impacted by a disaster.</i>

IPP PLANNING FOR 2025:

- Plans:
 - Updating County Emergency Plans and Municipal Plans
 - Updating Off-site Facility Hazardous Material Chemical Planning Facilities
 - Tabletop Exercise with facility – EPCRA
- Messaging / Communications
 - Mass Communications-Code Red Push – Quarter 1
 - Preparedness Messaging
 - Radio Reprogramming / Mobile Application
- Mass Care/Sheltering
 - Updating Warming / Cooling Shelters
 - Shelter listings
 - Reunification Process – Family Assistance Center – Red Cross
- Mass Casualty Incidents – Mass Fatality Plan
- Logistics and Supply Chain Management
- Cybersecurity
- Exercises
 - Regional – WWPHERC/HERC

**INTEGRATED PREPAREDNESS PLAN (IPP)
2024 - 2027**

The group needs to create a list of 3 preparedness priorities for the next 3 years of projects to work on with emergency management. The group reviews the priorities list each year to determine the status and need of removing completed projects and adding new projects.

Communications

External

Mass Public Notification (Code Red, IaR)

Emergency Notification Group (School Administration for active threats)-Completed

Public safety radio upgrade to Simulcast – Go live December 2024

Large-scale public information (providing non-emergency information to general public)-Continuous

Internal

Emergency Notification Groups (EOC group, Major Incident Group, etc.) – currently working on

NextGen-911 upgrade – Go Live end of November

Backup Dispatch Center

Mass Care & Sheltering

Update emergency shelter list specific to:

Warming/Cooling Centers

Short-Term Shelters

Long-Term Shelters

Public Messaging (Pre/During/Post Disaster)

Code Red (increase Code Red cell phone subscribers) – Push in 1st Quarter 2024

Wisconsin 211

211 to be used to provide information to public instead of using 911

Pre-made templates to post certain information on social media

This deals with how we develop, and coordinate messages related to specific incidents. The primary focus will be on collaborating with public information officers for emergency services, municipalities, and other partners to standardize messaging templates.

Patient Care in Mass Casualty incidents (MCI)

This deals with pre-hospital care of patients impacted by a disaster, specific to gaps in triage, treatment, and patient movement. – Exercise October 2024

Logistics and Supply Chain

This deals with the county's ability to acquire items quickly during disaster situations. These items may include personnel, supplies, or other resources that are needed.

Fuel Supply, specific to regional fuel shortages
(Diesel, Gasoline, Heating Fuels)

Generators, alternate power supply

Recommendations from Mike at the Highway Department: Understanding what local businesses, agencies, care facilities, and primary service providers have back-up generators and reliable fuel sources in the event of a long-term power outage should be one of our top priorities including gaining access to those resources during critical times.

Cybersecurity

This deals with the county's ability to work through a cyber/IT related event.

Completed

Working On / Continuous