

DRAFT

Minutes

Aging/ADRC Kitchen Facility Committee
Wednesday March 6th, 2024 3pm
Barron County Government Center - Room 2151
335 East Monroe Avenue, Barron WI 54812



Present in Person: Stan Buchanan, (arrived at 3.13pm) John Banks, Craig Turcott, Pall Fall, P. Anderson,

Virtual Attendance: None

County Staff in Attendance: Jeff French, Steve Olson, Jen Jako, Jodi Busch

Others in Attendance: Bill Halgren

Call to Order Vice Chair Turcott called the Aging / ADRC Kitchen Facility Committee meeting to order at 3pm

Public meeting notification was provided by French confirming compliance with open meeting requirements.

Special Matters and Announcements: None

Approve Agenda: Motion to approve Agenda as printed and presented, Banks/P. Anderson, Carried

Approve Minutes: Motion to approve Minutes from the 2-15-2024, Fall/P. Anderson, Carried.

Public Comment: None

Project - Walk Through

No project walk-through

Project Update:

Scope and Scope Changes, provided by Bill Halgren, no scope changes, punch lists have been received no list from HVAC or plumbing received as of this date.

Final close out documents have been issued. Bill will provide the county with a thumbdrive of the final closeout documents.

Working through a bug on the dish machine, no financial responsibility by the County

Tuning up the range hood controls to make them more energy efficient.

We will be holding the final Dell Pay Application

DRAFT

Supervisor Buchanan assumed duties as Committee Chair:

Timeline: two cleanup items left along with getting the A/C running

Concerns - Questions: See above No concerns expressed from Jen and/or staff
Cooking of the meals has been going well and so have deliveries.

Approval of Change Orders:

Boelter change order - follow-up can't finalize yet, but we know what the number should be.
Boelter to pay for electrical hookups on the new machine. \$10,791.11 This payment would clear-out everything for Boelter.
Motion Turcott/Fall, to pay Boelter change order in the amount of \$10,791.11, therefore total Boelter contract amount of \$ 377,300.11 carried.

Approve Pay Applications:

Holding Final Dell pay application with retainage, withholding \$2,000.00 pending working a/c.

Project Financials and Cash Flows:

Provided by Jodi \$196,687.23. Remaining Contingency.
Attached

Project Close-Out:

Postponed

Future Agenda Items:

Final Financial Closeout
Naming of Building

Set Next Meeting Date:

5-9-2024 3pm

Adjourn: The Committee adjourned by unanimous consent 3.44pm.

Minutes submitted by:
Jeff French, County Administrator

Minutes are not official until approved by the Aging/ADRC Kitchen Facility Committee at their next meeting.

<g:\google\googledocs\2024-3-26 Aging/ADRC Minutes.docx>

Barron County, Barron Wisconsin
 Monthly Reconciliation of Aging Kitchen Construction
 Revenues & Expenditures as of 3/31/2024

Date 3/6/2024
 Preparer JBB

Internal Management Memorandum

Unaudited Draft for Discussion Purposes Only

		AGING KITCHEN
		FUND 403
OTHER FINANCING SOURCES (USES):		
ARPA Funds - Resolutions 2023-10 / 2023-25		2,347,500
Total Other Financing Sources		2,347,500
	\$250,000 + \$2,097,000	
EXPENDITURES: 403-00-57120-842-168		
Engineering & Architectural		12,696
General Construction		196,468
Other Capital Equipment		91,472
Total Expenditures		300,635
Fund Balances, January 1		-1,612,033
Fund Balances, March 31, 2024	(Cash on Hand)	434,832

BUDGET		
General Construction		319,000.00
Plumbing		185,000.00
Electrical		150,000.00
Kitchen Equipment		375,000.00
HVAC		340,000.00
DDC		80,000.00
Air Conditioning		150,000.00
Architectural & Engineering Fees		178,500.00
Contingency		320,000.00
		2,097,500.00

Contingency Breakdown - Change Orders

	<u>Approval Date</u>		
	8/18/2023	Drain Change	1,815.94
CB 1	8/29/2023	Voted Down - Self Perform Work	
CB 2	8/22/2023	Dishwasher Window	-4,700.00
CB 3	8/29/2023	Stud Wall - Not to Exceed	6,745.00
CB 4	8/22/2023	Floor Repair	36,911.00
CB 5R	9/26/2023	Omit Door to Janitor's Room	-948.00
CB 7	8/29/2023	Voted Down - Self Perform Work	
CB 8	12/4/2023	Various Electrical Changes	21,553.00
CB 9	8/29/2023	Voted Down	
CB 10	8/29/2023	No Action Taken	
CB 11	8/29/2023	No Action Taken	
CB 12	9/26/2023	Omit Tile & Use Epoxy in Bathroom	-3,029.00
CB 13	8/22/2023	Floor Patching	725.00
CB 14	9/26/2023	Removable Door by Elevator	615.00
CB 16	10/18/2023	Paint Basement Storage Rm Ceiling	-893.00
CB 17	10/18/2023	Front Entry Slab - Hold Until Spring	-3,262.00
CB 18	10/18/2023	Walk-In Cooler - Water Cooled	4,662.83
CB 19	10/18/2023	Hydronic Concrete - Placeholder	37,056.00
CB RFI 2	11/10/2023	Floor Leveling	5,740.00
CB 20	12/5/2023	Pending	
CB 21	12/5/2023	Pending	
CB 23	1/8/2024	Cabinet Unit Heater	7,119.00
CB 24	1/8/2024	Basement Toilet Exhaust Fan	3,519.00
CB 25	1/8/2024	Electric Circuit for Comp Rack for UPS	1,161.00
CB 26	1/8/2024	Extra Plumbing & Water Pipe Insulation in Basement	1,160.00
CB 27	1/8/2024	Oven Circuits & Larger Wire for Cook/Hood	4,890.00
CB 28	1/24/2024	Eliminate Door Operator	-728.00
CB 29	1/24/2024	Add Extra Hangers in Basement	3,200.00
CO 3 - B	3/6/2024	Boelter - Miscellaneous	10,791.11
	3/6/2024	Additional Equipment	20,000.00
		Total Change Orders	123,312.77
		Contingency	320,000.00
		Contingency Balance Remaining	196,687.23

LEFT TO PAY:

Boelter - Final	102,262.90
Dell #7	83,997.05
Dell Final	2,000.00
Concrete	37,056.00
Equipment	20,000.00
	245,315.95
Balance	441,832.00
	-245,315.95
Unspent	196,516.05
Allocate to Boilers:	150,000.00
Return to ARPA	46,516.05

	10/18/2023	Elevator Shaft & Curb Replacement	Steve's CICOP
	10/18/2023	IT Area Precast Infill	Steve's CICOP
CB #15	10/18/2023	Roof Precast Patch	Steve's CICOP