



# Executive Committee Meeting

Wednesday, May 1, 2024 – 8:00 a.m.  
Barron County Government Center – Auditorium  
335 East Monroe Avenue – Barron, Wisconsin 54812

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## MINUTES

**COMMITTEE MEMBERS PRESENT IN PERSON:** Karolyn Bartlett, Randy Cook Sr, Bun Hanson, Carol Moen, Louie Okey, Bob Rogers and Marv Thompson.

**COMMITTEE MEMBERS ATTENDING VIRTUALLY:** None.

**COMMITTEE MEMBERS ABSENT:** None.

**STAFF PRESENT IN PERSON:** Finance Director Busch, Sheriff Fitzgerald, Administrator French, HHS Director Frolik, County Clerk Hodek, ROD Katterhagen, Corporation Counsel Muench, Maintenance Director Olson, IT Director Peterson, HR Director Richie and Treasurer Sommerfeld.

**OTHER COUNTY BOARD SUPERVISORS PRESENT:** Patti Anderson and Kathy Krug.

**OTHERS PRESENT:** Ruth Erickson.

**CALL TO ORDER:** Chair Okey called the meeting to order at 8:00AM.

**PUBLIC MEETING NOTIFICATION:** Administrator French read the Public Meeting Notification.

**SPECIAL MATTERS AND ANNOUNCEMENTS (NON-ACTION ITEMS):** None at this time.

**APPROVE AGENDA: Motion: (Rogers/Cook)** to approve. Carried.

**PUBLIC COMMENT:** None at this time.

**APPROVE MINUTES OF APRIL 5, 2024: Motion: (Thompson/Cook)** to approve. Carried.

**2023 / 2024 HEALTH INSURANCE UPDATE:** Tim Deaton from the Horton Group attended virtually and gave a financial update of the County's health insurance plan and answered questions from the Committee. Deaton will give a full update to the County Board at the July meeting.

**POSITION UPGRADE & RECLASSIFICATION REQUEST:** Administrator French gave an overview of the two upgrade requests and the potential Highway request. HR Director Richie explained the reason for upgrades in both the Health & Human Services and Maintenance Departments. Discussion.

- A. **MAINTENANCE – PARKS / MAINTENANCE COORDINATOR TO BUILDING MAINTENANCE TECHNICIAN: Motion: (Cook/Hanson)** to approve. Carried.
- B. **HEALTH & HUMAN SERVICES – ADMINISTRATIVE ASSISTANT I TO ADMINISTRATIVE ASSISTANT II:** HHS Director Frolik asked for two positions to be upgraded from Administrative Assistant I to Administrative Assistant II and one position of an Administrative Assistant III be downgraded to an Administrative Assistant II. **Motion: (Hanson/Thompson)** to approve. Carried.
- C. **PAY PLAN UPDATE:** HR Director Richie has reviewed all the requests with McGrath Consulting in regards to the County's pay plan. McGrath Consulting is currently work on the pay plan updates and this will be future agenda item.

**CHANGE TO COMMITTEE STRUCTURE OF LAW ENFORCEMENT / EMERGENCY MANAGEMENT COMMITTEE:** Chair Okey gave an overview of the request for adding two additional committee members to the Law Enforcement / Emergency Management Committee. Corporation Counsel Muench gave a description of the process to change request and approval process to the Committee. **Motion: (Bartlett/Cook)** to change from five members to seven members from the County Board.



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**WCA ANNUAL CONFERENCE RESOLUTIONS:** Administrator French reviewed the resolution included in the packet regarding oversight of the municipal library boards.

**STAFF REPORTS & UPDATES:** None at this time.

**REVIEW VOUCHER EDIT LISTS:** Included in the packet.

**SUGGESTIONS FOR FUTURE AGENDA ITEMS:**

1. Health Insurance Update to County Board – July
2. Update to County Board Rules & Procedures in regards to who has the authority to approve new positions versus upgrades to current positions.
3. Update from McGrath Consulting on the County's Pay Plan
4. Upgrade to one HHS Birth-3 Program position
5. Out of State Travel for Emily Holub for the Family Partnership Conference in Denver, Colorado
6. Update to Highway TT Project with Salvation Army

**SET DATE FOR NEXT MEETING:** Wednesday, June 5, 2024 at 8:00AM.

**CLOSED SESSION: DISCUSS NEGOTIATIONS WITH REPUBLIC SERVICES FOR THE DISPOSAL OF SPECIALTY WASTE INVOLVING THE PURCHASE AND INSTALLATION OF AN INDUSTRIAL SHREDDER:** Administrator French noted a Closed Session is not needed for this meeting but potentially at the next June Executive Committee meeting to discuss this agenda item.

**CLOSED SESSION: LINE OF CREDIT LOAN: Motion: (Bartlett/Rogers)** to go into Closed Session pursuant to 19.85(1)(e) for the purpose of deliberating or negotiating purchase of public properties, investing public funds, other specific business or whenever competitive bargaining reasons require a closed session to include County Board Supervisors P. Anderson and Krug, Finance Director Busch, Administrator French and Corporation Counsel Muench. Carried on a roll call vote with 7 Yes and 0 No.

*Administrator French took minutes for the remainder of the meeting.*

Motion to return to Open Session: Bartlett/Rogers, Carried.

Motion to recommend to the County Board a Loan Commitment from Sterling Bank, as specified in the letter from Sterling Bank President Dave Lentz, dated April 12th, 2024. This Loan Commitment to be a General Obligation Debt of the County. Cook/Hanson, Carried.

**ADJOURNMENT:** Chair Okey adjourned the meeting at 9:19AM.

Respectfully Submitted,  
Jessica Hodek, Barron County Clerk