

**BARRON COUNTY HIGHWAY FACILITY FINANCE COMMITTEE**  
**Tuesday, May 21, 2024 – 8:30 a.m.**  
**Government Center – Room 2151**  
**335 East Monroe Avenue – Barron, Wisconsin 54812**

**Minutes**

**Members Present:** Louie Okey, Pete Olson, Jeff French, Craig Turcott, Jim Gores, Mike Hoefs, Jodi Busch

**Others Present:** Lance Peterson

The Highway Facility Finance Committee was called to order by Chair Okey at 8:30 a.m. on Tuesday, May 21, 2024.

Public meeting notification was provided by French confirming compliance with open meeting requirements.

**Special Matters & Announcements:** None

**Approve the Agenda: Motion:** (Gores/Busch) to amend agenda moving Paving & Line Painting to follow Project Financials & Cash Flow. Carried. **Motion:** (Gores/Turcott) to approve the amended agenda. Carried.

**Approve the November 15, 2023 Minutes: Motion:** (Olson/Turcott) to approve minutes as presented. Carried.

**Public Comment:** None

**Highway Facility Project Financials & Cash Flow:** Busch presented updated financials showing total estimated expenditures are within the funding parameters by \$99,491.54.

**Paving & Line Painting:** Hoefs gave an update on paving prices, which have dropped substantially since the original estimates. **Motion:** (Olson/Turcott) authorizing staff to proceed with paving and line painting at a cost not to exceed \$365,000. Carried.

**Curb & Gutter Cost & Timeline:** Hoefs explained that \$40,000 was originally budgeted but didn't include curb & gutter behind the buildings on the east side of the property. **Motion:** (Gores/Turcott) authorizing \$75,000 to proceed with curb and gutter in the necessary areas. Carried.

**IT Conduit - UPS / Generator / Connectivity Between Buildings:** IT Director Peterson explained that the original plans didn't include UPS capability on the west side of the property, nor was there generator power at UH1 and the wash bay. **Motion:** (Olson/Gores) authorizing up to \$50,000 to install conduit and UPS and generator power to network locations in all three buildings. Carried.

**DDC Upgrades and Controls:** French explained that we are still waiting for quotes from Bartingale. Staff will work to get information for the next meeting. Future agenda item.

**Time Capsule:** Update only. Staff will work to have more information by the next meeting. Future agenda item.

**Open House:** Discussion held with thoughts to hold the open house upon completion of the paving, likely July or August. Future agenda item.

**Approve Change Orders:** None

**Approve Pay Applications:** None

**Future Agenda Items:** Update on approved projects, DDC Upgrades & Controls, Time Capsule, Open House

The next Highway Facility Finance Committee meeting will be held Tuesday, June 25, 2024 at 8:30 a.m.

**Adjourn:** The Committee adjourned by unanimous consent at 9:12 a.m.

Minutes submitted by:  
Jodi Busch, Finance Director