

AGING / ADRC KITCHEN FACILITY COMMITTEE
Wednesday, March 6, 2024 – 3:00 p.m.
Government Center – Room 2151
335 East Monroe Avenue – Barron, Wisconsin 54812

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Special Matters and Announcements
4. Approve Agenda
5. Approve Minutes of 2-15-24
6. Public Comment
7. Project Walk Through
8. Project Update
 - a. Scope & Scope Changes
 - b. Timeline
 - c. Project Concerns & Questions
9. Approval of Change Orders
10. Approve Pay Applications
11. Project Financials & Cash Flow
12. Project Closeout
13. Future Agenda Items
14. Set Next Meeting Date
15. Adjourn

cc: P. Anderson, B. Anderson, Buchanan, Turcott, Okey, Fall, Banks, French, Busch, Muench webmaster & 3 public postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.

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Minutes

Aging/ADRC Kitchen Facility Committee
Thursday, February 15th, 2024 10:00 am
Barron County Government Center - Room 2151
335 East Monroe Avenue, Barron WI 54812

Present in Person: Stan Buchanan, John Banks, Craig Turcott, Pall Fall, P. Anderson

Virtual Attendance: None

County Staff in Attendance: Jeff French, Steve Olson, Darby Smith, Jen Jako

Others in Attendance: Bill Halgren

Call to Order Chair Buchanan called the Aging / ADRC Kitchen Facility Committee meeting to order at 10am

Public meeting notification was provided by French confirming compliance with open meeting requirements.

Special Matters and Announcements: None

Approve Agenda: Motion to approve Agenda as printed and presented Banks/P. Anderson, Carried

Approve Minutes: Motion to approve Minutes from the 1-24-24 , Fall/Turcott, Carried

Public Comment: None

Project - Walk Through

10.03am recessed for walk-through: 10.54am resumed Committee meeting

Project Update:

Provided by Bill Halgren. Still working on, flow issues, i.e. water to heating system, general construction work to be completed on ceiling in basement. Dell Construction is going to complete the work themselves.

Pay request #5 is to be finalized. Pay request #6, is in process, request for everything but the retainage. 5% retainage.

Punch List still outstanding,

No Dell Construction Change orders

Other item: Close out documents from Dell, need closeout documents for the kitchen equipment.

Approval of Change Orders:

Boelter change order #3. - \$ 12,791.11 Three cooler ramps and credit of \$ 4,662.83.

Credit - Booster Heater, \$ 2,054.96

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Adjustment - for Electric Service 175 Amp - Coming.
Totaling \$6,073.21

Motion to table above Change Orders to next meeting, (change orders from Boelter), Banks/Turcott.
Carried.

Approve Pay Applications:

Pay request #5 is to be finalized. Pay request #6, is in process, request for everything but the retainage.
5% retainage.

Project Financials and Cash Flows:

Committee reviewed

Project Close-Out:

2.5M BTU New Boiler - Contingency from this project to go to the new boiler project.

Both existing boilers will be 30 years old next year. Increase boilers from two (2) 1.5M BTU boilers, to two (2) 2.5M BTU Boilers.

\$ 16,883 for additional equipment needs.

Also that the \$37,056.00 for Hydronic concrete also be (reserved) for this heated slab project.

Motion to recommend to the Property Committee, any funds left over from this project be used for the following three projects.

#1. Equipment needs: (quote) plus shipping	\$ 20,000.00
#2. Hydronic Concrete:	\$ 37,056.00
#3. New 2.5M BTU Boiler	\$ TBD.

Turcott/Fall, Carried.

Future Agenda Items:

Close out meeting

Set Next Meeting Date:

3-6-2024 3pm.

Adjourn: The Committee adjourned by unanimous consent 11.38am

Minutes submitted by:

Jeff French, County Administrator

Minutes are not official until approved by the Aging/ADRC Kitchen Facility Committee at their next meeting.

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