

AGING / ADRC KITCHEN FACILITY COMMITTEE
Thursday, February 15, 2024 – 10:00 a.m.
Government Center – Room 2151
335 East Monroe Avenue – Barron, Wisconsin 54812

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Special Matters and Announcements
4. Approve Agenda
5. Approve Minutes of 1-24-24
6. Public Comment
7. Project Walk Through
8. Project Update
 - a. Scope & Scope Changes
 - b. Timeline
 - c. Project Concerns & Questions
9. Approval of Change Orders
10. Approve Pay Applications
11. Project Financials & Cash Flow
12. Project Closeout
13. Future Agenda Items
14. Set Next Meeting Date
15. Adjourn

cc: P. Anderson, B. Anderson, Buchanan, Turcott, Okey, Fall, Banks, French, Busch, Muench webmaster & 3 public postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.

DRAFT

Minutes

Aging/ADRC Kitchen Facility Committee
Wednesday January 24th, 2024 1:00 pm
Barron County Government Center - Room 2151
335 East Monroe Avenue, Barron WI 54812

Present in Person: Louie Okey, Stan Buchanan, John Banks, Craig Turcott, Pall Fall, Bob Anderson

Virtual Attendance: None

County Staff in Attendance: Jeff French, Steve Olson, Darby Smith, Jen Jako

Others in Attendance: Bill Halgren

Call to Order Chair Buchanan called the Aging / ADRC Kitchen Facility Committee meeting to order at 1pm

Public meeting notification was provided by French confirming compliance with open meeting requirements.

Special Matters and Announcements: CA French informed the Committee that Supervisor Anderson regretted missing the meeting but would support the decisions of the Committee.

CA French informed the Committee that Mr. Penzkover from SEH is beginning work on the LIHTC project for the BCHA.

CA French informed the Committee that concerns have been raised by certain residents with City of Rice Lake officials regarding the sale of Ann Street school to Randall Therapeutics.

Approve Agenda: Motion to approve Agenda as printed and presented, B. Anderson/Turcott, Carried

Approve Minutes: Motion to approve Minutes from the 1-5-24 and 1-8-2024 B. Anderson/Banks, carried.

Public Comment: None

Project Update:

Project update proved by Bill Halgren, punch list finished at 12 noon today, minor adjustments still to be finalized. Complete re-inspection to be held soon. Some ceiling work in the basement to be completed.

5% retainage to be held until all punch list items are properly completed.

Timeline - project was completed early.

No project concerns and/or questions

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Approval of Change Orders:

Some cleanup items. Packet handed out by Bill Halgren, included with CA French's file Page #2., reviewed flush, fore-go chemical cleaning cost, \$3,000.00 oked by HVP, recommend \$3,000.00 plus markup this is CB#24, motion to approve B. Anderson/Turcott, carried.

ADA Operator, on door, CB#27, \$728.00 credit, eliminate door operator, by Medical Examiner's office. Banks/B. Anderson, carried.

\$3,200.00 add extra hangers in the basement area, change direction of hangers, CB#?? B.Anderson/Turcott, carried.

(Note, the \$3,200.00 was discuss with Committee Chair Buchanan and CB Chair Okey prior to the Committee meeting)

Approve Pay Applications:

Bill to review and approve the next pay app., soon, which has been forwarded to Jodi for her review.

Project Financials and Cash Flows:

Committee reviewed document as prepared by Jodi.

Project Walk-Through:

1.25pm Committee walked through the area.

Future Agenda Items: Same as previous

Boelter Co., change to purchase order costs, cooler install, \$7,200.00, already approved \$7,100.00

Also, Booster Heater issues, multiple cycles run through, new electric service cost \$13,000.00 will talk to vendor and see if they will contribute to incurred costs, discussion with kitchen equipment supplier.

Set Next Meeting Date:

2-15-2024 10am, RM 2151

Adjourn: The Committee adjourned by unanimous consent at 1.54pm

Minutes submitted by:

Jeff French, County Administrator

Minutes are not official until approved by the Aging/ADRC Kitchen Facility Committee at their next meeting.

<G:\google\googledocs\2024-1-24 Aging/ADRC Minutes.docx>

Barron County, Barron Wisconsin
 Monthly Reconciliation of Aging Kitchen Construction
 Revenues & Expenditures as of 1/31/2024

Date 2/6/2024
 Preparer JBB

Internal Management Memorandum

Unaudited Draft for Discussion Purposes Only

		AGING KITCHEN
		FUND 403
OTHER FINANCING SOURCES (USES):		
ARPA Funds - Resolutions 2023-10 / 2023-25		2,347,500
Total Other Financing Sources		2,347,500
\$250,000 + \$2,097,000		
EXPENDITURES: 403-00-57120-842-168		
Engineering & Architectural		
General Construction		
Other Capital Equipment		91,472
Total Expenditures		91,472
Fund Balances, January 1		-1,110,000
Fund Balances, January 31, 2024	(Cash on Hand)	1,146,028

BUDGET		
General Construction		319,000.00
Plumbing		185,000.00
Electrical		150,000.00
Kitchen Equipment		375,000.00
HVAC		340,000.00
DDC		80,000.00
Air Conditioning		150,000.00
Architectural & Engineering Fees		178,500.00
Contingency		320,000.00
		2,097,500.00

Contingency Breakdown - Change Orders

	<u>Approval Date</u>		
	8/18/2023	Drain Change	1,815.94
CB 1	8/29/2023	Voted Down - Self Perform Work	
CB 2	8/22/2023	Dishwasher Window	-4,700.00
CB 3	8/29/2023	Stud Wall - Not to Exceed	8,606.00
CB 4	8/22/2023	Floor Repair	36,911.00
CB 5R	9/26/2023	Omit Door to Janitor's Room	-948.00
CB 7	8/29/2023	Voted Down - Self Perform Work	
CB 8	12/4/2023	Various Electrical Changes	21,553.00
CB 9	8/29/2023	Voted Down	
CB 10	8/29/2023	No Action Taken	
CB 11	8/29/2023	No Action Taken	
CB 12	9/26/2023	Omit Tile & Use Epoxy in Bathroom	-3,029.00
CB 13	8/22/2023	Floor Patching	725.00
CB 14	9/26/2023	Removable Door by Elevator	615.00
CB 16	10/18/2023	Paint Basement Storage Rm Ceiling	-893.00
CB 17	10/18/2023	Front Entry Slab - Hold Until Spring	-3,262.00
CB 18	10/18/2023	Walk-In Cooler - Water Cooled	4,662.83
CB 19	10/18/2023	Hydronic Concrete - Placeholder	37,056.00
CB RFI 2	11/10/2023	Floor Leveling	5,740.00
CB 20	12/5/2023	Pending	
CB 21	12/5/2023	Pending	
CB 23	1/8/2024	Cabinet Unit Heater	7,119.00
CB 24	1/8/2024	Basement Toilet Exhaust Fan	3,519.00
CB 25	1/8/2024	Electric Circuit for Comp Rack for UPS	1,161.00
CB 26	1/8/2024	Extra Plumbing & Water Pipe Insulation in Basement	1,160.00
CB 27	1/8/2024	Oven Circuits & Larger Wire for Cook/Hood	4,890.00
CB 27	1/24/2024	Eliminate Door Operator	-728.00
	1/24/2024	Add Extra Hangers in Basement	3,200.00
		Total Change Orders	125,173.77
		Contingency	320,000.00
		Contingency Balance Remaining	194,826.23
	10/18/2023	Elevator Shaft & Curb Replacement	Steve's CICOP
	10/18/2023	IT Area Precast Infill	Steve's CICOP
CB #15	10/18/2023	Roof Precast Patch	Steve's CICOP