



# PROPERTY COMMITTEE MEETING

Monday, March 4, 2024 – 1:00 p.m.

Barron County Government Center – Room 2151  
335 East Monroe Avenue - Barron, WI 54812

## Minutes

**Members Present:** Dana Heller, Bill Effertz, Karolyn Bartlett, Craig Fowler, Carol Moen, Bill Schradle

**Others Present:** Jeff French, Wendy Coleman, Jodi Busch, Chris Fitzgerald, Steve Olson, Ruth Erickson, Bryce Hansen, Nate Obitz

The Property Committee meeting was called to order by Chair Heller at 1:00 p.m. on Monday, March 4, 2024.

The public meeting notification was provided by French confirming compliance with open meeting requirements.

Public Comment: Jeff French handed out the monthly maintenance report from the Museum. City of Barron has requested to allow parking behind the Office Complex and French will not be allowing it due to the potential sale of the building.

**Motion:** (Fowler / Schradle) to approve the agenda as presented. Carried

**Motion:** (Bartlett / Schradle) to approve the minutes of February 12, 2024. Carried

Additional Engineering Costs for UWECBC HVAC Improvements: Olson explained that there will be extra engineering costs of \$8,400 and an anticipated construction increase of about \$150,000 due to water lines running under Ritzinger Hall. **Motion:** (Schradle / Bartlett) to approve \$8,400 change order for engineering costs out of Steve's operating budget. Carried

Approve Contingency Fund Expenditures for Aging Kitchen: French explained that the Aging kitchen project is under budget \$194,826.23. Staff are requesting additional kitchen equipment of \$20,000 and \$37,056 for the hydronic slab using the remaining project funds. Discussion. **Motion:** Bartlett / Effertz to approve the \$20,000 of additional kitchen equipment and \$37,056 for the hydronic concrete slab. Carried

Resolution – Authorizing Use of Contingency Fund, Aging Kitchen (ARPA) Funds and Transfer of 2024 Capital Improvement Capital Outlay (CICOP) Funds for the Purpose of Purchasing and Installing a New Boiler at the Barron County Government Center: French and Olson review the proposed project that would use the remaining kitchen funds as well as CICOP funds towards the purchase and installation of a new boiler. Discussion. **Motion:** (Schradle / Fowler) to recommend approval of the resolution to the County Board. Carried

Resolution – Authorizing Barron County Justice Center Sally Port Garage and Visitation Room Study and Use of Unassigned Fund Balance - \$422,575: Fitzgerald explained the proposal for the new sally port at the Justice Center. The total project is expected to be about \$2.5M. Approval of the \$422,575 allows the planning of the project to move forward. Discussion. Olson will be overseeing the project along with Jail Captain, Tim Evenson. **Motion:** (Effertz / Schradle) to recommend approval of the resolution to the County Board. Carried

Staff Reports / Updates

- a. Dam Update: Gruetzmacher was not in attendance but Heller reported that water levels are very low.

Suggestions For Future Agenda Items: carryover requests

There were no questions or concerns regarding the voucher edit lists.

Set Next Meeting Date: April 1, 2024 at 1:00 p.m.

Sale of Office Complex: French explained that the Public Defenders offices will be moving out and it was the recommendation of the County Board to look into selling the building. **Motion:** (Bartlett / Schradle) to go into closed session pursuant to Section 19.85(1)(e) for the purpose of deliberating or negotiating purchase of public properties, investing public funds, other specific business, or whenever competitive or bargaining reasons require a closed session with the closed session to include French, Coleman, Olson, Busch, Bryce Hansen and Nate Obitz. Roll call vote: Schradle, Effertz, Bartlett, Moen and Fowler voting in favor. Carried

**Motion:** (Effertz / Bartlett) to return to open session. Carried

**Motion:** (Bartlett / Moen) to recommend the County Board to hire Hansen Auction Group to sell 410 East LaSalle Avenue (Office Complex) on auction with a no sale fee of \$3,500 with auction to begin March 19, 2024. Carried

**Motion:** (Fowler / Effertz) to adjourn at 2:09 p.m. Carried

Minutes submitted by:

Wendy Coleman, Executive Assistant

***Minutes are not official until approved by the Property Committee at their next meeting.***