



# PROPERTY COMMITTEE MEETING

Monday, March 4, 2024 – 1:00 p.m.

Barron County Government Center – Room 2151

335 East Monroe Avenue - Barron, WI 54812

## AGENDA

1. Call Meeting to Order
2. Public Meeting Notification
3. Public Comment
4. Approve Agenda
5. Approve Minutes of February 12, 2024
6. Additional Engineering Costs for UWECBC HVAC Improvements
7. Approve Contingency Fund Expenditures for Aging Kitchen
  - a. Kitchen Equipment - \$20,000
  - b. Hydronic Concrete Slab - \$37,056
8. Resolution – Authorizing Use of Contingency Fund, Aging Kitchen (ARPA) Funds and Transfer of 2024 Capital Improvement Capital Outlay (CICOP) Funds for the Purpose of Purchasing and Installing a New Boiler at the Barron County Government Center
9. Resolution – Authorizing Barron County Justice Center Sally Port Garage and Visitation Room Study and Use of Unassigned Fund Balance - \$422,575
10. Staff Reports / Updates
  - a. Dam Update
11. Suggestions For Future Agenda Items
  - a. Carryovers
12. Review Voucher Edit Lists
13. Set Next Meeting Date
14. Sale of Office Complex
  - a. The Property Committee may go into closed session pursuant to Section 19.85(1)(e) for the purpose of deliberating or negotiating purchase of public properties, investing public funds, other specific business, or whenever competitive or bargaining reasons require a closed session.
  - b. Return to Open Session
  - c. Take Any Necessary Action
15. Adjournment

**PLEASE CALL 715-537-6841 IF YOU ARE UNABLE TO ATTEND**

cc: B. Rogers, B. Schradle, C. Moen, C. Fowler, D. Heller, K. Bartlett, B. Effertz, S. Olson, J. Cisek, D. Gifford, J. Wolfe, K. Beranek, J. French, J. Muench, S. Mohns, Webmaster & 3 Public Postings

*Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements may be made to accommodate your request.*

Property Committee Update  
March 4th, 2024 Meeting  
Jeff French , County Administrator



**#6. Additional Engineering Costs for UWECBC HVAC Improvements:**

This is an agenda item from last month. What I know and what Steve can explain in more detail is the fact that the current HVAC lines run under Ritzinger Hall. The additional costs are to correct this problem. I support Steve's request and feel that if/when this project is approved and the accompanying borrowing is completed all of these problems should be resolved.

**#7. Approve Contingency Fund Expenditures Aging/ADRC Kitchen Project**

As the 2-6-2024 Financials from this project indicate there is approximately \$194K remaining. The Aging/ADRC Kitchen Committee is recommending before this project is closed out that the following two expenditures, as part-and-parcel, of this project be approved for expenditure by this Committee:

- A. \$20,000.00 for Kitchen Equipment
- B. \$ 37,056.00 for a heated slab in-front of the main door.

I support both of these requests and recommend this Committee authorize payment from this Contingency Fund.

**#8. Resolution Contingency Fund Expenditure - New Boiler at Government Center:**

This resolution also comes as a recommendation from the Aging/ADRC Kitchen Committee. I believe that the resolution is self explanatory and the bottom line is that the current Government Center boilers are twenty-nine (29) years old. Time to replace them.

I recommend approval.

**#9. Resolution Sally Port Upgrades:**

This resolution comes at the request of the Law Enforcement Committee. My understanding is Sheriff Fitzgerald will be at the Property Committee to answer any additional questions. My understanding is this issue of expanding the Sally Port has been studied by Staff and the "engineering experts".

I recommend approval based on the information that I have been provided.

**#10. Staff Reports:**

- A. Dams - Tyler will provide this information

**#11. Suggested Future Agenda Items:**

Carryover Funds - April Meeting

(Note we should probably meet in April regardless because it will be the last meeting for this C/B session)

**#12. Review Voucher Edit Lists:**

Included with the packet

**#13. Next Meeting Date:**

Monday, April 1st 1pm

**#14. Sale of Office Complex:**

Steve Olson and I have met with Hanson Auction Service regarding the sale of 410 East Lasalle, the Office Complex.

My recommendation is for the Committee to meet in Closed Session with Bryce Hansen and approve an enabling Resolution for sale(s) approval by the entire County Board.

[G:\google\googledocs\2024-3-4 Property Update.docx](#)



# PROPERTY COMMITTEE MEETING

Monday, February 12, 2024 – 1:00 p.m.  
Barron County Government Center – Room 2151  
335 East Monroe Avenue - Barron, WI 54812

## Minutes

**Members Present in Person:** Dana Heller, Craig Fowler, Karolyn Bartlett, Bob Rogers, Carol Moen, Bill Schradle, Louie Okey (alternate for Bill Effertz)

**Others Present:** Jeff French, Wendy Coleman, Chris Fitzgerald, Janette Cain, John Muench, Stacey Frolik, Ruth Erickson, Jeff Wolfe, Ken Beranek, Steve Olson, Ryan Urban, Tyler Gruetzmacher

The Property Committee meeting was called to order by Chair Heller at 1:00 p.m. on Monday, February 12, 2024.

The public meeting notification was provided by French confirming compliance with open meeting requirements.

There were no comments from the public.

**Motion:** (Okey / Schradle) to approve the agenda as presented. Carried

Minutes were corrected prior to the meeting reflecting Bob Rogers was in attendance at the January 8, 2024 meeting. **Motion:** (Rogers / Schradle) to approve the minutes of January 8, 2024. Carried

Heller welcomed new member Craig Fowler who has been appointed to finish Jerry McRoberts term.

DHHS Vehicle Request – ARPA Funds: Stacey Frolik requested to purchase an additional vehicle for staff use through HHS ARPA funds. Reviewed 2023 usage of the vehicles by HHS staff. Discussion. **Motion:** (Bartlett / Fowler) to approve the purchase of one vehicle for Public Health/DHHS using HHS ARPA funds. Carried

Ordinance – Repealing and Recreating Barron County General Code Entitled Parks & Recreation: Muench reviewed the ordinance and changes over the past 10 years. Language is being added regarding camping fees at Kirby Lake, Kelly Lake and county forest blocks that was discussed in 2023. **Motion:** (Bartlett / Schradle) to recommend approval the Parks and Recreation ordinance as presented. Carried.

Closure of Government Center Upper Parking Lot – Loading Zone Only: French is requesting that the upper parking lot at the Government Center be closed to parking effective immediately and to be used for loading / unloading only. **Motion:** (Rogers / Bartlett) to approve no parking in the upper lot except for loading and unloading effective immediately. Carried

## Staff Reports / Updates

- Dam Update: Gruetzmacher gave an update on water levels and working on motor issue at the Rice Lake Dam. Ice Age Trail work will likely be done by Wisconsin Conservation Corp later this year.
- Skid Steer Usage: Wolfe gave an update on the usage of the skid steer this year by Club. Discussion on lack of snow and effects on funding. **Motion:** (Bartlett / Moen) recommend to County Board to stop tracking skid steer hours individually and use DNR format. Carried
- Tour of New Kitchen: Committee will view the kitchen prior to adjourning.
- Pioneer Village Museum Welcome Center / Headquarters – Letter of Support: French submitted a letter of support to the Museum for their proposed Welcome Center.
- UWECBC – HVAC Estimates: Olson gave an update on the engineering plans of the upgrade and the issue of the lines running under Ritzinger Hall. Current estimates are \$1.6M. Discussed if there is adequate contingency budgeted at this time.

Suggestions For Future Agenda Items: Additional engineering costs for UWECBC - HVAC, budget carryovers (April)

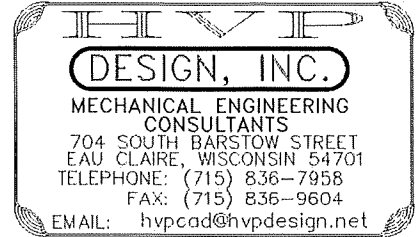
There were no questions or concerns regarding the voucher edit lists.

The next meeting has been tentatively scheduled for March 4, 2024 at 1:00 p.m. if needed.

Committee viewed the new Aging Kitchen and adjourned by unanimous consent at 1:52 p.m.

Minutes submitted by:  
Wendy Coleman, Executive Assistant

***Minutes are not official until approved by the Property Committee at their next meeting.***



## PROPOSAL

January 29, 2024

Barron County  
335 E. Monroe Ave  
Barron, WI 54812

Attn: Mr. Steve Olson

Re: UWEC Rice Lake Campus – Underground Piping Replacement  
Rice Lake, WI

Dear Mr. Olson:

We request a design change order related to designing interior chilled water and hot water mains in Ritzinger Hall. The fee request is \$8,400.00. Our understanding is that owner wants the original under floor building service piping to be abandoned in place. New exterior piping will be routed to Mechanical Room A182 which is located at exterior wall. New piping will be installed above existing ceilings from Mechanical Room A182 to Mechanical Room B132. These piping modifications will allow the original section of Ritzinger Hall to be served by new piping system. We estimate the construction cost of the interior piping will be approximately \$150,000.

Thank you for your consideration.

Sincerely,

*Paul A. Kittilstad, P.E.*

Paul A. Kittilstad, P.E.

President

PAK:gk

Barron County, Barron Wisconsin  
 Monthly Reconciliation of Aging Kitchen Construction  
 Revenues & Expenditures as of 1/31/2024

Date 2/6/2024  
 Preparer JBB

Internal Management Memorandum

Unaudited Draft for Discussion Purposes Only

OTHER FINANCING SOURCES (USES):		<b>AGING KITCHEN</b>
ARPA Funds - Resolutions 2023-10 / 2023-25		<b>FUND 403</b>
Total Other Financing Sources		2,347,500
\$250,000 + \$2,097,000		2,347,500
EXPENDITURES: 403-00-57120-842-168		
Engineering & Architectural		91,472
General Construction		
Other Capital Equipment		91,472
Total Expenditures		<u>91,472</u>
Fund Balances, January 1		-1,110,000
Fund Balances, January 31, 2024	(Cash on Hand)	<u>1,146,028</u>

**BUDGET**

General Construction	319,000.00
Plumbing	185,000.00
Electrical	150,000.00
Kitchen Equipment	375,000.00
HVAC	340,000.00
DDC	80,000.00
Air Conditioning	150,000.00
Architectural & Engineering Fees	178,500.00
Contingency	<u>320,000.00</u>
	2,097,500.00

Contingency Breakdown - Change Orders

	<u>Approval Date</u>		
	8/18/2023	Drain Change	1,815.94
CB 1	8/29/2023	Voted Down - Self Perform Work	
CB 2	8/22/2023	Dishwasher Window	-4,700.00
CB 3	8/29/2023	Stud Wall - Not to Exceed	8,606.00
CB 4	8/22/2023	Floor Repair	36,911.00
CB 5R	9/26/2023	Omit Door to Janitor's Room	-948.00
CB 7	8/29/2023	Voted Down - Self Perform Work	
CB 8	12/4/2023	Various Electrical Changes	21,553.00
CB 9	8/29/2023	Voted Down	
CB 10	8/29/2023	No Action Taken	
CB 11	8/29/2023	No Action Taken	
CB 12	9/26/2023	Omit Tile & Use Epoxy in Bathroom	-3,029.00
CB 13	8/22/2023	Floor Patching	725.00
CB 14	9/26/2023	Removable Door by Elevator	615.00
CB 16	10/18/2023	Paint Basement Storage Rm Ceiling	-893.00
CB 17	10/18/2023	Front Entry Slab - Hold Until Spring	-3,262.00
CB 18	10/18/2023	Walk-In Cooler - Water Cooled	4,662.83
CB 19	10/18/2023	Hydronic Concrete - Placeholder	37,056.00
CB RFI 2	11/10/2023	Floor Levelling	5,740.00
CB 20	12/5/2023	Pending	
CB 21	12/5/2023	Pending	
CB 23	1/8/2024	Cabinet Unit Heater	7,119.00
CB 24	1/8/2024	Basement Toilet Exhaust Fan	3,519.00
CB 25	1/8/2024	Electric Circuit for Comp Rack for UPS	1,161.00
CB 26	1/8/2024	Extra Plumbing & Water Pipe Insulation in Basement	1,160.00
CB 27	1/8/2024	Oven Circuits & Larger Wire for Cook/Hood	4,890.00
CB 27	1/24/2024	Eliminate Door Operator	-728.00
	1/24/2024	Add Extra Hangers in Basement	3,200.00
		Total Change Orders	125,173.77
		Contingency	<u>320,000.00</u>
		Contingency Balance Remaining	194,826.23
	10/18/2023	Elevator Shaft & Curb Replacement <span style="color: blue;">589.00</span>	Steve's CICOP
	10/18/2023	IT Area Precast Infill <span style="color: blue;">\$ 1730 x 2</span>	Steve's CICOP
CB #15	10/18/2023	Roof Precast Patch	Steve's CICOP

**BARRON COUNTY RESOLUTION NO. 2024- \_\_\_\_\_**

**Resolution Authorizing Use of Contingency Fund, Aging/ADRC Kitchen, (ARPA Funds), and Transfer of Funds 2024 Capital Improvement Capital Outlay Funds for the Purpose of Purchasing and Installing a New Boiler at the Government Center**

**TO THE BARRON COUNTY BOARD OF SUPERVISORS:**

1           **WHEREAS**, the hot water boilers in the Government Center are twenty-nine (29)  
2 years old this year; and

3  
4           **WHEREAS**, it is the recommendation of Maintenance Director Steve Olson, that  
5 the process for replacement of the boilers at the Government Center begin due to deliver  
6 lead times along with possible price increases; and

7  
8           **WHEREAS**, there are Contingency Fund Dollars remaining from the  
9 Aging/ADRC Kitchen Capital Improvement Capital Outlay Fund; and

10  
11           **WHEREAS**, attached to this Resolution is the February 6, 2024 financials for the  
12 Aging/ADRC Kitchen showing a Contingency Fund Remaining of \$194,826.23 including  
13 the \$37,056.00 for the Hydronic Concrete cement slab which is unspent; and

14  
15           **WHEREAS**, also attached to this Resolution is the 2024 County-wide Capital  
16 Improvement Capital Outlay Fund which delineates, \$150,000.00 for Government Center  
17 Projects; and

18  
19           **WHEREAS**, it is the recommendation of the Aging/ADRC Kitchen Committee  
20 that:

- 21           A. The remaining Contingency Fund Dollars from the Aging/ADRC kitchen  
22 project be used for a new 2.5M BTU boiler at the Government Center, plus  
23 necessary accessories, such as valves, boiler tubing, increased pumping  
24 capacity, and  
25           B. The \$150,000.00 in the County-Wide Capital Improvement Capital Outlay  
26 Fund be re-directed to this request; and

27  
28           **WHEREAS**, the drafting of this Resolution was approved by the Property  
29 Committee on a vote of

30  
31           **WHEREAS**, the drafting of this Resolution was approved by the Executive  
32 Committee on a vote of

33  
34           **NOW, THEREFORE, BE IT RESOLVED**, that with passage of this resolution  
35 the Barron County Board of Supervisors does hereby authorize the remaining unspent  
36 Contingency Fund Dollars from the Aging/ADRC Kitchen Project and the \$150,000.00 of  
37 Government Center Project be allocated and expended for the purchase and installation of  
38 a new 2.5M BTU boiler at the Government Center; and



**BARRON COUNTY RESOLUTION NO. 2024- \_\_\_\_\_**

**Resolution Authorizing Use of Contingency Fund, Aging/ADRC Kitchen, (ARPA Funds), and Transfer of Funds 2024 Capital Improvement Capital Outlay Funds for the Purpose of Purchasing and Installing a New Boiler at the Government Center**

40           **BE IT FURTHER RESOLVED**, that with passage of this resolution the County  
41 Auditor/Finance Director is authorized to amend the 2024 Budget as necessary to meet the  
42 intent of this resolution, and

43  
44           **BE IT FURTHER RESOLVED**, that publication of this resolution may occur  
45 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

**OFFERED THIS 18<sup>th</sup> day of March 2024**

<p>Number of readings required: One ( <input checked="" type="checkbox"/> ) Two ( )</p> <p>Vote required for passage: Majority ( ) 2/3 Entire Board (20) ( <input checked="" type="checkbox"/> )</p> <p>Source of funding: Budgeted ( ) General Fund ( ) Grant ( ) Contingency ( ) Other ( <input checked="" type="checkbox"/> ) ARPA and CICOP</p> <p>Fiscal impact: - Current year total amount: \$ 287,770.00 - Future years total amount: \$ NA - Effect on tax levy – current year - \$ NA - Effect on tax levy – future years - \$ NA</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Stan Buchanan, Chair Aging/ADRC Kitchen Committee</p> <p>_____ Dana Heller, Chair Property Committee</p> <p>_____ Louie Okey, Chair Executive Committee</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted ( ) Failed ( ) Tabled ( )</p>
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Barron County, Barron Wisconsin  
 Monthly Reconciliation of Aging Kitchen Construction  
 Revenues & Expenditures as of 1/31/2024

Date 2/6/2024  
 Preparer JBB

Internal Management Memorandum

Unaudited Draft for Discussion Purposes Only

OTHER FINANCING SOURCES (USES):

ARPA Funds - Resolutions 2023-10 / 2023-25

Total Other Financing Sources

\$250,000 + \$2,097,000

AGING KITCHEN
FUND 403

2,347,500

2,347,500

EXPENDITURES: 403-00-57120-842-168

Engineering & Architectural

General Construction

Other Capital Equipment

Total Expenditures

91,472

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-1,110,000

Fund Balances, January 31, 2024

(Cash on Hand)

1,146,028

BUDGET

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	10/18/2023	IT Area Precast Infill \$ 1700 x 2	
CB #15	10/18/2023	Roof Precast Patch	
			Steve's CICOP
			Steve's CICOP
			Steve's CICOP

## Five Year Capital Improvement Capital Outlay - Summary

	2024	2025	2026	2027	2025
<b>General Government</b>					
Depreciation Replacement	25,000	25,000	25,000	25,000	25,000
<b>Administration</b>					
Postage Meter - GC			15,000		
Postage Meter - JC	15,000			15,000	
Folder / Inserter Replacement		17,000			17,000
<b>Courts</b>					
Video Conference Upgrades - Courtrooms	170,000				
Justice Center Security Upgrades	90,000				
Remodel Judicial Assistant's Chambers	25,000				
Courtroom Doors by Clerk	6,000				
<b>Aging</b>					
Halo Heat Slo Cook & Hold Oven	9,525				
Replace 2018 Ford Focus for MOW	27,000				
Replace 2020 Chev Equinox for MOW		27,000			
<b>Child Support</b>					
2 Security Doors	3,400				
<b>Maintenance</b>					
Building Automation	40,000	40,000	40,000	40,000	40,000
<b>Government Center Projects</b>	150,000	150,000	150,000	150,000	150,000
Truck Replacement	80,000	80,000			
12 Ft Pull-Behind Mower - JC	20,000				
Snow Blower	14,000				
<b>Parks &amp; Recreation</b>					
Caretaker's Quarters - Vet's & Waldo Carlson	160,000	80,000			
Signage	5,000	5,000	5,000	5,000	5,000

**BARRON COUNTY RESOLUTION NO. 2024- \_\_\_\_\_**

**Resolution Authorizing Barron County Justice Center Sally Port Garage and Visitation Room Study and Use of Unassigned Fund Balance, \$422,575.00**

**TO THE BARRON COUNTY BOARD OF SUPERVISORS:**

1           **WHEREAS**, on January 3<sup>rd</sup>, 2024 Wold Architectural and Engineering Firm, Joel  
2 Dunning Partner in Charge and Jake Wollensak, Associate completed a Barron County  
3 Justice Center Sally Port Garage and Visitation Room Study; and  
4

5           **WHEREAS**, Option #4 as contained in the above referenced report indicates a total  
6 project cost of \$2,120,000.00, the recommended option; and  
7

8           **WHEREAS**, within the scope of Option #4, is a delineated cost of \$422,575.00  
9 specified as “Subtotal Project Costs – (Fees, Testing, Misc.); and  
10

11           **WHEREAS**, it is the recommendation of the Law Enforcement Committee to  
12 proceed with this project in including these engineering expenditures; and  
13

14           **WHEREAS**, the drafting of this resolution was approved by the Law Enforcement  
15 Committee on February 14, 2024 with a vote of 3 – 0 with Buchanan, Turcott and  
16 Mosentine voting in favor and no members voting in opposition. Olson and B. Anderson  
17 were absent; and  
18

19           **WHEREAS**, the drafting of this resolution was approved by the Executive  
20 Committee on March 1, 2024 with a vote of XXXXX; and  
21

22           **WHEREAS**, the drafting of this resolution was approved by the Property  
23 Committee on March 4, 2024 with a vote of XXXXX; and  
24

25           **NOW, THEREFORE, BE IT RESOLVED**, that with passage of this resolution  
26 the Barron County Board of Supervisors does hereby authorize an expenditure not to  
27 exceed \$422,575.00 for project costs as delineated in Option #4 of the Wold Study; and  
28

29           **BE IT FURTHER RESOLVED**, that these specified funds come from  
30 Unassigned Fund Balance in the General Fund; and  
31

32           **BE IT FURTHER RESOLVED**, that these funds as authorized to be replenished  
33 in the future with an anticipate borrowing to complete this project; and  
34

35           **BE IT FURTHER RESOLVED**, that with passage of this resolution the County  
36 Auditor/Finance Director is authorized to amend the 2024 Budget as necessary to meet the  
37 intent of this resolution; and  
38

39           **BE IT FURTHER RESOLVED**, that publication of this resolution may occur  
40 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

**BARRON COUNTY RESOLUTION NO. 2024- \_\_\_\_\_**

**Resolution Authorizing Barron County Justice Center Sally Port Garage and Visitation Room Study and Use of Unassigned Fund Balance, \$422,575.00**

**OFFERED THIS 18<sup>th</sup> day of March 2024**

<p>Number of readings required: One ( <input checked="" type="checkbox"/> ) Two ( )</p> <p>Vote required for passage: Majority ( <input checked="" type="checkbox"/> ) 2/3 Entire Board (20) ( )</p> <p>Source of funding: Budgeted ( ) General Fund ( <input checked="" type="checkbox"/> ) Grant ( ) Contingency ( ) Other ( <input checked="" type="checkbox"/> ) Unassigned Fund Balance</p> <p>Fiscal impact: - Current year total amount: \$ 422,575.00 - Future years total amount: \$ TBD - Effect on tax levy – current year - \$ NA - Effect on tax levy – future years - \$ NA</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Stan Buchanan, Chair Law Enforcement Committee</p> <p>_____ Dana Heller, Chair Property Committee</p> <p>_____ Louie Okey, Chair Executive Committee</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted ( ) Failed ( ) Tabled ( )</p>
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**Barron County  
Justice Center  
Sally Port Garage and Visitation Room Study  
January 3, 2024**



**BARRON COUNTY**

**JUSTICE CENTER**

**SALLY PORT GARAGE AND  
VISITATION ROOM STUDY**

**JANUARY 3, 2024**





January 3, 2024

**Timothy Evenson**  
Jail Captain  
Barron County Sheriff's Department  
1420 State Highway 25 North  
Barron, WI 54812

Re: Barron County  
Sally Port Garage and Visitation Room Study  
Commission No. 232163

Dear Timothy:

Please find the Final Report for the Barron County Sally Port Garage and Visitation Room Study herewith. Please let us know if you have any questions or concerns.

Sincerely,

Wold Architects and Engineers

Handwritten signature of Joel Dunning in black ink.

Joel Dunning | AIA, LEED AP  
Partner-in-Charge

Handwritten signature of Jake Wollensak in black ink.

Jake Wollensak | AIA  
Associate

**Wold Architects and Engineers**  
332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101  
woldae.com | 651 227 7773

**PLANNERS  
ARCHITECTS  
ENGINEERS**



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APPENDIX 1: CONCEPT PLANS AND ASSOCIATED COSTS .....	15





## 1. EXECUTIVE SUMMARY AND RECOMMENDATIONS

### Overview:

From August, 2023 to December, 2023 Barron County and Wold Architects developed a study that centered around improving the jail operations at the existing Barron County Justice Center, located at 1420 State Highway 25 N, Barron, WI 54812. Specifically, the study explored different options to provide a larger sally port garage for improving safety and security of law enforcement, jail staff, and inmates. The study also explored options to increase the amount of secure professional visitation and video/interview rooms in response to an increase in remote court hearings and other jail programming to improve the overall safety and operations of the jail.

Throughout the process, the group explored many options, however, five specific options were developed in more detail, including cost estimates, for the group to analyze. Option 4 was determined to best meet the goals and objectives of the project (see Part 2, Primary Goals and Objectives).

### Recommendation:

In conjunction with Barron County staff, we are recommending Option 4 to be developed further. In addition to meeting the goals and objectives of the project (see Part 2, Primary Goals and Objectives), the project cost associated with Option 4 is the third least costly. Additionally, Option 4 allows for the most safe and efficient layout for jail operations, compared to the other options, by allowing for separate movement of intake/release and offering two separate queuing areas for a total of four additional video/interview rooms. The location of the new 4 video/interview rooms is down the hall from both housing and booking/intake, making it the most safe and efficient location for jail staff and inmates. Option 4 also includes a small amount of additional storage for Jail and/or Sheriff operations by utilizing some of the existing sally port garage space. The sally port garage is sized to allow for two separate drive aisles for a total of four squads (while also allowing for one bus in one of the two bays). The location of the sally port garage addition cuts off the current access road leading north, therefore, a new road connection from the northwest of the



addition is proposed to allow for safe and efficient jail operations and ease of maintenance and snow removal. The total square footage of the addition is 2,870 SF and the total square footage of the renovation is 1,141 SF.

**Budget:**

The total project cost estimate for Option 4 is \$2,120,000. The total project cost includes a construction cost of roughly \$1,690,000. Project soft costs are estimated to be 25% of construction and include items such as professional fees, construction special inspections and testing, plan review fees, furniture, equipment, technology, and overall project contingency. The 25% would cover a healthy project contingency of roughly 10% of construction to cover any potential unknowns that come up during design or construction. While the soil borings from the 2002 project were reviewed and appear to be of good quality for construction of the new addition, none of the borings were taken from the exact area of the proposed addition. In the beginning of a design process, we would recommend taking a couple more borings in several locations around the proposed new addition and service drive to the northwest to confirm the soil quality in these areas. The 25% project soft cost factor also includes an estimate from Barron County IT Director, Lance Peterson, for \$19,700 to include audio/visual technology for the new professional visitation rooms and several new wireless access points. Cabling and additional detention security controls (cameras, intercoms, door access, switches) are included in the construction cost.

**Schedule:**

The project cost estimate assumes the project is bid out and awarded to a general contractor in August of 2024. If the project is pushed out further than this, the costs associated with inflation should be accounted for. A minimum of four to five months should be considered for designing the project to allow for enough user input/feedback and ensure the project is on budget at the end of each design phase. In addition to the four to five months of design, two months should be considered for bidding and awarding the project. It is estimated that the construction duration will be nine months (four months of material procurement and five months of construction), however, this could be accelerated depending on the systems selected.



## 2. PROJECT GOALS AND OBJECTIVES

### a. Primary Goal:

- a) The goal of the study is to produce a facility study, conceptual design, and preliminary budget for an addition and/or remodel of the current jail to include areas for a larger sally port and for professional visits in the jail.

### b. Project Objectives and Design Criteria:

- a) The addition should be right sized and efficient to allow for secure operations for law enforcement, jail staff, and in-custody persons.
  1. The design and construction of the new addition should be cohesive with the existing building.
- b) The addition (and possibly renovation) should incorporate new secure video/interview rooms that allow for flexible and efficient professional visitation and jail programming.
  1. The video/interview rooms should be located in an area that is easily accessible for inmates and staff to minimize movement of in-custody persons within the jail.
  2. Additionally, the video/interview rooms should be laid out in a manner that allows for separation of inmates with different classifications (to potentially include separate queuing areas).
  3. The video/interview rooms should be outfitted with technology that is detention resistant to allow for safe and secure professional visitation and jail programming, such as in-custody court hearings.
- c) The sally port garage should be designed to maximize safety and security of law enforcement, jail staff, and in-custody persons while also improving jail operations.
  1. The sally port garage should be sized to allow for four squads with two drive through bays to improve the process of booking, release, and in-custody transfers.
  2. The sally port garage should be sized to accommodate a bus in one of the two bays for in-custody transfers.



**Barron County  
Justice Center  
Sally Port Garage and Visitation Room Study  
January 3, 2024**

3. The sally port garage should be sized to allow for the safe movement of inmates to and from the jail by allowing for adequate circulation space around vehicles.



### 3. PROJECT TEAM

- a. Owner: Barron County
  - a) Law Enforcement Committee:
    - 1. Stan Buchanan – Board of Supervisors
    - 2. Chris Fitzgerald – Barron County Sheriff
    - 3. Jason Leu – Sheriff Department, Chief Deputy
    - 4. Tim Evenson – Sheriff Department, Captain
    - 5. Jason Hagen – Sheriff Department, Captain
  - b. Designer: Wold Architects and Engineers
    - a) Architect:
      - 1. Partner-in-Charge: Joel Dunning
      - 2. Project Manager: Jake Wollensak
      - 3. Planner/Designer: Melissa Stein, Kayla Simpson
    - b) Civil Engineer:
      - 1. Bolton & Menk: Dave Rey
    - c) Structural Engineer:
      - 1. BKBM Engineers: Matt Ricker
    - d) Mechanical Engineer:
      - 1. Wold: Kevin Marshall
    - e) Electrical Engineer:
      - 1. Wold: Brad Johannsen
    - f) Cost Estimator:
      - 1. Loeffler: Jonathan Murray
- c. Wisconsin Department of Corrections: Brad Hoover



#### 4. BUILDING INFORMATION

- a. Building: Barron County Jail (attached to the Justice Center)
- b. Location: 1420 State Highway 25 N, Barron, WI 54812
- c. Year Built: 2004
- d. Stories: Two stories
- e. Occupancy Groups: B, A-3, I-3 Occupancies
- f. Sprinklers: Yes, NFPA 13 fire sprinklers



**5. RECOMMENDED OPTION**

**OPTION 4**

Size:

Total square footage of addition: 2,870 SF

Total square footage of renovation: 1,141 SF

Structural System:

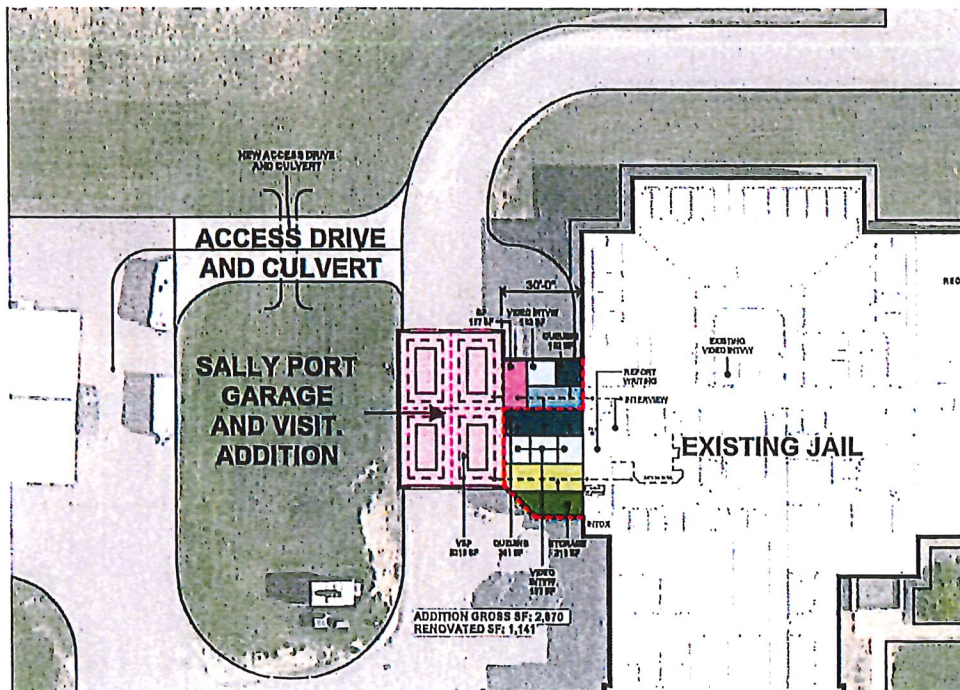
Floor System: 6" reinforced concrete slab on grade (maintain secure perimeter)

Wall System: Insulated precast concrete wall panels to match existing building (6" solid core to maintain secure perimeter), precast concrete wall panel to match existing at infill of removed existing sally port garage door opening

Roof System: Hollow core precast concrete plank to match existing (maintain secure perimeter)

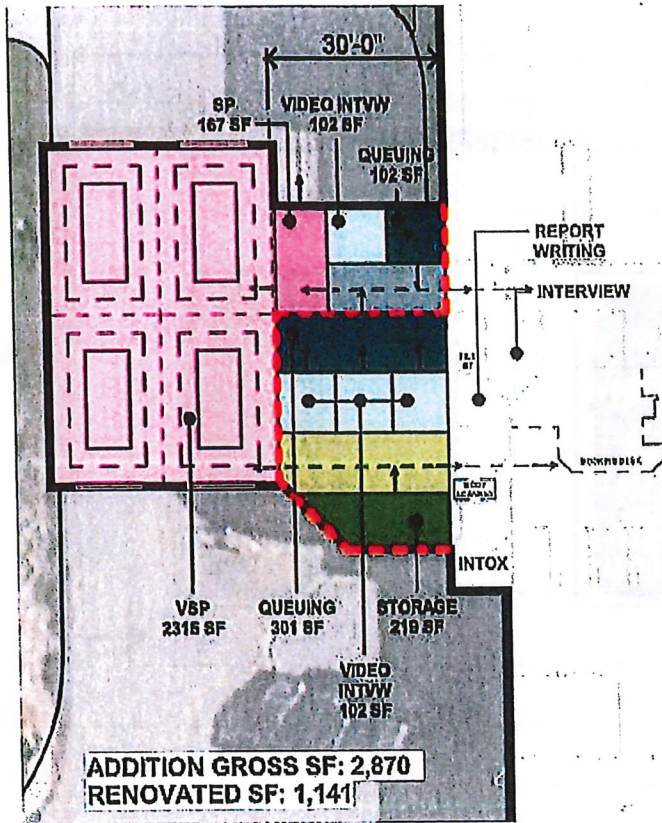
Openings: Sectional metal overhead doors or four-fold doors at sally port garage and detention hollow metal doors/frames

**OVERALL SITE CONCEPT DIAGRAM: NOT TO SCALE**





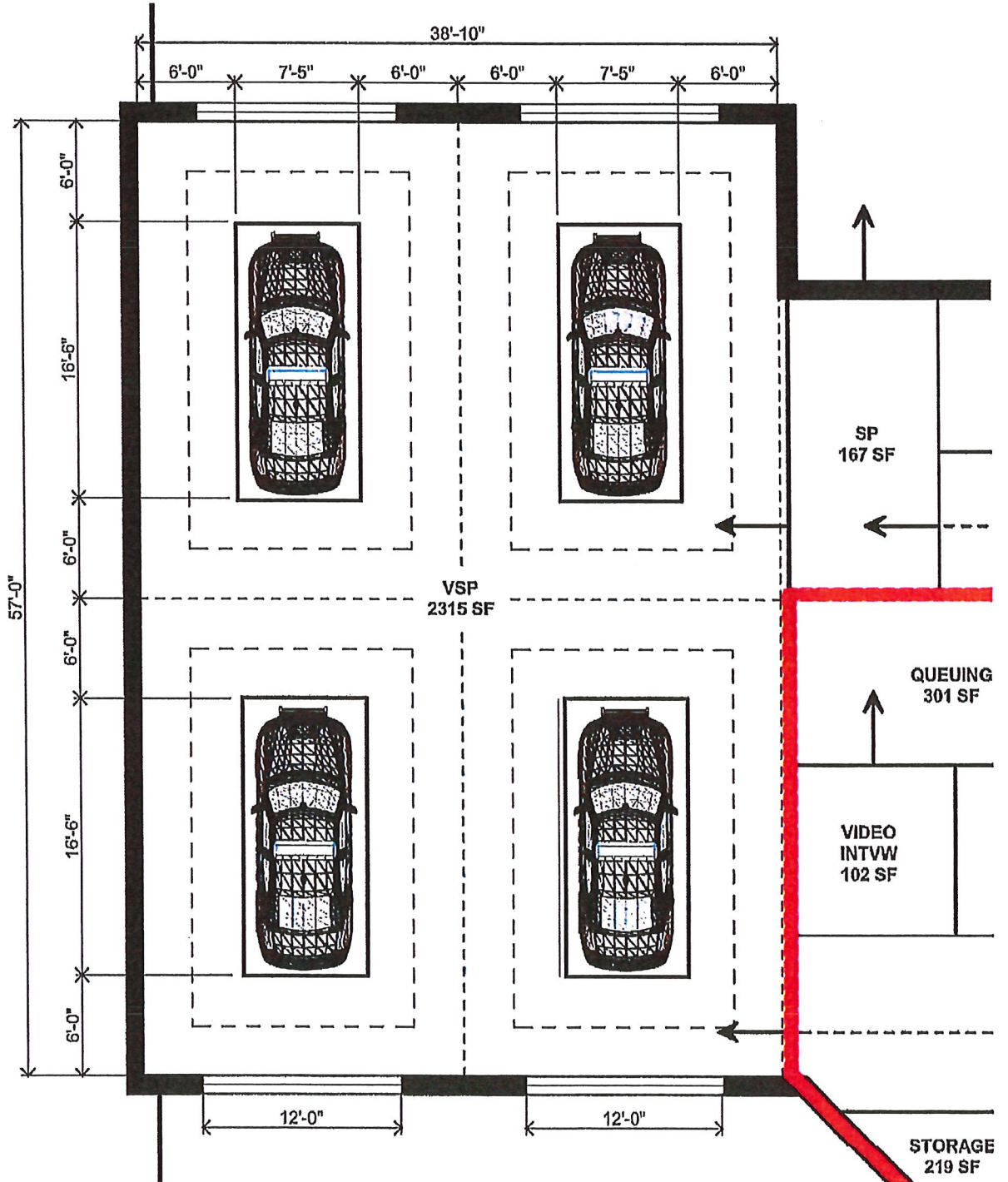
CONCEPT PLAN: 1/32" = 1'-0"







SALLY PORT GARAGE CONCEPT PLAN: 1/8" = 1'-0"





**OPTION 4 COST ESTIMATE:**

**OPTION 4**

	<u>Pre-Design</u> <u>December, 2023</u>
<b><u>CONSTRUCTION COSTS</u></b>	
Renovation (1,141 sf)	\$ 269,561
Addition (2,870 sf)	\$ 1,280,738
Access Road/Culvert from NW	\$ 65,000
Detention Security*	\$ 75,000
<b>SUBTOTAL CONSTRUCTION COSTS</b>	<b>\$ 1,690,299</b>
<b><u>PROJECT COSTS - (FEES, TESTING, FFE, CONTINGENCY, MISC.)**</u></b>	
PROJECT COSTS - (FEES, TESTING, MISC.)	\$ 422,575
<b>SUBTOTAL CONSTRUCTION COST</b>	<b>\$ 1,690,299</b>
<b>SUBTOTAL PROJECT COSTS - (FEES, TESTING, MISC.)</b>	<b>\$ 422,575</b>
<b>TOTAL PROJECT COST</b>	<b>\$ 2,120,000</b>

**Notes:**

\*Detention security estimate received from Securitas Tech. Corp. (Stanley) and includes devices and programming (cameras, PoE switch, intercoms, intercom headend equip., potential new Harding DCE, card readers, card reader headend, relays and PLC I/O for new door controls).

\*\*Project soft costs outside of construction are estimated to be 25% of construction and include items such as fees, special inspections, testing, plan review fees, FFE, A/V equip. for interview rooms, and overall project contingency.

Note: Costs are reflective of a construction start in July/August, 2024.



**Barron County  
Justice Center  
Sally Port Garage and Visitation Room Study  
January 3, 2024**

**END OF REPORT**

Comments on Wold Contract – AIA Standard Agreement dated July 21, 2023

Article 1

§1.1.1 Is Exhibit A supposed to be the January 31 letter or the January 3<sup>rd</sup> report or both?

Exhibit A is Wold's proposal dated 6/2/23 for the original study that was a response to the RFP Barron County Issued in March 2023.

Wold's proposal letter for design and construction phase services dated 1/31/2024 should be considered Exhibit B. Our report dated 1/3/2024 is referred to in the 1/31/2024 proposal letter to define the intended scope of the proposed project.

§1.1.2 Is Exhibit A supposed to be the January 31 letter or the January 3<sup>rd</sup> report or both?

See clarification for 1.1.1.

§1.1.3 To be determined – What and where?

Because this is a contract for the original study, there was no budget established for the project. For the design and construction phase project about to start, the Exhibit B 1/31/24 letter and its referenced 1/3/24 report defines the recommended project budget.

§1.1.4.1 Is this supposed to be the January 31 letter?

Because this is a contract for the original study, there was no budget established for the project. For the design and construction phase project about to start, the Exhibit B 1/31/24 letter and its referenced 1/3/24 report defines the recommended project schedule.

§1.1.4.2 Is this supposed to be the January 31 letter?

See clarification for 1.1.1.4

§1.1.4.3 Is this supposed to be the January 31 letter?

See clarification for 1.1.1.4

§1.1.4.4 Is this supposed to be the January 31 letter?

See clarification for 1.1.1.4

§1.1.5 To be determined – I believe it should state competitive bidding

Although we assume that competitive bidding will be utilized, the method of procurement or the delivery of the project's construction (via general contractor, construction manager agency, construction manager at risk, or other) will not change Wold's services.

§1.1.7 Owner representative should be identified

Wold has no concerns if Barron County wants to define an Owner's Representative or leave it unnamed.

§1.1.8 Do we want anyone other than representative listed above reviewing Architects submittals? If so they should be named here.

Wold has no concerns if Barron County wants to define an additional person to review our submittals.

§1.1.9 Other Owner consultants and contractors-

§1.1.9.1 Geotechnical – A couple more borings were recommended in the report. I believe this should be coordinated by the Architect and question whether this cost is included in the contingency.

The cost of geotechnical exploration is part of the estimated project soft costs that are calculated as 25% of the value of the estimated construction cost. However, it is not part of the contingency which is reserved for project needs that have not been identified yet.

§1.1.9.2 Other – I'm not aware of any – Probably should be N/A

§1.1.10 & §1.1.11 Architect representative left blank as are consultants – These were listed in the January 3<sup>rd</sup> report. Is that supposed to be part of the contract?

Architectural representatives and consultants were identified in Wold's original proposal for the study (Exhibit A). They are not expected to change for the next phase of the project, but have not been defined in our 1/31/24 proposal letter (Exhibit B)

§1.1.11.2 Are we using any consultants other than staff for technology? If not this should probably be N/A

§1.1.12 Other initial information – Should probably be N/A

§1.3 Agreement on information exchange protocol – What is this agreement?

Some localities have statutes that govern how electronic project files are to be treated and transferred. This is stating that Wold and Barron County will abide by whatever regulations are in place.

§1.3.1 What does this mean?

Wold might deliver the project's electronic files in CAD or BIM modeling for Barron County's reference in the future, but any use of these electronic files other than for this particular project is at the Owner's risk and Wold does not have liability. (For example, if the county used our drawings or electronic files to try and build a sallyport addition to their highway shop, Wold is not liable.)

Article 2

§2.5.1 Do we have the Certificates of Insurance for these coverages as required by 2.5.8?

Wold can provide this for the study and can add the design and construction phase work to the Certificates of Insurance as soon as that contract is approved.

### Article 3

§3.5.2.3 The Architect is preparing the bidding documents so if this is allowed in the bidding documents it should not be an additional service.

Wold agrees and typically performs this as a basic service.

### Article 4

§4.1.1.3 & 4 Exactly what is required here?

If available, Barron County will provide original as-built construction drawings of the facility and Wold will rely on those in lieu of extensive field verification and measurement of the existing building. This also means that the topographic and boundary survey that be required for design of civil engineering for the project as well as for approval of the building permit will be provided by the county. Typically, Wold will solicit proposals from surveyors for the county to contract directly with.

§4.2.1.1 This is why initial information needs to be well defined as we want to minimize any supplemental services. Does Lance and Wold have the same understanding of telecommunications/data design? Is any of this work to be done by the contractor (cable trays, conduit, etc.)?

Wold rarely makes a request for additional services. Conduits, pathways and cabling can easily be shown on our drawings if desired by the county. If you prefer cabling by a preferred direct-to-county vendor, we can omit that scope from the construction drawings.

§4.2.1.7 Is preparation and attendance at public meetings really an additional service and is it covered in the contingency?

Wold performs this as a basic service.

§4.2.1.9 This seems like almost standard procedure for architects and engineers to assist with this. Exactly what here would be considered an additional service?

Wold performs this as a basic service.

§4.2.2 Unless extremely out of ordinary these should not be additional services.

Wold agrees and almost never makes a request for additional services for these.

### Article 5

§5.2 It should be somehow noted that the budget was established as a result of the Architects work and therefore the Architect should have a significant responsibility to maintain the project within the budget.

Article 5 establishes that Wold is obligated to design a project that maintains the project budget, no matter where it originated. We take that responsibility very seriously – especially when the established budget is based upon our prior work.

§5.4 The Owner should provide the Architect with any information they have, but the Architect should be responsible verify that information if it affects their design and to gather any additional needed to complete the design.

This is incorrect. The Owner is responsible for providing site survey information and provide it to the Architect in a certified survey. The cost of this survey is factored into the estimated project soft costs much like geotechnical exploration is. Wold is happy to help solicit proposals for Barron County.

§5.5 Where is the cost of this work in the budget and the Architect should coordinate this work.

The cost of this geotechnical exploration is factored into the estimated project soft costs. Wold is happy to help solicit proposals for Barron County.

§5.9 Where is the cost of this work in the budget and the Architect should coordinate this work.

The cost of this work is budgeted in the project soft costs included in the overall project budget.

§5.13 What is meant by this since it seems the Architect would be preparing these documents?

Wold is happy to provide the Owner-Contractor agreement for both parties to sign. In that case, it will be an agreement that aligns with all of the requirements set forth in this Owner-Architect agreement since they are both generated from coordinated AIA templates. Occasionally, we have clients who prefer to have their counsel write their own unique Owner-Contractor agreements and this clause is meant to compel the agreements to be coordinated.

## Article 6

§6.7 Since the Architect was responsible for estimating the cost of the work there should not be additional fees for changes required to bring the project within budget.

We have estimated the construction and project costs to the best of our abilities based upon trends in the marketplace today. This clause is only enacted if unusual circumstances come to exist that could not have been predicted and a major redesign is needed to meet the budget. In reality, Wold has never leveraged this clause because we are so in tune with construction costs and design projects to be on budget.

## Article 10

§10.10 Federal tax credits? What does this mean?

IRS Section 179D incentivizes energy efficient building design for building owners by providing tax credits for the inclusion of certain energy efficiency strategies. When the building owner is a public entity, like Barron County, the law states that the owner may designate the primary designer as the

recipient of the tax credits. Occasionally a contractor will attempt to claim the tax credits and this clause establishes that if Barron County decides to designate who the primary designer is, it shall be Wold.

#### Article 11

#### §11.8 Where are these in the budget especially 11.8.1.11

Reimbursable expenses are budgeted in the project soft costs included in the overall project budget and are limited by the maximum amount stated in the proposal letter dated 1/31/24.

#### §11.9 Are there any extras here? Probably should be N/A

Wold authored the proposed contract, so the insurance limits stated are in alignment with our coverage. We have not received a request for any changes to these limits yet.

Contingency: The January 31 letter says we will have a contingency of \$100,000 or about 6% while the report says we should have a contingency of 10%. With project soft costs of 25% of construction I think we should have an itemized list of what is included in those soft costs that causes the contingency to be reduced that much.

Many of the items questioned earlier (survey, Geotech, construction testing) are part of the 10% contingency. When they are identified as a line item cost, the project contingency reduces accordingly. The 10% factor is a good starting point that accommodates all of these individual items initially. Because our fees are calculated on half of the contingency, we remove these non-construction costs before making a fee calculation.

I have included the full list of items that typically fall into the project soft costs. As the project begins, we will define which are applicable costs for this project and estimate their budget.

- Architectural/Engineering Fees
- A/E Reimbursable Expenses
- CM Preconstruction Fees
- PM and RECS Fees
- Owner Project Representative
- Auditing Fee
- Bond Issuance Fees and Underwriter's Discount
- Wetland Credits
- Surveying/Wetland Delineation
- Geotechnical & Phase 1 ESA
- Appraisal
- Closing Costs
- Title Commitment
- Bid Advertisement
- Abatement
- Abatement Testing
- City Sewer Access Charges
- Water Access Charges
- Park Dedication Fees
- Special Assessments



Water and Sewer lateral connections charges  
Tree Ordinance Costs  
State Building Code Plan Review Fee  
City Review/Inspection Fee  
Engineering/City Inspections  
Health Dept. Plumbing Plan Review Fee  
Health Dept. Food Service Plan Review Fee  
Utility Transformer Fees/Inspection  
Bid Advertisement/Printing  
Soil & Construction Testing  
Special Structural Inspections  
Commissioning  
Legal Allowance  
Moving Costs  
Furniture  
Technology

# RANGE OF FEES PROPOSED

proposed fixed fee

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PROPOSED PROFESSIONAL SERVICES	<i>\$ 11,000</i>
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reimbursable expenses

Mileage and Travel	\$ 800
Printing & Misc. Costs	\$ 200

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TOTAL CONTRACT MAXIMUM	<i>\$ 12,000</i>
------------------------	------------------

Wold believes in establishing trusted, long term relationships with our clients. We understand that building trust takes time and shared experiences together. As a professional service provider we also believe in no surprises. In proposing fees, we attempt to determine the challenge ahead and present a fair fixed fee that we believe will provide the required service. We avoid hourly fees that can eventually go beyond your comfort level and we resist charging additional fees that create surprises for our clients.

**space needs assessment**

We will work with Barron County to study long-term facility needs including high level options for the recommendations. This fee includes all meetings with administration, departments and board to identify current and future needs along with estimated costs for each option.

We do not limit the number of meetings in our fixed fee, we are committed to a successful project outcome and believe limiting the number of meetings we attend is too restrictive. We will be there for you when and as often as you need.

**reimbursable expenses**

Reimbursable expenses for minor out-of-pocket expenses such as document printing, mileage, etc. are proposed to be actual costs as submitted. Printing of the intermediate and final reports will be part of the reimbursable costs.

**additional services**

Our proposal includes all services requested. As always, Wold Architects and Engineers commits to complete the effort—whatever it takes—with our proposed fee. We will not be happy until you are happy.

BARRON COUNTY RESOLUTION NO. 2023- \_\_\_\_\_

**Resolution Authorizing Architectural and Engineering Fees for Sally Port at Barron County Justice Center**

**TO THE BARRON COUNTY BOARD OF SUPERVISORS:**

1           **WHEREAS**, the Barron County Sheriff has received a *Range of Fees Proposed*,  
2 from Wold Architects and Engineers, St. Paul, MN, for an analysis of expanding and  
3 improving the current Sally Port at the Barron County Justice Center; and  
4

5           **WHEREAS**, this proposal has a Total Contract Maximum of \$12,000.00; and  
6

7           **WHEREAS**, the Sheriff is desirous to examine and study options for expanding  
8 and improving the existing Sally Port at the Barron County Justice Center; and  
9

10           **WHEREAS**, if in the future improvements and/or an expansion of the Sally Port  
11 is approved by the County Board, the County Board may reimburse the Unassigned Fund  
12 Balance through borrowings or another means for this expenditure; and  
13

14           **WHEREAS**, this Resolution was approved by the Executive Committee with  
15 Supervisors Bartlett, Buchanan, Cook, Hanson, Heinecke, Moen, Okey, Rogers and  
16 Thompson voting yes and no Supervisors voting no.  
17

18           **NOW, THEREFORE, BE IT RESOLVED**, that with passage of this resolution  
19 the Barron County Board of Supervisors does hereby authorize a one-time expenditure not  
20 to exceed \$12,000.00, to be taken from Unassigned Fund Balance, for the purpose of  
21 examining and studying the options for expanding and improving the existing Sally Port at  
22 the Barron County Justice Center; and  
23

24           **BE IT FURTHER RESOLVED**, that with passage of this Resolution the County  
25 Board authorizes the Finance Director/County Auditor to amend the 2023 or 2024 Budget  
26 as appropriate to effectuate this Resolution.  
27

28           **BE IT FURTHER RESOLVED**, that publication of this resolution may occur  
29 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

BARRON COUNTY RESOLUTION NO. 2023- \_\_\_\_\_

**Resolution Authorizing Architectural and Engineering Fees for Sally Port at Barron  
County Justice Center**

**OFFERED THIS 16<sup>th</sup>, day of October 2023**

<p>Number of readings required: One (X) Two ( )</p> <p>Vote required for passage: Majority ( ) 2/3 Entire Board (20) (X)</p> <p>Source of funding: Budgeted ( ) General Fund (X) Grant ( ) Contingency ( ) Other ( )Details</p> <p>Fiscal impact: - Current year total amount: \$ 12,000.00 - Future years total amount: \$ 12,000.00 - Effect on tax levy – current year - \$ NA - Effect on tax levy – future years - \$ NA</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by: _____</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Executive Committee Chair, Louie Okey</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted ( ) Failed ( ) Tabled ( )</p>
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COUNTY OF BARRON

Payment Request Edit  
On-Line Vouchers

MAINTENANCE						
Vendor No/Name	Line#	voucher#	Account Desc	Date	Description	Amount
956 KIEWIT'S LOCK & SECURITY INC	1	C0087199	MAINTENANCE SUPPLIES	02/08/24	MAINT - LOCKS RECEIPT # 15361	209.40
003 HILLYARD INC/MINNEAPOLIS	1	C0087200	MAINTENANCE SUPPLIES	02/08/24	ENC/MAINT - CUST# 253084 MAINT	439.74
2438 BADGER STATE RECOVERY INC	1	C0087201	MAINTENANCE SUPPLIES	02/08/24	MAINT - PAPER RECYCLING INV# 62	165.00
2136 SHERWIN-WILLIAMS CO	1	C0087202	MAINTENANCE SUPPLIES	02/08/24	ENC/MAINT - INV# 02491	110.85
7578 TK ELEVATOR CORPORATION	1	C0087203	CONTRACTUAL SERVICES	02/08/24	ENC/MAINT - INV# 3007642348	1,120.90
7578 TK ELEVATOR CORPORATION	2	C0087203	CONTRACTUAL SERVICES	02/08/24	ENC/MAINT - INV# 3007642350	1,120.90
7578 TK ELEVATOR CORPORATION	3	C0087203	CONTRACTUAL SERVICES	02/08/24	ENC/MAINT - INV# 3007642362	846.70
7578 TK ELEVATOR CORPORATION	4	C0087203	CONTRACTUAL SERVICES	02/08/24	ENC/MAINT - INV# 3007642574	822.01
4003 LAKE COUNTRY TOOL & DESIGN	1	C0087204	CAPITAL EQUIPMENT-FOREST & RECRE	02/08/24	PARKS - DOCK REPAIRS	1,875.00
1125 KEN-WAY SERVICES OF RICE LAKE IN	1	C0087205	SEPTAGE HAULING	02/08/24	ENC/PARKS - CAMPUS PUMPING	110.00
2 WIEHES HARDWARE HANK	1	C0087206	MAINTENANCE SUPPLIES	02/08/24	ENC/MAINT - ACCT# 78 SUPPLIES	31.43
089 SCHWAB VOLLHABER LUBRATT INC	1	C0087207	REPAIR & MAINTENANCE	02/08/24	ENC/MAINT - JC HEAT PUMPS	4,093.66
0801 J & F FACILITY SERVICES INC	1	C0087208	CONTRACTUAL SERVICES	02/08/24	MAINT - GOV CENTER CLEANING	13,995.18
0801 J & F FACILITY SERVICES INC	2	C0087208	CONTRACTUAL SERVICES	02/08/24	MAINT - JUSTICE CENTER CLEANING	9,484.00
0801 J & F FACILITY SERVICES INC	3	C0087208	CONTRACTUAL SERVICES	02/08/24	MAINT - OFFICE COMPLEX CLEANING	938.83
5890 PRISM DESIGN ELECTRICAL CONSULTAN	1	C0087209	AGING KITCHEN CONSTRUCTION	02/08/24	AGING KITCHEN DESIGN	12,696.00
277 GRAINGER	1	C0087210	MAINTENANCE SUPPLIES	02/08/24	ENC/MAINT - ACCT# 837559392	640.75
277 GRAINGER	2	C0087210	MAINTENANCE SUPPLIES	02/08/24	ENC/MAINT - ACCT# 837559392	1,068.72
9193 MENARDS - RICE LAKE STORE	1	C0087211	AGING KITCHEN CONSTRUCTION	02/08/24	MAINT - INV# 42536 / ACCT# 3152	956.00
9193 MENARDS - RICE LAKE STORE	2	C0087211	MAINTENANCE SUPPLIES	02/08/24	MAINT - INV# 42404 / ACCT# 3152	28.87
9193 MENARDS - RICE LAKE STORE	3	C0087211	MAINTENANCE SUPPLIES	02/08/24	MAINT - INV# 42986 / ACCT# 3152	126.60
9193 MENARDS - RICE LAKE STORE	4	C0087211	MAINTENANCE SUPPLIES	02/08/24	MAINT - INV# 43910 / ACCT# 3152	118.30
<b>Totals:</b>						<b>50,998.84</b>

Dept Approval

Admin Approval