



BARRON COUNTY BOARD OF SUPERVISORS

Monday, March 18, 2024 – 9:00 a.m.

Barron County Government Center – Veterans Memorial Auditorium
335 East Monroe Avenue – Barron, Wisconsin 54812

Link to View Meeting: <http://youtube.com/c/BarronCountyMeetings>

Live streaming of the meeting will begin at 9:00 a.m.

AGENDA

1. Call to Order – Roll Call – Public Notification
2. Invocation and Pledge of Allegiance
3. Special Matters and Announcements (Non-Action Items)
4. Approve Agenda
5. Approve Minutes of February 19, 2024
6. Public Comment (*Prior Registration with County Clerk Required / Maximum Allotted Time is 3 Minutes*)
7. Recognition of Retiring County Board Supervisors
8. SEH Presentation on Barron County Housing Authority Rehabilitation Project
9. Barron County Housing Authority Presentation – Bob Kazmierski
10. Resolution – Authorizing Release of Funds American Rescue Plan Act (ARPA) Dollars for Barron County Housing Authority Apartment Complex Rehabilitation Not to Exceed \$3.5M
11. Presentation on Multi-Agency Response Event – Sheriff Chris Fitzgerald
12. Resolution – Authorizing University of Wisconsin Eau Claire and University of Wisconsin Eau Claire Barron County Campus Staff to Apply for and Administer a Wisconsin Public Service Commission and Wisconsin Office of Energy Innovation Rural Energy Startup Program Energy and Efficiency Conservation Block Grant, Activity 3: Energy Audits and Building Upgrades Grant
13. Rezoning Petitions
 - a. Zoning Ordinance Amendment – Establish Zoning District – Town of Prairie Lake, David B. Theesfeld and Karen Canfield, Owners / Town of Prairie Lake, Petitioner
 - b. Resolution to Deny Rezoning Request – Town of Cedar Lake, Jeffrey Allen Bigott, Suzanne Marie Bigott & Dustin Richard Bigott, Owners / Town of Cedar Lake - Ken Leners, Chair, Petitioner (Lot 39)
 - c. Resolution to Deny Rezoning Request – Town of Cedar Lake, Jeffrey Allen Bigott, Suzanne Marie Bigott & Dustin Richard Bigott, Owners / Town of Cedar Lake - Ken Leners, Chair, Petitioner (Lot 30, 37 & 38)
 - d. Resolution to Deny Rezoning Request – Town of Cedar Lake, John F. Bolles, Owner / Town of Cedar Lake - Ken Leners, Chair, Petitioner (Lot 36)
 - e. Resolution to Deny Rezoning Request – Town of Cedar Lake, Mary M. Eckwright Irrevocable Trust, Owner / Town of Cedar Lake - Ken Leners, Chair, Petitioner (Lot 35)
 - f. Resolution to Deny Rezoning Request – Town of Cedar Lake, Ernest L. & Amber R. Hall, Owners / Town of Cedar Lake, Ken Leners – Chair, Petitioner (Lot 40)
 - g. Resolution to Deny Rezoning Request – Town of Cedar Lake Ernest L. & Amber R. Hall, Owners / Town of Cedar Lake - Ken Leners, Chair, Petitioner (Lot 41)

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Barron County Board of Supervisors

Monday, March 18, 2024

Agenda – Page 2

14. Resolution – Authorizing Sale of Barron County Office Complex – 410 East LaSalle Avenue, Barron WI
15. Resolution – Salary of Barron County Clerk, Register of Deeds and Treasurer for 2025 – 2028
16. Resolution – Authorizing Use of Contingency Fund, Aging Kitchen (ARPA) Funds and Transfer of 2024 Capital Improvement Capital Outlay (CICOP) Funds for the Purpose of Purchasing and Installing a New Boiler at the Barron County Government Center
17. Resolution – Authorizing Barron County Justice Center Sally Port Garage and Visitation Room Study and Use of Unassigned Fund Balance - \$422,575
18. Resolution – Approving a Multi-Hazard Mitigation Plan for Barron County
19. Resolution – 2024 Work Zone Awareness Week in Barron County
20. Ordinance – Creating Section 50-6 of Article I of the Barron County Code of Ordinances Regarding Sale of Tax Deeded Land to Municipalities
21. Progress & Financial Update on Highway Facilities
22. American Rescue Plan Act (ARPA) Expenditures
23. Report from County Administrator
 - a. Boarding Prisoners Out of County
 - b. Interest on Accrued Unfunded State Retirement
 - c. Close-out of Aging / ADRC Kitchen Project
24. Appointments
 - a. Barron County Housing Authority – Doug Edwardson to Replace Shay Horton
25. Claims, Petitions & Correspondence
26. Suggestions for Future Agenda Items
27. Adjournment

County Administrator's Update
CA French
Barron County Board Meeting
March 18th, 2024



#3. Special Matters and Announcements:

None at this time

#7. Recognition of Retiring County Board Supervisors:

Clerk Hodek will present plaques to retiring County Board Supervisors Taxdahl, Buchanan, Neuman and Heinecke.

#8. Presentation from SEH\BCHA Apartment Rehabilitation:

The analysis of the Barron County Housing Authority rehabilitation project will be sent out separately along with additional information from the 3-12-24 Housing Authority meeting. It is my understanding Mr. Penzkover will be present at the meeting to discuss and review the document.

#9. BCHA Presentation - Mr. Bob Kazmierski:

As requested, by this Board, Mr. Kazmierski will be presenting detailed information as it pertains to BCHA.

#10. Resolution Authorizing Release of ARPA Funds for BCHA Project:

This resolution, if approved, would authorize the release of the remaining ARPA Funds to BCHA as necessary to begin and/or complete the apartment rehabilitation project.

#11. Presentation Multi-Agency Response Event February 29th:

Sheriff Fitzgerald has requested a few minutes for Staff and others to give a brief overview of this event which involved many agencies within Barron County.

#12. Resolution - Public Service Grant, UWECBC:

The week of March 11th Campus Director Fischer and I met along with Lillian Strehlow from UWEC to discuss this grant application. The resolution included with the packet provides a detailed explanation. I want the Board to fully understand all aspects of this grant need to be administered by UWEC and UWECBC staff.
I recommend approval.

#13. Rezoning Petitions:

I will let Chair Okey, or Zoning Committee Chair Rogers address this topic.
Land Services Director Gifford will be at the meeting.

#14. Resolution - Sale of Office Complex: 410 East LaSalle Ave, Barron:

This resolution has the support of the Property Committee and I recommend approval.

Furthermore, it is my understanding Mr. Hansen will be at the meeting to discuss any additional details regarding the sale. However I do not want to go into closed session and therefore recommend that the Board simply approve the resolution as presented and presented.

#15. Resolution Salaries - Elected Officials:

The setting of Salaries for these officials is required prior to the first day upon which they may take out papers seeking election. The resolution provides 4% annual pay raises each year for the next four years and is supported by the Executive Committee.

I recommend approval as printed and presented.

#16. Resolution Authorizing use of Aging/ADRC Kitchen Funds and CICOP Funds for New Boiler Purchase:

This resolution has the support of both the Property Committee and Executive Committee. Bottom-line this is a necessary use of ARPA Funds and transfer of funds within the Capital Improvement Capital Outlay Fund for a long-lived purchase. In my opinion the resolution as presented is self explanatory and I recommend approval.

#17. Resolution Authorizing JC Sally Port and Use of Unassigned Fund Balance:

This resolution is another step in the over two-year process of expanding the existing Sally Port at the Justice Center and this expansion has been studied by the LE Committee. It is critical to note that if the hard bids are accurate to the study amount(s) borrowing will need to occur.

I recommend approval.

#18. Resolution - Multi Hazard Mitigation Plan:

This plan is necessary for approval by the Board based on many internal and external factors and therefore for that reason(s) I recommend approval as printed and presented.

#19. Resolution - 2024 Work Zone Awareness Week:

The County Board typically passes a similar resolution of this type yearly. I recommend approval.

#20. Ordinance - Sale of Tax Deed Property:

Treasurer Sommerfeld and Mr. Muench worked on this ordinance change and I will therefore let either of them answer questions as necessary. However, I do recommend approval.

#21. Progress - Hwy Facilities:

I will let Chair Okey address this matter.

#22. ARPA Expenditures:

Included with the packet

#23. Report from County Administrator:

a. Boarding of Out of County Prisoners:

I included this information with the packet as a result of Judge Babler's presentation last month on the CJCC Committee. The bottom line is there is over a \$1M economic "swing" as a result of building the Justice Center.

b. Interest on Accrued Unfunded State Retirement:

I included this information to drive-home the fact that in government decisions are **long-term**, not short-term as in business. Stated another way quarterly results have no business being discussed at the County level. Furthermore, we should be extremely thankful for decisions made in excess of 20 year prior which have benefited us, today, daily.

c. Close Out of Aging/ADRC Kitchen Project:

This event will occur in mid May.

#24. Appointments:

Mr. Doug Edwardson - Barron County Housing Authority to replace Shay Horton

#25. Claims, Petitions, Correspondence:

Clerk Hodek or Mr. Muench can address this matter.

#26. Future Agenda Items:

April: WTE Presentation - Acid Gas Removal System, WTE Operations, Recycling Update
Hwy Presentation - Hwy Commissioner Hoefs
Presentation Mosaic Telecommunications

May: Tim Deaton - Horton Group
Peter Kilde - Westcap

May - August: Building and Departmental tours for any C/B Member

Next Meeting Date is Tuesday, April 16th at 9am for the Organizational Meeting

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BARRON COUNTY BOARD OF SUPERVISORS

MONDAY, FEBRUARY 19, 2023 – 9:00 AM

BARRON COUNTY GOVERNMENT CENTER – AUDITORIUM
335 EAST MONROE AVENUE - BARRON, WISCONSIN 54812

MINUTES

PRESENT IN PERSON: Bob Anderson, Patti Anderson, John Banks, Karolyn Bartlett, Stan Buchanan, Randy Cook Sr, Pam Fall, Craig Fowler, Bun Hanson, Dale Heinecke, Dana Heller, Kathy Krug, Audrey Kusilek, Fran Langman, Carol Moen, Roberta Mosentine, Gary Nelson, Stacy Neuman, Louie Okey, Bob Rogers, Bill Schradle, Marv Thompson, Craig Turcott, Diane Vaughn and Stacey Wenzel.

ATTENDING VIRTUALLY: Jim Gores, Pete Olson and Gary Taxdahl,

ABSENT: Bill Effertz.

CALL TO ORDER-ROLL CALL-PUBLIC NOTIFICATION: Chair Okey called the meeting to order at 9:00AM. County Clerk Hodek took attendance and County Administrator French stated the County's compliance with open meeting laws.

INVOCATION: Led by Pastor Wayne Hall from the Abundant Life Church located in Cameron.

PLEDGE OF ALLEGIANCE: Recited.

SPECIAL MATTERS AND ANNOUNCEMENTS (NON-ACTION ITEMS): County Clerk Hodek asked for the return of the County issued Chromebooks after the March meetings if a Supervisor has fulfilled their term. Administrator French noted the potential sale of the office complex on LaSalle Avenue will be a future agenda item and mentioned the support he has received from various department heads regarding the potential July 5, 2024 floating holiday.

APPROVE AGENDA: Motion: (Heller/Langman) to approve. Carried with 28 Yes and 1 Absent (Effertz).

RECOGNITION OF RETIRING COUNTY BOARD SUPERVISOR – JERRY MCROBERTS: Chair Okey presented retired Supervisor McRoberts with a plaque and thanked him for his 18 years of service on the Barron County Board of Supervisors. Chair Okey and Administrator French presented retired Supervisor McRoberts with a plaque and retired Supervisor McRoberts thanked the Board for working collaboratively over the years.

APPROVE MINUTES OF JANUARY 22, 2024: Motion: (Banks/B. Anderson) to approve. Carried with 28 Yes and 1 Absent (Effertz).

PUBLIC COMMENT: Dennis Roshell – 1228 18th Street in Barron discussed the Refugee Resettlement letter. Peter Madland – 1672 8 ½ Avenue in Chetek spoke regarding the potential solar panel farm in the Township of Maple Grove. Craig Hamernik – 875 13th Street in Hillsdale spoke regarding the potential solar panel farm in the Township of Maple Grove.

CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC) PRESENTATION: Judge Babler gave a presentation regarding the priorities and goals of Criminal Justice Collaborating Council.

REFUGEE & IMMIGRATION RESETTLEMENT LETTER: Chair Okey gave an overview of the refugee resettlement topic in regards to the previous Executive Committee and County Board discussions. Chair Okey also explained the differences between the original drafted letter and Supervisor Vaughn's amended letter and asked for a motion to approve one of the letters. **Motion: (Cook/Heller)** to approve Supervisor Vaughn's amended letter as presented. Discussion. Carried with 25 Yes, 2 Abstain (Langman & Olson), 1 No (Gores) and 1 Absent (Effertz).

2024-3 RESOLUTION – TO REQUEST HOSPITAL SISTERS HEALTH SYSTEM (HSHS) AND PREVEA HEALTH TO WORK COLLABORATIVELY WITH PARTNERS FOR CONTINUATION OF CARE AND SERVICES: Motion: (Rogers/Thompson) to approve. Chair Okey gave an explanation of the current concerns with the closure of Sacred Heart Hospital, St. Joseph's Hospital and the area Prevea Clinics. Carried with 27 Yes, 1 No (Langman) and 1 Absent (Effertz).

2024-4 RESOLUTION – CREATING ONE (1) BIRTH TO THREE THERAPIST POSITION: Motion: (Moen/P. Anderson) to approve. Health & Human Services Director Frolik answered questions from the Board. Carried with 28 Yes and 1 Absent (Effertz).

2024-5 RESOLUTION – ADDITION OF ONE (1) FTE INFORMATION AND ASSISTANCE (I&A) SPECIALIST WITHIN THE AGING AND DISABILITY RESOURCE CENTER (ADRC): Motion: (Hanson/B. Anderson) to approve. Carried with 28 Yes and 1 Absent (Effertz).

2024-6 RESOLUTION – AUTHORIZING A ONE STEP PAY PLAN INCREASE FOR BARRON COUNTY CORRECTION OFFICERS AND COMMUNICATION OFFICERS BEGINNING WITH THE FEBRUARY 17, 2024 PAYROLL: Motion: (Buchanan/Rogers) to approve. Carried with 28 Yes and 1 Absent (Effertz).

2024-7 RESOLUTION – AUTHORIZING A ONE TIME EIGHT (8) HOURS OF FLOATING HOLIDAY ALLOWANCE FOR REGULAR FULL-TIME COUNTY EMPLOYEES (UNION AND NON-UNION) FOR JULY 5, 2024: Motion: (Hanson/Kusilek) to approve. Carried with 28 Yes and 1 Absent (Effertz).

2024-8 RESOLUTION – REQUESTING CHANGES TO WISCONSIN STATE STATUTES, PER DIEM PAYMENT AUTHORITY FOR COUNTY BOARD MEMBERS SERVING ON MUNICIPAL LIBRARY BOARDS AND NUMBER OF COUNTY BOARD MEMBERS TO SERVE: Motion: (Banks/Wenzel) to approve. Discussion. Carried with 27 Yes, 1 No (Mosentine) and 1 Absent (Effertz).

2024-1 ORDINANCE – TO CHARGE CHILD SUPPORT FEE ON NON-IVD CUSTOMERS: Motion: (Moen/Neuman) to approve. Corporation Counsel Muench gave an overview of the program and requested changes. Carried with 28 Yes and 1 Absent (Effertz).

2024-2 ORDINANCE – REPEALING AND RECREATING BARRON COUNTY GENERAL CODE ENTITLED PARKS AND RECREATION: Motion: (Rogers/Hanson) to approve. Carried with 28 Yes and 1 Absent (Effertz).

RECOMMENDATION TO USE DNR (GPS) TRACKING SYSTEM FOR SKID STEER USAGE FOR TRAIL MAINTENANCE: Administrator French gave an explanation of the request from Recreational Deputy Wolfe. Sheriff Fitzgerald answered questions from the Board and will have Recreational Deputy Wolfe present an update to the Board one year from now. Discussion. **Motion: (Heller/B. Anderson)** to adopt the GPS tracking system from the DNR for future use of the Sheriff's Department skid steer. Carried with 27 Yes, 1 Abstain (Gores) and 1 Absent (Effertz).

POWERS, ROLES & RESPONSIBILITIES OF THE BARRON COUNTY HOUSING AUTHORITY AND COUNTY BOARD: Corporation Counsel Muench gave an explanation of powers, roles and responsibilities of the Barron County Housing Authority and the County Board in regards to Wisconsin State Statutes and previous resolutions passed by the Barron County Board of Supervisors.

PROGRESS & FINANCIAL UPDATE ON HIGHWAY FACILITIES: Chair Okey gave a progress and financial update of the new highway facilities.

AMERICAN RESCUE PLAN ACT (ARPA) EXPENDITURES: Chair Okey gave an update on recent ARPA expenditures.

REPORT FROM COUNTY ADMINISTRATOR

- A. RECOGNITION OF JIM METCALF:** Information was included in the packet.
- B. EATS AT UWEC BARRON COUNTY:** Information was included in the packet.

APPOINTMENTS

- A. WEST CENTRAL WI WORKFORCE COUNTY BOARD CONSORTIUM – APPOINT BURNELL HANSON: Motion: (Nelson/Banks)** to approve both appointments. Carried with 27 Yes, 1 Abstain (Gores) and 1 Absent (Effertz).
- B. CDBG REGIONAL HOUSING COMMITTEE – APPOINT BOB KAZMIERSKI: Motion: (Nelson/Banks)** to approve both appointments. Carried with 27 Yes, 1 Abstain (Gores) and 1 Absent (Effertz).

CLAIMS, PETITIONS & CORRESPONDENCE: None at this time.

SUGGESTIONS FOR FUTURE AGENDA ITEMS:

1. Sale of Office Complex on LaSalle Avenue in Barron
2. Setting Salaries for Elected Officials (Register of Deeds, Treasurer & County Clerk)
3. SEH Housing Authority Presentation

NEXT MEETING DATE: Monday, March 18, 2024 at 9:00AM in the Auditorium of the Government Center located in Barron.

CLOSED SESSION – CHAPTER 980 COURT ORDER REQUIRING BARRON COUNTY TO: LOCATE/BUY, BUILD OR PLACE A RESIDENCE ON BARRON COUNTY PROPERTY OR COUNTY OWNED PROPERTY WITHIN 180 DAYS OF SAID ORDER: Motion: (Bartlett/Heller) for the County Board to go into Closed Session pursuant to Section 19.85(1)(e) for the purpose of deliberating or negotiating purchase of public properties, investing public funds, other specific business or whenever competitive or bargaining reasons require a closed session and Section 19.85(1)(g) for the purpose of conferring with legal counsel with respect to current or potential litigation to include Administrator French, Corporation Counsel Muench and Deputy Corporation Counsel Mohns. Carried with 26 Yes, 2 Abstain (Gores & Taxdahl) and 1 Absent (Effertz). Gores, Olson and Taxdahl departed the meeting since virtual attendance in a Closed Session is not allowed. (Administrator French took minutes during the Closed Session.) **Motion: (Bartlett/B. Anderson)** to return to Open Session. Carried with 25 Yes and 4 Absent (Effertz, Gores, Olson & Taxdahl). No Action Taken during Closed Session or when the Board returned to Open Session.

ADJOURNMENT: Chair Okey adjourned the meeting at 11:32AM.

Respectfully Submitted,
Jessica Hodek, County Clerk

MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD AT THE NEXT MEETING.

BARRON COUNTY RESOLUTION NO. 2024- _____

**Resolution Authorizing Release of Funds, American Rescue Plan Act Dollars for
Barron County Housing Authority Apartment Complex Rehabilitations, Not to
Exceed, \$3.5M**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the Barron County Board of Supervisors passed Resolution 2021-30
2 *Resolution Authorizing Barron County Housing Authority to Begin Process of*
3 *Rehabilitation of County Owned Apartment Complexes* on August 16, 2021; and
4

5 **WHEREAS**, in 2021 the Barron County Board of Supervisors passed Resolution
6 2021-48 *Resolution Authorizing Housing Authority to Proceed with Process of*
7 *Rehabilitation of County Owned Apartment Complexes* on November 9, 2021; and
8

9 **WHEREAS**, On April 19th, 2022 the Barron County Board of Supervisors passed
10 Resolution, 2022-20 *Resolution Authorizing the Encumbrance of an Amount not to Exceed*
11 *\$3.5M of American Rescue Plan Act (ARPA) Funding for the Barron County Housing*
12 *Authority Rehabilitation of Apartment Complexes*, and
13

14 **WHEREAS**, May 16th, 2022 the Barron County Board of Supervisors passed
15 Resolution, 2022-25 *Resolution Authorizing the Barron County Housing Authority to*
16 *Apply for 4% Wisconsin Housing and Economic Development Authority Low Income*
17 *Housing Tax Credit Application and Federal Home Loan Bank Affordable Housing Grant*
18 *Application and HUD Home Program Grant Application and Any Other Applicable*
19 *Grants*, and
20

21 **WHEREAS**, the American Rescue Plan Act, Public Law 117-2 dated March 11,
22 2021 allows municipalities to expend these funds “for eligible expenditures” such as
23 “affordable housing and permanent supportive housing” (reference: National Association
24 of Counties.org document dated January 10, 2022); and
25

26 **WHEREAS**, This Resolution was requested to be presented directly to the County
27 Board by County Board Chair Okey, and Supervisor Gary Nelson, Supervisory District
28 #10.
29

30 **NOW, THEREFORE, BE IT RESOLVED**, That with passage of this resolution
31 the Barron County Board of Supervisors does hereby authorize disbursement of funds to
32 the Barron County Housing Authority as necessary and not in excess, of \$3.5M of
33 previously Encumbered ARPA Funds.
34

35 **BE IT FURTHER RESOLVED**, That the Barron County Finance
36 Director/County Auditor is allowed to amend the 2024, 2025, 2026 Budget, over the
37 projected life of this project, in accordance with this resolution in an amount not to exceed,
38 \$3.5M., and
39

BARRON COUNTY RESOLUTION NO. 2024- _____

**Resolution Authorizing Release of Funds, American Rescue Plan Act Dollars for
Barron County Housing Authority Apartment Complex Rehabilitations, Not to
Exceed, \$3.5M**

40 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
41 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

OFFERED THIS 22th day of January 2024.

<p>Number of readings required: One (<input checked="" type="checkbox"/>) Two ()</p> <p>Vote required for passage: Majority () 2/3 Entire Board (20) (<input checked="" type="checkbox"/>)</p> <p>Source of funding: Budgeted () General Fund () Grant (<input checked="" type="checkbox"/>) Contingency () Other () Details Not Applicable not to Exceed, \$3.5M</p> <p>Fiscal impact: - Current year total amount: \$ 3.5M - Future years total amount: \$ NA - Effect on tax levy – current year - \$ -0- - Effect on tax levy – future years - \$ -0-</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Louie Okey, County Board Chair</p> <p>_____ Gary Nelson, Supervisory District #10</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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BARRON COUNTY RESOLUTION NO. 2024- _____

Resolution Authorizing Barron County, University of Wisconsin Eau Claire and University of Wisconsin Eau Claire Barron County Campus Staff to Apply for and Administer a Wisconsin Public Service Commission and Wisconsin Office of Energy Innovation Rural Energy Startup Program Energy and Efficiency Conservation Block Grant, Activity 3: Energy Audits and Building Upgrades Grant

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Barron County owns the buildings and property located at 1800
2 College Drive, Rice Lake, WI referred to as the University of Wisconsin Eau Claire, Barron
3 County Campus (UWECBC); and
4

5 **WHEREAS**, the UW University System is responsible for expenses related to the
6 energy and utility costs at UWECBC; and
7

8 **WHEREAS**, currently there are available through the Wisconsin Public Service
9 Commission and Wisconsin Office of Energy Innovation grants in an amount up to
10 \$75,000.00 for the purpose of: Energy Audits and Building Upgrades; and
11

12 **WHEREAS**, County Administrator French, UWECBC Campus Director Abbey E.
13 Fischer, along with Lillian J. Strehlow Sustainability Coordinator with the University of
14 Wisconsin, Eau Claire, met via Microsoft Teams on Thursday March 7th to discuss this
15 possible grant application; and
16

17 **WHEREAS**, applications for this grant must be received no later than Friday
18 March 29, 2024; and
19

20 **WHEREAS**, the purpose of this grant would be to identify future potential energy
21 saving opportunities at UWECBC; and
22

23 **WHEREAS**, UWECBC Campus Director Fischer is desirous to receive County
24 Board approval to apply for and administer this grant for the above stated purpose; and
25

26 **WHEREAS**, the UW System administration overall, is seeking all possible ways
27 to address and implement energy savings UW system wide; and
28

29 **WHEREAS**, this grant would assist in this process; and
30

31 **WHEREAS**, if this Resolution were to be approved by the Barron County Board
32 of Supervisors the Grant Administration, oversight and responsibility would be in the
33 following form:
34

35 Action:

36 Grant writing

37 Grant Submission:

38 Grant Fund Management:

Responsibility:

UWEC and UWECBC

BC Administrator French

UWEC and Barron County

BARRON COUNTY RESOLUTION NO. 2024- _____

Resolution Authorizing Barron County, University of Wisconsin Eau Claire and University of Wisconsin Eau Claire Barron County Campus Staff to Apply for and Administer a Wisconsin Public Service Commission and Wisconsin Office of Energy Innovation Rural Energy Startup Program Energy and Efficiency Conservation Block Grant, Activity 3: Energy Audits and Building Upgrades Grant

Hiring of Contractor and work site

Management:

UWEC and UWECBC

Receipt of Final Report:

BC, UWEC, UWECBC

Grant Report Requirements:

UWEC and UWECBC

; and

WHEREAS, the primary staff to oversee and manage this project are:

UWECBC Campus Director:

Abbey E. Fischer

UWEC Sustainability Coordinator:

Lillian J. Strehlow

UWEC Facilities Director:

Troy A. Terhark

; and

WHEREAS, county staff will be required to provide only de minimis technical assistance on a limited basis; and

WHEREAS, attached to this Resolution is the entire twenty-three (23) page grant application instructions; and

WHEREAS, due to the short time-frame involved with this process this resolution is being brought forward jointly by County Board Chair Louie Okey, Supervisory District #16 and Property Committee Chair Dana Paul Heller, Supervisory District #23.

NOW, THEREFORE, BE IT RESOLVED, that with passage of this resolution the Barron County Board of Supervisors does hereby authorize Barron County to work with the above named UWEC and UWECBC staff to apply for and administer the Wisconsin Public Service Commission and Wisconsin Office of Energy Innovation, Rural Energy Startup Program Grant, Activity 3: Energy Audits and Building Upgrades in an amount not to exceed \$75,000.00; and

BE IT FURTHER RESOLVED, that if awarded these grant dollars shall be expended solely at the UWECBC Rice Lake Campus and in full compliance with all grant requirements and specifications and outlined in the grant application document(s); and

BE IT FURTHER RESOLVED, that County Auditor/Finance Director Busch is authorized to amend either the 2024 or 2025 Budget as necessary to reflect these revenue dollars when received; and

BE IT FURTHER RESOLVED, that all expenditures, appropriations and disbursements of funds pertaining to this resolution shall be in full compliance with Barron

BARRON COUNTY RESOLUTION NO. 2024- _____

Resolution Authorizing Barron County, University of Wisconsin Eau Claire and University of Wisconsin Eau Claire Barron County Campus Staff to Apply for and Administer a Wisconsin Public Service Commission and Wisconsin Office of Energy Innovation Rural Energy Startup Program Energy and Efficiency Conservation Block Grant, Activity 3: Energy Audits and Building Upgrades Grant

79 County Accounts Payable Policies and procedures, under the management of the BC
80 Auditor/Finance Director; and

81

82 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
83 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

OFFERED THIS 18th day of March 2023

<p>Number of readings required: One (<input checked="" type="checkbox"/>) Two ()</p> <p>Vote required for passage: Majority () 2/3 Entire Board (20) (<input checked="" type="checkbox"/>)</p> <p>Source of funding: Budgeted () General Fund () Grant (<input checked="" type="checkbox"/>) Contingency () Other () Grant Revenue not to exceed \$75,000.00</p> <p>Fiscal impact: - Current year total amount: \$ NA - Future years total amount: \$ NA - Effect on tax levy – current year - \$ -0- - Effect on tax levy – future years - \$ -0- Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Dana Heller, Supervisor District 23</p> <p>_____ Louie Okey, Supervisor District 16</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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Rural Energy Startup Program (EECBG) Overview

Grant background: This grant is federally funded through the U.S. Department of Energy by the Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL). It is administered through the Public Service Commission of Wisconsin's Office of Energy Innovation.

Grant website: <https://psc.wi.gov/Pages/ServiceType/OEI/RuralEnergyStartupProgram.aspx>

Purpose: This grant program supports communities taking initial steps to reduce energy use, reduce fossil fuel emissions, and improve energy efficiency.

Eligibility: The County of Barron is eligible (only rural communities may participate).

Maximum Grant Award: \$75,0000, *no match required*

Application Deadline: March 31

Timeline: Award Announcement: Spring 2024. Award execution: Summer 2024.

Program goal: Activity 3: UWBC and UWEC would coordinate and execute hiring a technical consultant to complete Energy Audits and Building Upgrades, including:

- Identify potential energy saving opportunities in all County-owned UWECBC buildings and to provide the technical and financial information (such as upfront costs, ongoing costs, projected energy savings, return on investment) related to energy efficiency, electrification, and grid interactivity retrofits.
- The grant may also fund exploration into the potential of retrofitting buildings, which could present an opportunity to improve the energy performance and operational costs of building assets including heating, cooling and ventilation (HVAC) systems and equipment, lighting and control systems, and the building envelope, while improving occupant control, such as with grid-interactive technologies.
- The cost of the consultant's work will not exceed the amount granted. The University recognizes this may require refining the project's scope to remain with the budget.

Applicants must follow U.S. DOE Blueprint 2A: Energy Efficiency - Energy Audits and Building Upgrades. Project team is familiar with the recommendations of this Blueprint.

County of Barron & UWECBC scope of Work: The project team seeks to minimize the workload placed on County Staff. Proposed breakdown of work is:

- Grant writing: UWEC and ECBC staff
- Grant submission: County
- Grant award management: County, with support of UWEC and ECBC staff
 - UWEC and ECBC staff will hire the consultant and oversee the work.
 - ECBC staff will follow the County of Barron Accounts Payable Policies and Procedures, under the management of the County of Barron Auditor/Finance Director.
- Receipt of consultant's final report: County, UWEC, & ECBC
- Grant reporting: County, UWEC and ECBC staff
 - County will inform UWEC and ECBC staff of information required by the granting agency, and University staff will provide the requested information to County.

Benefits to the County and the University: At no cost to the County nor University and without commitment to future work, the County and University will receive from an external consultant:

- Evaluation of the energy efficiency of the County's buildings at UW-Eau Claire – Barron County.
- A report detailing the consultant's findings and recommendations.
- Specific suggestions for increasing the energy efficiency of the buildings, which have the potential to reduce utility costs.

Potential Drawbacks:

- The bid cost for the consultant to evaluate all ECBC buildings is more than the amount awarded.
 - *Remedy:* Scope of work will be adjusted to fit within the awarded amount.
- Recommendations related to campus heating and cooling lines may be received after that work is in progress.
 - *Remedy:* Implement if not too costly nor outside the scope of the heating/cool work. Otherwise, hold recommendations for future work.
- A significant facility concern is discovered during the consultant's work.
 - *Remedy:* The concern and suggested remedies will be brought to all relevant parties at County and University for evaluation and agreement upon next steps.
 - At this point, the University considers it unlikely that a significant concern exists because ECBC staff have significantly upgraded several utilities across campus over the last three years. Additionally, the engineers developing the heating/cooling line plans have been in many – if not all – corners of campus in the last six months and have not reported any new significant concerns.

Rural Energy Startup Program Application Instructions

The Rural Energy Startup Program is funded by the
Energy Efficiency and Conservation Block Grant (EECBG)



Docket 9714-FG-2023

Proposals Due:

**Initial due date: January 31, 2024, by 1:30
pm CT**

**Applications filed after the initial due date will continue to be accepted
until funds are expended or no later than March 29, 2024 by 1:30 pm CT**

Date of Issue: November 30, 2023

Update 1: December 19, 2023

Update 2: January 30, 2024

(Updates are highlighted in yellow)

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1. RURAL ENERGY STARTUP PROGRAM OVERVIEW AND GENERAL INFORMATION

1.1 Introduction and Background

The Public Service Commission of Wisconsin's (PSC or Commission's) Office of Energy Innovation (OEI) is seeking applications for the Rural Energy Startup Program (RESP or Program), a single-round grant program funded through the Energy Efficiency and Conservation Block Grant Program (EECBG). The EECBG is funded by Infrastructure Investment Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL), federal funds that were awarded as a grant through the U.S. Department of Energy (U.S. DOE). The Commission has authorized that the entire State of Wisconsin EECBG allocation be used to fund the RESP, establishing an overall program budget of \$2,330,720. (See Table 1.)

Projects approved for RESP grants will have approximately one year for completion, to begin in calendar year (CY) 2024 and conclude in CY 2025. (See Section 4.1.)

Applicants will use the online [PSC Grants System](#) to submit applications. The [PSC Grants System User's Guide](#) provides step by step instructions to create a system account, navigate the online grant application, validate the application, and submit the complete application. The User's Guide is the primary resource an applicant should consult to enter and use the online grant system.

The purpose of this document is to provide eligible applicants with information to enable them to prepare and submit an application for a RESP grant. This document does not replace the Commission's Order dated November 29, 2023, establishing the program design of the RESP, or any other Commission Order, or the terms of any grant agreements executed under the Program.

The initial application due date is January 31, 2024, at 1:30 pm CT. However, applications filed after the initial due date will continue to be accepted until funds are expended, no later than March 29, 2024.

1.2 Scope of the Program

1.2.1 Program Purpose: The purpose of the RESP is to advance energy innovation by expanding access to clean energy, efficiency, and preparedness to Wisconsin communities that are otherwise unable to adopt these and for whom these are innovative approaches.

Specifically, the RESP will:

- Focus on planning and basic upgrade projects, critical initial steps laid out in U.S. DOE Blueprints¹, that serve as a foundation for energy efficiency and renewable energy work and locally-led efforts in an energy transition.
- Support rural communities that did not meet the population threshold to receive direct federal support under the Federal EECBG program.
- Prioritize Disadvantaged Communities (DACs), consistent with the Justice40 Initiative.

1.2.2 Anticipated Funds Available

All \$2,330,720 of Wisconsin's EECBG allocation has been allocated for RESP grants. A final determination of the funds awarded will be made by the Commission in a written order, after discussion in an open meeting. The maximum grant request for any given application is \$75,000.

1.3 Eligibility

¹ See EECBG Program Blueprints, U.S. DOE: <https://www.energy.gov/scep/energy-efficiency-and-conservation-block-grant-program-blueprints>.

The eligibility criteria are listed below. Applicants will demonstrate compliance with program eligibility criteria as part of their responses to the application.

1.3.1 Eligible Applicant Types and Activity Categories

Please see the Commission's Order dated November 29, 2023, in Docket 9714-FG-2023 for the Commission's full decision establishing elements of the RESP. ([PSC REF#: 485930.](#))

1.3.1.1 Eligible Applicant Types

An applicant may be a city, village, town, or county that has not received direct allocations of federal formula funding under the IJA EECBG Program, and that qualifies as rural, as defined within the Commission's Order, with priority given to those also located within a DAC, as defined within the Commission's Order. The OEI Map has been created to assist prospective applicants in identifying whether they meet these qualifiers. (See Section 2).

While it is not necessary for an applicant to be located within a DAC or have a DAC located within the planned project area, priority will be given to applicants meeting those qualifiers. Those applicants may use the tools discussed below, such as the OEI Map and the Climate and Economic Justice Screening Tool (CEJST) map to identify the extent to which grant benefits fall within a DAC.

1.3.1.2 Eligible Activity Categories

An application must be limited to one eligible activity, up to the maximum grant request. Applicants may submit one application per activity if seeking to undertake multiple separate projects.

All projects are required to comply with the applicable Federal provisions of the IJA, including Buy American provisions, Davis-Bacon and Related Acts (DBRA), Historic Preservation, and National Environmental Policy Act (NEPA). (See Section 8.)

- **Activity 1: Comprehensive Energy Planning.** This activity would fund technical consultant services to assist the eligible applicant in the development of Comprehensive Energy planning to include the following: evaluation of current energy use and sources, determination of the entity's potential for generating energy locally, and creation of goals for energy savings and generation. These efforts would include community-wide and stakeholder engagement and formal plan adoption. Applicants must follow U.S. DOE [Blueprint 1: Energy Planning](#).
- **Activity 2: Renewable Resource Planning.** This activity would fund technical consultant services to assist the eligible applicant in the development of Renewable Resource planning to include the following: assessing renewable resource potential with a focus on the greatest value and job opportunities for the area, setting a collective vision with stakeholders for optimal renewable energy deployment, and creating an action plan for formal adoption and implementation. Applicants must follow U.S. DOE [Blueprint 3D: Renewable Resource Planning for Rural and Tribal Communities](#).
- **Activity 3: Energy Audits and Building Upgrades.** This activity would fund technical consultant services to assist the eligible applicant to identify potential energy saving opportunities in buildings and provide the technical and financial information (such as upfront costs, ongoing costs, projected energy savings, return on investment)

that the community would need to evaluate and approve energy efficiency, electrification, and grid interactivity retrofits. This activity also allows the opportunity to explore the evaluation found in an energy audit to allow for retrofitting existing buildings, presenting an opportunity to improve the energy performance and operational costs of building assets including heating, cooling and ventilation (HVAC) systems and equipment, lighting and control systems, and the building envelope, while improving occupant control (such as with grid-interactive technologies). Retrofits also offer a chance to invest in energy burdened and underinvested areas. Applicants must follow U.S. DOE [Blueprint 2A: Energy Efficiency - Energy Audits and Building Upgrades](#).

1.3.1.3 Maximum Grant Requests

The maximum grant request per application is \$75,000.

1.4 Procuring and Contacting Agency

This request for applications is issued by the OEI, which is the sole point of contact for the State of Wisconsin during the selection process. For information concerning the RESP, contact OEI@wisconsin.gov. (See 3.3 for instructions on submitting Application Instructions inquiries.) The grant awards resulting from this application process will be administered by the OEI.

2. DEFINITIONS

2.1 Definitions

The following definitions are used throughout this document and the online application.

Agency or Commission means the Public Service Commission of Wisconsin.

Applicant means an individual representing or organization submitting an application in response to this request for grant applications.

Climate and Economic Justice Screening Tool (CEJST) means the tool available to identify DACs, using an interactive map and datasets indicating burdens in eight categories: climate change, energy, health, housing, legacy pollution, transportation, water and wastewater, and workforce development.

Cooperative means an entity incorporated under Chapter 185 of Wisconsin Statutes.

Disadvantaged Community (DAC) means those areas that have one or more of the following burden indicators: climate change, energy, health, housing, legacy pollution, transportation, water and wastewater, and workforce development.²

Grantee or Sub-recipient means an Applicant awarded a RESP grant by the Commission and has entered into a Grant Agreement.

Justice40 Initiative means the goal that 40 percent of the overall benefits of certain Federal investments flow to DACs that are marginalized, underserved, and overburdened to include one or more of the following: (1) a decrease in energy burden; (2) a decrease in environmental exposure and burdens; (3) an increase in access to low-cost capital; (4) an increase in job creation, the clean energy job pipeline, and job training for individuals; (5) increases in clean energy enterprise creation and contracting (e.g., minority-owned or disadvantaged

² While municipalities and Tribal Communities alike may meet the CEJST definition of DACs, for purposes of this Order, the term does not include Tribal Communities, which received formula funding under EECBG and therefore are not eligible for subrecipient grants per IIJA Section 40552.

business enterprises); (6) increases in energy democracy, including community ownership; (7) increased parity in clean energy technology access and adoption; and (8) an increase in energy resiliency. Impact may be demonstrated through response to a particular need, direct engagement, jobs created, emissions avoided, or other metrics.

Laborers and Mechanics defined as workers whose duties are manual or physical in nature as distinguished from mental or managerial work. Mechanics include workers who use tools or who are performing the work of a particular trade (e.g., carpentry, plumbing, sheet metal work). (Reference 29 CFR § 5.2(m))

Location means evidence of the location through latitude and longitude data and site of work

Rural

- Rural municipal zip codes: are identified as those within “any area of a State not in a city or town that has a population of more than 50,000 inhabitants, not in the urbanized area contiguous and adjacent to a city or town that has a population of more than 50,000 inhabitants, and excluding certain populations pursuant to 7 U.S.C. 1991(a)(13)(H) and (I).” OEI has aligned its definition of rural with that use in USDA’s Rural Energy for America Program and the [Focus on Energy program’s rural bonus incentives](#).
- Rural counties: U.S. Office of Management and Budget (OMB) uses census data to establish a range of rural and urban classifications known as Rural-Urban Continuum (RUC) codes, with RUC of 4 to 9 considered rural. [USDA’s Economic Research Service](#) presents this information visually for Wisconsin by county.

Site of Work means the physical place or places where the building or work called for the grant agreement will remain.

State means the State of Wisconsin and includes the Public Service Commission.

3. COMMUNICATIONS REGARDING THE APPLICATION AND THESE APPLICATION INSTRUCTIONS

3.1 Communications.

The official means by which the Commission will provide information related to the application is in docket 9714-FG-2023. Interested parties must proactively subscribe to the docket on the Commission's ERF system to ensure they receive timely information related to the process.

3.2 Reasonable accommodations

The PSC does not discriminate on the basis of disability in the provision of programs, services, or employment. Any person with a disability who needs accommodations to participate in this docket or who needs to obtain this document in a different format should contact the OEI at the email listed below.

The PSC is located in the Hill Farms State Office Building that is also physically accessible to individuals with disabilities through the entrances on the first floor of the building. Parking for people with disabilities is available on the ground floor of the parking garage. There is also limited, free handicap visitor parking at the front of the Hill Farms State Office Building.

Please direct questions about this docket or requests for additional accommodations for the disabled to the PSC at (608) 266-5481 or OEI@wisconsin.gov.

3.3 Clarification and/or revisions to these Application Instructions

Any questions concerning these application instructions must be submitted in writing via email on or before:

Friday, March 15, 2024, at 4:00 p.m., to:

Email address:

OEI@wisconsin.gov

Subject line: Rural Energy Startup Program Application Question

If an applicant discovers any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this application, the applicant should notify the OEI immediately by emailing OEI@wisconsin.gov. The applicant should describe the error and request modification or clarification of the application instructions.

If it becomes necessary to provide additional clarifying data or information or to revise any part of the application instructions, revisions, amendments, and/or supplements will be posted in docket 9714-FG-2023. Interested parties must subscribe to the docket to receive notifications. Click the "Subscribe" icon on the [PSC homepage](#).

Any contact with state employees concerning this application is prohibited, except as authorized by the grant administrator through OEI@wisconsin.gov, from date of release of the application until the date on which the grant award is released.

4. SCHEDULE OF EVENTS

4.1 Schedule of Events

Below are the dates and times of actions related to this application. If the Commission finds it necessary to change any of the dates and times in the schedule of events listed below, it will do so by issuing a supplement to these instructions in docket 9714-FG-2023.

Applications must be submitted using the [PSC Grants System](#). Applications posted to ERF separately from the Grant System application process will not be accepted. The PSC Grants System will automatically close the application process promptly on the day and time applications are due. The PSC Grants System will not accept late-filed applications. Start well before the deadline and allow sufficient time to address the administrative and programmatic requirements related to submitting a grant application.

DATE	EVENT
November 30, 2023	Date of issue of the RESP Application Instructions
January 15, 2024	(Initial deadline) Questions due by 4:00 pm CT on Monday, January 15, 2024
January 31, 2024	Initial application due date at 1:30 pm CT
February 2024*	For applications submitted by January 31, 2024: Review Panel evaluation
March 15, 2024	(Extended Deadline) Questions due by 4:00 pm CT on Friday, March 15, 2024
February 1 – Funds Expended or March 29, 2024, whichever comes first	Extended Application period. Applications filed after the initial application due date will continue to be accepted until funds are expended and no later than by 1:30 pm CT on Friday, March 29, 2024.
Spring 2024*	PSC determination of Rural Energy Startup Program Awards, Onboarding, grant agreement negotiations
Spring 2024 – June 2025*	Project performance period

*Applications submitted after January 31, 2024, are subject to further Commission decision on the timing of these process steps.

4.2 Grant Performance Period and Funding

Unless provided otherwise in writing, any RESP award will have a grant performance period beginning on the date the grant agreement is counter-signed by the PSC and expiring automatically and without notice on the grant performance period end date identified in the grant agreement. All costs must be incurred during the grant performance period. Grant funds are issued as frequently as quarterly, as a reimbursement payment upon receipt of a complete and satisfactory performance report and request for reimbursement, which must include detailed supporting documentation for all costs. Final performance reports and reimbursement payments are due 90 days after the grant performance period end date. Projects that are completed early may submit final performance reports and requests for reimbursement early.

Except as otherwise provided in writing in accordance with the procedures provided in a grant agreement, upon expiration, any unused balance in a grant award account or purchase order will be reallocated to an appropriate reserve fund.

5. APPLICATION FORMAT AND PROCEDURES – PREPARING AND SUBMITTING A GRANT APPLICATION

5.1 Application Content, Format, Procedures and Submitting a Grant Application

The Commission has developed an online PSC Grants System to submit grant applications. The instructions for completing a RESP Grant application are in two parts, this document and the [PSC Grants System User's Guide](#). Both parts are available on the RESP [webpage](#).

5.2 RESP Grant Application Instructions.

The first part of the instructions is this document. An applicant should use these instructions to understand the information that is requested for each page and each question in the grant application. Step-by-step instructions are available in Section 5.

Applications MUST be date and time stamped by the PSC Grants System on or before 1:30 pm CT on January 31, 2024 to be considered in the initial review panel evaluation and PSC determination. Applications submitted during the extended application period (February 1 – March 29, 2024) will continue to be accepted on a rolling basis until funds are expended, or March 29, 2024, whichever comes first. Late filings will be automatically rejected by the grants system. Applications dated and time stamped in another office or submitted in another format will be rejected.

5.3 Subscriptions and Resources for Program Participation (NOTE: There are no costs associated with using these services)

- [PSC Grants System User's Guide for Grant Applicants and Recipients](#). The User's Guide provides step-by-step instructions to create a system account, navigate the online grant application, validate the application, and submit the complete application. If awarded, reimbursement requests are also submitted and managed via the PSC Grants System. The User's Guide is the primary resource an applicant should consult to enter and use the online grants system.
- The PSC Grants System is connected to the ERF system, therefore an account is required for both.
 - If you have an ERF account, from the PSC Grants System Login page, follow the link to validate your ERF Account.
 - If you do not have an ERF account, from the [PSC Grants System Login](#) page, follow the link to create an ERF Account, then return to the login page and follow the link to validate your ERF Account.
- [System for Award Management \(SAM.gov\) Registration](#). Applicants must register with SAM.gov and obtain a Universal Entity Identifier (UEID) prior to receiving a grant award and are encouraged to do so as soon as possible, to provide the UEID number with the application. SAM is a web-based, government-wide application that collects, validates, stores, and disseminates business information about intended federal grant recipients and other partners.
- A UEID number is a unique twelve-character alphanumeric ID, generated by SAM, used to identify your organization.
- [9714-FG-2023 Applicant Metrics Excel document](#) (Updated Hyperlink). Applicants are required to upload a completed version of this document as part of the application. Use the Instructions sheet within the Excel workbook to support completing the workbook. The document must be submitted as an Excel .xlsx file through the PSC Grants System Upload tab.
- [CEJST map](#). It is recommended that applicants provide a visual, mapped representation of the project location, such as a screen image from the CEJST and /or OEI maps (see 5.4.3), highlighting the areas that will benefit from the project. Applicants may also use the CEJST map as a resource for identifying census tracts benefitting from project implementation. Submit the mapped PDF image(s) through the PSC Grants System Upload tab.
- [OEI Map](#). OEI has developed a map to support applicants' analysis of project location and benefits, including DAC or rural designation and other beneficial items. Please refer to CEJST map for specific indicators for each community designation. It is recommended that applicants provide a visual, mapped representation of the project location, such as a screen image from the CEJST and /or OEI

maps, highlighting the areas that will benefit from the project. Submit the mapped PDF image(s) through the PSC Grants System Upload tab.

5.4 Application Content

An applicant must include the following information in its application to be eligible for a grant and the application must demonstrate satisfaction of indicated requirements. Reference materials such as letters of support, quotes, maps, are allowable. (See [User's Guide](#)).

The review of an application and selection of an applicant for an award will include evaluation of the information submitted in the application, including references. Failure to respond to each of the requirements in the application may be the basis for rejecting a response.

Unless at the request of the PSC, applicants may not submit supplemental information after the deadline.

Elaborate applications (e.g., expensive artwork), beyond that sufficient to present a complete and effective application, are not necessary or desired.

Incurring Costs: Neither the PSC nor the state of Wisconsin is liable for any cost incurred by an applicant in preparing this application.

5.5 Application organization and format

An applicant should use this section to understand what information is requested for each tab and each question or prompt in the online grant application.

Step 1: To begin the application, from the OEI webpage, select Rural Energy Startup Program (RESP). From this page, select 'PSC Grants System Login' or visit this link: [Online Grant System Login PSC Grants \(wi.gov\)](#). This will lead applicants to the login page of the PSC Grants System. For new applicants (those who have not logged into ERF), an applicant will first need to create an ERF system account and can do so from the Grant System login page. (See Section 5.3 of this document, and the [User's Guide](#).) Remember your username and password for future access to the system. For all subsequent instances, you should be able to log-in to the system with that User Name and Password.

Step 2: Upon completing the login, the homepage for the PSC Grants System will display the page titled Available Grants. Find the line for the Rural Energy Startup Program (EECBG) and click on 'Apply.' (See [User's Guide](#).) The application is arranged in a series of tabs along the top of the form. Each tab brings a page to the top so you can fill it in. It is important that you save your work (using the save icon at the bottom of the page) before you leave a page. Unsaved entries will be lost once you leave the page. Please note: Hover over the tooltip icon and use the hyperlinks for more information about each question.

Step 3: The steps below follow the tabs in order from left to right. Select the Details tab and fill in the required information summarized below. (See [User's Guide](#).) Please note that this tab has a validation step. You cannot save your entries or move to the next tab until you enter the required information (denoted with an asterisk) and correct any arithmetic errors in your entries.

Grant Application Details

- Project Name *
- Project Description *: Provide a brief (500 characters) description of the proposed project activities and outcomes.
- Activity Type *: Choose from the eligible activities in the dropdown.
- Grant Amount Requested
- Recipient & Partner Contributions (Match)

Grant Applicant Details

- Applicant Type *
 - Applicant Entity Legal Name *
 - Applicant DBA Name
 - Applicant Address *
 - Applicant City *
 - Applicant State *
 - Applicant Zip Code *
 - Applicant Phone # *
 - Applicant Phone # Ext.
 - Applicant Email Address *
 - Applicant FEIN # *
-
- UEID Code *
 - NAICS³ code *

Remember to save your work (using the save icon at the bottom of the page) before you leave the page. Any unsaved entries will be lost once you leave the tab. Project Description field: Provide a brief (500 characters) description of the proposed project activities and outcomes.

Step 4: Contacts. Select the Contacts tab and fill in the required information. ([See User's Guide](#).) You must fill in one Primary Contact. Use the Add New Contact button to add additional contacts. Please also fill in the Authorized Representative, the person who will sign the grant agreement. ([See User's Guide](#)) A grant recipient can use this page to add additional names or change the Primary Contact for the grant if the recipient has turnover or other change in staff assignment while the grant project is underway. A grant recipient may wish to specify an individual to serve as a point of contact for any contract concerns. If so, select 'secondary contact' and indicate their expertise as part of the contact title field.

Step 5: Budget. Select the Budget tab and fill in the required information for each Budget Item (i.e., contractual, equipment, etc.). (See [User's Guide](#)). Please note that this tab has a validation step. You cannot save your entries on the Budget tab unless the entries agree with the data entered on the Details tab. Divide the total cost of each Budget item into the portion that will be paid by grant and the portion paid by contributions (matching funds if matching funds are being used). You must enter zero if no costs are associated with a budget field.

Step 6: Communities. Select the Communities tab and fill in the required information to indicate communities served by the project. This tab is not reviewed for merit scoring. It is part of the project description and used for project mapping and reporting purposes. (See [User's Guide](#)).

Step 7: Narrative. Select the Narrative tab and fill in the required information. (See [User's Guide](#)). The Narrative consists of multiple questions and prompts related to an Executive Summary discussed in Section 5.5.1, and the Review Criteria discussed in Section 6.1 of this document. Each question is important and requires a response. Each question is important and requires a response. Unanswered questions affect application merit and may make an application ineligible for funding. Responses are limited to 3000 characters, or approximately 1 page. This tab will consist of multiple pages of content, remember to save your work before advancing to the next page of the Narrative.

Step 8: Uploads. Select the Upload tab and use the Upload Public Document button to add required and optional documents to the application. (See [User's Guide](#)).

- Upload 1: (REQUIRED) Applicants must add a PDF map from the CEJST or OEI Map showing census tract/DAC area.
- Upload 2: (REQUIRED) Applicants must upload a completed version of the *9714-FG-2023 Applicant Metrics.xlsx* document as part of the application. Use the Instructions sheet within

³ North American Industry Classification System (NAICS) U.S. Census Bureau: <https://www.census.gov/naics/>

the Excel workbook to support completing the workbook. The document must be submitted as an Excel .xlsx file through the PSC Grants System Upload tab.

- Upload 3: If applicable, applicants may add any documentation of partnerships.
- Upload 4: Applicants may compile and add any additional letters of support, survey data or additional materials that best support the application.

Step 9: Select the Submit tab to validate and submit the application. (See [User's Guide](#)).

5.5.1 Application Executive Summary. Use the executive summary to provide additional overview of the proposed project. These appear as Grant Narrative Questions 1-3 of the Narrative Tab in the grants system.

- Key Partners and Stakeholders. Identify and provide the roles and responsibilities of any project partners or key stakeholder groups.
- Project Objectives and Metrics. Provide specific, measurable objectives that describe the desired results of the project. For each objective, identify metrics to measure its progress and success.
- Reference Materials List. Provide a list of any reference materials included.

5.5.2 Responses to Review Criteria. Use the review questions to provide specific responses to each of the criteria established by the Commission. These responses provide the basis for the review evaluation (See Section 6.1). These appear as Grant Narrative Questions 4-23 of the Narrative Tab in the grants system. As shown below in the underlined prompts, applicants should respond to the appropriate portion of Review Criteria 5.5.7-5.5.9 depending on whether they are proposing Planning Projects or Audit, Assessment, and Implementation Projects. In the Grants System, provide "n/a" for system-required fields that are not applicable to the applicant's project. Applications will only be evaluated on the portion of the question that aligns with the proposed project, as shown in Section 6.1.

5.5.3 Rural.

Using one of the designated tools (Rural County Code, Rural Zip Code as shown on OEI Map) identify whether your municipality or county is considered rural.

5.5.4 Equity, Energy Justice – Justice40 Screening.

Using the Climate and Economic Justice Screening Tool (CEJST) or the OEI Map that includes DAC identification and rural designations determine if there is a census tract(s) in which the project is located or associated with that is disadvantaged. If yes, please describe how the project benefits will flow down to the DAC.

5.5.4.1 If an applicant uses the CEJST map to demonstrate DAC benefits, provide the proportion of project-benefitting census tracts that are considered by CEJST as disadvantaged.

5.5.4.2 The 9714-FG-2023 Applicant Metrics.xlsx document, which is a required document that is submitted through PSC Grants System Upload tab, requests a complete list of all census tracts that would be benefitting from the project, regardless of whether the tract is identified as a DAC.

5.5.4.3 Using the PSC Grants System Upload tab, it is recommended that applicants also provide a visual, mapped representation, such as a screen image from the CEJST or OEI map, of the project location and the areas that will benefit from the project.

5.5.5 New or Existing Plans and Opportunities.

Please identify whether the proposed project will result in a new, or an update to an existing, Comprehensive Energy or Renewable Resource Plan, or audit. If updating an existing plan, please describe how it is different from the original plan, including previous endeavors (e.g. ISO 50001 Audit, Energy Independent Communities), and identify the reason(s) for the update. Upload reference documents or provide excerpts as needed.

5.5.6 Ability and Preparedness to Achieve Objectives.

Applicant understands and affirms they will use and implement a DOE blueprint (Blueprint 1: Energy Planning, Blueprint 2A: Energy Efficiency: Energy Audits and Building Upgrades, Blueprint 3D: Renewable Resource Planning for Rural and Tribal Communities). Demonstrate how the Applicant's organization, staff, stakeholders, and any known subcontractors' experience will assist them to achieve the objectives.

5.5.7 Budget Justification and Contributions

Provide detail on who will be implementing the project. Describe the project team or lead, such as in-house individual or team, third party consultant, or undecided, that will create the plan, audit, and/or upgrade. If undecided, describe what methods have you considered and whether there are outstanding questions or needs for technical assistance.

Describe the engagement level with internal stakeholders and the applicant's understanding of possible costs associated with the project.

Provide a cost basis for each line item on which costs were entered on the Budget Tab. Applicants should describe the extent to which a cost share may be required if the total project cost exceeds the maximum grant request of \$75,000. If a building upgrade is proposed under Activity 3, provide a distinct cost basis between an audit or assessment and the upgrade.

5.5.8 Cost Savings and Payback, Economic Impacts

Describe the project's potential for cost savings to the community based on affected community population, building stock, and energy type usage and costs. Identify the immediate or future potential for stimulating local and/or state economy and workforce as a result of this project.

If you are conducting an audit or assessment under Activity 3, or have one previously completed and are proposing a building upgrade under Activity 3, please acknowledge that it will/has met the minimum requirements.

These requirements are:

- the work to be performed
- a clear statement of what is being assessed and why
- a summary of findings (including a statement of project feasibility)
- energy saving estimates and supporting calculations
- project cost estimates
- any data collected and used in the assessment
- detailed report containing the deliverables defined in the assessment proposal

If an audit or assessment is already completed and applicant proposes a building upgrade under Activity 3, describe any expected payback from the project activities, the methodology used to calculate it, and the likelihood of the project to move forward with or without funding. Include any expected savings associated with operations and maintenance and its impact on financial outcomes, labor, or other resources.

5.5.9 Energy savings and Environmental Impact (kilowatt, kilowatt hour, therms, gallons of gasoline, emissions)

Describe the effectiveness or desired results of the plan, audit, or assessment project in setting baseline information and preparation for, or the effectiveness of the upgrade project in, saving or producing clean energy in terms of kilowatts, kilowatt hours, therms, gallons of gasoline, etc. Applicants may access the EPA Greenhouse Gas (GHG) Equivalencies Calculator here: <https://www.epa.gov/energy/greenhouse-gas-equivalencies-calculator> to quantify emissions reductions (carbon, other GHGs, etc.) associated with estimated project energy savings. At minimum, applicants should provide the type of energy currently used in the community (electric, natural gas, propane, other) that the project could affect.

5.6 Submitting Information

- The evaluation of an application and selection of an applicant for an award will be based upon the information submitted in the application. Failure to respond to each of the requirements in the application may adversely affect the evaluation of the grant application.
- Do not use hyperlinks in your answers or attachments in excess of the requested documents in the grant system. Hyperlinks to additional information are not evaluated, nor are they considered to be part of the application.
- Neither the Commission nor the State is liable for any cost incurred by the applicant in preparing this application. Costs of preparing the application are not reimbursable if a grant is awarded.
- Applications are public unless otherwise specified. All applications will be posted on ERF, displaying the content provided in the PSC Grants System, under the docket number 9714-FG-2023 and will be available for public inspection shortly after filing.
- Multiple applications from an applicant are permitted. Including as provided in Section 1.3.1.2, multiple applications from a single applicant are permissible. An applicant may submit one application per Activity Category. Each application must be submitted separately and be a unique application in the Grants System.

5.7 Supplemental Information

An applicant may request that the Commission accept supplemental information related to an application that was otherwise timely filed. A request to supplement an application must be emailed to OEI@wisconsin.gov. The grant manager will work with the applicant to supplement the record if allowed. The Commission may request that an applicant submit supplemental or clarifying information, consistent with the application requirements. If received and accepted, supplemental information will be incorporated into the application and evaluated by the Commission using the established criteria to determine which applications should receive a grant award.

5.8 Designation of Confidential and Proprietary Information and Notary Officer Requirement

Applications are public unless otherwise specified. All applications will be posted on ERF, displaying the content provided in the PSC Grants System, under the docket number 9714-FG-2023 and will be available for public inspection shortly after filing.

Applicants should refrain from requesting confidential status unless necessary, or from requesting confidentiality of the entire application or appendix thereto. Do not provide personally identifiable information. Avoid providing proprietary information unless necessary to describe the project activities. Where only a portion of the information is confidential, confidential status shall only be requested for that portion and not the entire document.

Applicants may request confidential handling of confidential information by following the prompts in the PSC Grants System. The filing must comply with the PSC's confidential handling requirements specified in Wis. Admin. Code § PSC 2.12. This includes requirements related to an affidavit and notary officer.

In addition, the applicant is hereby notified that confidential handling of information in portions of its application is not a determination of confidential treatment by the PSC for purposes of Wisconsin's Open Records Law, Wis. Stat. §§ 19.31 to 19.39.

5.9 Withdrawal of Application

An applicant may withdraw an application in writing at any time up to the application closing date and time. To accomplish this, the applicant must submit a written request to withdraw the application via the ERF system and comply with any additional instruction provided by PSC. If a previously submitted application is withdrawn before the due date and time, the applicant may submit another application at any time up to the application closing date and time.

5.10 Right to Reject Applications and Negotiate Grant Terms

The PSC reserves the right to reject any application as filed, and negotiate the terms of the grant award, including the award amount, with any selected applicant. If negotiations cannot be concluded successfully with an applicant, as determined solely by the PSC, the PSC may withdraw its award offer.

6. EVALUATION OF APPLICATIONS

The following eligibility and evaluation criteria will be used to guide Commission staff and review panel in evaluating grant projects' eligibility, scoring grant applications if necessary due to application volume or other factor, and preparing a list of recommended awardees for Commission consideration. A review panel will conduct an initial screening on eligibility and review criteria. The Commission will consider all available information, including the applications and review panel's initial screening and recommendation, when making final award determinations at one of its regularly scheduled open meetings. The Commission's decision of whether to select a project for a grant award involves intertwined legal, factual, and public policy and interest determinations. Depending on the array of applications submitted, project features that meet those intersecting priorities will vary and the Commission may need to consider additional factors to reach a well-reasoned decision. Commissioners are not bound by the below scoring criteria or resulting merit list, which are staff analysis intended for advisory purposes only. In reviewing and awarding grants, the Commissioners use their experience, technical competence, and specialized knowledge. The Commissioners, as the finder of fact and decision makers, are charged with evaluating all available information and applying any relevant statutory and federal criteria to reach well-reasoned decisions.

For applications submitted by January 31, 2024, PSC staff expects the review panel process to conclude in February 2024 for award determinations by the Commission in Spring 2024 (See section 4.1). Applications submitted after January 31, 2024, are subject to further Commission decision on the timing of these process steps.

6.1. Review

The basis for an application's review is the Applicant's responses to the narrative questions in the grant system. The completeness and accuracy with which Applicants have responded to this review criteria in the application will allow the review panel to use the rubric below to issue a determination and point value, if necessary, for each.

Screening Criteria	Determination	Possible	Possible
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		<u>Points, If Needed (Activities 1 & 2)</u>	<u>Points, If Needed (Activity 3)</u>
Rural Refer to Section 5.5.3 for question detail.	Location is rural.	N/A. Required	N/A. Required
Equity, Energy Justice – Justice40 Refer to Section 5.5.4 for question detail.	Project is in a DAC or its' benefits will flow down to a DAC.	20	20
New or Existing Plans and Opportunities Refer to Section 5.5.5 for question detail.	Proposal type is selected. If updating an existing plan, an explanation is provided.	10	10
Ability and Preparedness to Achieve Objectives Refer to Section 5.5.6 for question detail.	Acknowledgement of following a blueprint for their proposal.	10	10
Budget Justification and Contributions Refer to Section 5.5.7 for question detail.	Questions are answered, and costs are provided in the budget tab.	10	10
Cost Savings and Payback, Economic Impacts Refer to Section 5.5.8 for question detail.	Audit/assessment guidelines acknowledged. Savings of the cost are described.	10	10
Energy savings and Environmental Impact (kilowatt, kilowatt hour, therms, gallons of gasoline, emissions) Refer to Section 5.5.9 for question detail.	Energy saved by the indicated measures are provided.	10	10
<u>TOTAL POINTS AVAILABLE</u>		70	70

7. AWARDS PROCESS

7.1 Order Awarding Grants

The Commission will discuss which applicants will receive RESP grants at an open meeting. Applicants may subscribe to docket 9714-FG-2023 to receive a notification when the agenda for that meeting has been posted, and may watch the meeting on the Commission's YouTube channel. Minutes for the open meeting will also be posted to the docket. The Commissioners are not bound by the merit criteria and evaluation in making final determinations. After its discussion, the Commission will issue a Final Decision awarding grants in docket 9714-FG-2023.

7.2 Grant Agreement

The Commission requires that each awarded grant applicant enter into a grant agreement with the Commission. The grant agreement will confirm the grant award, including the amount of the grant award and match or contributions, the scope of the project and the terms and conditions ordered by the

Commission. The grant award is not final until the applicant signs and returns the grant agreement and the Commission executes the document. A signed grant agreement is due to the Commission no later than 60 days following the date of issuance of the grant agreement to the applicant. Failure to complete and return the grant agreement by the due date may result in cancellation of the award.

1. The order awarding grants and the grant agreement, including any amendments, will together constitute the entire agreement of the state and the applicant, and will supersede any representations, commitments, conditions, or agreements made orally or in writing prior to the issuance of the order.
2. Failure of an applicant to comply with the Commission's order or grant agreement, as amended, may result in cancellation of the award.
3. Recommended or suggested contract language or terms submitted as part of a grant application will not be incorporated or assumed incorporated into the grant agreement. The final terms and conditions of the grant agreement will constitute the entire agreement, including attachments and any amendments.

7.3 Right to Deny the Application and Negotiate Grant Terms

The Commission may reject any application as filed, and negotiate the terms of a grant award, including the award amount, with the selected applicant prior to offering the grant and executing a grant agreement. If negotiations cannot be concluded successfully with an applicant, as determined solely by the Commission, the Commission may withdraw its award offer.

7.4 No Appeal Process

An applicant may have general remedies under other provisions of Wis. Stat. chs. 196 and 227 if the applicant believes it is aggrieved by any final award determination. This provision is for informational purposes only and does not constitute legal advice and is not a determination by the Commission that the applicant has any right to protest or appeal with respect to the Commission's Final Decision.

8. NOTICE OF APPLICABLE REQUIREMENTS, GENERAL EXPECTATIONS and OTHER REQUIREMENTS AND CONDITIONS

The following terms and conditions are the anticipated, minimum grant agreement terms and conditions. Additional terms and conditions may apply.

8.1 Applicable Federal Requirements

As this program is federally funded by the IIJA, all projects are required to comply with federal requirements including the Buy American provisions of the IIJA, Davis-Bacon and Related Acts (DBRA) provisions, historic preservation requirements, and the National Environmental Policy Act (NEPA) as far as those requirements already apply and subject to any different or additional requirements specified in the final grant agreement. Applicants should familiarize themselves with the requirements prior to applying and be prepared to address the applicability of the various requirements in the application. A brief summary of these provisions and available resources are below. Please note, the following summaries are meant to provide general guidance and a starting point for applicants to understand project requirements under the IIJA. However, different or additional requirements may be included in the final grant agreements. The following summaries are not legal advice.

8.1.1. Buy American Provisions [APPLICABLE TO PUBLIC INFRASTRUCTURE]

8.1.1.1 The Buy American provisions of the IIJA provide, but are not limited to:

- None of the funds provided under this award (federal share or recipient cost-share) may be used for a project for infrastructure unless:
 - All iron and steel used in the project is produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
 - All manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
 - All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America Requirement does not apply to non-public infrastructure. For purposes of this guidance, infrastructure should be considered “public” if it is: 1) publicly owned or (2) privately owned but utilized primarily for a public purpose. Infrastructure should be considered to be “utilized primarily for a public purpose” if it is privately operated on behalf of the public or is a place of public accommodation.

The Buy America Requirement only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought into the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America Preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Additional information is maintained by the U.S. DOE Office of Management:

- [Build America, Buy America website](#)
- See [DOE's Implementation of the Buy America Requirement for Infrastructure Projects](#) to learn more

8.1.2 Davis-Bacon Requirements:

8.1.2.1 The Davis-Bacon provisions of IIJA provide, but are not limited to:

- All laborers and mechanics employed by the recipient, subrecipients, contractors or subcontractors in the performance of construction, alteration, or repair work in excess of \$2,000 on an award funded directly by or assisted in whole or in part by funds made available under this award shall be paid wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of

chapter 31 of title 40, United States Code commonly referred to as the “Davis-Bacon Act” (DBA).

- The Federal government determines and sets the prevailing wage rates on SAM.gov. See the [Wage Determinations](#) page for specific wage rates by county and construction type.

For additional guidance on how to comply with the Davis-Bacon provisions and clauses, see:

- U.S. Department of Labor [Davis-Bacon and Related Acts](#)
- U.S. Department of Labor [Protections for Workers in Construction under the Bipartisan Infrastructure Law](#)

8.1.3 Historic preservation requirements

For project activities that involve historical, archeological or cultural resources (includes listed and eligible resources over 50 years old or of cultural significance), a review of the undertaking may be required. However, a number of energy related activities have been previously identified that do not have the potential to cause effects on historic properties, even when historic properties may be present. They are covered by an existing programmatic agreement between the U.S. Department of Energy, the Wisconsin State Historic Preservation Office and certain State agencies.

- Wisconsin State Historic Preservation Programmatic Agreement:
https://www.energy.gov/sites/prod/files/2014/01/f7/state_historic_preservation_programmatic_agreement_wi.pdf

8.1.4 National Environmental Policy Act (NEPA)

Certain Grantees may be directed to complete and submit as part of the contract negotiation process an Environmental Questionnaire (EQ) for NEPA review and approval by the U.S. Department of Energy. An EQ will be required if the project is beyond the scope of the NEPA determination in Appendix B, whether because of size, technology, placement, or other factor. Applicants are encouraged to review the list of bounded categories early to determine whether this requirement will apply.

The National Environmental Policy Act and Historic Preservation Training Website for the Weatherization and Intergovernmental Programs Office | Department of Energy:

<https://www.energy.gov/eere/articles/national-environmental-policy-act-and-historic-preservation-training-website>

8.2 Reporting

8.2.1 State and Federal reporting requirements. Applicants will be expected to submit quarterly, final, and on-request, reports to the PSC on the activities, progress of the project, and grant costs to satisfy state and federal reporting requirements. Certain reporting requirements shall continue to be required post-disbursement.

8.2.2 IIA. Applicants will be expected to comply with the reporting requirements of the IIA that impact wage rates, equipment sourcing, environmental impact reporting, historic preservation, etc.

8.3 Grant Award Agreement Compliance

The PSC reserves the right to incorporate State and Federal contract provisions into any grant award agreement negotiated with any organization submitting a response to this application. Failure of the

successful applicant to accept the obligations in a grant award agreement will result in cancellation of the award.

8.4 Termination of Grant Award

The PSC may terminate a grant award for any reason at any time at its sole discretion by delivering ten (10) days written notice to the applicant/grantee. Upon termination, the PSC's liability will in no event exceed the pro rata cost of the services performed as of the date of termination, plus expenses incurred with the prior written approval of the PSC. In no event will the PSC's liability exceed the total amount of the grant awarded to the applicant/grantee. In the event that the applicant terminates the grant award, for any reason whatsoever, such termination will require written notice to that effect and shall be filed by the applicant on the PSC's ERF system not less than ten (10) days prior to said termination. If termination is delivered by applicant, no grant proceeds will be dispersed, and all costs and expenses incurred by the applicant will not be reimbursed.

**APPENDIX A -
BUDGET CATEGORIES**

Contractual	All project expenses for work performed by a third-party contractor. A third-party contractor is any entity that is not a signatory to the grant agreement. Examples: consultant, legal services, cement contractors, solar installers, laborers/mechanics, tree trimmers, electrician, engineering services, etc. Any materials supplied by a third-party contractor should be included here.
Equipment	Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$5,000.
Supplies	Supplies means all tangible personal property other than those described by the Equipment category. All items with per-unit acquisition costs of less than \$5,000, regardless of the length of useful life, are considered supplies.
Labor Salary	Actual labor expenses of the grant recipient. This category is limited to direct personnel expenses only. Do not include costs of contractors, etc.
Labor Fringe	Actual fringe benefit expenses of the grant recipient. This category is limited to direct personnel expenses only. Do not include costs of contractors, etc.
Travel	Grantee's travel expenses related to the project.
Other	Other expenses not specified above. Please provide details in the notes.

NOTE: "Eligible Costs" means those costs which are: (1) not covered by any other federal funding; (2) subject to audit by the Commission; (3) directly attributable to activities identified in the Project Scope of a recipient's grant agreement; (4) identified in the Project Budget of a recipient's grant agreement, subject to any amendments to the grant agreement; and (5) incurred between the date of the executed grant agreement and the end of the Performance Period defined in the grant agreement, as may be amended.

APPENDIX B - NEPA REQUIREMENTS AND CONDITIONS

The U.S. DOE has made a NEPA determination by issuing a categorical exclusion (CX) for all activities listed in the OEI Application for the EECBG funds, including the activities of the RESP, subject to certain conditions including being absent extraordinary circumstances, cumulative impacts, or connected actions that may lead to significant impacts on the environment, or any inconsistency with “integral elements” (as contained in 10 C.F.R. Part 1021) as they relate to a particular project.

RESP applicants are expected to propose activities and equipment, if applicable, that conform with U.S. DOE’s EECBG Program Blueprints #1, #2A, and #3D, as listed below. RESP applicants proposing activities and equipment not listed below must submit an Environmental Questionnaire 1 form (EQ1). The list below does not replace the Commission’s Order dated November 29, 2023, establishing the program design of the RESP, or any other Commission Order, or the terms of any grant agreements executed under the RESP.

Categories by Blueprint, from [*Non-Tribal Statement of Work WITH Preservation Agreement and NO Ground Disturbance \(energy.gov\)*](#):

Blueprint #1: Energy Planning, activities limited to:

- a. Stakeholder engagement, education, and outreach.
- b. Energy data collection to assist in reducing fossil fuel emissions, reducing total energy use, or improving energy efficiency, including to establish a baseline.
- c. Development of an energy vision, goals, and strategies.
- d. Writing, adopting, and/or publicizing an energy plan.
- e. Development of energy efficiency and conservation strategies, project-specific plans that may require feasibility studies, preparation of preliminary project design, outreach, and technical support to state agencies, local governments, and affected stakeholders.
- f. Development and implementation of programs and strategies to encourage energy efficiency and renewable energy such as policy development and stakeholder engagement.

Blueprint #2A: Funding commercially available, energy efficient, grid-interactivity, electrification and renewable energy upgrades; provided that projects adhere to the requirements of the respective applicant’s DOE executed Historic Preservation Programmatic Agreement (PA), are installed in or on existing buildings, do not require ground disturbance, tree removal or tree trimming, do not require structural reinforcement, and are limited to:

- a. Building energy assessments.
- b. Energy audits.
- c. Installation of insulation.
- d. Installation of energy efficient lighting and light poles (may be installed within a maintained utility easement if no trees are removed and no ground disturbed).
- e. HVAC upgrades to existing systems.
- f. Weather sealing and duct sealing.
- g. Purchase and installation of energy/water-efficient residential and commercial appliances and equipment (including, but not limited to, grid-interactive building technologies, energy or water monitoring and control systems, thermostats, heat pumps, air conditioners, and related software).
- h. Retrofit of energy efficient pumps and motors (for such uses as, but not limited to, wastewater treatment plants) where it would not alter the capacity, use, mission, or operation of an existing facility.
- i. Retrofit and replacement of windows and doors.
- j. Installation of electric appliances (including replacement of appliances that utilize fossil fuels with electric appliances) such as heat pumps for water heating, air heating/cooling, electric dryers, and stoves.

- k. Retrofit and installation of energy-efficient commercial kitchen equipment, such as efficient refrigerators, freezers, dishwashers.
- l. Electrical system upgrades limited to electric panel upgrades, updated wiring and conduit, grounding, and arc-fault circuit interrupter (AFCI) and ground-fault circuit interrupter (GFCI) breakers.

Blueprint #3D: Renewable Resource Planning, activities limited to:

- a. Market assessment.
- b. Stakeholder engagement.
- c. Action Plan development and implementation, which may include resource planning and preliminary siting assessments, identification of financial options, and streamlining of permitting processes.
- d. Development, implementation, and installation of solar electricity/photovoltaic (PV) systems, provided that projects adhere to the requirements of the respective applicant's DOE executed Historic Preservation Programmatic Agreement (PA), are installed in or on existing buildings, do not require ground disturbance, tree removal or tree trimming, do not require structural reinforcement, and are not to exceed 60 kW DC.
- e. Development and installation of energy storage systems, including electrochemical and thermal storage systems, provided that projects adhere to the requirements of the respective applicant's DOE executed Historic Preservation Programmatic Agreement (PA), are installed in or on existing buildings, do not require ground disturbance, tree removal or tree trimming, do not require structural reinforcement, and are appropriately sized not to exceed 1,000 kWh.
- f. Implementation of financial incentive programs including rebates; energy savings performance contracts, renewable energy sharing, or energy savings agreements for existing facilities; community solar credit sharing arrangements; grants and loans to support energy efficiency, renewable energy and energy saving projects. All project activities funded under a financial incentive program must be listed within this statement of work.

BARRON COUNTY ZONING ORDINANCE NO. 2024 –

**AN ORDINANCE AMENDING THE ZONING CODE, (Re: Town of Prairie Lake),
COUNTY OF BARRON, WISCONSIN**

The Barron County Board of Supervisors ordains as follows

WHEREAS, Town of Prairie Lake; on behalf of David B. Theesfeld & Karen M. Canfield, owners, filed a Petition to establish a zoning classification for certain property in Barron County;

WHEREAS, the Zoning Map of Barron County, Wisconsin as specified in Section 17.26 of the Barron County Land Use Ordinance shall be amended to establish a zoning classification of the property detached from the City of Chetek and accepted by the Town of Prairie Lake in the County of Barron, Wisconsin, depicted in the attached map, incorporated herein by reference, and described hereafter from:

_____ Unzoned _____ to _____ Agricultural-2 _____

LEGAL DESCRIPTION OF PROPERTY:

Establish zone for the part SW-SE lyg SWLY of Hwy ROW & part NW-SE lyg SWLY of Hwy ROW, consisting of 35.502 acres, located in Section 25, T33N, R11W, Town of Prairie Lake.

WHEREAS, this Amendment was approved by the Zoning Committee on March 6, 2024, on a vote of 5-0, with Heinecke, Thompson, Cook, Kusilek and Rogers all voting in favor and 0 against.

NOW, THEREFORE, BE IT ORDAINED, that this Ordinance shall be effective upon its adoption and publication and that publication of this ordinance may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

**AN ORDINANCE AMENDING THE ZONING CODE, (Re: Town of Prairie Lake),
COUNTY OF BARRON, WISCONSIN**

OFFERED THIS 18th day of March, 2024.

<p>Number of readings required: One (X) Two ()</p> <p>Vote required for passage: Majority (X) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted () General Fund () Grant () Contingency () Other (X) Details <u>N/A</u></p> <p>Fiscal impact:</p> <ul style="list-style-type: none"> - Current year total amount: \$ - Future years total amount: \$ - Effect on tax levy – current year - \$ - Effect on tax levy – future years - \$ <p>Fiscal impact reviewed by:</p> <hr/> <p>Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <hr/> <p>Jeffrey French, Administrator</p> <hr/> <p>John Muench, Corporation Counsel</p>	 <hr/> <p>Bob Rogers, Committee Chair</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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**BARRON COUNTY ZONING COMMITTEE
BARRON, WISCONSIN
ACTION AND REPORT**

FINDINGS OF FACT:

Having heard the testimony and considered the evidence presented, the Zoning Committee determines the facts of this case to be:

Filing Date: January 7, 2024

Parcel # 036-2500-25-000

Hearing Date: March 6, 2024

Petitioner: **Town of Prairie Lake**

Owner: David B. Theesfeld & Karen M. Canfield – 2368 7th Ave., Chetek, WI 54728.
(Name and Address)

1. The petitioner is is not the owner/lessee/mortgagee of the following described property, which is the subject of the petition to rezone the following: part SW-SE lyg SWLY of Hwy ROW & part NW-SE lyg SWLY of Hwy ROW, consisting of 35.502 acres, located in Section 25, T33N, R11W, Town of Prairie Lake, Barron County, Wisconsin.
2. The petitioner requests to establish a zoning district of: Agricultural-2.
3. The present use of the property is: residence, wooded and open land.
4. Petitioner's purpose of the rezoning request is: to establish a zoning district on property detached from the City of Chetek.
5. Per Section 17.81(3)(a) of the Land Use Ordinance, the committee finds that:

Based on the following findings of fact, the Committee Recommends the APPROVAL/DENIAL of the petition to rezone:

- 1.) A zoning district was required to be assigned from this property after it was detached from the City of Chetek and the Agricultural-2 zoning district is consistent both with the use of the property and with the zoning districts in the area.
- 2.) The landowner and the Town Chair signed the petition to assign the Ag-2 district.
- 3.)

Is the Committee's decision consistent with the County Plan? Yes X No

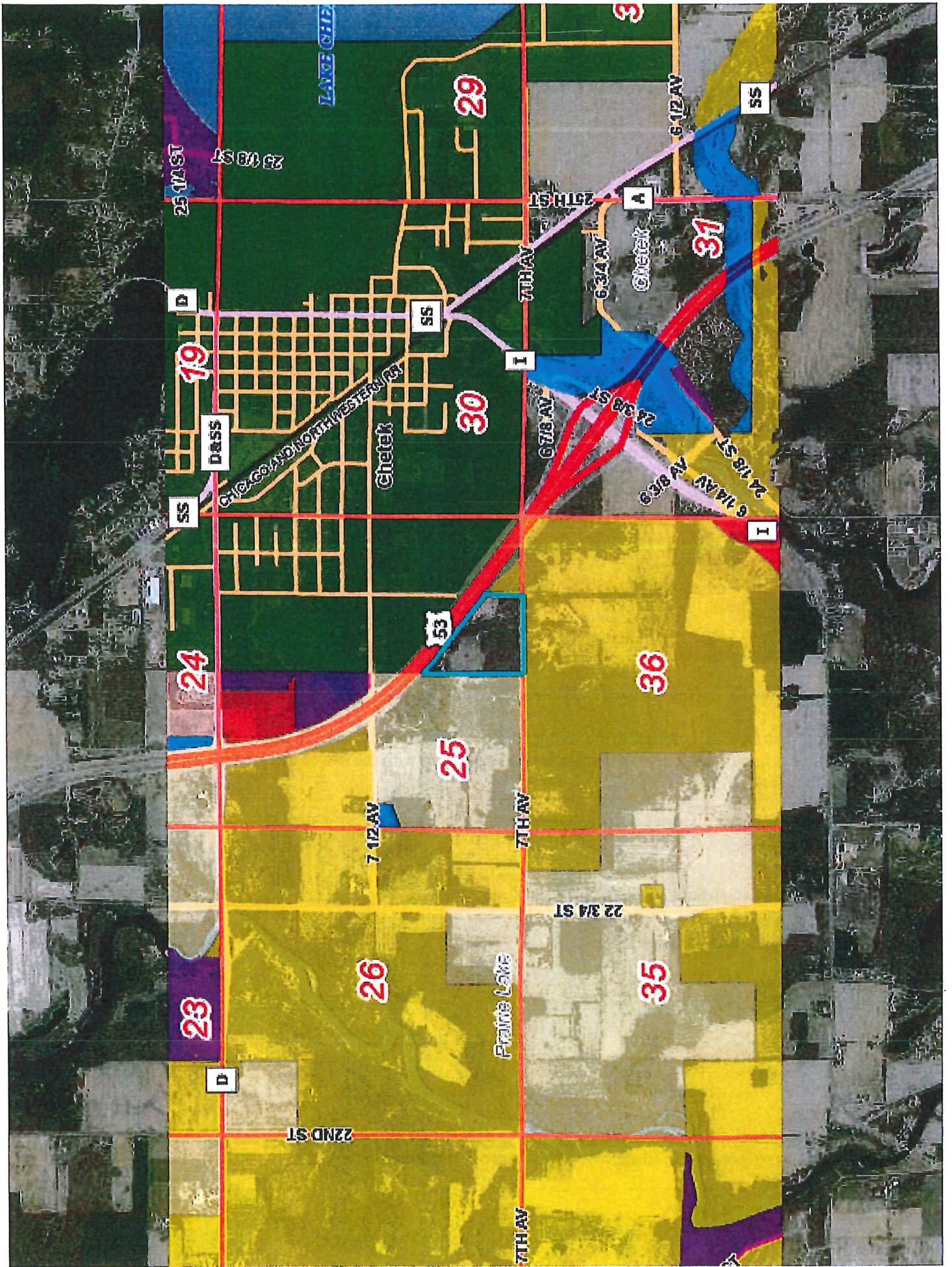
Barron County Zoning Committee:

Signed: _____
Committee Chairperson

Attest: _____
Committee Secretary

Dated: _____

(Signed by Committee Chairperson Rogers on 3/6/24.)
Committee action is not final until approved by County Board Resolution.



**BARRON COUNTY RESOLUTION NO. 2024 –
Town of Cedar Lake, Ken Leners, Chair, petitioner
Jeffrey Allen Bigott, Suzanne Marie Bigott & Dustin Richard Bigott, owners**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

**ADOPTING ZONING COMMITTEE RECOMMENDATION TO DENY
PETITION FOR REZONING**

WHEREAS, Town of Cedar Lake, Ken Leners, Chair, petitioner, filed a Petition to rezone Lot 39 Aspen Sub of the Woods, consisting of .53 acres, located in Section 2, T36N, R10W, Town of Cedar Lake, Barron County; and

WHEREAS, upon public notice, including notice to the town clerk of the town wherein the subject property is located, the Zoning Committee held public hearings on **February 7, 13, 15, and 20, 2024**, to consider the aforementioned Petition for rezoning; and

WHEREAS, upon the testimony and evidence presented at the public hearing, including the staff report of the Zoning Department, the Zoning Committee has recommended that the aforementioned Petition for rezoning be denied; and

WHEREAS, the Zoning Committee has submitted a report to the County Board specifying it's reasons for recommending denial of the aforementioned Petition for rezoning; and

WHEREAS, the County Board thinks that the reasons for denial specified by the Zoning Committee, represent a full and reasonable consideration of all information presented to the committee, and the applicable standards that must be applied to the above-named Petitioner's rezoning request.

WHEREAS, this resolution was approved by the Zoning Committee on February 20, 2022 on a vote of 5:0, with Rogers, Heinecke, Kusilek, Cook and Thompson, all voting in favor, and 0 against.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors concurs with and hereby does adopt the Zoning Committee's recommendation for denial of the aforementioned Petition for rezoning.

BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

**BARRON COUNTY ZONING COMMITTEE
BARRON, WISCONSIN
ACTION AND REPORT**

FINDINGS OF FACT:

Having heard the testimony and considered the evidence presented, the Zoning Committee determines the facts of this case to be:

Filing Date: December 6, 2023

File # 010-4023-40-000, RZ2024-2

Hearing Date: **February 7, 13, 15,
& 20 2024**

Petitioner: **Town of Cedar Lake, Ken Leners, Chair**

Owner: Jeffrey Allen Bigott, Suzanne Marie Bigott & Dustin Richard Bigott – 17115 Hemlock Ct., Lakeville, MN 55044.
(Name and Address)

1. The petitioner is not the owner/lessee/mortgagee of the following described property, which is the subject of the petition to rezone the following: Lot 39 Aspen Sub of the Woods, consisting of .53 acres, located in Section 2, T36N, R10W, Town of Cedar Lake, Barron County, Wisconsin.
2. The petitioner requests to rezone this property from the **Recreational-Residential (RR) district to the Residential Low Density (R-1) district.**
3. The present use of the property is: recreational.
4. Petitioner's purpose of the rezoning request is: **to ensure positive economic development by attracting homeowners and other low-density residential use assets.**

5. Per Section 17.81(3)(a) Rezoning Standards of the Land Use Ordinance, the committee finds that:

1. Additional property of the proposed zoning classification is needed in the area to meet public need, because existing property of the classification is being utilized, or uses that would be beneficial to the neighborhood and are authorized under proposed classification are not reasonably accessible to the neighborhood.

The petitioner has requested the rezoning of Lot 39, Aspen Sub of the Woods from a Recreational Residential zoning classification to a Residential Low Density zoning classification for the purpose of attracting homeowners and other low density residential use assets.

The proposed zoning classification of Residential Low Density allows for the same residential uses as permitted under the current Recreational Residential zoning classification allowing single and two family dwellings. The petitioner has not demonstrated a benefit or public necessity to justify the rezoning of Lot 39, Aspen Sub of the Woods since the desired residential low density development is available in the current Recreational Residential zoning classification.

2. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the use, enjoyment, or economic value of neighboring properties due to appearance, noise, dust, odor, smoke or vibration.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

3. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to endanger the public health or safety, if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

4. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on air quality, ground water, surface water, or natural vegetation if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

5. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on historically significant features if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

6. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the normal development of neighboring properties if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

7. The proposed zoning classification is unlikely to cause undesirable land use patterns, including but not limited to small, isolated zoning districts or neighboring incompatible uses.

The proposed zoning classification will create an undesirable land use pattern by creating a small isolated zoning district that would consist of one (1) parcel in a ninety four (94) parcel development having a zoning classification of Residential Low Density and the remaining 93 parcels having a zoning classification of Recreational Residential.

8. The proposed zoning classification is consistent with the county land use plan, or a land use plan of the affected town or neighboring municipality.

The current zoning classification of Recreational Residential is consistent with the Barron County Comprehensive Plan, 2010-2030.

Based on the following findings of fact, the Committee Recommends the **APPROVAL/DENIAL** of the petition to rezone:

- 1.) The petitioner did not provide sufficient evidence of the public necessity to warrant the rezoning.
- 2.) The petition failed to meet any of the eight rezoning standards.
- 3.) The landowner is opposed to the petition submitted by the petitioner, the Town of Cedar Lake.

Is the Committee's decision consistent with the County Plan? Yes X No

Barron County Zoning Committee:

Signed: _____
Committee Chairperson

Attest: _____
Committee Secretary

Dated: _____

(Signed by Committee Chairperson Rogers on 2/20/24.)
Committee action is not final until approved by County Board Resolution.



**BARRON COUNTY RESOLUTION NO. 2024 –
Town of Cedar Lake, Ken Leners, Chair, petitioner
Jeffrey Allen Bigott, Suzanne Marie Bigott & Dustin Richard Bigott, owners**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

**ADOPTING ZONING COMMITTEE RECOMMENDATION TO DENY
PETITION FOR REZONING**

WHEREAS, Town of Cedar Lake, Ken Leners, Chair, petitioner, filed a Petition to rezone Lots 30, 37 & 38 shown as Lot 1 CSM 45/150, Aspen Sub of the Woods, consisting of 1.876 acres, located in Section 2, T36N, R10W, Town of Cedar Lake, Barron County; and

WHEREAS, upon public notice, including notice to the town clerk of the town wherein the subject property is located, the Zoning Committee held public hearings on **February 7, 13, 15, and 20, 2024,** to consider the aforementioned Petition for rezoning; and

WHEREAS, upon the testimony and evidence presented at the public hearing, including the staff report of the Zoning Department, the Zoning Committee has recommended that the aforementioned Petition for rezoning be denied; and

WHEREAS, the Zoning Committee has submitted a report to the County Board specifying it's reasons for recommending denial of the aforementioned Petition for rezoning; and

WHEREAS, the County Board thinks that the reasons for denial specified by the Zoning Committee, represent a full and reasonable consideration of all information presented to the committee, and the applicable standards that must be applied to the above-named Petitioner's rezoning request.

WHEREAS, this resolution was approved by the Zoning Committee on February 20, 2022 on a vote of 5:0, with Rogers, Heinecke, Kusilek, Cook and Thompson, all voting in favor, and 0 against.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors concurs with and hereby does adopt the Zoning Committee's recommendation for denial of the aforementioned Petition for rezoning.

BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

**BARRON COUNTY ZONING COMMITTEE
BARRON, WISCONSIN
ACTION AND REPORT**

FINDINGS OF FACT:

Having heard the testimony and considered the evidence presented, the Zoning Committee determines the facts of this case to be:

Filing Date: December 6, 2023

File # 010-4023-39-000, RZ2024-5

Hearing Date: **February 7, 13, 15,**
& 20 2024

Petitioner: **Town of Cedar Lake, Ken Leners, Chair**

Owner: Jeffrey Allen Bigott, Suzanne Marie Bigott & Dustin Richard Bigott – 17115 Hemlock Ct., Lakeville, MN 55044.
(Name and Address)

1. The petitioner is not the owner/lessee/mortgagee of the following described property, which is the subject of the petition to rezone the following: Lots 30, 37 & 38 shown as Lot 1 CSM45/150, Aspen Sub of the Woods, consisting of 1.876 acres, located in Section 2, T36N, R10W, Town of Cedar Lake, Barron County, Wisconsin.
2. The petitioner requests to rezone this property from the Recreational-Residential (RR) district to the Residential Low Density (R-1) district.
3. The present use of the property is: residential.
4. Petitioner's purpose of the rezoning request is: to ensure positive economic development by attracting homeowners and other low-density residential use assets.

5. Per Section 17.81(3)(a) Rezoning Standards of the Land Use Ordinance, the committee finds that:

1. Additional property of the proposed zoning classification is needed in the area to meet public need, because existing property of the classification is being utilized, or uses that would be beneficial to the neighborhood and are authorized under proposed classification are not reasonably accessible to the neighborhood.

The petitioner has requested the rezoning of Lots 30, 37 & 38, Aspen Sub of the Woods from a Recreational Residential zoning classification to a Residential Low Density zoning classification for the purpose of attracting homeowners and other low density residential use assets.

The proposed zoning classification of Residential Low Density allows for the same residential uses as permitted under the current Recreational Residential zoning classification allowing single and two family dwellings. The petitioner has not demonstrated a benefit or public necessity to justify the rezoning of Lots 30, 37 & 38, Aspen Sub of the Woods since the desired residential low density development is available in the current Recreational Residential zoning classification.

2. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the use, enjoyment, or economic value of neighboring properties due to appearance, noise, dust, odor, smoke or vibration.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

3. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to endanger the public health or safety, if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

4. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on air quality, ground water, surface water, or natural vegetation if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

5. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on historically significant features if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

6. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the normal development of neighboring properties if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

7. The proposed zoning classification is unlikely to cause undesirable land use patterns, including but not limited to small, isolated zoning districts or neighboring incompatible uses.

The proposed zoning classification will create an undesirable land use pattern by creating a small isolated zoning district that would consist of one (1) parcel in a ninety four (94) parcel development having a zoning classification of Residential Low Density and the remaining 93 parcels having a zoning classification of Recreational Residential.

8. The proposed zoning classification is consistent with the county land use plan, or a land use plan of the affected town or neighboring municipality.

The current zoning classification of Recreational Residential is consistent with the Barron County Comprehensive Plan, 2010-2030.

Based on the following findings of fact, the Committee Recommends the **APPROVAL/DENIAL** of the petition to rezone:

- 1.) The petitioner did not provide sufficient evidence of the public necessity to warrant the rezoning.
- 2.) The petition failed to meet any of the eight rezoning standards.
- 3.) The landowner is opposed to the petition submitted by the petitioner, the Town of Cedar Lake.

Is the Committee's decision consistent with the County Plan? Yes X No

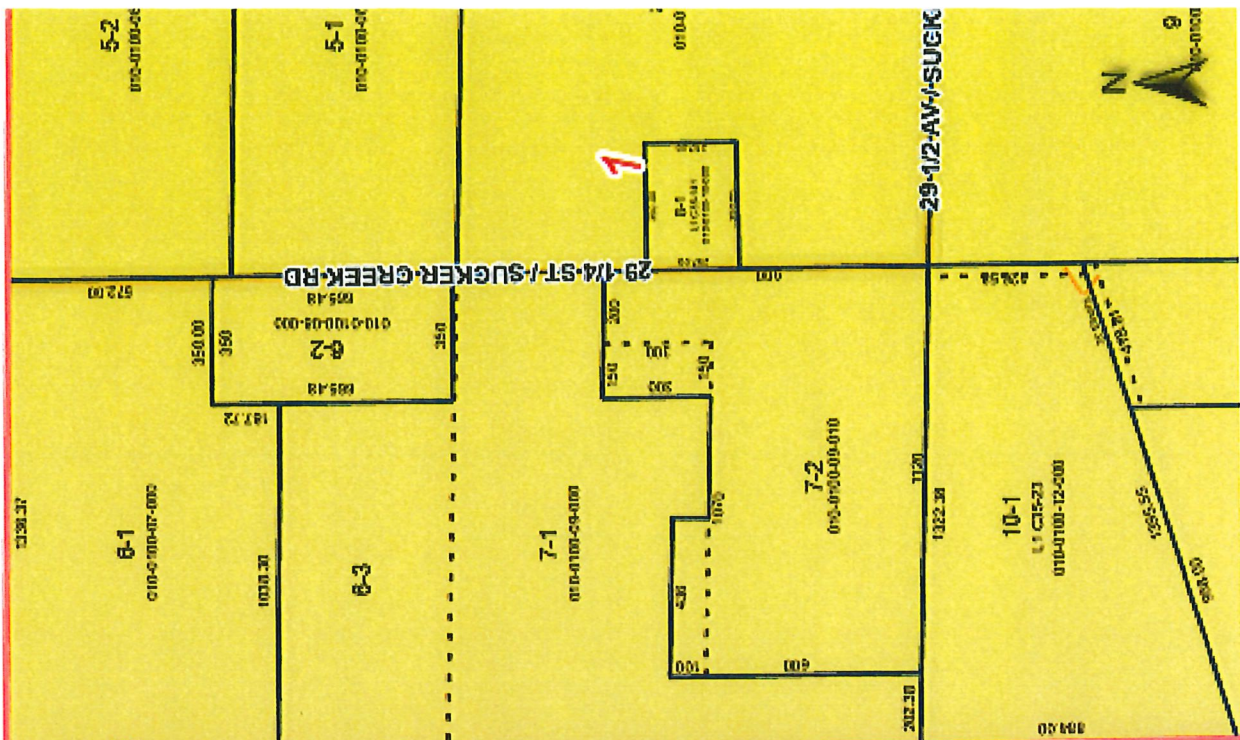
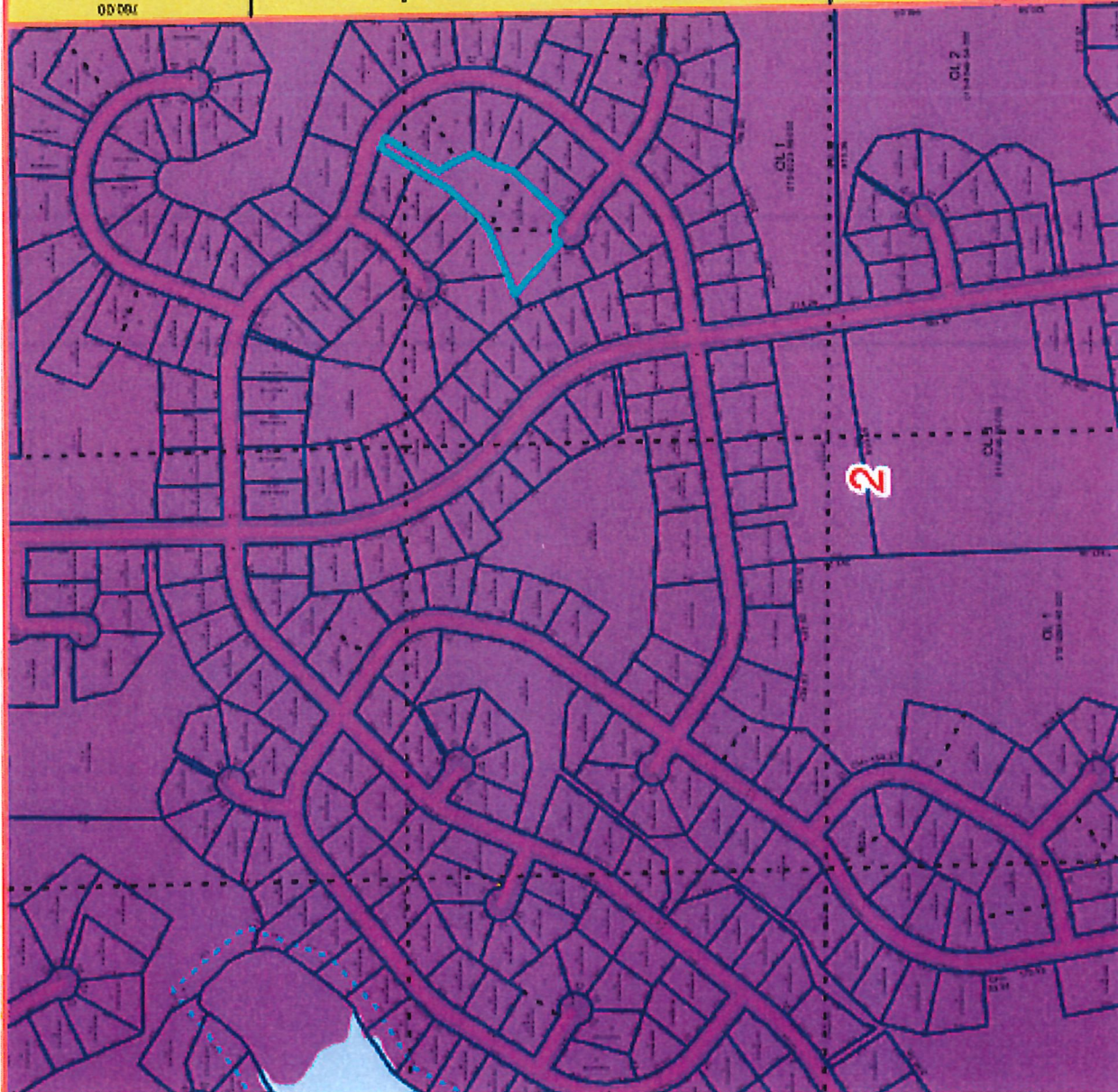
Barron County Zoning Committee:

Signed: _____
Committee Chairperson

Attest: _____
Committee Secretary

Dated: _____

(Signed by Committee Chairperson Rogers on 2/20/24 .)
Committee action is not final until approved by County Board Resolution.



**BARRON COUNTY RESOLUTION NO. 2024 –
Town of Cedar Lake, Ken Leners, Chair, petitioner
John F. Bolles, owner**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

**ADOPTING ZONING COMMITTEE RECOMMENDATION TO DENY
PETITION FOR REZONING**

WHEREAS, Town of Cedar Lake, Ken Leners, Chair, petitioner, filed a Petition to rezone Lot 36 Aspen Sub of the Woods, consisting of .47 acres, located in Section 2, T36N, R10W, Town of Cedar Lake, Barron County; and

WHEREAS, upon public notice, including notice to the town clerk of the town wherein the subject property is located, the Zoning Committee held public hearings on **February 7, 13, 15, and 20, 2024**, to consider the aforementioned Petition for rezoning; and

WHEREAS, upon the testimony and evidence presented at the public hearing, including the staff report of the Zoning Department, the Zoning Committee has recommended that the aforementioned Petition for rezoning be denied; and

WHEREAS, the Zoning Committee has submitted a report to the County Board specifying it's reasons for recommending denial of the aforementioned Petition for rezoning; and

WHEREAS, the County Board thinks that the reasons for denial specified by the Zoning Committee, represent a full and reasonable consideration of all information presented to the committee, and the applicable standards that must be applied to the above-named Petitioner's rezoning request.

WHEREAS, this resolution was approved by the Zoning Committee on February 20, 2022 on a vote of 5:0, with Rogers, Heinecke, Kusilek, Cook and Thompson, all voting in favor, and 0 against.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors concurs with and hereby does adopt the Zoning Committee's recommendation for denial of the aforementioned Petition for rezoning.

BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

**BARRON COUNTY RESOLUTION NO. 2024 –
Town of Cedar Lake, Ken Leners, Chair, petitioner
John F. Bolles, owner**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

**ADOPTING ZONING COMMITTEE RECOMMENDATION TO DENY
PETITION FOR REZONING**

Page 2

OFFERED THIS 18th day of March, 2024.

<p>Number of readings required: One <input checked="" type="checkbox"/> Two ()</p> <p>Vote required for passage: Majority <input checked="" type="checkbox"/> 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted () General Fund () Grant () Contingency () Other <input checked="" type="checkbox"/> Details <u>N/A</u></p> <p>Fiscal impact: - Current year total amount: \$ - 0 - - Future years total amount: \$ - 0 - - Effect on tax levy – current year - \$ - 0 - - Effect on tax levy – future years - \$ - 0 -</p> <p>Fiscal impact reviewed by County Finance Director</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by Administrator:</p> <p>_____ Jeffrey French, Administrator</p> <p>Approved as to form by Corporation Counsel:</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Bob Rogers, Committee Chair</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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**BARRON COUNTY ZONING COMMITTEE
BARRON, WISCONSIN
ACTION AND REPORT**

FINDINGS OF FACT:

Having heard the testimony and considered the evidence presented, the Zoning Committee determines the facts of this case to be:

Filing Date: December 6, 2023

File # 010-4023-37-000, RZ2024-6

Hearing Date: **February 7, 13, 15,
& 20 2024**

Petitioner: **Town of Cedar Lake, Ken Leners, Chair**

Owner: John F. Bolles – P O Box 279, Birchwood, WI 54817
(Name and Address)

1. The petitioner is not the owner/lessee/mortgagee of the following described property, which is the subject of the petition to rezone the following: Lot 36 Aspen Sub of the Woods, consisting of .47 acres, located in Section 2, T36N, R10W, Town of **Cedar Lake**, Barron County, Wisconsin.
2. The petitioner requests to rezone this property from the **Recreational-Residential (RR) district to the Residential Low Density (R-1) district.**
3. The present use of the property is: residential.
4. Petitioner's purpose of the rezoning request is: **to ensure positive economic development by attracting homeowners and other low-density residential use assets.**

5. Per Section 17.81(3)(a) Rezoning Standards of the Land Use Ordinance, the committee finds that:

1. Additional property of the proposed zoning classification is needed in the area to meet public need, because existing property of the classification is being utilized, or uses that would be beneficial to the neighborhood and are authorized under proposed classification are not reasonably accessible to the neighborhood.

The petitioner has requested the rezoning of Lot 36, Aspen Sub of the Woods from a Recreational Residential zoning classification to a Residential Low Density zoning classification for the purpose of attracting homeowners and other low density residential use assets.

The proposed zoning classification of Residential Low Density allows for the same residential uses as permitted under the current Recreational Residential zoning classification allowing single and two family dwellings. The petitioner has not demonstrated a benefit or public necessity to justify the rezoning of Lot 36, Aspen Sub of the Woods since the desired residential low density development is available in the current Recreational Residential zoning classification.

2. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the use, enjoyment, or economic value of neighboring properties due to appearance, noise, dust, odor, smoke or vibration.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

3. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to endanger the public health or safety, if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

4. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on air quality, ground water, surface water, or natural vegetation if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

5. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on historically significant features if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

6. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the normal development of neighboring properties if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

7. The proposed zoning classification is unlikely to cause undesirable land use patterns, including but not limited to small, isolated zoning districts or neighboring incompatible uses.

The proposed zoning classification will create an undesirable land use pattern by creating a small isolated zoning district that would consist of one (1) parcel in a ninety four (94) parcel development having a zoning classification of Residential Low Density and the remaining 93 parcels having a zoning classification of Recreational Residential.

8. The proposed zoning classification is consistent with the county land use plan, or a land use plan of the affected town or neighboring municipality.

The current zoning classification of Recreational Residential is consistent with the Barron County Comprehensive Plan, 2010-2030.

Based on the following findings of fact, the Committee Recommends the **APPROVAL/DENIAL** of the petition to rezone:

1.) The petitioner did not provide sufficient evidence of the public necessity to warrant the rezoning.

2.) The petition failed to meet any of the eight rezoning standards.

Is the Committee's decision consistent with the County Plan? Yes X No

Barron County Zoning Committee:

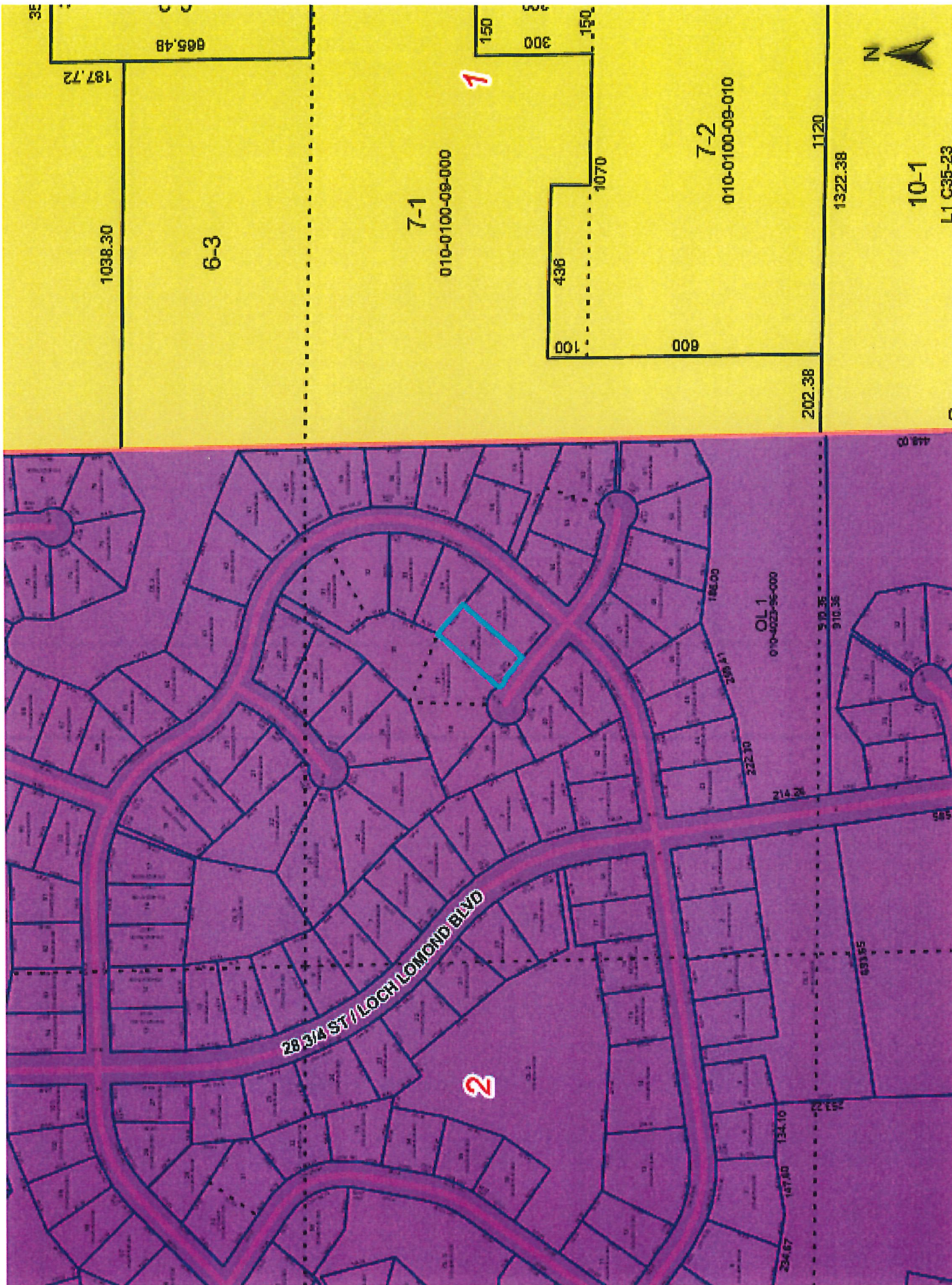
Signed: _____
Committee Chairperson

Attest: _____
Committee Secretary

Dated: _____

(Signed by Committee Chairperson Rogers on 2/20/24.)

Committee action is not final until approved by County Board Resolution.



**BARRON COUNTY RESOLUTION NO. 2024 –
Town of Cedar Lake, Ken Leners, Chair, petitioner
Mary M. Eckwright Irrevocable Trust, owner**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

**ADOPTING ZONING COMMITTEE RECOMMENDATION TO DENY
PETITION FOR REZONING**

WHEREAS, Town of Cedar Lake, Ken Leners, Chair, petitioner, filed a Petition to rezone Lot 35 Aspen Sub of the Woods, consisting of .49 acres, located in Section 2, T36N, R10W, Town of Cedar Lake, Barron County; and

WHEREAS, upon public notice, including notice to the town clerk of the town wherein the subject property is located, the Zoning Committee held public hearings on **February 7, 13, 15, and 20, 2024**, to consider the aforementioned Petition for rezoning; and

WHEREAS, upon the testimony and evidence presented at the public hearing, including the staff report of the Zoning Department, the Zoning Committee has recommended that the aforementioned Petition for rezoning be denied; and

WHEREAS, the Zoning Committee has submitted a report to the County Board specifying it's reasons for recommending denial of the aforementioned Petition for rezoning; and

WHEREAS, the County Board thinks that the reasons for denial specified by the Zoning Committee, represent a full and reasonable consideration of all information presented to the committee, and the applicable standards that must be applied to the above-named Petitioner's rezoning request.

WHEREAS, this resolution was approved by the Zoning Committee on February 20, 2022 on a vote of 5:0, with Rogers, Heinecke, Kusilek, Cook and Thompson, all voting in favor, and 0 against.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors concurs with and hereby does adopt the Zoning Committee's recommendation for denial of the aforementioned Petition for rezoning.

BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

CB

**BARRON COUNTY ZONING COMMITTEE
BARRON, WISCONSIN
ACTION AND REPORT**

FINDINGS OF FACT:

Having heard the testimony and considered the evidence presented, the Zoning Committee determines the facts of this case to be:

Filing Date: December 6, 2023

File # 010-4023-36-000, RZ2024-4

Hearing Date: **February 7, 13, 15,
& 20 2024**

Petitioner: **Town of Cedar Lake, Ken Leners, Chair**

Owner: Mary M. Eckwright Irrevocable Trust – 3105 Garner St., Eau Claire, WI 54701
(Name and Address)

1. The petitioner is not the owner/lessee/mortgagee of the following described property, which is the subject of the petition to rezone the following: Lot 35 Aspen Sub of the Woods, consisting of .49 acres, located in Section 2, T36N, R10W, Town of Cedar Lake, Barron County, Wisconsin.
2. The petitioner requests to rezone this property from the Recreational-Residential (RR) district to the Residential Low Density (R-1) district.
3. The present use of the property is: residential.
4. Petitioner's purpose of the rezoning request is: to ensure positive economic development by attracting homeowners and other low-density residential use assets.

5. Per Section 17.81(3)(a) Rezoning Standards of the Land Use Ordinance, the committee finds that:

1. Additional property of the proposed zoning classification is needed in the area to meet public need, because existing property of the classification is being utilized, or uses that would be beneficial to the neighborhood and are authorized under proposed classification are not reasonably accessible to the neighborhood.

The petitioner has requested the rezoning of Lot 35, Aspen Sub of the Woods from a Recreational Residential zoning classification to a Residential Low Density zoning classification for the purpose of attracting homeowners and other low density residential use assets.

The proposed zoning classification of Residential Low Density allows for the same residential uses as permitted under the current Recreational Residential zoning classification allowing single and two family dwellings. The petitioner has not demonstrated a benefit or public necessity to justify the rezoning of Lot 35, Aspen Sub of the Woods since the desired residential low density development is available in the current Recreational Residential zoning classification.

2. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the use, enjoyment, or economic value of neighboring properties due to appearance, noise, dust, odor, smoke or vibration.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

3. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to endanger the public health or safety, if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

4. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on air quality, ground water, surface water, or natural vegetation if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

5. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on historically significant features if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

6. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the normal development of neighboring properties if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

7. The proposed zoning classification is unlikely to cause undesirable land use patterns, including but not limited to small, isolated zoning districts or neighboring incompatible uses.

The proposed zoning classification will create an undesirable land use pattern by creating a small isolated zoning district that would consist of one (1) parcel in a ninety four (94) parcel development having a zoning classification of Residential Low Density and the remaining 93 parcels having a zoning classification of Recreational Residential.

8. The proposed zoning classification is consistent with the county land use plan, or a land use plan of the affected town or neighboring municipality.

The current zoning classification of Recreational Residential is consistent with the Barron County Comprehensive Plan, 2010-2030.

Based on the following findings of fact, the Committee Recommends the **APPROVAL/DENIAL** of the petition to rezone:

- 1.) The petitioner did not provide sufficient evidence of the public necessity to warrant the rezoning.
- 2.) The petition failed to meet any of the eight rezoning standards.
- 3.) The landowner is opposed to the petition submitted by the petitioner, the Town of Cedar Lake.

Is the Committee's decision consistent with the County Plan? Yes X No

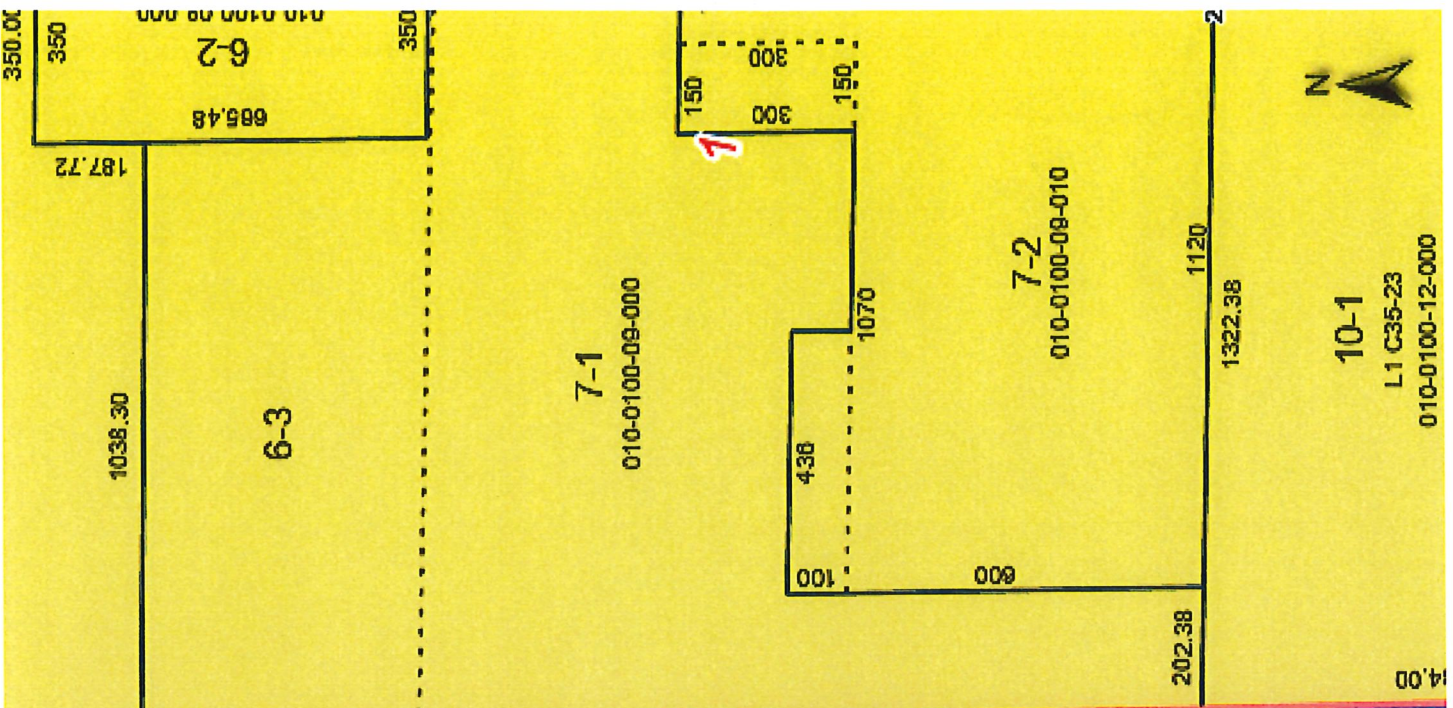
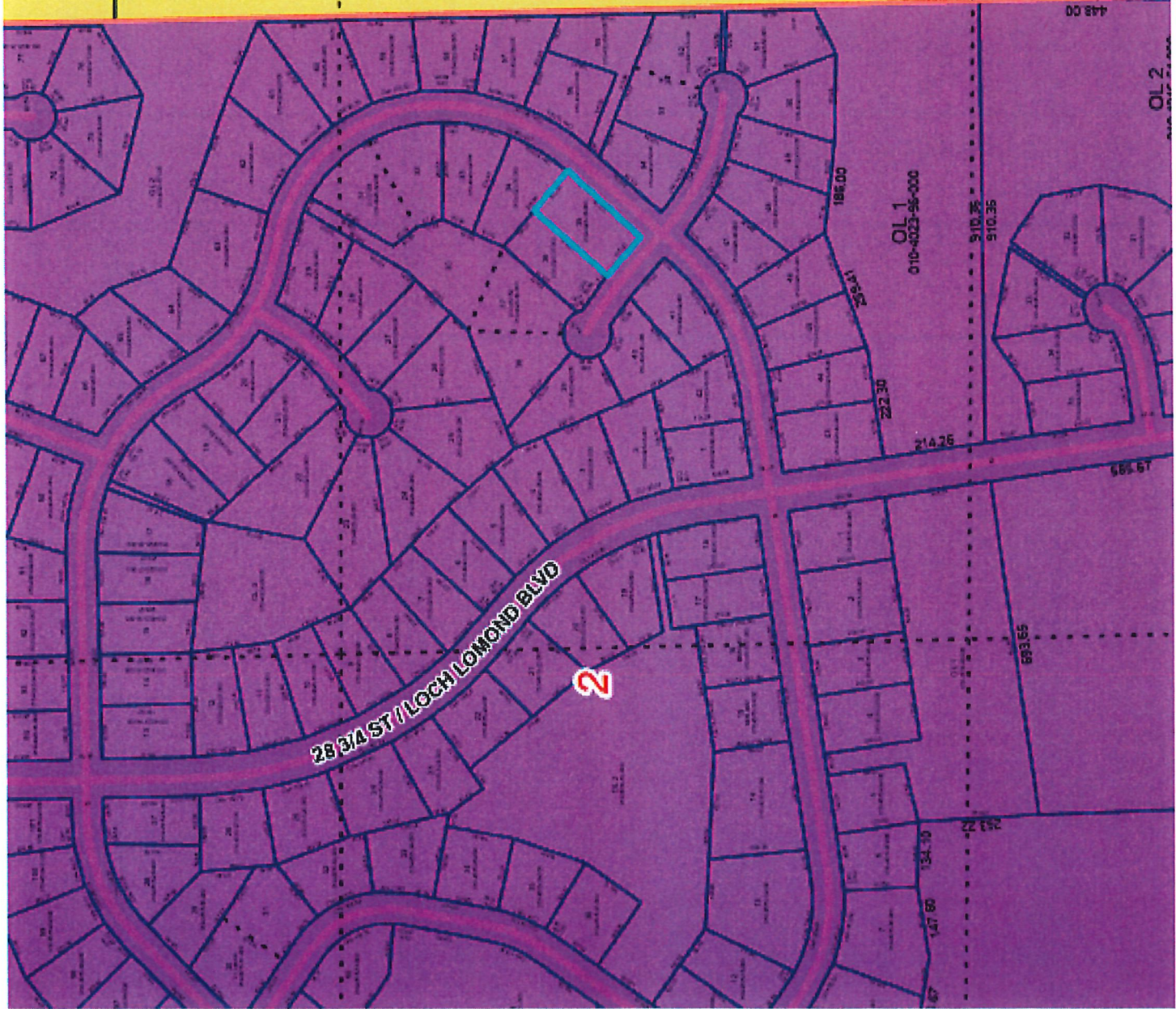
Barron County Zoning Committee:

Signed: _____
Committee Chairperson

Attest: _____
Committee Secretary

Dated: _____

(Signed by Committee Chairperson Rogers on 2/20/24.)
Committee action is not final until approved by County Board Resolution.



**BARRON COUNTY RESOLUTION NO. 2024 –
Town of Cedar Lake, Ken Leners, Chair, petitioner
Ernest L. & Amber R. Hall, owner**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

**ADOPTING ZONING COMMITTEE RECOMMENDATION TO DENY
PETITION FOR REZONING**

WHEREAS, Town of Cedar Lake, Ken Leners, Chair, petitioner, filed a Petition to rezone Lot 40 Aspen Sub of the Woods, consisting of .5 acres, located in Section 2, T36N, R10W, Town of Cedar Lake, Barron County; and

WHEREAS, upon public notice, including notice to the town clerk of the town wherein the subject property is located, the Zoning Committee held public hearings on **February 7, 13, 15, and 20, 2024**, to consider the aforementioned Petition for rezoning; and

WHEREAS, upon the testimony and evidence presented at the public hearing, including the staff report of the Zoning Department, the Zoning Committee has recommended that the aforementioned Petition for rezoning be denied; and

WHEREAS, the Zoning Committee has submitted a report to the County Board specifying it's reasons for recommending denial of the aforementioned Petition for rezoning; and

WHEREAS, the County Board thinks that the reasons for denial specified by the Zoning Committee, represent a full and reasonable consideration of all information presented to the committee, and the applicable standards that must be applied to the above-named Petitioner's rezoning request.

WHEREAS, this resolution was approved by the Zoning Committee on February 20, 2022 on a vote of 5:0, with Rogers, Heinecke, Kusilek, Cook and Thompson, all voting in favor, and 0 against.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors concurs with and hereby does adopt the Zoning Committee's recommendation for denial of the aforementioned Petition for rezoning.

BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

**BARRON COUNTY RESOLUTION NO. 2024 –
Town of Cedar Lake, Ken Leners, Chair, petitioner
Ernest L. & Amber R. Hall, owner**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

**ADOPTING ZONING COMMITTEE RECOMMENDATION TO DENY
PETITION FOR REZONING**

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OFFERED THIS 18th day of March, 2024.

<p>Number of readings required: One <input checked="" type="checkbox"/> Two <input type="checkbox"/></p> <p>Vote required for passage: Majority <input checked="" type="checkbox"/> 2/3 Entire Board (20) <input type="checkbox"/></p> <p>Source of funding: Budgeted <input type="checkbox"/> General Fund <input type="checkbox"/> Grant <input type="checkbox"/> Contingency <input type="checkbox"/> Other <input checked="" type="checkbox"/> Details <u> N/A </u></p> <p>Fiscal impact: - Current year total amount: \$ - 0 - - Future years total amount: \$ - 0 - - Effect on tax levy – current year - \$ - 0 - - Effect on tax levy – future years - \$ - 0 -</p> <p>Fiscal impact reviewed by County Finance Director</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by Administrator:</p> <p>_____ Jeffrey French, Administrator</p> <p>Approved as to form by Corporation Counsel:</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Bob Rogers, Committee Chair</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted <input type="checkbox"/> Failed <input type="checkbox"/> Tabled <input type="checkbox"/></p>
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**BARRON COUNTY ZONING COMMITTEE
BARRON, WISCONSIN
ACTION AND REPORT**

FINDINGS OF FACT:

Having heard the testimony and considered the evidence presented, the Zoning Committee determines the facts of this case to be:

Filing Date: December 6, 2023

File # 010-4023-41-000, RZ2024-1

Hearing Dates: **February 7, 13, 15,
& 20 2024**

Petitioner: Town of Cedar Lake, Ken Leners, Chair

Owner: Ernest L. & Amber R. Hall – 2878 29 9/16 Ave., Birchwood, WI 54817
(Name and Address)

1. The petitioner is not the owner/lessee/mortgagee of the following described property, which is the subject of the petition to rezone the following: Lot 40 Aspen Sub of the Woods, consisting of .5 acres, located in Section 2, T36N, R10W. Town of Cedar Lake, Barron County, Wisconsin.
2. The petitioner requests to rezone this property from the Recreational-Residential (RR) district to the Residential Low Density (R-1) district.
3. The present use of the property is: residential.
4. Petitioner's purpose of the rezoning request is: to ensure positive economic development by attracting homeowners and other low-density residential use assets.

5. Per Section 17.81(3)(a) Rezoning Standards of the Land Use Ordinance, the committee finds that:

1. Additional property of the proposed zoning classification is needed in the area to meet public need, because existing property of the classification is being utilized, or uses that would be beneficial to the neighborhood and are authorized under proposed classification are not reasonably accessible to the neighborhood.

The residential uses of the proposed zoning classification of Residential Low Density allow for the same residential uses as currently allowed with the existing Recreational Residential zoning classification. This property has been developed with a single family home that meets the residential low density standards of the proposed zoning classification of Residential Low Density. The petitioner has not demonstrated a benefit or public necessity to justify the rezoning of Lot 40, Aspen Sub of the Woods since the desired residential low density development has been accomplished under the Recreational Residential zoning classification.

2. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the use, enjoyment, or economic value of neighboring properties due to appearance, noise, dust, odor, smoke or vibration.

This standard is not applicable since the property has been developed to a residential low density use with a single family home and accessory structures that currently meets the residential low density standards of the proposed zoning classification of the Residential Low Density.

3. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to endanger the public health or safety, if located in the area.

This standard is not applicable since the property has been developed to a residential low density use with a single family home and accessory structures that currently meets the residential low density standards of the proposed zoning classification of the Residential Low Density.

4. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on air quality, ground water, surface water, or natural vegetation if located in the area.

This standard is not applicable since the property has been developed to a residential low density use with a single family home and accessory structures that currently meets the residential low density standards of the proposed zoning classification of the Residential Low Density.

5. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on historically significant features if located in the area.

This standard is not applicable since the property has been developed to a residential low density use with a single family home and accessory structures that currently meets the residential low density standards of the proposed zoning classification of the Residential Low Density.

6. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the normal development of neighboring properties if located in the area.

This standard is not applicable since the property has been developed to a residential low density use with a single family home and accessory structures that currently meets the residential low density standards of the proposed zoning classification of the Residential Low Density.

7. The proposed zoning classification is unlikely to cause undesirable land use patterns, including but not limited to small, isolated zoning districts or neighboring incompatible uses.

The proposed zoning classification would create an undesirable land use pattern by creating a small isolated zoning district that would consist of one (1) parcel in a ninety four (94) parcel development having a zoning classification of Residential Low Density and the remaining 93 parcels having a zoning classification of Recreational Residential.

8. The proposed zoning classification is consistent with the county land use plan, or a land use plan of the affected town or neighboring municipality.

The current zoning classification of Recreational Residential is consistent with the Barron County Comprehensive Plan, 2010-2030.

Based on the following findings of fact, the Committee Recommends the **APPROVAL/DENIAL** of the petition to rezone:

1.) The property is already developed with a single-family home.

2.) The petitioner did not provide sufficient evidence of the public necessity to warrant the rezoning.

3.) The petition failed to meet any of the eight rezoning standards.

4.)

5.)

Is the Committee's decision consistent with the County Plan? Yes X No

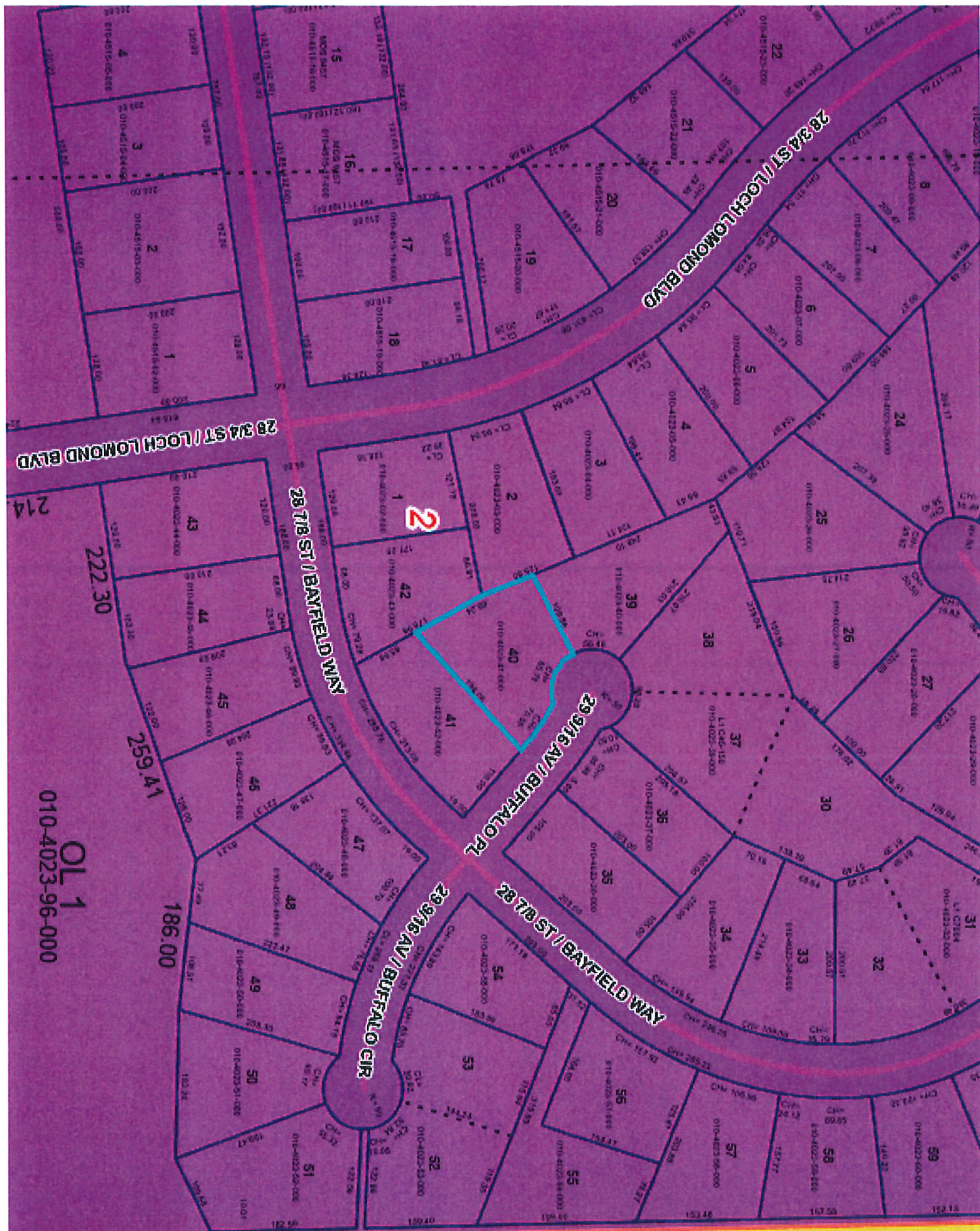
Barron County Zoning Committee:

Signed: _____
Committee Chairperson

Attest: _____
Committee Secretary

Dated: _____

(Signed by Committee Chairperson Rogers on 2/20/24.)
Committee action is not final until approved by County Board Resolution.



OL 1
010-4023-96-000

**BARRON COUNTY RESOLUTION NO. 2024 –
Town of Cedar Lake, Ken Leners, Chair, petitioner
Ernest L. & Amber R. Hall, owner**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

**ADOPTING ZONING COMMITTEE RECOMMENDATION TO DENY
PETITION FOR REZONING**

WHEREAS, Town of Cedar Lake, Ken Leners, Chair, petitioner, filed a Petition to rezone Lot 41 Aspen Sub of the Woods, consisting of .53 acres, located in Section 2, T36N, R10W, Town of Cedar Lake, Barron County; and

WHEREAS, upon public notice, including notice to the town clerk of the town wherein the subject property is located, the Zoning Committee held public hearings on **February 7, 13, 15, and 20, 2024,** to consider the aforementioned Petition for rezoning; and

WHEREAS, upon the testimony and evidence presented at the public hearing, including the staff report of the Zoning Department, the Zoning Committee has recommended that the aforementioned Petition for rezoning be denied; and

WHEREAS, the Zoning Committee has submitted a report to the County Board specifying it's reasons for recommending denial of the aforementioned Petition for rezoning; and

WHEREAS, the County Board thinks that the reasons for denial specified by the Zoning Committee, represent a full and reasonable consideration of all information presented to the committee, and the applicable standards that must be applied to the above-named Petitioner's rezoning request.

WHEREAS, this resolution was approved by the Zoning Committee on February 20, 2022 on a vote of 5:0, with Rogers, Heinecke, Kusilek, Cook and Thompson, all voting in favor, and 0 against.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors concurs with and hereby does adopt the Zoning Committee's recommendation for denial of the aforementioned Petition for rezoning.

BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

**BARRON COUNTY RESOLUTION NO. 2024 –
Town of Cedar Lake, Ken Leners, Chair, petitioner
Ernest L. & Amber R. Hall, owner**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

**ADOPTING ZONING COMMITTEE RECOMMENDATION TO DENY
PETITION FOR REZONING**

Page 2

OFFERED THIS 18th day of March, 2024.

<p>Number of readings required: One <input checked="" type="checkbox"/> Two <input type="checkbox"/></p> <p>Vote required for passage: Majority <input checked="" type="checkbox"/> 2/3 Entire Board (20) <input type="checkbox"/></p> <p>Source of funding: Budgeted <input type="checkbox"/> General Fund <input type="checkbox"/> Grant <input type="checkbox"/> Contingency <input type="checkbox"/> Other <input checked="" type="checkbox"/> Details <u>N/A</u></p> <p>Fiscal impact: - Current year total amount: \$ - 0 - - Future years total amount: \$ - 0 - - Effect on tax levy – current year - \$ - 0 - - Effect on tax levy – future years - \$ - 0 -</p> <p>Fiscal impact reviewed by County Finance Director</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by Administrator:</p> <p>_____ Jeffrey French, Administrator</p> <p>Approved as to form by Corporation Counsel:</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Bob Rogers, Committee Chair</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted <input type="checkbox"/> Failed <input type="checkbox"/> Tabled <input type="checkbox"/></p>
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CB

**BARRON COUNTY ZONING COMMITTEE
BARRON, WISCONSIN
ACTION AND REPORT**

FINDINGS OF FACT:

Having heard the testimony and considered the evidence presented, the Zoning Committee determines the facts of this case to be:

Filing Date: December 6, 2023

File # 010-4023-42-000, RZ2024-3

Hearing Date: **February 7, 13, 15,
& 20 2024**

Petitioner: **Town of Cedar Lake, Ken Leners, Chair**

Owner: Ernest L. & Amber R. Hall – 2878 29 9/16 Ave., Birchwood, WI 54817
(Name and Address)

1. The petitioner is not the owner/lessee/mortgagee of the following described property, which is the subject of the petition to rezone the following: Lot 41 Aspen Sub of the Woods, consisting of .53 acres, located in Section 2, T36N, R10W, Town of Cedar Lake, Barron County, Wisconsin.
2. The petitioner requests to rezone this property from the **Recreational-Residential (RR) district to the Residential Low Density (R-1) district.**
3. The present use of the property is: residential.
4. Petitioner's purpose of the rezoning request is: **to ensure positive economic development by attracting homeowners and other low-density residential use assets.**

5. Per Section 17.81(3)(a) Rezoning Standards of the Land Use Ordinance, the committee finds that:

1. Additional property of the proposed zoning classification is needed in the area to meet public need, because existing property of the classification is being utilized, or uses that would be beneficial to the neighborhood and are authorized under proposed classification are not reasonably accessible to the neighborhood.

The petitioner has requested the rezoning of Lot 41 from a Recreational Residential zoning classification to a Residential Low Density zoning classification for the purpose of attracting homeowners and other low density residential use assets.

The proposed zoning classification of Residential Low Density allows for the same residential uses as permitted under the current Recreational Residential zoning classification allowing single and two family dwellings. The petitioner has not demonstrated a benefit or public necessity to justify the rezoning of Lot 41, Aspen Sub of the Woods since the desired residential low density development is available in the current Recreational Residential zoning classification.

2. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the use, enjoyment, or economic value of neighboring properties due to appearance, noise, dust, odor, smoke or vibration.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

3. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to endanger the public health or safety, if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

4. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on air quality, ground water, surface water, or natural vegetation if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

5. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to cause an unreasonable adverse impact on historically significant features if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

6. The principal uses and accessory uses thereto authorized under the proposed zoning classification, are unlikely to impair the normal development of neighboring properties if located in the area.

The proposed zoning classification of Residential Low Density allows for the same residential uses as the current district, and as such, the potential impacts, or lack thereof, would be the same as the current Recreational Residential zoning classification.

7. The proposed zoning classification is unlikely to cause undesirable land use patterns, including but not limited to small, isolated zoning districts or neighboring incompatible uses.

The proposed zoning classification will create an undesirable land use pattern by creating a small isolated zoning district that would consist of one (1) parcel in a ninety four (94) parcel development having a zoning classification of Residential Low Density and the remaining 93 parcels having a zoning classification of Recreational Residential.

8. The proposed zoning classification is consistent with the county land use plan, or a land use plan of the affected town or neighboring municipality.

The current zoning classification of Recreational Residential is consistent with the Barron County Comprehensive Plan, 2010-2030.

Based on the following findings of fact, the Committee Recommends the **APPROVAL/DENIAL** of the petition to rezone:

- 1.) The petitioner did not provide sufficient evidence of the public necessity to warrant the rezoning.
- 2.) The petition failed to meet any of the eight rezoning standards.
- 3.)

Is the Committee's decision consistent with the County Plan? Yes X No

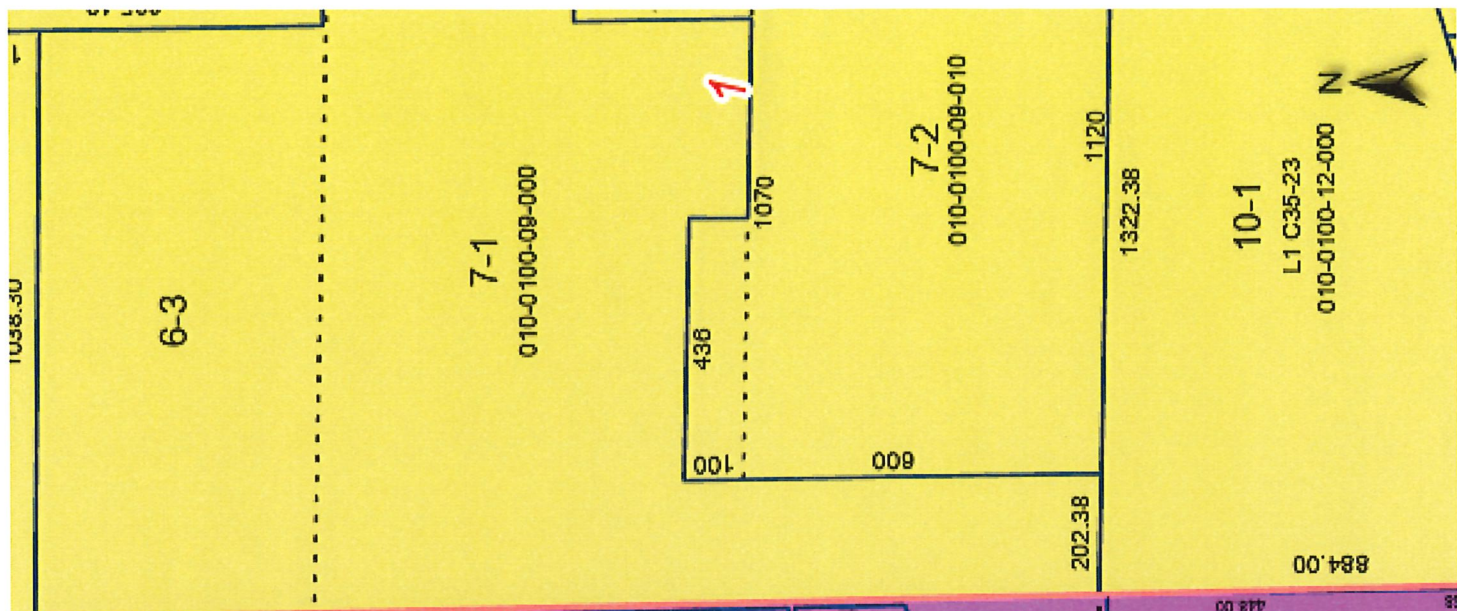
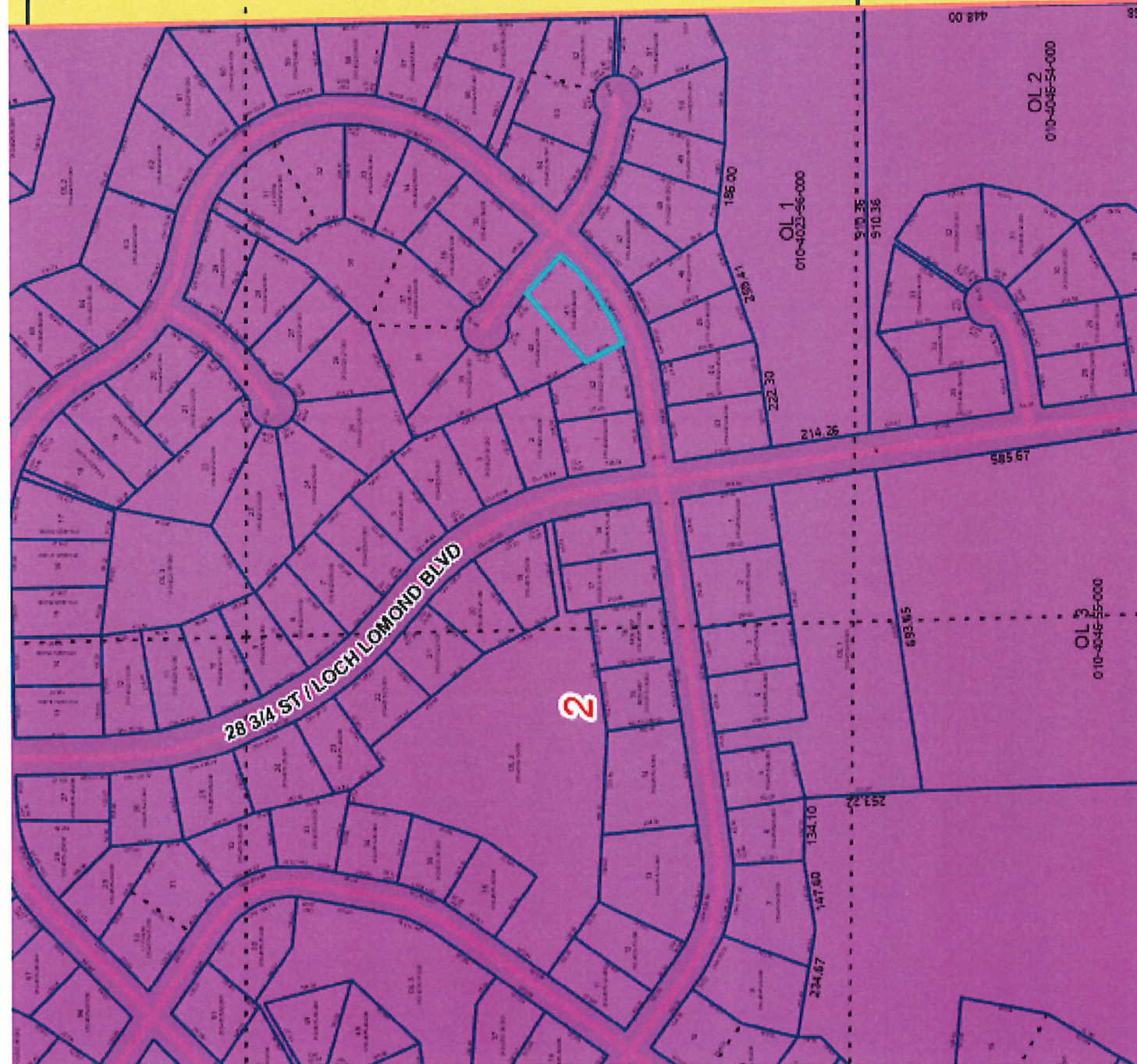
Barron County Zoning Committee:

Signed: _____
Committee Chairperson

Attest: _____
Committee Secretary

Dated: _____

(Signed by Committee Chairperson Rogers on 2/20/24.)
Committee action is not final until approved by County Board Resolution.



BARRON COUNTY RESOLUTION NO. 2024- _____

Resolution Authorizing Sale of Barron County Property, Office Complex, 410 East LaSalle Avenue, Barron, Wisconsin

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Barron County currently owns an Office Complex located at 410 East
2 LaSalle Avenue, Barron, Wisconsin, 54812; and
3

4 **WHEREAS**, the largest square footage renter for this location is the Wisconsin
5 Public Defenders Office; and
6

7 **WHEREAS**, Public Defenders Office is also the highest paying renter for this
8 location; and
9

10 **WHEREAS**, Barron County learned through the local newspaper, the Public
11 Defenders Office is consolidating into regional locations; and
12

13 **WHEREAS**, the Public Defender's Office has emailed Barron County asking that
14 the current lease arrangements remain on a month to month basis; and
15

16 **WHEREAS**, since the local newspaper article was published CA French and other
17 County staff have been contacted by interested buyers of said property; and
18

19 **WHEREAS**, the following information details the capitalization of this property,

20 Purchase date:	06-30-2000
21 Capitalization, including all remodeling:	\$ 775,168.00
22 Less: prior year depreciation:	\$ (416,652.80)
23 Less: current year depreciation:	\$ (19,379.20)
24 Net Book Value as of 12-31-2024	\$ 436,032.00
25 and	

26
27 **WHEREAS**, Maintenance expenditures over the years has been as follows:

28 Actual costs – 2018	\$ 29,764.89
29 Actual costs – 2019	\$ 30,731.50
30 Actual costs – 2020	\$ 27,789.90
31 Actual costs – 2021	\$ 28,013.25
32 Actual costs – 2022	\$ 29,116.21
33 Actual costs – 2023	\$ 33,516.80
34 Budget Costs – 2024	\$ 51,300.00
35 and	

36
37
38 **WHEREAS**, renters for this location have been as follows, based on 2023 Revenue
39 collections, (approximately):
40

BARRON COUNTY RESOLUTION NO. 2024- _____

Resolution Authorizing Sale of Barron County Property, Office Complex, 410 East LaSalle Avenue, Barron, Wisconsin

41	CASA of Western Wisconsin: (\$425.00 X 12) =	\$ 5,100.00
42	Blue Hills Genealogical Society: (\$178.50 X 12) =	\$ 2,142.00
43	State Public Defenders Office: (\$1,990.06 X 12) =	\$ 23,880.72
44	Approximate yearly total:	\$ 31,122.72
45	and	
46		

47 **WHEREAS**, this is the second time upon which this property has been offered for
48 sale, the previous time there were no offers to purchase; and

49
50 **WHEREAS**, if this sale is approved through Hansen Auction Group there would
51 be a minimum no sale fee of \$ 3,500.00; and

52
53 **WHEREAS**, attached to this resolution is additional information as provided by
54 Hansen Auction Group to the Barron County Property Committee; and

55
56 **WHEREAS**, the drafting of this Resolution was approved by the Barron County
57 Property Committee on March 4th on a vote of 6 - 0 with Heller, Effertz, Bartlett, Fowler,
58 Moen and Schradle voting in favor and no members voting against.

59
60 **NOW, THEREFORE, BE IT RESOLVED**, that with passage of this resolution
61 the Barron County Board of Supervisors does hereby authorize the sale of 410 East LaSalle
62 Avenue, Barron, Wisconsin, 54812 by Hansen Auction Group/Hansen Real Estate Group;
63 and

64
65 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
66 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

BARRON COUNTY RESOLUTION NO. 2024- _____

**Resolution Authorizing Sale of Barron County Property, Office Complex, 410 East
LaSalle Avenue, Barron, Wisconsin**

OFFERED THIS 18th day of March 2024

<p>Number of readings required: One (X) Two ()</p> <p>Vote required for passage: Majority (X) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted () General Fund () Grant () Contingency () Other () Details: Not Applicable</p> <p>Fiscal impact:</p> <ul style="list-style-type: none">- Current year total amount: \$ Unknown- Future years total amount: \$ Unknown- Effect on tax levy – current year - \$ Unknown- Effect on tax levy – future years - \$ Unknown <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Dana Heller, Chair Property Committee</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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C:\word\corp counsel documents\Sale 410 E LaSalle.docx



Real Estate Auction Proposal

**Prepared
for:**

**Jeff French &
Barron County Board**

**Presented
by:**

Hansen Auction Group

E1026 State Road 170
Downing, WI 54734



Nate Obitz

REALTOR & AUCTION REPRESENTATIVE
651-249-4739
NATE@HREGROUP.COM
LICENSE REALTOR #96494-94



Bryce Hansen

OWNER/CEO
HANSEN AUCTION GROUP LLC
HANSEN REAL ESTATE GROUP
715-418-1030
BRYCE@HANSENAUCTIONGROUP.COM
REGISTERED AUCTIONEER LICENSE #225
LICENSED REALTOR #49801-90



Barron County Board

February 29, 2024

Jeff French;

Thank you for the opportunity to further discuss how we at Hansen Auction Group may assist you with the sale of your property.

Auctions bring the highest level of competition in any competitive real estate market! The bidding process is the most transparent method; allowing bids to be open gives the opportunity for buyers to bid one more time to **win!** The excitement of this process escalates the bid price farther than a sealed bid or conventional listing. An online auction will garner maximum exposure allowing you to sell at top dollar!

We believe we have a proven reputation of honesty and integrity in all we do to represent our clients. When working with us, you will find our seasoned firm will expedite the sale of your property in a manner that cannot be matched! Our efforts in past auctions have proven our market presence brings a broad buyer base, adding more to your net bottom line.

We realize this is an important decision and we are excited to provide this additional information for your consideration. We've taken the time to outline details regarding our past sales, extensive marketing plans, and general expectations you can have when working with us.

Please feel free to contact us with any questions or concerns that you may have. Once again, thank you for this opportunity. We look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads 'Nate Olitz'.

A handwritten signature in black ink that reads 'Bryce Hansen'.



hansenauctiongroup.com



About Us

At Hansen Auction Group, we have harnessed the collective resources and expertise of seasoned professionals to establish ourselves as a leading full-service auction company. With over 25 years of experience, we offer a comprehensive range of services to meet our clients' specific needs. We excel at effectively marketing and selling diverse properties.

In early 2022, Hansen Auction Group acquired Northern Investment Company, creating the Hansen Real Estate Group. The team at NIC brought with them more than 70 years of experience in the real estate industry.

Understanding the direct link between our marketing efforts and results, we take great care in creating customized marketing plans for each auction we handle. Our strategic approach aims to tap into the broadest possible marketplace, guaranteeing the best outcomes for our clients.

With seven office locations in three states and a second-to-none marketing team, Hansen Auction Group reaches bidders from all 50 states, completes over 450 auctions annually, has a weekly email contact list of over 100,000 bidders, and sees a rolling annual web traffic of over five million visitors.



Bryce Hansen, CAI

OWNER/CEO

HANSEN AUCTION GROUP LLC

HANSEN REAL ESTATE GROUP

715-418-1030

BRYCE@HANSENAUCTIONGROUP.COM

REGISTERED AUCTIONEER LICENSE #225

LICENSED REALTOR #49801-90

HANSEN AUCTION GROUP

Statistics

LAST 12 MONTHS



4,773,642

WEB TRAFFIC



13,078

DAILY TRAFFIC



189,756

BIDDERS



472

AUCTIONS



49

STATES



100K

EMAIL
SUBSCRIBERS



Executive Summary

Property to be sold:	Commercial Property located at 410 E LaSalle Ave, Barron, WI.
Sale Format:	Online Only Auction.
Sale Dates:	Auction to close the week of May 13, 2024; real estate close between July 20 - 31, 2024 based on board meeting approval.
Timeframe:	Marketing to occur alongside duration of auction. Photography and Open House will be set based on auction closing dates.
Auction Preview:	An open house can be set based on your schedule. HAG team member will be onsite to answer any questions.
Marketing Strategy:	Will include targeted advertising to new and returning auction buyers on various sale sites, social media, print media, emails, etc. in addition to the property being listed on the MLS. See pages 6-7 for additional details.
Marketing Budget:	A marketing budget of \$2,000 is detailed on page 7. Marketing budget to be paid for out of Buyer's Fee.
Compensation:	Real Estate: a 8% Buyer's Fee charged to the buyer with a 2% co-broke offered (<i>co-broke paid out of Buyer's Fee if used</i>). \$3,500 no sale fee (includes marketing)



2023 Real Estate Auctions

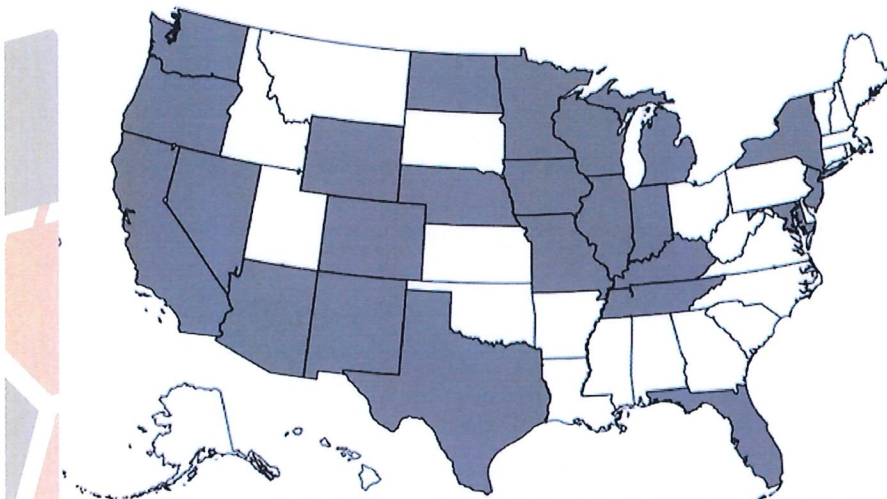
When it comes to selling real estate by auction one of the most compelling aspects is the potential for maximizing exposure and securing top dollar for property. Hansen Auction Group has a proven track record of demonstrating this powerfully through our past auctions.



	Number of Auctions	Number of Bidders	Auction Pageviews
Residential	22	1,728	58,197
Land	8	503	25,287
Multi Parcel	7	254	20,712
Commercial	7	296	11,008
Totals	44	2,781	115,204

2023 Real Estate Bidder Locations

2023 Real Estate Bidders



AVERAGE STATS PER REAL ESTATE AUCTION

4

AVG.
STATES

63

AVG.
BIDDERS

2,618

AVG.
PAGEVIEWS



Marketing Strategy

We believe visual presentation and identity of a sale are key to providing the most successful auction for you. A skilled team of creative professionals, including graphic designers, copy writers, and photographers/videographers will create an array of marketing materials for your assets to bring the sales to life. This will pull potential buyers in by highlighting the key items in the sale while also providing them with a beautiful visual experience. The following media mix options are part of our marketing strategy.

Industry Websites

Hansen Auction Group has a strong online presence to allow consumers access to information 24/7. Your auction will be posted on our website. Additional opportunities could include the following sites, linking to multiple other auction sites to maximize exposure.

- MLS Listing
- Google Event
- Craigslist Postings
- AuctionsGo.com
- AuctionZip.com
- GoToAuction.com
- AuctionGuy.com
- GlobalAuctionGuide.com

Social Media

A social media campaign can be launched that includes Facebook + Instagram advertisements and posts that include photos, graphics and potentially video footage created by our design team. These platforms allow for personal interactions with potential buyers.

Photos & Video

Team members at HAG will take photos and potentially video of your property and items for sale to use in all marketing materials as well as the online auction listing. Our team will capture the unique features of your sale to curate a library of images to excite bidders.



Print & Specialty

Limited runs in regional and specialty newspapers can be utilized based on budget and availability. Previous publications have included:

Statewide & Specialty Publications:

Agriview, State Farmer, Country Today, WI & MN Outdoor News, PDS Combo w/ 50+ Shoppers

*All Information here subject to change based on advertising budget agreed upon within the auction contract.

Marketing Budget

Understanding the direct link between our marketing efforts and auction results, we take great care in creating customized marketing plans for each auction we handle. Our strategic approach aims to tap into the broadest possible marketplace, guaranteeing the best outcomes for you. With a proposed \$2,000 marketing budget, your real estate property will be marketed in the following ways:

Brand Exposure: Auction will be listed on hansenauctiongroup.com with over **450,000** monthly visitors

Direct Communication to bidders including weekly emails sent to **100,000** Bidders and several bidding reminder emails

Print Advertisements (4-6) placed in both local and regional publications

Digital and Social Media Ads:

- Property listed on the MLS
- Target Market Facebook Ads: Local, Regional & Statewide
- Google Ads + Google Event - Ads are targeted, specific and effective; viewed by tens of thousands of people.
- Listings on industry specific websites
- Listing on Craigslist

Photography & Videography: We will capture all the unique features and details of your property and use these professional images and videos in all aspects of your marketing package. This can include drone video captured by licensed drone pilots.



Commercial Property

Office & Machine Shop and 24' x 24' Pole Building

Online Bidding Ends • August 23, 2021







1005 N Wisconsin Drive • Howards Grove, WI 53083

BID NOW AT HANSENAUCTIONGROUP.COM

For more info or to schedule a showing call Keith at 920.379.3910

ONLINE AUCTION



5% Buyers Fee, Bryce Hansen, registered WI auctioneer #225

HANSENAUCTIONGROUP.COM

Accepted!
Offer!

COMMERCIAL
PROPERTY

W11464 Halstead Street
Humbird, WI 54746



MLS 1578262



northerninvestment.co

Large Storage Buildings
Office Space
1400 Sq. Ft.
And a Great Location!

CO-LISTED:
Jacob Lallermont
608.863.1528
Jamie Back
715.797.6805





It's as simple as

1 Process

Upon choosing to work with Hansen Auction Group, we will get started right away! We'll schedule a time with you to come to the property to capture photos & videos. The marketing process will begin with a few overview photos listing the property online as "coming soon" to start the excitement early. Then, we'll organize and edit the footage of the property we've captured to curate a library of images. The property will be described as accurately as possible and may include additional maps and information from local land/zoning departments. HAG will take care of all photos, videos and additional information needed.

2 Open House

With an online only auction, we recommend a pre-determined open house date. This will provide prospective buyers with a chance to view the property prior to the auction end date. Hansen Auction Group will provide experienced, licensed realtors to work during the open house to provide security as well as answer any questions that buyers may have.

3 Settlement & Accounting

When the bidding has concluded, the buyer(s) will be required to enter into a purchase agreement within 24 hours of the close of the auction. We will e-mail documents to the buyer to have returned to us. As the seller, you will have the ability to review the final purchase price and then accept, counter or reject it. The buyers will provide a 10% earnest money within 48 hours of the close of the auction with the balance of the purchase price due at closing.





Auctioneer's Responsibilities

Auctioneer also referred to as Hansen Auction Group and/or HAG.



HAG will picture, video and accurately describe the property for sale.



HAG will be responsible for answering any questions from buyers for the duration of the sale.



HAG will staff the open house on the dates agreed upon. Seller does not have to be present but can be if they choose.



HAG will set up and arrange all marketing as outlined and based on the budget agreed upon with the seller.



HAG will contact the winning bidder(s), facilitate earnest money and necessary paperwork for the closing process.



HAG will provide the seller with an of estimate auction expenses.





Thank you!

At Hansen Auction Group, we take pride not only in our professional achievements but also in the deep personal involvement of owner Bryce Hansen. With a strong focus on family values, Bryce, along with his wife Tammy and their four children —Taylor, Chase, Briley, and Avery— wholeheartedly share a passion for the auction business, making it an integral part of their lives. The younger generation has been actively involved from an early age, fostering a family legacy within the industry.

At Hansen Auction Group, we're more than just an auction company - we're a close-knit family. Let's work together and discover what we can achieve as a team. Join our family and let's embark on a journey to accomplish great things together!

We know you have options and we certainly appreciate your time. Thank you for considering us!



Nate Ortiz

651-249-4739

NATE@HANSENAUCTIONGROUP.COM



Bryce Hansen

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Additional Information

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Some of our Auctioneer team members have served on the Board of Directors for the Wisconsin Auctioneers Association as well as the Minnesota State Auctioneers Association including serving as past president.

Our auctioneers have earned the distinguished CAI (Certified Auctioneers Institute) designation - which is the highest Professional designation recognized by the National Auctioneer Association.

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BARRON COUNTY RESOLUTION NO. 2024-

Salary of Barron County Clerk, Register of Deeds and Treasurer

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1
2 **WHEREAS**, Section 59.22(1)(a) of the Wisconsin Statutes requires that the
3 County Board of Supervisors, prior to the earliest time for filing nomination papers for any
4 elected office, establish the total annual compensation for services to be paid to the County
5 officers; and
6

7 **WHEREAS**, the Executive Committee has met to discuss the compensation for the
8 County Clerk, Register of Deeds and Treasurer beginning with the term in January 2025;
9 and
10

11 **WHEREAS**, the Executive Committee recommends that the County Board set the
12 salary for the County Clerk, Register of Deeds and Treasurer as follows:

- 13 • 2025 - \$84,294 (4% increase)
- 14 • 2026 - \$87,666 (4% increase)
- 15 • 2027 - \$91,173 (4% increase)
- 16 • 2028 - \$94,820 (4% increase)
- 17

18 **WHEREAS**, as part of the County's fringe benefit program, county elected
19 officials may participate in the Wisconsin Retirement System in accordance with state law
20 and shall contribute each year at the rate set by ETF for elected officials; and
21

22 **WHEREAS**, as part of the County's fringe benefit program, county elected
23 officials may elect to receive health insurance coverage under the same terms and
24 conditions as the health insurance coverage offered to non-represented department
25 head/management Barron County employees who are not law enforcement managerial
26 employees or non-represented managerial employees described in Wis. Stat. sec.
27 111.70(1)(mm)2.; and
28

29 **WHEREAS**, this resolution was approved by the Executive Committee on March
30 1, 2024 on a vote of 8 - 0, with Bartlett, Buchanan, Hanson, Heinecke, Moen, Nelson, Okey
31 and Thompson voting in favor and no members against. Cook abstained.
32

33 **NOW, THEREFORE, BE IT RESOLVED**, that pursuant to Wis. Stat. §
34 59.22(1), and effective on the first day of the term of office commencing in January 2021,
35 the Barron County Clerk, Register of Deeds and Treasurer shall receive total annual
36 compensation in the years 2025 through 2028 as follows:
37

- 38 • 2025 - \$84,294 (4% increase)
- 39 • 2026 - \$87,666 (4% increase)
- 40 • 2027 - \$91,173 (4% increase)
- 41 • 2028 - \$94,820 (4% increase)

BARRON COUNTY RESOLUTION NO. 2024-

Salary of Barron County Clerk, Register of Deeds and Treasurer

BE IT FURTHER RESOLVED, as part of the County's fringe benefit program, county elected officials may participate in the Wisconsin Retirement System in accordance with state law and shall contribute each year at the rate set by ETF for elected officials.

BE IT FURTHER RESOLVED, as part of the County's fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage offered to non-represented department head/management Barron County employees who are not law enforcement managerial employees or non-represented managerial employees described in Wis. Stat. sec. 111.70(1)(mm)2.

BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

OFFERED THIS 18th day of March, 2024.

<p>Number of readings required: One (X) Two ()</p> <p>Vote required for passage: Majority (X) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted (X) General Fund () Grant () Contingency () Other () Details _____</p> <p>Fiscal impact: - Current year total amount: \$ - 0 - - Future years total amount: \$ - Effect on tax levy – current year - \$ - 0 - - Effect on tax levy – future years - \$</p> <p>Fiscal impact reviewed by: _____ Jodi Busch, Finance Director</p> <p>Approved as to form by: _____ Jeffrey French, County Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Louis Okey, Executive Committee Chair</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
---	--

2025-2028 Elected Official Salaries - County Clerk, Register of Deeds, Treasurer

2024 Comparable Data:	
Current 2024 Salary: \$81,052	
External contiguous comparables average annual salary (w/o Barron County): \$69,969	
External contiguous comparables average annual salary (w/Barron County): \$71,200	
20-County Average annual salary (w/Barron County): \$71,441	

2025 Comparable Data: Based on Data available as of 3/8/24	
Proposed 2025 Salary: \$84,294 (includes 4% Increase)	
External contiguous comparables average annual salary (w/o Barron County): \$78,118	
External contiguous comparables average annual salary (w/Barron County): \$78,804	
20-County Average annual Salary (w/Barron County): \$78,321	

2024 COMPS		Salary rank	Population rank
Barron	\$ 81,052	2	3
Burnett	\$ 63,730	7	8
Chippewa	\$ 77,426	3	2
Dunn	\$ 72,442	4	4
Polk	\$ 71,718	5	5
Rusk	\$ 61,308	8	9
Sawyer	\$ 59,380	9	6
St Croix	\$ 82,254	1	1
Washburn	\$ 71,491	6	7
Avg w/o BC:	\$ 69,969		
Avg w/BC:	\$ 71,200		

2025 COMPS		Salary rank	Population rank	2025-2028 increases	Total-4 yr increase	
Barron	\$ 84,294	3	3	4%/4%/4%/4%	16%	*proposed
Burnett	\$ 65,642	9	8	3%/0%/6%/3%	12%	*Proposed/ Final approval status unknown
Chippewa	\$ 82,072	4	2	6%/2%/2%/2%	12%	
Dunn	\$ 90,553	2	4	25%/4.75/4.75/4.75	39.25%	
Polk	\$ 81,718	5	5	14%/6%/6%/6%	32%	
Rusk	\$ 68,004	7	9	11%/3%/3%/3%	20%	
Sawyer	\$ 67,863	8	6	14.3%/2%/2%/2%	20%	
St Croix	\$ 96,888	1	1	18%/3%/3%/3%	27%	
Washburn	\$ 72,204	6	7	6%/5%/5%/5%	21%	
Avg w/o BC:	\$ 78,118					
Avg w/BC:	\$ 78,804					

4% each year - Administration Recommendation						
	County Clerk	Register of Deeds	Treasurer	% Increase	Clerk of Court	% Increase
2024	\$ 81,052	\$ 81,052	\$ 81,052	2.0%	\$ 81,052	2.00%
2025	\$ 84,294	\$ 84,294	\$ 84,294	4.0%	\$ 84,294	4.00%
2026	\$ 87,666	\$ 87,666	\$ 87,666	4.0%	\$ 87,666	4.00%
2027	\$ 91,173	\$ 91,173	\$ 91,173	4.0%	TBD	TBD
2028	\$ 94,820	\$ 94,820	\$ 94,820	4.0%	TBD	TBD

10% (2025); 5% (2026/2027/2028) - Elected Officials Request						
	County Clerk	Register of Deeds	Treasurer	% Increase	Clerk of Court	% Increase
2024	\$ 81,052	\$ 81,052	\$ 81,052	2.0%	\$ 81,052	2.00%
2025	\$ 89,157	\$ 89,157	\$ 89,157	10.0%	\$ 84,294	4.00%
2026	\$ 93,615	\$ 93,615	\$ 93,615	5.0%	\$ 87,666	4.00%
2027	\$ 98,296	\$ 98,296	\$ 98,296	5.0%	TBD	TBD
2028	\$ 103,211	\$ 103,211	\$ 103,211	5.0%	TBD	TBD

BARRON COUNTY RESOLUTION NO. 2024- _____

Resolution Authorizing Use of Contingency Fund, Aging/ADRC Kitchen (ARPA Funds) and Transfer of Funds from 2024 Capital Improvement Capital Outlay Fund for the Purpose of Purchasing and Installing a New Boiler or Boiler(s) at the Government Center

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the hot water boilers in the Government Center are twenty-nine (29)
2 years old this year; and

3
4 **WHEREAS**, it is the recommendation of Maintenance Director Steve Olson, that
5 the process for replacement of the boiler(s) at the Government Center begin due to deliver
6 lead times along with possible price increases; and

7
8 **WHEREAS**, there are Contingency Fund Dollars remaining from the Aging/
9 ADRC Kitchen Capital Improvement Capital Outlay Fund; and

10
11 **WHEREAS**, attached to this Resolution is the March 6th, 2024 financials for the
12 Aging/ADRC Kitchen showing a Contingency Fund Remaining of \$ 196,687.23 including
13 \$37,056.00 for the Hydronic Concrete cement slab which is unspent; and

14
15 **WHEREAS**, also attached to this Resolution is the 2024 County-wide Capital
16 Improvement Capital Outlay Fund which delineates \$150,000.00 for Government Center
17 Projects; and

18
19 **WHEREAS**, it is the recommendation of the Aging/ADRC Kitchen Committee,
20 meetings held on 02-15-2024 and 03-06-2024 that:

- 21 A. the remaining Contingency Fund Dollars from the Aging/ADRC kitchen
22 project be used for a new boiler, or boiler(s) at the Government Center, plus
23 necessary accessories, such as valves, boiler tubing, increased pumping
24 capacity, and
25 B. the \$150,000.00 in the County-Wide Capital Improvement Capital Outlay Fund
26 be re-directed to this request; and

27
28 **WHEREAS**, the drafting of this Resolution was approved by the Property
29 Committee on a vote of 6 – 0 with Heller, Effertz, Bartlett, Fowler, Moen and Schradle
30 voting in favor and no members voting against; and

31
32 **WHEREAS**, the drafting of this Resolution was approved by the Executive
33 Committee on a vote of 9 – 0 with Bartlett, Buchanan, Cook, Hanson, Heinecke, Moen,
34 Nelson (alternate for Rogers), Okey and Thompson voting in favor and no members voting
35 against.

36
37 **NOW, THEREFORE, BE IT RESOLVED**, that with passage of this resolution
38 the Barron County Board of Supervisors does hereby authorize the remaining unspent
39 Contingency Fund Dollars from the Aging/ADRC Kitchen Project in the amount of

BARRON COUNTY RESOLUTION NO. 2024- _____

Resolution Authorizing Use of Contingency Fund, Aging/ADRC Kitchen (ARPA Funds) and Transfer of Funds from 2024 Capital Improvement Capital Outlay Fund for the Purpose of Purchasing and Installing a New Boiler or Boiler(s) at the Government Center

40 \$150,000.00 and \$150,000.00 of Government Center Projects in the Capital Improvement
41 Capital Outlay Fund be allocated and expended for the purchase and installation of a new
42 boiler or boiler(s) at the Government Center; and
43

44 **BE IT FURTHER RESOLVED**, that the first dollars spent in this project shall be
45 the ARPA funds, reference, \$196,687.23, remaining Aging/ADRC Kitchen allocation; and
46

47 **BE IT FURTHER RESOLVED**, that any remaining unspent funds from the
48 reallocation of the \$150,000.00 of Capital Improvement Capital Outlay Funds (CICOP) be
49 returned to the CICOP for use in other capital projects; and
50

51 **BE IT FURTHER RESOLVED**, that with passage of this resolution the County
52 Auditor/Finance Director is authorized to amend the 2024 Budget as necessary to meet the
53 intent of this resolution; and
54

55 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
56 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

BARRON COUNTY RESOLUTION NO. 2024- _____

Resolution Authorizing Use of Contingency Fund, Aging/ADRC Kitchen (ARPA Funds) and Transfer of Funds from 2024 Capital Improvement Capital Outlay Fund for the Purpose of Purchasing and Installing a New Boiler or Boiler(s) at the Government Center

OFFERED THIS 18th day of March 2024

<p>Number of readings required: One (X) Two ()</p> <p>Vote required for passage: Majority () 2/3 Entire Board (20) (X)</p> <p>Source of funding: Budgeted (X) General Fund () Grant () Contingency (X) Other (X) ARPA and CICOP</p> <p>Fiscal impact:</p> <ul style="list-style-type: none">- Current year total amount: \$ 300,000.00- Future years total amount: \$ NA- Effect on tax levy – current year - \$ NA- Effect on tax levy – future years - \$ NA <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to Form by::</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Aging/ADRC Committee Chair Stan Buchanan</p> <p>_____ Property Committee Chair Dana Heller</p> <p>_____ Executive Committee Chair Louie Okey</p> <p>(The Committee Chair signature verifies the action taken by the Committee.) Board Action: Adopted () Failed () Tabled ()</p>
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Barron County, Barron Wisconsin
Monthly Reconciliation of Aging Kitchen Construction
Revenues & Expenditures as of 3/31/2024

Date 3/6/2024
Preparer JBB

Internal Management Memorandum

Unaudited Draft for Discussion Purposes Only

OTHER FINANCING SOURCES (USES):

ARPA Funds - Resolutions 2023-10 / 2023-25

Total Other Financing Sources

\$250,000 + \$2,097,000

EXPENDITURES: 403-00-57120-842-168

Engineering & Architectural

General Construction

Other Capital Equipment

Total Expenditures

Fund Balances, January 1

Fund Balances, March 31, 2024

(Cash on Hand)

AGING KITCHEN

FUND 403

2,347,500

2,347,500

12,696

196,468

91,472

300,635

-1,612,033

434,832

BUDGET

General Construction

Plumbing

Electrical

Kitchen Equipment

HVAC

DDC

Air Conditioning

Architectural & Engineering Fees

Contingency

319,000.00

185,000.00

150,000.00

375,000.00

340,000.00

80,000.00

150,000.00

178,500.00

320,000.00

2,097,500.00

Contingency Breakdown - Change Orders

Approval Date

	8/18/2023	Drain Change	1,815.94
CB 1	8/29/2023	Voted Down - Self Perform Work	
CB 2	8/22/2023	Dishwasher Window	-4,700.00
CB 3	8/29/2023	Stud Wall - Not to Exceed	6,745.00
CB 4	8/22/2023	Floor Repair	36,911.00
CB 5R	9/26/2023	Omit Door to Janitor's Room	-948.00
CB 7	8/29/2023	Voted Down - Self Perform Work	
CB 8	12/4/2023	Various Electrical Changes	21,553.00
CB 9	8/29/2023	Voted Down	
CB 10	8/29/2023	No Action Taken	
CB 11	8/29/2023	No Action Taken	
CB 12	9/26/2023	Omit Tile & Use Epoxy in Bathroom	-3,029.00
CB 13	8/22/2023	Floor Patching	725.00
CB 14	9/26/2023	Removable Door by Elevator	615.00
CB 16	10/18/2023	Paint Basement Storage Rm Ceiling	-893.00
CB 17	10/18/2023	Front Entry Slab - Hold Until Spring	-3,262.00
CB 18	10/18/2023	Walk-In Cooler - Water Cooled	4,662.83
CB 19	10/18/2023	Hydronic Concrete - Placeholder	37,056.00
CB RFI 2	11/10/2023	Floor Leveling	5,740.00
CB 20	12/5/2023	Pending	
CB 21	12/5/2023	Pending	
CB 23	1/8/2024	Cabinet Unit Heater	7,119.00
CB 24	1/8/2024	Basement Toilet Exhaust Fan	3,519.00
CB 25	1/8/2024	Electric Circuit for Comp Rack for UPS	1,161.00
CB 26	1/8/2024	Extra Plumbing & Water Pipe Insulation in Basement	1,160.00
CB 27	1/8/2024	Oven Circuits & Larger Wire for Cook/Hood	4,890.00
CB 28	1/24/2024	Eliminate Door Operator	-728.00
CB 29	1/24/2024	Add Extra Hangers in Basement	3,200.00
CO 3 - B	3/6/2024	Boelter - Miscellaneous	10,791.11
	3/6/2024	Additional Equipment	20,000.00

Total Change Orders 123,312.77

Contingency 320,000.00

Contingency Balance Remaining 196,687.23

LEFT TO PAY:

Boelter - Final	102,262.90
Dell #7	83,997.05
Dell Final	2,000.00
Concrete	37,056.00
Equipment	20,000.00
	245,315.95
Balance	441,832.00
	-245,315.95
Unspent	196,516.05
Allocate to Boilers:	150,000.00
Return to ARPA	46,516.05

	10/18/2023	Elevator Shaft & Curb Replacement	Steve's CICOP
	10/18/2023	IT Area Precast Infill	Steve's CICOP
CB #15	10/18/2023	Roof Precast Patch	Steve's CICOP

Five Year Capital Improvement Capital Outlay - Summary

	2024	2025	2026	2027	2025
General Government					
Depreciation Replacement	25,000	25,000	25,000	25,000	25,000
Administration					
Postage Meter - GC			15,000		
Postage Meter - JC	15,000			15,000	
Folder / Inserter Replacement		17,000			17,000
Courts					
Video Conference Upgrades - Courtrooms	170,000				
Justice Center Security Upgrades	90,000				
Remodel Judicial Assistant's Chambers	25,000				
Courtroom Doors by Clerk	6,000				
Aging					
Halo Heat Slo Cook & Hold Oven	9,525				
Replace 2018 Ford Focus for MOW	27,000				
Replace 2020 Chev Equinox for MOW		27,000			
Child Support					
2 Security Doors	3,400				
Maintenance					
Building Automation	40,000	40,000	40,000	40,000	40,000
Government Center Projects	150,000	150,000	150,000	150,000	150,000
Truck Replacement	80,000	80,000			
12 Ft Pull-Behind Mower - JC	20,000				
Snow Blower	14,000				
Parks & Recreation					
Caretaker's Quarters - Vet's & Waldo Carlson	160,000	80,000			
Signage	5,000	5,000	5,000	5,000	5,000

BARRON COUNTY RESOLUTION NO. 2024- _____

Resolution Authorizing Barron County Justice Center Sally Port Garage and Visitation Room Study and Use of Unassigned Fund Balance, \$422,575.00

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, on January 3rd, 2024 Wold Architectural and Engineering Firm, Joel
2 Dunning Partner in Charge and Jake Wollensak, Associate completed a Barron County
3 Justice Center Sally Port Garage and Visitation Room Study; and
4

5 **WHEREAS**, Option #4 as contained in the above referenced report indicates a total
6 project cost of \$2,120,000.00, the recommended option; and
7

8 **WHEREAS**, within the scope of Option #4, is a delineated cost of \$422,575.00
9 specified as “Subtotal Project Costs – (Fees, Testing, Misc.); and
10

11 **WHEREAS**, it is the recommendation of the Law Enforcement Committee to
12 proceed with this project in including these engineering expenditures; and
13

14 **WHEREAS**, the drafting of this resolution was approved by the Law Enforcement
15 Committee on February 14, 2024 with a vote of 3 – 0 with Buchanan, Turcott and
16 Mosentine voting in favor and no members voting in opposition. Olson and B. Anderson
17 were absent; and
18

19 **WHEREAS**, the drafting of this resolution was approved by the Executive
20 Committee on March 1, 2024 with a vote of 9 – 0 with Bartlett, Buchanan, Cook, Hanson,
21 Heinecke, Moen, Nelson (alternate for Rogers), Okey and Thompson voting in favor and
22 no members voting against; and
23

24 **WHEREAS**, the drafting of this resolution was approved by the Property
25 Committee on March 4, 2024 with a vote of 6 – 0 with Heller, Effertz, Bartlett, Fowler,
26 Moen and Schradle voting in favor and no members voting against; and
27

28 **NOW, THEREFORE, BE IT RESOLVED**, that with passage of this resolution
29 the Barron County Board of Supervisors does hereby authorize an expenditure not to
30 exceed \$422,575.00 for project costs as delineated in Option #4 of the Wold Study; and
31

32 **BE IT FURTHER RESOLVED**, that these specified funds come from
33 Unassigned Fund Balance in the General Fund; and
34

35 **BE IT FURTHER RESOLVED**, that these funds as authorized to be replenished
36 in the future with an anticipate borrowing to complete this project; and
37

38 **BE IT FURTHER RESOLVED**, that with passage of this resolution the County
39 Auditor/Finance Director is authorized to amend the 2024 Budget as necessary to meet the
40 intent of this resolution; and
41

BARRON COUNTY RESOLUTION NO. 2024- _____

**Resolution Authorizing Barron County Justice Center Sally Port Garage and
Visitation Room Study and Use of Unassigned Fund Balance, \$422,575.00**

42 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
43 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

OFFERED THIS 18th day of March 2024

<p>Number of readings required: One (<input checked="" type="checkbox"/>) Two ()</p> <p>Vote required for passage: Majority (<input checked="" type="checkbox"/>) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted () General Fund (<input checked="" type="checkbox"/>) Grant () Contingency () Other (<input checked="" type="checkbox"/>) Unassigned Fund Balance</p> <p>Fiscal impact:</p> <ul style="list-style-type: none">- Current year total amount: \$ 422,575.00- Future years total amount: \$ TBD- Effect on tax levy – current year - \$ NA- Effect on tax levy – future years - \$ NA <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Stan Buchanan, Chair Law Enforcement Committee</p> <p>_____ Dana Heller, Chair Property Committee</p> <p>_____ Louie Okey, Chair Executive Committee</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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**Barron County
Justice Center
Sally Port Garage and Visitation Room Study
January 3, 2024**



BARRON COUNTY

JUSTICE CENTER

**SALLY PORT GARAGE AND
VISITATION ROOM STUDY**

JANUARY 3, 2024



January 3, 2024

Timothy Evenson
Jail Captain
Barron County Sheriff's Department
1420 State Highway 25 North
Barron, WI 54812

Re: Barron County
Sally Port Garage and Visitation Room Study
Commission No. 232163

Dear Timothy:

Please find the Final Report for the Barron County Sally Port Garage and Visitation Room Study herewith. Please let us know if you have any questions or concerns.

Sincerely,

Wold Architects and Engineers

Joel Dunning | AIA, LEED AP
Partner-in-Charge

Jake Wollensak | AIA
Associate



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1. EXECUTIVE SUMMARY AND RECOMMENDATIONS

Overview:

From August, 2023 to December, 2023 Barron County and Wold Architects developed a study that centered around improving the jail operations at the existing Barron County Justice Center, located at 1420 State Highway 25 N, Barron, WI 54812. Specifically, the study explored different options to provide a larger sally port garage for improving safety and security of law enforcement, jail staff, and inmates. The study also explored options to increase the amount of secure professional visitation and video/interview rooms in response to an increase in remote court hearings and other jail programming to improve the overall safety and operations of the jail.

Throughout the process, the group explored many options, however, five specific options were developed in more detail, including cost estimates, for the group to analyze. Option 4 was determined to best meet the goals and objectives of the project (see Part 2, Primary Goals and Objectives).

Recommendation:

In conjunction with Barron County staff, we are recommending Option 4 to be developed further. In addition to meeting the goals and objectives of the project (see Part 2, Primary Goals and Objectives), the project cost associated with Option 4 is the third least costly. Additionally, Option 4 allows for the most safe and efficient layout for jail operations, compared to the other options, by allowing for separate movement of intake/release and offering two separate queuing areas for a total of four additional video/interview rooms. The location of the new 4 video/interview rooms is down the hall from both housing and booking/intake, making it the most safe and efficient location for jail staff and inmates. Option 4 also includes a small amount of additional storage for Jail and/or Sheriff operations by utilizing some of the existing sally port garage space. The sally port garage is sized to allow for two separate drive aisles for a total of four squads (while also allowing for one bus in one of the two bays). The location of the sally port garage addition cuts off the current access road leading north, therefore, a new road connection from the northwest of the



addition is proposed to allow for safe and efficient jail operations and ease of maintenance and snow removal. The total square footage of the addition is 2,870 SF and the total square footage of the renovation is 1,141 SF.

Budget:

The total project cost estimate for Option 4 is \$2,120,000. The total project cost includes a construction cost of roughly \$1,690,000. Project soft costs are estimated to be 25% of construction and include items such as professional fees, construction special inspections and testing, plan review fees, furniture, equipment, technology, and overall project contingency. The 25% would cover a healthy project contingency of roughly 10% of construction to cover any potential unknowns that come up during design or construction. While the soil borings from the 2002 project were reviewed and appear to be of good quality for construction of the new addition, none of the borings were taken from the exact area of the proposed addition. In the beginning of a design process, we would recommend taking a couple more borings in several locations around the proposed new addition and service drive to the northwest to confirm the soil quality in these areas. The 25% project soft cost factor also includes an estimate from Barron County IT Director, Lance Peterson, for \$19,700 to include audio/visual technology for the new professional visitation rooms and several new wireless access points. Cabling and additional detention security controls (cameras, intercoms, door access, switches) are included in the construction cost.

Schedule:

The project cost estimate assumes the project is bid out and awarded to a general contractor in August of 2024. If the project is pushed out further than this, the costs associated with inflation should be accounted for. A minimum of four to five months should be considered for designing the project to allow for enough user input/feedback and ensure the project is on budget at the end of each design phase. In addition to the four to five months of design, two months should be considered for bidding and awarding the project. It is estimated that the construction duration will be nine months (four months of material procurement and five months of construction), however, this could be accelerated depending on the systems selected.



2. PROJECT GOALS AND OBJECTIVES

a. Primary Goal:

- a) The goal of the study is to produce a facility study, conceptual design, and preliminary budget for an addition and/or remodel of the current jail to include areas for a larger sally port and for professional visits in the jail.

b. Project Objectives and Design Criteria:

- a) The addition should be right sized and efficient to allow for secure operations for law enforcement, jail staff, and in-custody persons.
 - 1. The design and construction of the new addition should be cohesive with the existing building.
- b) The addition (and possibly renovation) should incorporate new secure video/interview rooms that allow for flexible and efficient professional visitation and jail programming.
 - 1. The video/interview rooms should be located in an area that is easily accessible for inmates and staff to minimize movement of in-custody persons within the jail.
 - 2. Additionally, the video/interview rooms should be laid out in a manner that allows for separation of inmates with different classifications (to potentially include separate queuing areas).
 - 3. The video/interview rooms should be outfitted with technology that is detention resistant to allow for safe and secure professional visitation and jail programming, such as in-custody court hearings.
- c) The sally port garage should be designed to maximize safety and security of law enforcement, jail staff, and in-custody persons while also improving jail operations.
 - 1. The sally port garage should be sized to allow for four squads with two drive through bays to improve the process of booking, release, and in-custody transfers.
 - 2. The sally port garage should be sized to accommodate a bus in one of the two bays for in-custody transfers.



**Barron County
Justice Center
Sally Port Garage and Visitation Room Study
January 3, 2024**

3. The sally port garage should be sized to allow for the safe movement of inmates to and from the jail by allowing for adequate circulation space around vehicles.



3. PROJECT TEAM

a. Owner: Barron County

a) Law Enforcement Committee:

1. Stan Buchanan – Board of Supervisors
2. Chris Fitzgerald – Barron County Sheriff
3. Jason Leu – Sheriff Department, Chief Deputy
4. Tim Evenson – Sheriff Department, Captain
5. Jason Hagen – Sheriff Department, Captain

b. Designer: Wold Architects and Engineers

a) Architect:

1. Partner-in-Charge: Joel Dunning
2. Project Manager: Jake Wollensak
3. Planner/Designer: Melissa Stein, Kayla Simpson

b) Civil Engineer:

1. Bolton & Menk: Dave Rey

c) Structural Engineer:

1. BKBM Engineers: Matt Ricker

d) Mechanical Engineer:

1. Wold: Kevin Marshall

e) Electrical Engineer:

1. Wold: Brad Johannsen

f) Cost Estimator:

1. Loeffler: Jonathan Murray

c. Wisconsin Department of Corrections: Brad Hoover



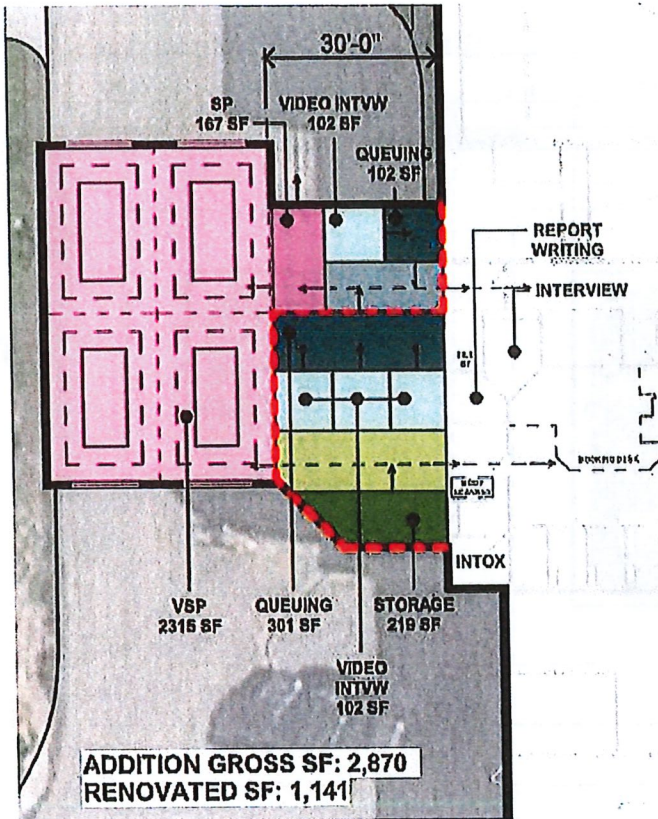
4. BUILDING INFORMATION

- a. Building: Barron County Jail (attached to the Justice Center)
- b. Location: 1420 State Highway 25 N, Barron, WI 54812
- c. Year Built: 2004
- d. Stories: Two stories
- e. Occupancy Groups: B, A-3, I-3 Occupancies
- f. Sprinklers: Yes, NFPA 13 fire sprinklers



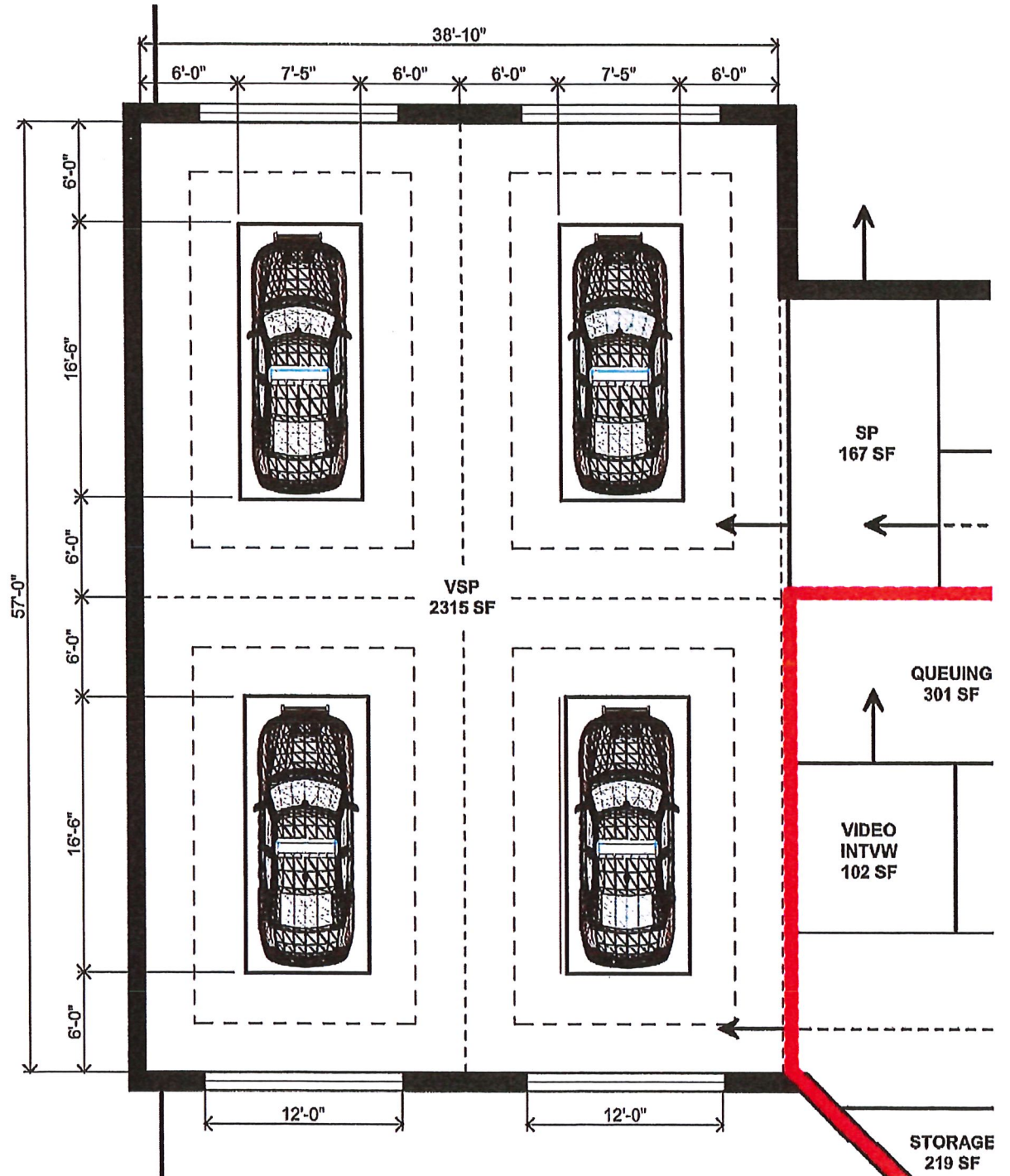
Barron County
Justice Center
Sally Port Garage and Visitation Room Study
January 3, 2024

CONCEPT PLAN: 1/32" = 1'-0"





SALLY PORT GARAGE CONCEPT PLAN: 1/8" = 1'-0"





OPTION 4 COST ESTIMATE:

OPTION 4

Pre-Design
December, 2023

CONSTRUCTION COSTS

Renovation (1,141 sf)	\$	269,561
Addition (2,870 sf)	\$	1,280,738
Access Road/Culvert from NW	\$	65,000
Detention Security*	\$	75,000
SUBTOTAL CONSTRUCTION COSTS		\$ 1,690,299

PROJECT COSTS - (FEES, TESTING, FFE, CONTINGENCY, MISC.)**

PROJECT COSTS - (FEES, TESTING, MISC.) \$ 422,575

SUBTOTAL CONSTRUCTION COST	\$	1,690,299
SUBTOTAL PROJECT COSTS - (FEES, TESTING, MISC.)	\$	422,575
TOTAL PROJECT COST	\$	2,120,000

Notes:

**Detention security estimate received from Securitas Tech. Corp. (Stanley) and includes devices and programming (cameras, PoE switch, intercoms, intercom headend equip., potential new Harding DCE, card readers, card reader headend, relays and PLC I/O for new door controls).*

***Project soft costs outside of construction are estimated to be 25% of construction and include items such as fees, special inspections, testing, plan review fees, FFE, A/V equip. for interview rooms, and overall project contingency.*

Note: Costs are reflective of a construction start in July/August, 2024.



**Barron County
Justice Center
Sally Port Garage and Visitation Room Study
January 3, 2024**

END OF REPORT

Comments on Wold Contract – AIA Standard Agreement dated July 21, 2023

Article 1

§1.1.1 Is Exhibit A supposed to be the January 31 letter or the January 3rd report or both?

Exhibit A is Wold's proposal dated 6/2/23 for the original study that was a response to the RFP Barron County Issued in March 2023.

Wold's proposal letter for design and construction phase services dated 1/31/2024 should be considered Exhibit B. Our report dated 1/3/2024 is referred to in the 1/31/2024 proposal letter to define the intended scope of the proposed project.

§1.1.2 Is Exhibit A supposed to be the January 31 letter or the January 3rd report or both?

See clarification for 1.1.1.

§1.1.3 To be determined – What and where?

Because this is a contract for the original study, there was no budget established for the project. For the design and construction phase project about to start, the Exhibit B 1/31/24 letter and its referenced 1/3/24 report defines the recommended project budget.

§1.1.4.1 Is this supposed to be the January 31 letter?

Because this is a contract for the original study, there was no budget established for the project. For the design and construction phase project about to start, the Exhibit B 1/31/24 letter and its referenced 1/3/24 report defines the recommended project schedule.

§1.1.4.2 Is this supposed to be the January 31 letter?

See clarification for 1.1.1.4

§1.1.4.3 Is this supposed to be the January 31 letter?

See clarification for 1.1.1.4

§1.1.4.4 Is this supposed to be the January 31 letter?

See clarification for 1.1.1.4

§1.1.5 To be determined – I believe it should state competitive bidding

Although we assume that competitive bidding will be utilized, the method of procurement or the delivery of the project's construction (via general contractor, construction manager agency, construction manager at risk, or other) will not change Wold's services.

§1.1.7 Owner representative should be identified

Wold has no concerns if Barron County wants to define an Owner's Representative or leave it unnamed.

§1.1.8 Do we want anyone other than representative listed above reviewing Architects submittals? If so they should be named here.

Wold has no concerns if Barron County wants to define an additional person to review our submittals.

§1.1.9 Other Owner consultants and contractors-

§1.1.9.1 Geotechnical – A couple more borings were recommended in the report. I believe this should be coordinated by the Architect and question whether this cost is included in the contingency.

The cost of geotechnical exploration is part of the estimated project soft costs that are calculated as 25% of the value of the estimated construction cost. However, it is not part of the contingency which is reserved for project needs that have not been identified yet.

§1.1.9.2 Other – I'm not aware of any – Probably should be N/A

§1.1.10 & §1.1.11 Architect representative left blank as are consultants – These were listed in the January 3rd report. Is that supposed to be part of the contract?

Architectural representatives and consultants were identified in Wold's original proposal for the study (Exhibit A). They are not expected to change for the next phase of the project, but have not been defined in our 1/31/24 proposal letter (Exhibit B)

§1.1.11.2 Are we using any consultants other than staff for technology? If not this should probably be N/A

§1.1.12 Other initial information – Should probably be N/A

§1.3 Agreement on Information exchange protocol – What is this agreement?

Some localities have statutes that govern how electronic project files are to be treated and transferred. This is stating that Wold and Barron County will abide by whatever regulations are in place.

§1.3.1 What does this mean?

Wold might deliver the project's electronic files in CAD or BIM modeling for Barron County's reference in the future, but any use of these electronic files other than for this particular project is at the Owner's risk and Wold does not have liability. (For example, if the county used our drawings or electronic files to try and build a sallyport addition to their highway shop, Wold is not liable.)

Article 2

§2.5.1 Do we have the Certificates of Insurance for these coverages as required by 2.5.8?

Wold can provide this for the study and can add the design and construction phase work to the Certificates of Insurance as soon as that contract is approved.

Article 3

§3.5.2.3 The Architect is preparing the bidding documents so if this is allowed in the bidding documents it should not be an additional service.

Wold agrees and typically performs this as a basic service.

Article 4

§4.1.1.3 & 4 Exactly what is required here?

If available, Barron County will provide original as-built construction drawings of the facility and Wold will rely on those in lieu of extensive field verification and measurement of the existing building. This also means that the topographic and boundary survey that be required for design of civil engineering for the project as well as for approval of the building permit will be provided by the county. Typically, Wold will solicit proposals from surveyors for the county to contract directly with.

§4.2.1.1 This is why initial information needs to be well defined as we want to minimize any supplemental services. Does Lance and Wold have the same understanding of telecommunications/data design? Is any of this work to be done by the contractor (cable trays, conduit, etc.)?

Wold rarely makes a request for additional services. Conduits, pathways and cabling can easily be shown on our drawings if desired by the county. If you prefer cabling by a preferred direct-to- county vendor, we can omit that scope from the construction drawings.

§4.2.1.7 Is preparation and attendance at public meetings really an additional service and is it covered in the contingency?

Wold performs this as a basic service.

§4.2.1.9 This seems like almost standard procedure for architects and engineers to assist with this. Exactly what here would be considered an additional service?

Wold performs this as a basic service.

§4.2.2 Unless extremely out of ordinary these should not be additional services.

Wold agrees and almost never makes a request for additional services for these.

Article 5

§5.2 It should be somehow noted that the budget was established as a result of the Architects work and therefore the Architect should have a significant responsibility to maintain the project within the budget.

Article 5 establishes that Wold is obligated to design a project that maintains the project budget, no matter where it originated. We take that responsibility very seriously – especially when the established budget is based upon our prior work.

§5.4 The Owner should provide the Architect with any information they have, but the Architect should be responsible verify that information if it affects their design and to gather any additional needed to complete the design.

This is incorrect. The Owner is responsible for providing site survey information and provide it to the Architect in a certified survey. The cost of this survey is factored into the estimated project soft costs much like geotechnical exploration is. Wold is happy to help solicit proposals for Barron County.

§5.5 Where is the cost of this work in the budget and the Architect should coordinate this work.

The cost of this geotechnical exploration is factored into the estimated project soft costs. Wold is happy to help solicit proposals for Barron County.

§5.9 Where is the cost of this work in the budget and the Architect should coordinate this work.

The cost of this work is budgeted in the project soft costs included in the overall project budget.

§5.13 What is meant by this since it seems the Architect would be preparing these documents?

Wold is happy to provide the Owner-Contractor agreement for both parties to sign. In that case, it will be an agreement that aligns with all of the requirements set forth in this Owner-Architect agreement since they are both generated from coordinated AIA templates. Occasionally, we have clients who prefer to have their counsel write their own unique Owner-Contractor agreements and this clause is meant to compel the agreements to be coordinated.

Article 6

§6.7 Since the Architect was responsible for estimating the cost of the work there should not be additional fees for changes required to bring the project within budget.

We have estimated the construction and project costs to the best of our abilities based upon trends in the marketplace today. This clause is only enacted if unusual circumstances come to exist that could not have been predicted and a major redesign is needed to meet the budget. In reality, Wold has never leveraged this clause because we are so in tune with construction costs and design projects to be on budget.

Article 10

§10.10 Federal tax credits? What does this mean?

IRS Section 179D incentivizes energy efficient building design for building owners by providing tax credits for the inclusion of certain energy efficiency strategies. When the building owner is a public entity, like Barron County, the law states that the owner may designate the primary designer as the

recipient of the tax credits. Occasionally a contractor will attempt to claim the tax credits and this clause establishes that if Barron County decides to designate who the primary designer is, it shall be Wold.

Article 11

§11.8 Where are these in the budget especially 11.8.1.11

Reimbursable expenses are budgeted in the project soft costs included in the overall project budget and are limited by the maximum amount stated in the proposal letter dated 1/31/24.

§11.9 Are there any extras here? Probably should be N/A

Wold authored the proposed contract, so the insurance limits stated are in alignment with our coverage. We have not received a request for any changes to these limits yet.

Contingency: The January 31 letter says we will have a contingency of \$100,000 or about 6% while the report says we should have a contingency of 10%. With project soft costs of 25% of construction I think we should have and itemized list of what is included in those soft costs that causes the contingency to be reduced that much.

Many of the items questioned earlier (survey, Geotech, construction testing) are part of the 10% contingency. When they are identified as a line item cost, the project contingency reduces accordingly. The 10% factor is a good starting point that accommodates all of these individual items initially. Because our fees are calculated on half of the contingency, we remove these non-construction costs before making a fee calculation.

I have included the full list of items that typically fall into the project soft costs. As the project begins, we will define which are applicable costs for this project and estimate their budget.

- Architectural/Engineering Fees
- A/E Reimbursable Expenses
- CM Preconstruction Fees
- PM and RECS Fees
- Owner Project Representative
- Auditing Fee
- Bond Issuance Fees and Underwriter's Discount
- Wetland Credits
- Surveying/Wetland Delineation
- Geotechnical & Phase 1 ESA
- Appraisal
- Closing Costs
- Title Commitment
- Bid Advertisement
- Abatement
- Abatement Testing
- City Sewer Access Charges
- Water Access Charges
- Park Dedication Fees
- Special Assessments

Water and Sewer lateral connections charges
Tree Ordinance Costs
State Building Code Plan Review Fee
City Review/Inspection Fee
Engineering/City Inspections
Health Dept. Plumbing Plan Review Fee
Health Dept. Food Service Plan Review Fee
Utility Transformer Fees/Inspection
Bid Advertisement/Printing
Soil & Construction Testing
Special Structural Inspections
Commissioning
Legal Allowance
Moving Costs
Furniture
Technology

RANGE OF FEES PROPOSED

proposed fixed fee

PROPOSED PROFESSIONAL SERVICES	\$ 11,000
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reimbursable expenses

Mileage and Travel	\$ 800
Printing & Misc. Costs	\$ 200

TOTAL CONTRACT MAXIMUM	\$ 12,000
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Wold believes in establishing trusted, long term relationships with our clients. We understand that building trust takes time and shared experiences together. As a professional service provider we also believe in no surprises. In proposing fees, we attempt to determine the challenge ahead and present a fair fixed fee that we believe will provide the required service. We avoid hourly fees that can eventually go beyond your comfort level and we resist charging additional fees that create surprises for our clients.

space needs assessment

We will work with Barron County to study long-term facility needs including high level options for the recommendations. This fee includes all meetings with administration, departments and board to identify current and future needs along with estimated costs for each option.

We do not limit the number of meetings in our fixed fee, we are committed to a successful project outcome and believe limiting the number of meetings we attend is too restrictive. We will be there for you when and as often as you need.

reimbursable expenses

Reimbursable expenses for minor out-of-pocket expenses such as document printing, mileage, etc. are proposed to be actual costs as submitted. Printing of the intermediate and final reports will be part of the reimbursable costs.

additional services

Our proposal includes all services requested. As always, Wold Architects and Engineers commits to complete the effort—whatever it takes—with our proposed fee. We will not be happy until you are happy.

BARRON COUNTY RESOLUTION NO. 2023- _____

**Resolution Authorizing Architectural and Engineering Fees for Sally Port at Barron
County Justice Center**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the Barron County Sheriff has received a *Range of Fees Proposed*,
2 from Wold Architects and Engineers, St. Paul, MN, for an analysis of expanding and
3 improving the current Sally Port at the Barron County Justice Center; and
4

5 **WHEREAS**, this proposal has a Total Contract Maximum of \$12,000.00; and
6

7 **WHEREAS**, the Sheriff is desirous to examine and study options for expanding
8 and improving the existing Sally Port at the Barron County Justice Center; and
9

10 **WHEREAS**, if in the future improvements and/or an expansion of the Sally Port
11 is approved by the County Board, the County Board may reimburse the Unassigned Fund
12 Balance through borrowings or another means for this expenditure; and
13

14 **WHEREAS**, this Resolution was approved by the Executive Committee with
15 Supervisors Bartlett, Buchanan, Cook, Hanson, Heinecke, Moen, Okey, Rogers and
16 Thompson voting yes and no Supervisors voting no.
17

18 **NOW, THEREFORE, BE IT RESOLVED**, that with passage of this resolution
19 the Barron County Board of Supervisors does hereby authorize a one-time expenditure not
20 to exceed \$12,000.00, to be taken from Unassigned Fund Balance, for the purpose of
21 examining and studying the options for expanding and improving the existing Sally Port at
22 the Barron County Justice Center; and
23

24 **BE IT FURTHER RESOLVED**, that with passage of this Resolution the County
25 Board authorizes the Finance Director/County Auditor to amend the 2023 or 2024 Budget
26 as appropriate to effectuate this Resolution.
27

28 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
29 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

BARRON COUNTY RESOLUTION NO. 2023- _____

**Resolution Authorizing Architectural and Engineering Fees for Sally Port at Barron
County Justice Center**

OFFERED THIS 16th, day of October 2023

<p>Number of readings required: One (<input checked="" type="checkbox"/>) Two ()</p> <p>Vote required for passage: Majority () 2/3 Entire Board (20) (<input checked="" type="checkbox"/>)</p> <p>Source of funding: Budgeted () General Fund (<input checked="" type="checkbox"/>) Grant () Contingency () Other () Details</p> <p>Fiscal impact: - Current year total amount: \$ 12,000.00 - Future years total amount: \$ 12,000.00 - Effect on tax levy – current year - \$ NA - Effect on tax levy – future years - \$ NA</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Executive Committee Chair, Louie Okey</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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C:\word\corp counsel documents\2023 Fees Wold Sally Port.docx

BARRON COUNTY RESOLUTION NO. 2024-

**A RESOLUTION APPROVING A MULTI-HAZARD MITIGATION PLAN
FOR BARRON COUNTY**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1
2 **WHEREAS**, hazard mitigation planning is the process of developing a set of
3 actions designed to reduce or eliminate long-term risk to people and property from hazards
4 and their effects; and
5

6 **WHEREAS**, Barron County Sheriff's Department, Office of Emergency Services
7 provides emergency management planning, coordination, response, and recovery support
8 on behalf of all communities of Barron County; and,
9

10 **WHEREAS**, Barron County has worked through a diverse, ad hoc project steering
11 committee and in cooperation with West Central Wisconsin Regional Planning
12 Commission to update the *Barron County Multi-Hazard Mitigation Plan*, to assess the
13 magnitude of hazard risks, and to develop strategies for minimizing or reducing hazard
14 risks; and,
15

16 **WHEREAS**, Barron County towns, villages, and cities participated in the planning
17 process through a presentation to the Barron County unit of the Town's Association, a town
18 hazard assessment survey, the review of the draft strategies, various meetings, and other
19 communication; and,
20

21 **WHEREAS**, the planning meetings for this effort were open to the public and
22 public comment on the draft plan was invited through a press release issued on January 24,
23 2024; and,
24

25 **WHEREAS**, adoption of the Plan by the County Board will continue to make the
26 County and its unincorporated towns eligible for federal grant dollars for hazard mitigation
27 projects;
28

29 **WHEREAS**, this resolution was approved by the Executive Committee on March
30 1, 2024, on a vote of 9 - 0, with Bartlett, Buchanan, Cook, Hanson, Heinecke, Moen,
31 Nelson (alternate for Rogers), Okey and Thompson voting in favor and no members
32 against.
33

34 **NOW, THEREFORE, BE IT RESOLVED**, the Barron County Board adopts the
35 *Barron County Multi-Hazard Mitigation Plan 2024-2029* as the official all hazards
36 mitigation plan for the County with the intent of implementing the plan recommendations
37 as funding and resources allow.
38

39 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
40 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

BARRON COUNTY RESOLUTION NO. 2024-

**A RESOLUTION APPROVING A MULTI-HAZARD MITIGATION PLAN
FOR BARRON COUNTY**

OFFERED THIS 18th day of March, 2024.

<p>Number of readings required: One (X) Two ()</p> <p>Vote required for passage: Majority (X) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted () General Fund () Grant (X) Contingency () Other () Details: _____</p> <p>Fiscal impact: - Current year total amount: \$ Unknown - Future years total amount: \$ Unknown - Effect on tax levy – current year - \$ Unknown - Effect on tax levy – future years - \$ Unknown</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Louie Okey, Chair Executive Committee</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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BARRON COUNTY RESOLUTION NO. 2024 –

2024 Work Zone Awareness Week in Barron County

1 **WHEREAS**, in 1999, the Federal Highway Administration partnered with the American
2 Association of State Highway Officials and more recently the American Traffic Safety Services
3 Association to create the National Work Zone Safety Awareness campaign which is held
4 annually in April prior to the construction season in much of the nation and;

5
6 **WHEREAS**, the Wisconsin County Highway Association is asking all seventy-two
7 counties in the state to unite and kick-off “Work Zone Safety Awareness Week” with a
8 resolution and campaign to raise awareness for its workers, the travelling public, public safety
9 workers, and those of various highway contractors performing work for the counties; and

10
11 **WHEREAS**, construction and maintenance activities on our streets and highways
12 periodically require that work zones be established; and

13
14 **WHEREAS**, there has been over 2,000 work zone crashes in Wisconsin in each of the
15 last three years; and

16
17 **WHEREAS**, in 2022, there were 857 fatalities in 774 work zone crashes in the United
18 States; and

19
20 **WHEREAS**, in 2017, Wisconsin suffered from nearly 2,700 crashes in road construction
21 and maintenance zones, resulting in over 1,000 injuries and six fatalities; and

22
23 **WHEREAS**, between 2012 and 2017, there were 55 fatalities recorded as a result of
24 crashes in Wisconsin work zones including three Wisconsin Highway workers which were killed
25 in work zones in 2015; with another recent fatality of a County Highway Worker in Milwaukee
26 County in 2023; and

27
28 **WHEREAS**, through their enforcement activities and other participation, the Barron
29 County Sheriff’s Office, Wisconsin State Patrol, and Barron County Highway Department will
30 work to make Work Zone Safety Awareness Week a success; and

31
32 **WHEREAS**, the Federal Highway Administration has designated April 15 through April
33 19, 2024 as National Work Zone Safety Awareness Week;

34
35 **WHEREAS**, this resolution was approved by the Highway Committee on March 7, 2024
36 on a vote of 5 - 0 with Effertz, Gores, Heinecke, Mosentine, and Thompson voting in favor and
37 no members voting against.

38
39 **NOW, THEREFORE, BE IT RESOLVED**, by the Barron County Board of
40 Supervisors that the week of April 15 through April 19, 2024 be designated as Work Zone Safety
41 Awareness Week in Barron County

BARRON COUNTY RESOLUTION NO. 2024 –

2024 Work Zone Awareness Week in Barron County

OFFERED THIS 18th Day of March, 2024

<p>Number of readings required: One (X) Two ()</p> <p>Vote required for passage: Majority (X) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted () General Fund () Grant () Contingency () Other (X) Details: N/A</p> <p>Fiscal impact:</p> <ul style="list-style-type: none">- Current year total amount: \$ - 0 -- Future years total amount: \$ - 0 -- Effect on tax levy – current year - \$ - 0 -- Effect on tax levy – future years - \$ - 0 - <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Marv Thompson, Chair Highway Committee</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted (X) Failed () Tabled ()</p>
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BARRON COUNTY ORDINANCE NO. 2024 - _____

**Creating Section 50-6 of Article I of the Barron County
Code of Ordinances Regarding Sale of Tax Deeded Land to Municipalities**

The Barron County Board of Supervisors ordains as follows

1 **WHEREAS**, the Executive Committee has considered creating a section of the
2 Barron County Code of Ordinances to include provisions of tax deeded land sales to
3 municipalities; and
4

5 **WHEREAS**, this ordinance was approved by the Executive Committee on March
6 1, 2024, on a vote of 9 - 0, with Bartlett, Buchanan, Cook, Hanson, Heinecke, Moen,
7 Nelson (alternate for Rogers), Okey and Thompson voting in favor and no members voting
8 against.
9

10 **NOW, THEREFORE, BE IT ORDAINED**, that the Barron County Board of
11 Supervisors hereby creates Article I - Section 50-6 entitled Sale of Tax Deeded Lands to
12 Municipalities to the Code of Ordinances, outlined as follows:
13

14 **ARTICLE I.**
15

16 Section 50.6 shall be created to read as follows:
17

18 Section 50.6 - **SALE OF TAX DEEDED LANDS TO MUNICIPALITIES.**
19

20 (a) In the event a parcel of tax deeded lands is not redeemed by the former
21 owner, the treasurer may offer it to the municipality within which the parcel is located
22 before offering the same to the general public.

23 (b) The sale price of a parcel of tax deeded lands on sale to a municipality shall
24 be in an amount at least equal to the greater of the following:

25 (1) The estimated fair market value as listed on the most recent
26 tax bill, or other appraised value as determined by the
27 committee pursuant to Wis. Stat. s. 75.69(1);

28 (2) The sum of all real estate taxes, including special
29 assessments, interest and penalties then due and owing
30 together with the county's actual costs in preparing the
31 parcel for sale; or

32 (3) One hundred dollars (\$100).
33

34 (c) Sale of tax deeded lands to a municipality under this section shall be
35 approved by the committee before a quit claim deed is issued by the county clerk.
36

37 **BE IT FURTHER ORDAINED** that this Ordinance shall be effective upon its
38 adoption and publication and that publication of this ordinance may occur through posting
39 in accordance with Section 985.02 of the Wisconsin Statutes.

BARRON COUNTY ORDINANCE NO. 2024 - _____

**Creating Section 50-6 of Article I of the Barron County
Code of Ordinances Regarding Sale of Tax Deeded Land to Municipalities**

OFFERED THIS 18th day of March, 2024.

<p>Number of readings required: One (<input checked="" type="checkbox"/>) Two (<input type="checkbox"/>)</p> <p>Vote required for passage: Majority (<input checked="" type="checkbox"/>) 2/3 Entire Board (20) (<input type="checkbox"/>)</p> <p>Source of funding: Budgeted (<input type="checkbox"/>) General Fund (<input type="checkbox"/>) Grant (<input type="checkbox"/>) Contingency (<input type="checkbox"/>) Other (<input type="checkbox"/>) Details _____</p> <p>Fiscal impact: - Current year total amount: \$ - Future years total amount: \$ - Effect on tax levy – current year - \$ - Effect on tax levy – future years - \$</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Louie Okey, Executive Committee Chair</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted (<input type="checkbox"/>) Failed (<input type="checkbox"/>) Tabled (<input type="checkbox"/>)</p>
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Barron County, Barron Wisconsin
Monthly Reconciliation of Highway Facility Construction
Revenues & Expenditures as of 2/29/2023

Date 3/11/2024
Preparer JBB

Period 13

\\barron\shares\HighwayFacility\BC Financials - 2.29.2024.xlsx]2.29.2024

Internal Management Memorandum

Unaudited Draft for Discussion Purposes Only

EXPENDITURES:

Engineering & Architectural
Construction Management
General Construction
Investment Mgmt Fees
Other Capital Equipment

Total Expenditures

HIGHWAY FACILITY CONSTRUCTION	HIGHWAY RESTRICTED FUND BALANCE
FUND 405	FUND 701

4,258	
4,258	0

OTHER FINANCING SOURCES (USES):

Sale of Unused Materials
Interest Earned
Transfer In from Hwy Fund 701
Use of Highway Fund Balance for Paving per 2023-35
Close Out Non-Bond Investment
2023 Retainage Reversal

Total Other Financing Sources

173,033	
173,033	0

Fund Balances, January 1

0 1,000,688

Fund Balances, February 29, 2024

(Cash on Hand)

168,776 1,000,688

Addl Funding:

Interest	2020-2023	90,594
2017 Budget	Initial A&E	303,000
Resolution 2020-34	Federated Co-op Land Swap	176,000
Resolution 2021-31	Asbestos	349,850
Resolution 2022-15	Remainder from Fuel System	144,244
County Board 11/2/2022	Applied to Project Deficit	4,600,000
Resolution 2023-35	Paving	744,955
		6,408,643

Bond	25,120,000
Total Funding	31,528,643

Total Costs to Date	30,359,180
Budgeted Costs yet to Pay	1,068,250
Balance Remaining	101,214

	744,955
25,120,000	4,600,000
-25,120,000	-4,344,267
0	1,000,688

Barron County, Barron Wisconsin
Monthly Reconciliation of American Rescue Plan Act Projects
Revenues & Expenditures as of 2/29/24

Date 3/1/2024
Preparer JBB

\\bcfile1\Finance\AMERICAN RESCUE PLAN ACT\ARPA MONTHLY FINANCIALS.xlsx February, 2024

Internal Management Memorandum

Unaudited Draft for Discussion Purposes Only

REVENUES/OTHER FINANCING:	ESTIMATED FUNDING	ACTUAL REVENUES
ARPA Proceeds	8,788,117.00	8,788,117.00
LGIP Interest - 2021	1,425.65	1,425.65
LGIP Interest - 2022	128,123.58	128,123.58
LGIP Interest - 2023	363,065.85	363,065.85
LGIP Interest - 2024	29,470.26	29,470.26
	<u>9,310,202.34</u>	<u>9,310,202.34</u>

EXPENDITURES:	RESOLUTION	ENCUMBERED	ACTUAL EXPENSE
Attorney Fees	212-000	4,752.50	4,752.50
Financial Advisor Fees	212-000	2,565.00	2,565.00
Personal Protective Equipment (PPE)	342-000	23,096.00	23,096.00
IT Equipment	813-161 2021-38/2022-35	205,163.39	205,163.39
Future Payroll Costs - f/k/a Ann St Upgrades	2023-50	300,000.00	300,000.00
BCEDC Website Upgrades prev Hwy Maps	313-000 2023-3	6,723.00	6,723.00
ATV/Snow Trail Maps	313-000 2021-42	8,143.00	8,143.00
Hwy T Vermillion Creek Bridge	840-165 2021-46	293,926.45	293,926.45
Highway Speed Signs	313-000 2021-50	9,999.90	9,999.90
Well Water Testing	218-000 2022-11	8,000.00	4,370.67
BCHA Rehabilitation	842-163 2022-20	3,500,000.00	168,932.23
Snow/ATV Bridge Rehab	840-160 2022-18	289,878.00	264,164.72
Snow/ATV Groomer Equipment	813-160 2022-18	198,434.00	192,441.64
Veteran's Memorial Auditorium Seating	830-164 2022-21	47,163.81	47,163.81
Broadcast Equipment - RL Comm Media	813-161 2022-37	10,000.00	10,000.00
Owen Anderson Rifle Range Improvements	830-166 2022-41	25,000.00	25,000.00
Fiber to Communication Towers	830-162 2022-54/2023-2	672,000.00	585,402.48
JC Stanley Security Upgrades	830-167 2022-55	80,975.00	3,301.25
Straw Pit Rifle Range Improvements	830-170	25,000.00	0.00
Aging / ADRC Kitchen Construction	842-168 2023-10 / 2023-25	2,347,500.00	1,912,668.06
UWEC-BC Water Line Design	830-000 2023-34	91,000.00	4,200.00

TOTAL EXPENDITURES	<u>8,149,320.05</u>	<u>4,072,014.10</u>
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BALANCES	<u>1,160,882.29</u>	<u>5,238,188.24</u>
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Amount Available	<u>1,160,882.29</u>
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#1

Barron County, Barron Wisconsin
Schedule of Transport & Boarding Prisoners

Date 2/19/24
Time 2:06 PM
Preparer JSF

\\bcusers\users\$\jeffrench\My Documents\Excel\Jeff\Boarding Prisoners.xls]Sheet1

Year	Boarding Costs	Transport Costs	Total
1998	112,354.32	9,647.35	122,001.67
1999	185,845.21	6,257.93	192,103.14
2000	375,335.00	7,851.09	383,186.09
2001	556,580.00	5,471.28	562,051.28
2002	602,115.93	14,809.45	616,925.38
Total	<u>1,832,230.46</u>	<u>44,037.10</u>	<u>1,876,267.56</u>

Analysis of Unfunded Liability Payoff
For 2003 Financial Report Form A
Based on 2003 Budget

Date 2/19/24
Time 2:08 PM
Preparer JSF

\\bcusers\users\$\jefffrench\My Documents\Excel\Jeff\Unfunded Liability Payoff.xls\Sheet1

Total payoff \$1,762,493.86

General \$1,389,197.66
Elected \$29,081.15
Protective \$344,215.05
Total \$1,762,493.86

Department	Dept #	Fund	General	% of Total	Payoff Allocation	Elected	% of Total	Payoff Allocation	Protective	% of Total	Payoff Allocation
Aging	22	231	363,537	4.15%	57,582						
Administration	4	100	111,951	1.28%	17,732						
Child Support	19	213	376,139	4.29%	59,578						
Judge	2	100	154,976	1.77%	24,547						
Clerk of Court	3	100	203,886	2.32%	32,294	44,565	24.23%	7,045			
Copy Room	6	100	19,350	0.22%	3,065						
County Clerk	6	100	108,763	1.24%	17,227	50,260	27.32%	7,946			
Treasurer	8	100	71,849	0.82%	11,381	44,565	24.23%	7,045			
Corp Counsel	31	100	147,768	1.68%	23,406						
Maint.	14	100	152,403	1.74%	24,140						
DA	9	100	139,837	1.59%	22,149						
Emerg Gov	13	100	49,050	0.56%	7,769						
Extension	25	100	87,271	1.00%	13,823						
Forest & Rec	15	100	87,095	0.99%	13,795						
Highway	17	701	2,130,526	24.29%	337,464						
SWCD	29	100	158,824	1.81%	25,157						
Land Information	11	100	151,075	1.72%	23,929						
Library	23	100	96,753	1.10%	15,325						
Register of Deeds	10	100	70,351	0.80%	11,143	44,565	24.23%	7,045			
Sheriff	16	100		0.00%	0				2,136,075	98.31%	338,399
Sheriff	16	263		0.00%	0				36,710	1.69%	5,816
Technology	7	100	156,916	1.79%	24,855						
DHHS	19	211	3,699,893	42.19%	586,044						
Veterans	20	100	87,040	0.99%	13,787						
Zoning	12	100	145,224	1.66%	23,003						

Totals			8,770,477	100.00%	\$1,389,198	183,955	100.00%	\$29,081	2,172,785	100.00%	\$344,215
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Total Recomputed \$1,762,493.86

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Amortization Schedule
Unfunded Liability Payoff

143

Interest Rate 7.00% Projected balance at 12-31-2002 \$2,157,163
Principal 2,157,163.00
Payment 300,000.00
Years 10

Payment Date	Days	Payment	Payments & Adjustments From State	Principal	Interest	Outstanding Balance
						\$2,157,163.00
2003	360	310,000.00	153,740.00	158,998.59	151,001.41	1,998,164.41
2004	360	310,000.00	160,658.00	170,128.49	139,871.51	1,828,035.92
2005	360	310,000.00	167,877.00	182,037.49	127,962.51	1,645,998.43
2006	360	310,000.00	175,442.00	194,780.11	115,219.89	1,451,218.32
2007	360	310,000.00	183,337.00	208,414.72	101,585.28	1,242,803.61
2008	360	310,000.00	191,587.00	223,003.75	86,996.25	1,019,799.86
2009	360	310,000.00	200,209.00	238,614.01	71,385.99	781,185.85
2010	360	310,000.00	209,218.00	255,316.99	54,683.01	525,868.86
2011	360	310,000.00	218,633.00	273,189.18	36,810.82	252,679.68
2012	360	271,000.00	228,472.00	253,312.42	17,687.58	(632.74)

Column Totals	3,061,000.00	1,889,173.00	2,157,795.74	903,204.26
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Projected interest costs per State to year 2012	1,514,544.00
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Interest savings by paying off early	611,339.74
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Operating cost savings	1,889,173.00
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Total savings by early payment	2,500,512.74
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