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## Minutes

Aging/ADRC Kitchen Facility Committee  
Thursday, February 15th, 2024 10:00 am  
Barron County Government Center - Room 2151  
335 East Monroe Avenue, Barron WI 54812

**Present in Person:** Stan Buchanan, John Banks, Craig Turcott, Pall Fall, P. Anderson

**Virtual Attendance:** None

**County Staff in Attendance:** Jeff French, Steve Olson, Darby Smith, Jen Jako

**Others in Attendance:** Bill Halgren

**Call to Order** Chair Buchanan called the Aging / ADRC Kitchen Facility Committee meeting to order at 10am

**Public meeting notification** was provided by French confirming compliance with open meeting requirements.

**Special Matters and Announcements:** None

**Approve Agenda:** Motion to approve Agenda as printed and presented Banks/P. Anderson, Carried

**Approve Minutes:** Motion to approve Minutes from the 1-24-24 , Fall/Turcott, Carried

**Public Comment:** None

### **Project - Walk Through**

10.03am recessed for walk-through: 10.54am resumed Committee meeting

### **Project Update:**

Provided by Bill Halgren. Still working on, flow issues, i.e. water to heating system, general construction work to be completed on ceiling in basement. Dell Construction is going to complete the work themselves.

Pay request #5 is to be finalized. Pay request #6, is in process, request for everything but the retainage. 5% retainage.

Punch List still outstanding,

No Dell Construction Change orders

Other item: Close out documents from Dell, need closeout documents for the kitchen equipment.

### **Approval of Change Orders:**

Boelter change order #3. - \$ 12,791.11 Three cooler ramps and credit of \$ 4,662.83.

Credit - Booster Heater, \$ 2,054.96

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Adjustment - for Electric Service 175 Amp - Coming.  
Totaling \$6,073.21

Motion to table above Change Orders to next meeting, (change orders from Boelter), Banks/Turcott.  
Carried.

**Approve Pay Applications:**

Pay request #5 is to be finalized. Pay request #6, is in process, request for everything but the retainage.  
5% retainage.

**Project Financials and Cash Flows:**

Committee reviewed

**Project Close-Out:**

2.5M BTU New Boiler - Contingency from this project to go to the new boiler project.  
Both existing boilers will be 30 years old next year. Increase boilers from two (2) 1.5M BTU boilers, to  
two (2) 2.5M BTU Boilers.  
\$ 16,883 for additional equipment needs.  
Also that the \$37,056.00 for Hydronic concrete also be (reserved) for this heated slab project.

Motion to recommend to the Property Committee, any funds left over from this project be used for the  
following three projects.

#1. Equipment needs: (quote) plus shipping	\$ 20,000.00
#2. Hydronic Concrete:	\$ 37,056.00
#3. New 2.5M BTU Boiler	\$ TBD.

Turcott/Fall, Carried.

**Future Agenda Items:**

Close out meeting

**Set Next Meeting Date:**

3-6-2024 3pm.

**Adjourn:** The Committee adjourned by unanimous consent 11.38am

Minutes submitted by:

Jeff French, County Administrator

*Minutes are not official until approved by the Aging/ADRC Kitchen Facility Committee at their next meeting.*

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