

Executive Committee Meeting Friday, April 5, 2024 – 8:00 a.m.

Barron County Government Center – Auditorium 335 East Monroe Avenue – Barron, Wisconsin 54812

AGENDA

- 1. Call to Order
- 2. Public Meeting Notification
- 3. Special Matters and Announcements (Non-Action Items)
- 4. Approve Agenda
- 5. Public Comment
- 6. Approve Minutes of March 1, 2024
- 7. Approve Broten Property WAMS / DNR Grant Cooper Engineering \$2,500
- 8. 2025-2026 Capital Improvements and Potential Borrowings
- 9. 2023 Overdraft Accounts
- 10. Legislative Redistricting Maps
- 11. Staff Reports & Updates
 - a. Strategic Planning Work Group Update
 - b. April Table Top Exercise Lunch Paid by County
 - c. 2023 HHS Overdraft Update
 - d. Housing Authority Rehabilitation Structure
 - e. Tiny Homes Project
 - f. Property Committee Update
- 12. Review Voucher Edit Lists
- 13. Suggestions for Future Agenda Items
- 14. Set Date for Next Meeting
- 15. Adjournment

cc:

PLEASE CALL 715-537-6841 IF YOU ARE UNABLE TO ATTEND

Okey, Bartlett, Hanson, Thompson, Heinecke, Moen, Cook, Buchanan, Rogers, Administrator, Corp Counsel, HR Director, Finance Director, Treasurer, Website & 3 Public Postings

Any person with a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.



Executive Committee Meeting Friday, March 1, 2024 – 8:00 a.m.

Barron County Government Center – Auditorium 335 East Monroe Avenue – Barron, Wisconsin 54812

MINUTES

COMMITTEE MEMBERS PRESENT IN PERSON: Karolyn Bartlett, Stan Buchanan, Randy Cook Sr, Bun Hanson, Dale Heinecke, Carol Moen, Gary Nelson, Louie Okey and Mary Thompson.

COMMITTEE MEMBERS ATTENDING VIRTUALLY: None.

COMMITTEE MEMBERS ABSENT: Bob Rogers.

STAFF PRESENT IN PERSON: Finance Director Busch, Sheriff Fitzgerald, Administrator French, County Clerk Hodek, Emergency Management Director Judy, ROD Katterhagen, Corporation Counsel Muench, IT Director Peterson, HR Director Richie, and Treasurer Sommerfeld.

OTHER COUNTY BOARD SUPERVISORS PRESENT: Patti Anderson, Kathy Krug, and Diane Vaughn.

OTHERS PRESENT: Ruth Erickson and Russell Rindsig.

CALL TO ORDER: Chair Okey called the meeting to order at 8:00AM.

PUBLIC MEETING NOTIFICATION: Administrator French read the Public Meeting Notification.

SPECIAL MATTERS AND ANNOUNCEMENTS (NON-ACTION ITEMS): None at this time.

APPROVE AGENDA: Motion: (Cook/Buchanan) to approve. Carried.

PUBLIC COMMENT: None.

APPROVE MINUTES OF FEBRUARY 9, 2024: Motion: (Heinecke/Thompson) to approve. Carried.

MEMO REGARDING WORLD RELIEF MEETING: Supervisor Vaughn asked for clarification regarding the World Relief Housing letter that was mailed to the request of the County Board. Administrator French answered questions from Supervisor Vaughn and the Committee. Supervisor P. Anderson also spoke regarding the letter.

RESOLUTION – SALARY OF BARRON COUNTY CLERK, REGISTER OF DEEDS AND TREASURER FOR 2025-2028: Chair Okey gave an overview of the resolution. Treasurer Sommerfeld and Register of Deeds Katterhagen spoke regarding the resolution. Administrator French reviewed a spreadsheet that was shared with him by ROD Katterhagen. Discussion. **Motion: (Thompson/Heinecke)** to approve a 4% increase for each year in 2025-2028. Carried with 8 voting yes and Cook abstaining.

RESOLUTION – AUTHORIZING USE OF CONTINGENCY FUND, AGING KITCHEN (ARPA) FUNDS AND TRANSFER OF 2024 CAPITAL IMPROVEMENT CAPITAL OUTLAY (CICOP) FUNDS FOR THE PURPOSE OF PURCHASING AND INSTALLING A NEW BOILER AT THE BARRON COUNTY GOVERNMENT CENTER: Motion: (Cook/Buchanan) to approve. Discussion. Carried.

RESOLUTION – AUTHORIZING BARRON COUNTY JUSTICE CENTER SALLY PORT GARAGE AND VISITATION ROOM STUDY AND USE OF UNASSIGNED FUND BALANCE - \$422, 575: Motion: (Hanson/Buchanan) to approve. Sheriff Fitzgerald gave an explanation of the project, including financing. Maintenance Director Olson will be the project manager for the County's portion of the project with Jail Captain Evenson assisting with the Jail portion. Carried.



Executive Committee Meeting Friday, March 1, 2024 – 8:00 a.m.

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MINUTES

RESOLUTION – APPROVING A MULTI-HAZARD MITIGATION PLAN FOR BARRON

COUNTY: Emergency Management Director Judy gave an overview of the resolution **Motion:** (Cook/Bartlett) to approve. Carried.

ORDINANCE – CREATING SECTION 50-6 OF ARTICLE I OF THE BARRON COUNTY CODE OF ORDINANCES REGARDING SALE OF TAX DEEDED LAND TO MUNICIPALITIES:

Treasurer Sommerfeld gave an overview of the change in the ordinance. **Motion: (Nelson/Hanson)** to approve. Treasurer Sommerfeld and Corporation Counsel Muench answered questions from the Committee. Carried.

APPROVE ADDITIONAL COMP TIME ACCRUAL FOR WASTE TO ENERGY MANAGEMENT

STAFF: Administrator French and Chair Okey asked for approval of this additional comp time due to the current acid gas removal project at the WTE plant. **Motion:** (Cook/Hanson) to allow the management staff at the WTE Plant to accrue an additional 40 hours, not to exceed 80 hours, of compensatory time to be used by December 31, 2025. Carried.

OUT OF STATE TRAVEL – DRUG TREATMENT COURT RISE CONFERENCE – HOUSTON, TEXAS: Administrator French asked for approval. Motion: (Bartlett/Moen) to approve. Carried.

STAFF REPORTS & UPDATES

- **A. WRITE-OFF OF TAX CERTIFICATES:** Administrator French thanked Treasurer Sommerfeld for her work on this item. Corporation Counsel Muench answered questions from the Committee.
- **B.** AGING/ADRC KITCHEN CONTINGENCY EXPENDITURES: Administrator French thanked the Committee for keeping the new kitchen project under budget.

REVIEW VOUCHER EDIT LISTS: Included in the packet.

SUGGESTIONS FOR FUTURE AGENDA ITEMS:

- 1. Tim Deaton from the Horton Group will provide a final report for 2023 and plans for 2025 May
- 2. Update from WTE on Acid Gas Removal Project April

SET DATE FOR NEXT MEETING: Wednesday, April 3, 2024 at 8:00AM.

ADJOURNMENT: Chair Okey adjourned the meeting at 8:49AM.

Respectfully Submitted, Jessica Hodek, Barron County Clerk

Determination of Viable Responsible Party Attachment

Instructions: Please attach the completed Attachment with your Wisconsin Assessment Monies (WAM) or Ready for Reuse application if applying for a petroleum award. Local governments who acquired the property through involuntary methods and lenders who acquired the property through foreclosure of a security interest do not need to submit this attachment, but do need to submit documentation of acquisition method.

The state is required to determine that there is no viable responsible party that can address the contamination at the site. For the purposes of this petroleum eligibility determination, the state must affirm that:

- The current and immediate past owner did not dispense or dispose of, or own the subject property during the dispensing or disposal of any petroleum contamination at the site;
- Did not exacerbate the petroleum contamination at the site; and
- Took reasonable steps* with regard to the petroleum contamination at the site.

*For the purposes of determining petroleum brownfield grant eligibility, "reasonable steps with regard to contamination at the site" includes, as appropriate: stopping continuing releases, preventing threatened future releases, and preventing or limiting human, environmental, or natural resource exposure to earlier petroleum or petroleum product releases.

Applicants are responsible for providing complete information in their proposal that demonstrates that the activities for which they seek funding have no viable responsible party.

1. Current Owner:

•	Describe on-site operations during the time of current ownership, particularly as
	relates to use of petroleum ASTs. USTs and containers.

ls t	he property leased to an operator (another person or business)? 🗌 Yes 🔲 No
lde o	ntify whether the current owner (please describe): Dispensed or disposed of any petroleum contamination on the site:
0	Owned the subject property during the dispensing or disposal by an operator of any petroleum contamination at the site:
0	Did not exacerbate the contamination at the site:
0	Took <i>reasonable steps</i> * with regard to the contamination at the site: ☐ Yes, reasonable steps were taken. Please describe the actions the owner took to satisfy the "reasonable steps" criteria:
	 No, reasonable steps were not necessary. Please explain: ☐ Contamination is not confirmed ☐ Known or suspected sources of contamination were removed (i.e. storage tank) ☐ Other (please describe):

2.	<u>lmn</u>	nediate Past Owner: Name of immediate past owner:		
	•	Ye	ars of ownership:	
	•		escribe the operations on site during the ownership of the immediate past owner, rticularly as it relates to petroleum ASTs, USTs and containers:	
	•	W	as the property leased to an operator (another person or business)? 🗌 Yes 🔲 No	
	•	lde	entify whether the immediate past owner (please describe):	
		0	Dispensed or disposed of any petroleum contamination on the site:	
		0	Owned the subject property during the dispensing or disposal by an operator of any petroleum contamination at the site:	
		0	Did not exacerbate the contamination at the site:	
		0	Took reasonable steps* with regard to the contamination at the site: Yes, reasonable steps were taken. Please describe the actions the owner took to satisfy the "reasonable steps" criteria:	
			 No, reasonable steps were not necessary. Please describe why not: □ Contamination is not confirmed □ Known or suspected sources of contamination were removed (i.e. storage tank) □ Other (please describe): 	

3. Financial Viability

If a responsible party is identified for the site, the Department must determine whether that party is viable. If any such party if determined to be viable, then the petroleum-contaminated site is not eligible for funding.

- In general, the department and US EPA will consider ongoing businesses or companies (corporations, LLCs, partnerships, etc.) and governmental entities to be viable. A defunct or insolvent company and an individual responsible party will be deemed not viable, unless there is information suggesting that the assumption is not appropriate in a particular case.
- An Applicant seeking to determine the financial status (i.e. the viability) of a responsible party should consider consulting the following resources and any other resources it may deem useful to make this determination:

- o Responsible Party (i.e. tax returns, bank statements, financial statements)
- Federal, State and Local Records (i.e. regulatory records, Secretary of State databases, property/land records)
- Public and Commercial Financial Databases (i.e. Lexus/Nexus, Dun & Bradstreet reports, Internet search engines)

Applicants are responsible for explaining what steps it took to determine a responsible party's financial status and why the information presented indicates that the responsible party is not viable:

MUNICIPAL RESOLUTION Wisconsin Assessment Monies (WAM) Program Application

Resolution
A RESOLUTION authorizing application to the Wisconsin Department of Natural Resources ("DNR") Wisconsin Assessment Monies (WAM) program for the property at insert full property address ("Property") by the applicant name.
WHEREAS, the applicant name considers the Property to meet the definition of "brownfield" due to the presence or potential presence of a hazardous substance, pollutant, or contaminant that hinders the expansion, redevelopment or reuse of the Property; and
WHEREAS, the applicant name recognizes that the environmental assessment of brownfields is an important part of protecting Wisconsin's resources; and
WHEREAS, a municipal resolution is required to apply for the WAM program; and
WHEREAS, the applicant name will allow the DNR and its duly authorized representatives, agents or contractors access to inspect the Property and award records should the application be awarded.
NOW, THEREFORE, BE IT RESOLVED BY THE AUTHORIZING BODY OF THE APPLICANT NAME:
Section 1: That an application may be submitted to the DNR for contractor services or community-managed funding under the WAM program.
Section 2: That the applicant name will comply with all state and federal rules and requirements of the WAM program.
Section 3. That the authorized representative title is authorized to act on behalf of the applicant name to submit an application to the DNR for contractor services or community-managed funding under the WAM program, sign documents and take necessary action to comply with approved award activities.
Passed, approved and adopted thisday of, 20
BY:
Authorizing Body Signatory Name, Title
Municipal Clerk/Witness Name, Title

DNR Remediation & Redevelopment RR-0135 Guidance: Model Municipal Resolution for Wisconsin Assessment Monies (WAM) Applications October 2022

PURPOSE: This template is provided for government entity applicants for submitting a municipal resolution to the Wisconsin Department of Natural Resources (DNR) required for authorizing the award application for Wisconsin Assessment Monies (WAM). This resolution must be signed by an authorized representative of the government entity and submitted electronically or as a hard copy. (Digital signatures are acceptable.)

INSTRUCTIONS:

Grey highlighted text contains areas where users need to insert basic information, make a selection from options, or use the language supplied only if applicable.

Remove this cover page and all highlighting before utilizing the final resolution. The template may be modified to fit the governmental entities standard formatting and may include additional standard language, or language regarding the background of the property, as needed.

This document is intended solely as guidance and does not contain any mandatory requirements except where requirements found in statute or administrative rule are referenced. Any regulatory decisions made by the Department of Natural Resources in any matter addressed by this guidance will be made by applying the governing statutes and administrative rules to the relevant facts.

The Wisconsin Department of Natural Resources (DNR) is committed to promoting diversity, fairness, equity and the principles of environmental justice. We ensure that we do not discriminate in employment, programs, decisions, actions or delivery of services. If you have questions or to request information in an alternative format (large print, Braille, audio tape, etc.), please contact us at 888-936-7463 or https://dnr.wisconsin.gov/About/Nondiscrimination

DNR Remediation & Redevelopment RR-110, Guidance: Site Access Permission Agreement for Wisconsin Assessment Monies (WAM) Contractor Services Awards January 2021

PURPOSE: Agreement WAM applicants must submit to the DNR granting DNR staff, authorized representatives, agents and contractors permission to access the property(ies) for which the WAM grant monies will be used to assess. The agreement must be signed by the property owner or authorized representative.

INSTRUCTIONS:

Grey highlighted text contains areas where users need to insert basic information, make a selection from options, or use the language supplied only if applicable.

This document is intended solely as guidance and does not contain any mandatory requirements except where requirements found in statute or administrative rule are referenced. Any regulatory decisions made by the Department of Natural Resources in any matter addressed by this guidance will be made by applying the governing statutes and administrative rules to the relevant facts.

Wisconsin Department of Natural Resources Site Access Permission Assignment for Wisconsin Assessment Monies (WAM) Contractor Services Awards

I, name, as owner or authorized representative of the property owner (the "owner") of the property located at street address, city, also described as insert legal description or parcel number(s), County, Wisconsin, referred to herein as the "Property," hereby assign permission to the Wisconsin Department of Natural Resources (the "department") and its employees, duly authorized representatives, agents and contractors, to enter upon and have access at reasonable times to the Property so that the department may, based on awarded contractor services, perform activities including but not limited to the following:

- (1) Conduct a site visit to complete a Phase I Environmental Site Assessment
- (2) Conduct a Phase II Environmental Site Assessment
- (3) Conduct a Limited NR 716 Site Investigation
- (4) Install soil borings
- (5) Install and maintain permanent or temporary groundwater monitoring wells
- (6) Collect soil samples and water samples
- (7) Install and maintain sub-slab vapor probes, collect sub-slab vapor samples and abandon sub-slab vapor probes
- (8) Collect indoor air samples
- (9) Abandon the groundwater monitoring wells installed by the department when the wells are no longer needed.

The permission that is granted herein is effective beginning the date the Permission Agreement is signed and shall remain in effect for one calendar year. If, after six months from the effective date, I wish to withdraw permission for continued access, I shall notify the department of that fact in writing. The department shall, within 90 days after receiving such notice, either cease/finalize activities on the property or obtain a court order to allow continued access.

I understand that the investigation activities may result in the generation of waste soil, groundwater or other materials collectively known as investigative derived waste. The department and its representatives, agents or contractors will ensure that the investigative derived waste is properly containerized and transported by a licensed waste hauler to the appropriate disposal or treatment facility. I agree that the investigative derived waste may be temporarily stored on the Property at a location agreed upon by me and the department until the investigative activities are complete or access under this Permission Assignment ends, whichever is earlier. I agree to not move or tamper with the investigative derived waste temporarily stored on the Property. I agree to sign, as the generator of the investigative derived waste, any waste characterization forms, waste manifests or other documentation required for proper transport and disposal of the investigative derived waste. I will sign these forms prior to the time the department removes the investigative derived waste from the Property or at the time I withdraw my permission for continued access, whichever is earlier.

The department will report all sampling results to me and occupants, as appropriate, within 10 business days of receiving the sample results. When soil, water, sediment or vapor samples are collected on the Property, split samples will be provided to the me if I request split samples and if I provide sample containers to the department before the samples are collected.

I am the owner of the Property or have authorization to sign on behalf of the owner entity and execute this Permission Assignment.

I agree to inform occupants of the Property (e.g., tenants), if any, of the requirements of this Permission Assignment and to provide occupants with a copy of the executed Permission Assignment.

I agree to not damage or interfere with soil, water, vapor, air or other sampling equipment that is installed as permitted under this Permission Assignment. I agree to notify third parties who plan to conduct any activity on the Property that monitoring wells have been installed on the Property. If the activity could result in damage to monitoring wells, I will instruct the third parties to contact the department regarding the location of the monitoring wells and to discuss how damage may be prevented. I understand that I am responsible for any damage to monitoring wells if I or any of my agents or representatives cause that damage.

I understand that the department, in the course of conducting investigation, may find that a hazardous substance discharge or environmental pollution exists on the Property. If this occurs, these findings must be reported to the department under Wis. Stat. § 292.11(2).

I understand that if the department discovers a hazardous substance discharge or environmental pollution on the Property, any current owner of this Property, along with any identifiable causer of the contamination, may be required to take additional response actions pursuant to Wis. Stat. § 292.11(3), to restore the environment to the extent practicable and minimize the harmful effects from the discharge to the air, lands or waters of this state. Exemptions may apply under Wis. Stat. § 292.11(9)(e), 292.13, 292.15 or 292.21.

I have read this entire Permission Assignment and understand its contents. I have had the opportunity to discuss the Permission Assignment with the department and ask questions about its content.

[Insert entry notification requirements here, if applicable. For example: The department and/or the department's contractor shall notify the owner of the Property by telephone or email of any planned activity on the Property at least 48 hours in advance of entering the Property.]

Signature Page to follow.

IN WITNESS WHEREOF:	
Property Owner (Print)	
Signature of Property Owner or Authorized Representative	Date
Mailing Address	
Email Address	Phone Number
Contact information for occupants, tenants or lessees (if different	it than owner):
Name of Occupant	
Email Address	Phone Number

Memo - Borrowings & Capital Improvement(s) Executive Committee Meeting 12-6-2023, 04-05-2024 Board of Supervisors Meeting 12-18-2023, 04-16-2024 Property Committer 04-01-2024 Jeff French County Administrator

WPPA Union Contract 2024-2025:

#1.	Ann Street from ARPA Funds:		\$300,000
#2.	Sale of Ann Street	(approx.)	\$100,000
Total:		(approx.)	\$400,000

Remaining ARPA Funds:

HHS Software Purchase: (03/31/2024) \$ 1,186,203.84

2024 Borrowings (all are estimates)

#1.	Dry Building for WTE Plant:	Dropped	
#2.	HVAC at Campus:		\$1.5M to \$1.75M
#3.	Sally Port at J/C		\$1.5M to \$2.5M
#4.	Communications Upgrade		\$1.3M to \$1.5M
<i>#5.</i>	Shredder - WTE Plant		\$1.5M to \$1.5M
Total	borrowings:		\$5.80M to \$ 7.25M

Recommend Open Market Borrowing through Ehlers for items #2 to #4. Borrow with the ability to refinance in year 10, along with Sinking Fund for prepayments. Borrowing for #5, Local Bank or State Trust Fund or US Bank

Fund Balance(s) and Contingencies:

Fund Balances removed from G/F that need to be replenished: these amounts are included in the above <u>total</u> borrowings, i.e. \$7.25M

Sally Port:	\$	422,575.00
Communications Upgrade State Grant Dollars not awarded:	\$	697,992.52
Estimated total FB to be repaid	\$ 1	1,120,567.52

Contingencies & concerns in that we need to have adequate contingency dollars for all of these projects!

Second, authorization that any unspent dollars or contingency dollars are used for other project, reference, Aging/ADRC contingency dollars. Point being: borrow the \$7.25M and use excess for other capital expenditures, see below.

Other 2024-2025 Projects:

#1.	New Boilers, valves, pump, etc @ GC:	\$ 300,000.00
#2.	Campus Roofs - Two Buildings:	\$ 200,000.00
#3.	HHS Software, projected to use ARPA Dollars:	\$1,100,000.00

Notes to these projects:

- Paid for with Aging/ADRC Kitchen contingency dollars
- #2. Work in progress need to discuss
- #3. Work in progress - \$ 1,186,203.84 used to start the campus project and then "re-filled" when the overall borrowing is completed?
- #4. Critical to this document is the refilling of any GF F/B!! So as to maintain a 33% F/B percentage.

2024 Refinancing:

Acid Gas Removal System from State Trust Fund Loan #1. To Open Market as a taxable sale:

\$4.2M

Objective is to lower the interest rate from 5.25%

(no effect on tax levy)

This refinancing needs to be placed within the overall borrowings as detailed above.

2025 & 2026 Budget Adjustments:

#1.	Move Bridge Aid out of the General Tax Le	evy:	\$200K
#2.	Borrow short-term for high-cost placements:		
	(some of these placements used to be lev	y exempt)	
#3.	Additional (Brewer Stadium Sales Tax)	(approx.)	\$50K
#4.	2026 Additional ROD, recording fees:	(approx.)	\$100K
#5.	2026 State Shared Revenue tied to Sales	Tax:	\$??

Objective to assess and plan budget to 1-1-2027

The Great Pivot:

The purpose of this "pivot" is to:

- A: Save interest payments to late 2025 or 2026
- B: Address the immediate needs of the <u>primary functions</u> of Barron County Government
- C: "Stretch" Fund Balance to the maximum
- D: Have a workable capital projects plan to 1-1-2027
- E: Postpone Borrowings to 2025 (this does not include the WTE request which is revenue dependent)
- F: The upside if interest rates drop; dollars saved, possibly lower building costs
- G: New Board in 2026 can decide how to fund BCHA, and if rates drop, more savings
- H: Projects are taken by year:

Communications Upgrade:2024WTE Shredder and AGRS:2024HVAC @ Campus2024Sally Port - J/C2025BCHA Project2026

The point is: we take these projects in-turn instead of all at once, the result should be better project quality and less <u>staff stress</u>.

- I: What's the upside of sitting on \$3.33M of ARPA dollars for two more years?
- J: This is **not** an abandonment of the BCHA project, it is a temporary shift in priorities.

Details:

Total maximur	n borrowings as listed above:	\$	7.25M
Reductions:	Shredder - WTE Plant (revenue)	(\$	1.50M)
Sub-Total:		\$	5.75M
"Shift" ARPA E	BCHA Dollars to Primary Government Projects:	(\$	3.33M)
Borrowings to	Occur in late 2024 or early 2025	\$	2.42M

Interest Savings:

Borrowing \$ 2.42M versus \$ 7.5M is a \$4.83M savings at a 3.75% composite interest rate equals \$181,125 each year and for 2-3 years total savings of \$362,250 to \$543,375.

Use of ARPA Dollars and Fund Balance - 2024 Projects:

#1.	Software Purchase DHHS - ARPA: (es	t.)	\$1.1M
#2.	UWECBC HVAC - (new estimate of cost	2)	\$2.0M
#3.	Communications Upgrade:		\$1.5M
Subtot	al:		\$4.6M
Less u	se of BCHA ARPA Dollars:		(\$3.33M)
Result	use of G/F Fund Balance to 2025		\$1.3M

NOTE: Any amounts under budget reallocated to other Capital Projects, see below.

A:	New water heaters at J/C 23 years old:	\$200K
B:	Two new roofs at UWECBC:	\$200K

WTE Borrowing:

Although taxable general obligation debt: it is revenue dependent and should be funded from the specific revenue stream for which the shredder was purchased. It does not however reduce the overall debt load of the county but, the revenue stream should be making all yearly payments.

Conclusion:

Based upon this "pivot" we would maximum fund balance to 2025, issue non-taxable borrowings in 2025 and commence the first interest payment in 2026.

The known and necessary primary government major expenditures would be in-process or complete by 12-31-2026 thereby allowing the BCHA to begin their work in fall of 2026. I see no conflict in this.

Requested Action - Property Committee:

Motion to recommend this memo and use of ARPA Funds and Borrowing(s) to the April Executive Committee.

Requested Action - Property Committee:

Motion to recommend this memo and use of ARPA Funds and Borrowing(s) to April County Board Meeting.

Requested Action - County Board:

Motion to approve this memo and reallocate ARPA Funds as indicated in memo.

Resolutions to be drafted and presented as project timelines require.

Other Budget Stressors:

- #1. HSHS/Prevea closing, uncertainties:
 - a. Possible personnel/structural changes to HHS
 - b. Staff/personnel reassignments, Finance and HHS
- #2. Refugee/Immigration uncertainties
- #3. 2023 HHS Overdraft
- #4. General Uncertainties
- #5. Completion of the 2023 Audit and assessment of Unassigned Fund Balance

Objective to assess and plan budget to 1-1-2027

Updated: 2024-03-27, 2024-3-29, 2024-3-30

(key stakeholder review 2024-3-29)

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OPD 3/21/2008 Date 3/28/24 Preparer JBB

\\bcfile1\Finance\2023 BUDGET-AUDIT\2023 AUDIT\Trial Balance\[2023 Over-Under Runs.xls]Expenditures

<u>Internal Management Memorandum</u> <u>Unaudited Draft for Discussion Purposes Only</u>

Amount	Department	Overdraft Description
\$ 52,920.00	County Board	Attorney Fees - Hwy Facility
\$ 3,379.00	County Board	Audit Fees due to GASB 87 Implementatio
\$ 14,471.00	Treasurer	Tax Deed Property Clean-up
\$ 1,027.00	Housing Authority	Committee Per Diems & Mileage

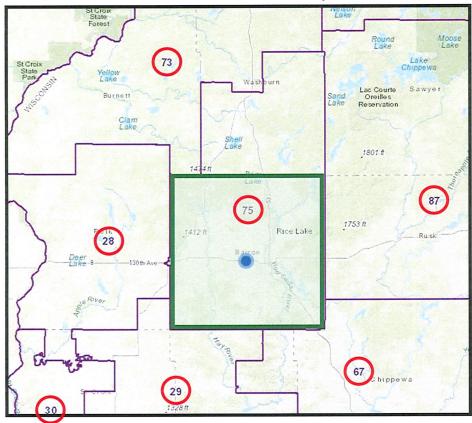
Above variance compared to actual general fund expenditures (\$71,797/\$19,925,267 = .004%)

20 Yr Historical Analysis - Overdraft Resolution

	Overdraft Amount	Year
\$	150,723.23	2004
\$	280,246.75	2005
\$	1,251.73	2006
\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	9,610.11	2007
\$	13,547.25	2008
\$	18,452.16	2009
\$	31,513.26	2010
\$	50,929.74	2011
\$	615.02	2012
\$	3,154.00	2013
\$	551.32	2014
\$	16,586.98	2015
\$	-	2016
\$	44,067.00	2017
\$	61,519.00	2018
\$	-	2019
\$	11,938.00	2020
\$	19,835.00	2021
\$	37,357.00	2022
\$	71,797.00	2023

Barron County Assembly Maps

Wisconsin State Assembly 2022

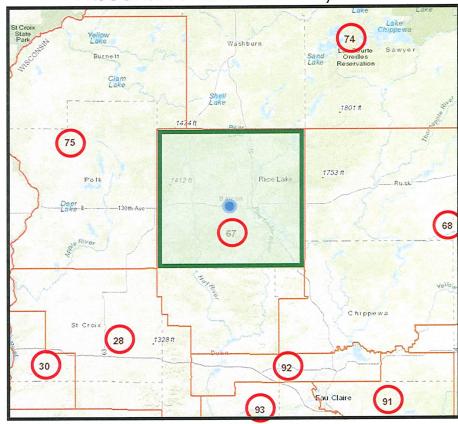


- Barron County was part of the 75th District which covered the entire County of Barron, except a portion of the Village of New Auburn, as well as the southern portion of Washburn County.
- Representative Dave Armstrong represented this district.



Representative David Armstrong
(R - Rice Lake)
Assembly District 75
(608) 237-9175
(888) 534-0075
Rep.Armstrong@legis.wisconsin.gov

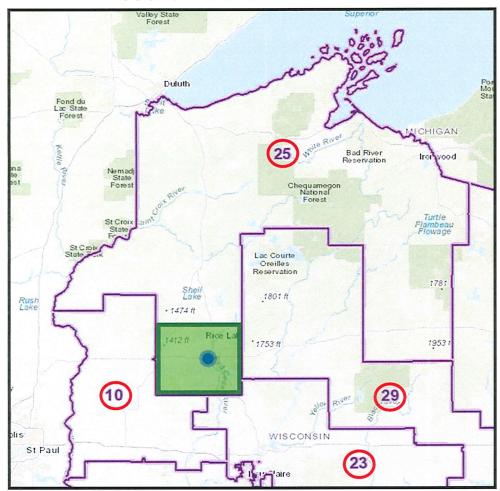
Wisconsin State Assembly 2024



- Barron County will now be included in the District 67th Assembly
 District which covers the entire County as well as a portion of
 northern Dunn County and northwestern Chippewa County.
- Representative Dave Armstrong currently resides in this district and will be up for reelection on November 2024.

Barron County Senate Maps

Wisconsin State Senate 2022

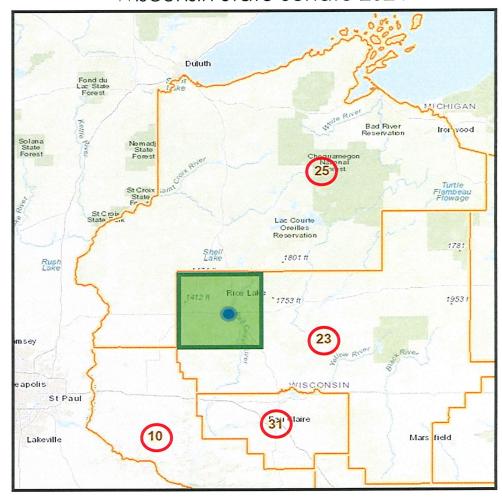


- Barron County was part of the 25th Senate District which included the entire County except for a portion of the Village of New Auburn.
- State Senator Romaine Quinn represented this district.



Senator Romaine Robert Quinn (R - Cameron) Senate District 25 (608) 266-3510 (800) 469-6562 Sen.Quinn@legis.wisconsin.gov

Wisconsin State Senate 2024



- Barron County will now be included in the 23rd Senate District which covers the entire County as well as portions of Chippewa, Clark, Dunn, Marathon, Price, Rusk and Taylor Counties.
- State Senator Romaine Quinn currently resides in this district and will be up for reelection in November 2026.

2024 Strategic Planning Work Group Barron County Strategic Plan Update For Years 2021 – 2025 Adopted January 11, 2021

Accomplishments or in-process projects corresponding to the current Strategic Plan

Directional Statement #1: Expand affordable housing programs for aging population, rental and entry level buyers

Actions:

- 2021 CDBG-Covid 19 grant application for transitional housing (CTH TT)
- Veterans housing in Rice Lake
- ARPA Funds for Barron County Housing Authority

Directional Statement #2: Expand broadband coverage and enhance technology advancement in Barron County

Actions:

- EDC and County Board action to support \$7M grant application by Mosaic Technologies for fiber expansion in Barron and Washburn Counties
- December 2021 County support for Mosaic USDA Reconnect Grant
- Continued use of Zoom for Court hearings
- 2023 Roll Call Voting system for County Board meetings
- 2024/2025 Mosaic Fiber Grants to rural areas

Directional Statement #3: Maintain and improve all County owned facilities

Actions:

- New Highway Facility
- Auditorium upgrades
- Waste to Energy Z-wall, acid gas removal system, duct sizing, substantial repairs to boilers, air pollution control construct & operation permit renewal
- 2021-2022 acid gas removal system (in-process)
- 2022 budget for Sheriff radio system
- Ann Street School
- Bipartisan Infrastructure Bill and Reservation of Fund Balance for these projects
- Improvements to Chetek Dam
- New Aging Kitchen
- Improvements to Arland Rifle Range, possible improvements to Maple Plain Rifle Range
- Squad car maintenance by Hwy Department
- New Sally Port
- Ann Street School Sale Improvement Mental Health Services
- Preparedness/safety at buildings and table-tops trainings for Dept. Heads

Directional Statement #4: Improve mental health and decrease substance abuse

Actions:

- NW Hope Consortium addressing opioid and alcohol abuse in Barron, Chippewa, Rusk and Washburn Counties (Public Health / Sheriff / ADRC)
- Recovery Corps Grant
- Ann Street School for Community Support Program
- Transitional Housing (CTH TT)
- October 2021 Family Drug Treatment Court testimonials from graduates
- Co-Responder pilot program (HHS / Sheriff)
- Investment of opioid settlement funds Community Health Workers (continuation)
- Decrease drug abuse 2023/2022 \$150K TAD Grant from WI Dept. of Justice
- Ann Street School Sale Mental health services expansion

Directional Statement #5: Remain fiscally responsible

Actions:

- 2021 group purchase of new voting equipment
- Continued strong bond rating Highway Facilities
- WCA article on unfunded mandates by French, Frolik and Syvinski
- 2021 approved budget reduced mill rate, used 1/3 of sales tax collections
- TID meetings with cities and oversight of distressed TIDS
- Preserved Fund Balance and Strategic Borrowing for Capital Projects
- Increase medical assistance private insurance billing

Directional Statement #6: Attract and retain new skilled workforce

Actions:

- Proposed change to how sick and vacation are paid out to employees
- Allow employees up to 3 hours paid time for blood donation
- Allow remote work / telework for employees
- 2021 Pay plan step movement for employees with more than ten (10) years of service
- Work from home − 2 days per week
- 2023 Brent & Lance recommendation, attend NACo Leadership Academy
- Increased paid leaves, life insurance contribution, allow sale of vacation and sick leave to deferred comp plan, matching of deferred comp for management/confidential staff
- Telework and flexible schedule options available
- Implemented Laser fiche on-boarding process for new hires
- County Administrator meets, calls or emails new hires
- Raises for Jail and Dispatch (retention)
- Allow out of County patrol car usage

Other Actions:

Barron County as a great place to live and work

- Administrator interviews of CASTA and BANTA supporting Barron County as a great place to live, work and play
- County support of Discover Wisconsin winter segment
- 2021-2022 working with Gary Peterson, Red Cedar River canoe paddling and possible canoe/kayak docks City of Rice Lake
- 2021 Special Administrator reports Judge Babler & Bell Press Pod Cast
- Continued improvements to Cedar Side Trail Buckthorn
- 2022-2023 More special Administrator reports & BANTA special program
- February 2023 special program at Waste to Energy plant
- Demonstration Plan Cameron, cooperation with local farmer
- 2022 special TV interview of Mark O'Connell, WCA
- Street and Infrastructure Improvements City of Rice Lake
- Bike and Pedestrian Plan

Safety

- HISP and ICE study and improvements to Decker Drive Rice Lake
- 2022 Sheriff's radio system upgrade
- ARPA dollars for high-speed fiber lines to towers
- Signage on Red Cedar River bridge crossings, etc.
- Patrol deputies at lakes and recreation areas, Saturdays and Sundays
- School Resource officers

Protect Environment

- Successful reclamation of NIS site
- Ten (10) Year Land and Water Plan
- Air Pollution Control Construction and Operation Permit renewal Waste to Energy
- Fifteen (15) Year Forestry Plan
- New air emissions analytical equipment
- Recycling site and infrastructure improvements (new boxes and recycling truck)
- (In Process), WTE Plant more and diverse specialty waste loads from out of state
- Portable grinder for WTE Plant
- Grant application(s) with WCWRP for schematic design, new Recycling Center
- Ground Water Study

Cooperation

- Manned recycling sites cooperation with local municipalities
- Red Cross Blood Drives 90% of appointments filled
- Highway Commissioner NACo trip to Washington, DC
- 2021 purchase of new election equipment with municipal clerks
- Barron County Housing Authority Apartment complex rebuild
- Sterling Bank help with opioid settlement dollars incorrectly remitted
- Special TV Show Rice Lake Cable Commission WTE Plant
- Multi-County Bike and Pedestrian Plan (Polk-Barron)

Use of Technology – Response to Citizens

- Online applications for zoning permits
- New website design and layout
- Availability of information on new website
- Open Meeting software by C/B members
- Dryden Wire interviews
- Homeland Security Audit voting, Clerk's Office
- Technology Improvements at Register of Deeds office

Delivery of Services to Citizens

- Meals on Wheels adapting to Covid and offering drive-by / drive-up delivery system
- Virtual attendance and expanding virtual assistance
- 2020 & 2021 Court System Full Operational during Covid
- September 2020 UW Lecture Series "What is a County?"
- Snowbound Bison Tyler's work / report to LCC Extension working cooperatively to help local citizen
- Congregate meals at Lona's Café
- Potential expansion of Lona's Café model
- HSHS/Prevea Closing inter-county collaboration
- Ground Water Study

Forward thinking changing demographics

- Number of and conversion of lake homes to permanent residences
- Tourist rooming houses
- Tourist rooming houses & work with DOR sales tax
- Farmland Preservation and balance with the small rural business
- Seasonal park-model mobile homes at farmsteads
- Future Department Head retirements
- Agreement with WI DOR sales tax & reporting to DOR short term rentals
- Moving UW Extension to UWECBC

Tourism

- Ice Age Trail & working on Memorandum of Agreement between IAT and County – Completed 2021
- ATV/UTV Trail System expansion
- ATV/UTV & Snowmobile Trail System bridge rebuild
- 2024 Approval Property Committee IAT Improvements
- Wild Rivers Trail Signage (possible)
- New Tourism Magazine

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Other in-process considerations

- Monitor opportunities to identify vacated space in Government Center due to increased telework, cost savings due to vacated spaces (City of Barron)
- Discuss long-term plan for Government Center due to age of building, increased telework, etc
- Consider pursuing outdoor wellness grant
- 2021 WCA Magazine article on County Finances Frolik, Syvinsk, French
- 2021-2022 Continued work on Highway Facility (lots of staff time)
- ARPA expenditures
- Automated payroll system
- Consider County-wide snowmobile & ATV/UTV alliance
- Implement an international trade symposium or etc.
- Continued annual Centenarian celebration
- Working cooperatively coat giveaway drop location
- Concern express moving Aquafest to Lumbering Hall of Fame
- Snowbound Bison Tyler's work & report to LCC/Extension Committee
- Seasonal Permanent Park model Rv's @ Farm Locations (Bayfield Cnty)
- Refuge Letter
- 2024 Affordable Connectivity Program Discontinued

Recommended Action Items:

2025 Budget Aging/ADRC to include a supplement reference, replicating

Lona's Café in another location

Color Scheme

2021 Updates

2022 Updates

2023 Updates

2024 Updates

2025 Updates

Updated:

2021-2-1

2021-2-5 2021-3-25 2021-12-27

2022-1-26

2022-2-14 2023-2-6

2023-3-6 *** - information added 2023-2-6 to 2023-3-6 ***

<u>U:\word\2021-2025 Strategic Planning Work Document Updated 2-23.docx</u>

Barron County DHHS 10 Year Surplus/(Deficit) 8/2/2023

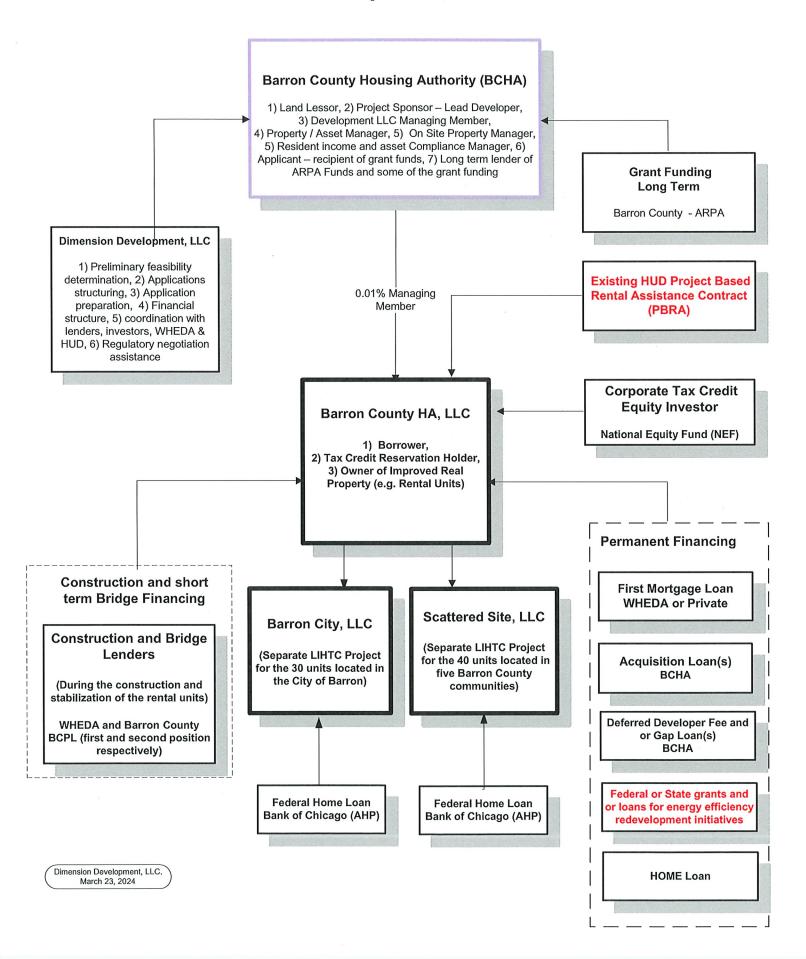
2013	61,534
2014	(246,551)
2015	(496,618)
2016	322,781
2017	979,393
2018	214,936
2019	(92,965)
2020	1,089,485
2021	335,730
2022	834,787
Total 10 Year	3,002,511

Fund Balance policy is \$750,000

300,251

Average

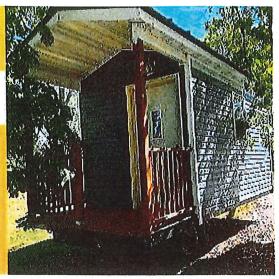
Barron County Housing Authority Master Development, LLC Structure



WHAT IS A TINY HOME?

Tiny homes are built for unsheltered individuals and families who are in need of temporary housing.

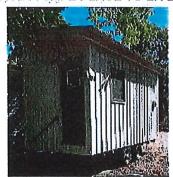
Barron County has two tiny homes to place.



SMALL, SHORT-TERM HOMES BUILT ON TRAILERS, MAKING THEM MOBILE



BARRON COUNTY IS BETTER SERVED WHEN ALL RESIDENTS HAVE A SAFE PLACE TO LIVE.



HELP US HELP OTHERS.



1. Financial Stability

home guest:

- 2. Resources Connection
- 3. Permanent Housing



Homes have:



Sleeping area



Private bathroom area that will house a chemical toilet (like you would find in an RV)



Kitchenette that includes a microwave and mint refrigerator

WHO CAN HELP?

LOCAL CHURCHES,
BUSINESSES OR OTHER
ORGANIZATIONS CAN
HOST TINY HOMES ON
THEIR PROPERTY AND
PROVIDE ONGOING
SUPPORT TO TINY HOME
GUESTS.



100%

WE ARE ASKING FOR YOUR SUPPORT

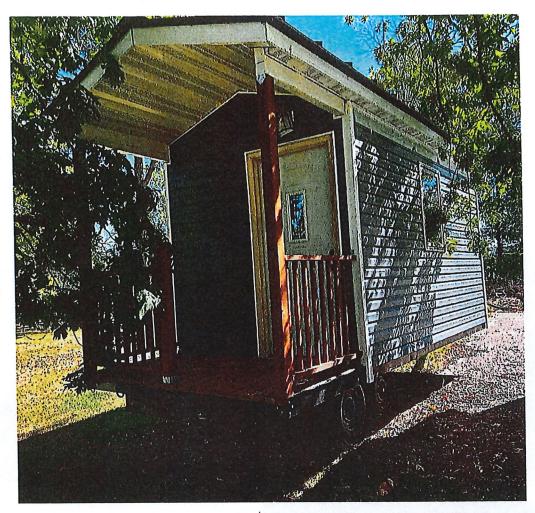
Please consider hosting a tiny home in your community

TINY HOMES ARE A SAFE PLACE - MORE THAN A SHELTER



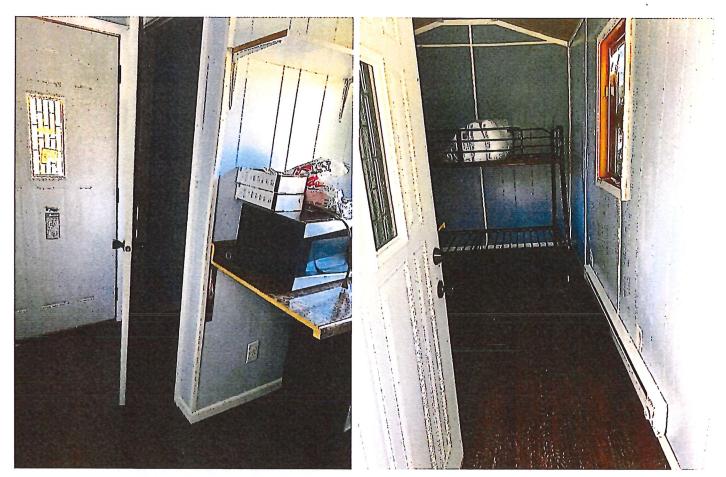
COMMUNITY COMMECTIONS to Prosperity is a coalition in liamon County working to create an understanding of how powerty impacts our community. The current focus is on: housing coordination of resources, mental health, economic stability and health and wellbeing.

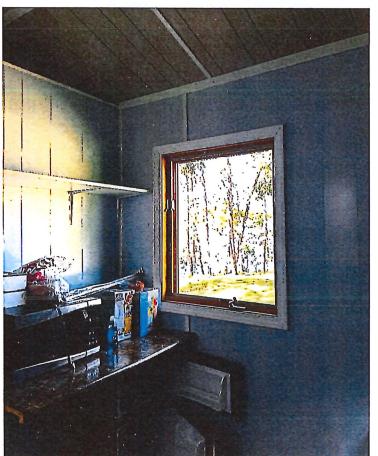
of more information please contact committee about 1 to 7 at/bord, a seconweilerctor@backerrornouse ou





Bed could fit 3-4 people, if needed (two adults and two small children)





Top left photo: shows closet for bathroom behind front door

Top right photo: view entering the house; on wall under the window will add fold down table and two small stools

Bottom left photo: mini refrigerator, counter, microwave



Host Church or Parish Agreement



This Agreement is entered into by and between (Church or Parish name), a Wisconsin Statutes Section, and Community Connections to Prosperity - Homes of Hope, a Wisconsin Statutes Chapter 181 non-stock, not-for-profit corporation (hereinafter referred to as "Homes of Hope").

Whereas, (the Church or Parish name)

Whereas, Home of Hope operates with the charitable mission of providing short-term and longer-term housing alternatives and services to people experiencing homelessness in Barron County;

Whereas, Homes of Hope homes are owned by Homes of Hope but are hosted by a church on whose real estate the home is placed for a mutually-agreed upon duration of time;

Whereas, the Church or Parish and Homes of Hope have a mutual interest in combating homelessness, and the Parish and Homes of Hope are interested in the Parish hosting a home for Homes of Hope consistent with this Agreement;

NOW THEREFORE, in consideration for the mutual promises contained herein, the Parish and Homes of Hope state and agree as follows:

- 1. Term of Agreement. The term of this Agreement shall begin on ______ and shall continue until either party provides ninety (90) days' notice of termination ("Term").
 - Premises. Homes of Hope shall be permitted to place a home on the Parish's property in a location designated by the Parish to minimize interruption with the Parish's regular activities.
- 3. Use. Homes of Hope agrees that use of the Premises will comply with all federal, state, and local laws and regulations and not unreasonably increase the Parish's insurable risk or risk of taxation of against the Premises. Homes of Hope agrees that its use of the Premises will consist only of charitable transitional housing for the homeless in the Barron County area ("Use of Premises") and that all individuals who reside in the home will be required to enter into a written agreement with Homes of Hope attached hereto as Exhibit A.
- 4. Rent. The Parish acknowledges that zero (\$0) rent shall be due pursuant to this Agreement.
- 5. Repair. Homes of Hope shall be responsible for any and all maintenance and repairs to Homes of Hope's property on the Premises.
- 6. Entire Agreement. This agreement contains the entire written agreement between the parties and may

only be changed in writing, signed by the or discharges apply.	parties against who enforcement of the changes, modification
DATED this day of	
(Name of Church or Parish)	Community Connections to Prosperity - Homes of Hope
Ву:	By:



Guest Agreement



This Agreement is between Community Connections to Prosperity - Homes of Hope, (hereinafter referred to as "Homes of Hope") and <u>(First Name, Middle Initial and Last Name)</u> (hereinafter known as "the Resident").

The Resident understands Homes of Hope is Temporary Housing - the duration of the stay is seven (7) days or less, (with additional seven (7) day stays available upon approval) as outlined in this agreement as follows:

This agreement contains the expectations that the Resident(s) will need to agree to and follow to stay in a Homes of Hope Tiny House:

- 1. The Resident must follow the Case Plan developed with the Homes of Hope Case Manager.
- 2. The Resident must maintain daily contact with the Homes of Hope Life Coaches while being sheltered.
- 3. The Resident will keep the tiny house clean and presentable.
- 4. The Resident will empty the porta-potty daily. The porta-potty is meant for emergency use only. The porta-potty can be emptied in the bathroom of the church hosting the tiny house. Homes of Hope staff will show you how to empty and maintain the porta-potty.
- 5. There is a zero tolerance policy for any of the following four issues causing your immediate removal:
 - No illegal activities may take place on the property.
 - Alcohol is not permitted on the property.
 - Illegal Drugs are not allowed on the property.
 - No guns or other weapons are allowed on the property.
- 6. The Resident will disclose any police record that they may have. Anyone with an open warrant will need to clear it up before being allowed to access a Homes of Hope house. The local police department will be notified of your occupancy.
- 7. The Resident will notify Homes of Hope of any police contact within 6 hours of said contact.
- 8. All possessions need to be kept inside the house.
- 9. The Resident will lock the door whenever they leave the premises.

Additional rules include:

- No other persons/outside guests allowed in the tiny home.
- Cars must be parked in designated staff and not on the lawns.
- Smoking is not allowed in the house.
- No open flames are allowed in the house, this includes candles.

attending meetings with residents or with a one-hour notice.			
You are assigned to Tiny House (name or number), which is located at (name of church or parish).			
Your Homes of Hope Case Manager is:			
Contact Info:	·		
Your Life Coach is:			
Contact Info:			
The Resident understands they must follow the rules of tiny house.	of this agreement in order to stay in the		
Resident Signature	Date		
	,		
Homes of Hope Case Manager	Date		
Agreement duration from	to		

** Homes of Hope reserves the right to enter the unit without notice if there is an immediate or

emergency concern for the well-being of the guest or for concerns for the condition of the property. Homes of Hope also reserves the right to inspect the unit for general issues while

ORDINANCE NO.	2021 -	2	
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AN ORDINANCE TO AMEND VARIOUS PORTIONS OF THE OF THE CODE OF ORDINANCES FOR THE CITY OF BARRON TO ALLOW THE LOCATION OF "TRANSITIONAL HOME" OR "TRANSITIONAL HOUSING" AS A CONDITIONAL USE

The Common Council of the City of Barron do ordain as follows:

A. Section I:

a. To revise and amend Chapter 56, Article I Section 56-4 of the Code of Ordinances for the City of Barron ("Definitions"), to add the definition of ""Transitional Home" or "Transitional Housing" to read as follows:

"Transitional Home" or "Transitional Housing" means a dwelling or structure that is not a "camping unit" as defined at Section 22-59 of the Code of Ordinances for the City of Barron, a dwelling or structure that is not a "temporary structure" as defined at Section 56-4 of the Code of Ordinances for the City of Barron, a dwelling or structure that is not a "travel trailer" or "motor home" as defined at Section 56-4 of the Code of Ordinances for the City of Barron and/or Wis. Stat. §340.01(33m), and shall be a dwelling that meets all the following additional criteria:

i. The total square footage of the dwelling shall not be greater than 900 square feet;

ii. The dwelling shall be for emergency use, on a temporary basis, to be occupied for no

longer than twelve (12) months;

iii. The owner of the dwelling and the person, firm, corporation, or organization having an interest in the land for which a conditional use is sought as described in Section 56-500 of the Code of Ordinances for the City of Barron shall both be a nonprofit organization that is exempt from taxation under §501(c)3 of Title 26, United States Code; and

- b. To revise and amend Chapter 56, Article II, Division 3, Section 56-107 of the Code of Ordinances for the City of Barron ("C-1 Commercial District"), to create sec. 56-107(c)(15) to add ""Transitional Home" or "Transitional Housing" as defined at sec. 56-4 as a conditional use.
- c. To revise and amend to Chapter 56, Article II, Division 3, Section 56-107 of the Code of Ordinances for the City of Barron ("C-1 Commercial District"), to create sec. 56-107(d)(4) to prohibit a "Transitional Home" or "Transitional Housing" as defined at sec. 56-4 as a conditional use if there are already two (2) dwellings meeting the definition of a "Transitional Home" or "Transitional Housing" on the land for which a conditional use is sought.
- d. To revise and amend Chapter 56, Article II, Division 3, Section 56-108 of the Code of Ordinances for the City of Barron ("C-2 Commercial District"), to create sec. 56-108(c)(10) to add ""Transitional Home" or "Transitional Housing" as defined at sec. 56-4 as a conditional use.
- e. To revise and amend to Chapter 56, Article II, Division 3, Section 56-108 of the Code of Ordinances for the City of Barron ("C-2 Commercial District"), to create sec. 56-108(d)i. and ii. to read as follows:

"Prohibited uses.

- Sale and storage of livestock and sale and outside storage of metals, minerals, stone, scrap and waste materials (except in small quantities as part of the stock of a permitted or conditional use) are prohibited in the C-2 District.
- ii. If there are already two (2) dwellings meeting the definition of a "Transitional Home" or "Transitional Housing" on the land for which a conditional use is sought, a conditional use for an additional "Transitional Home" or "Transitional Housing" as defined at sec. 56-4 is prohibited.

f.	That Chapter	56,	Article X, Section 56-504(c) be added, to read as follows:	
	•	(c)	In evaluating an application for a conditional use, the purpose of	

(V)	in evaluating an application for a conditional use, the purpose of which is the
	location and/or construction of a "Transitional Home" or "Transitional Housing", in
	addition to consideration of factors in this section, the plan commission shall also
	evaluate:

- 1) The responsible Party or parties (I.e., owner, tenant, etc.):
- 2) The terms of any agreement between the responsible parties;
- The site plan, detailing:
 - a. Location;
 - b. Drainage
 - c. Impervious areas;
 - d. Proposed address of site or unit;
 - e. Site area;
 - f. Size of unit;
- 4) The aesthetics of the unit;
- 5) The description of the unit;
 - a. Method of securing unit;
 - b. Method of delivering utilities;
 - i. Heating;
 - ii. Water;
 - iii. Electricity;
 - iv. Solid and sanitary waste;
- 6) Occupancy;

This Ordinance shall take effect the day after passage and publication as provided by law.

- a. Occupants per unit;
- b. Guidelines for occupant(s);
- c. Vetting and enforcement; and
- d. Tenancy length.

B.	Section II:	Except as herein amended,	the zoning map for the City of Barror	and the zoning ordinance(s)
	are hereby	reaffirmed in their entirety.	·	3

Dated this day of February 2021.	Vonatoden
ATTEST:	Ron Fladten, Mayor
Kill Rasmunin	

Kelli Rasmussen, Clerk-Treasurer

Passed: 2/9/23Published: 2/17/23