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## Minutes

Aging/ADRC Kitchen Facility Committee  
Wednesday January 24th, 2024 1:00 pm  
Barron County Government Center - Room 2151  
335 East Monroe Avenue, Barron WI 54812

**Present in Person:** Louie Okey, Stan Buchanan, John Banks, Craig Turcott, Pall Fall, Bob Anderson

**Virtual Attendance:** None

**County Staff in Attendance:** Jeff French, Steve Olson, Darby Smith, Jen Jako

**Others in Attendance:** Bill Halgren

**Call to Order** Chair Buchanan called the Aging / ADRC Kitchen Facility Committee meeting to order at 1pm

**Public meeting notification** was provided by French confirming compliance with open meeting requirements.

**Special Matters and Announcements:** CA French informed the Committee that Supervisor Anderson regretted missing the meeting but would support the decisions of the Committee.

CA French informed the Committee that Mr. Penzkover from SEH is beginning work on the LIHTC project for the BCHA.

CA French informed the Committee that concerns have been raised by certain residents with City of Rice Lake officials regarding the sale of Ann Street school to Randall Therapeutics.

**Approve Agenda:** Motion to approve Agenda as printed and presented, B. Anderson/Turcott, Carried

**Approve Minutes:** Motion to approve Minutes from the 1-5-24 and 1-8-2024 B. Anderson/Banks, carried.

**Public Comment:** None

### Project Update:

Project update provided by Bill Halgren, punch list finished at 12 noon today, minor adjustments still to be finalized. Complete re-inspection to be held soon. Some ceiling work in the basement to be completed.

5% retainage to be held until all punch list items are properly completed.

Timeline - project was completed early.

No project concerns and/or questions

DRAFT

**Approval of Change Orders:**

Some cleanup items. Packet handed out by Bill Halgren, included with CA French's file Page #2., reviewed flush, fore-go chemical cleaning cost, \$3,000.00 oked by HVP, recommend \$3,000.00 plus markup this is CB#24, motion to approve B. Anderson/Turcott, carried.  
ADA Operator, on door, CB#27, \$728.00 credit, eliminate door operator, by Medical Examiner's office. Banks/B. Anderson, carried.  
\$3,200.00 add extra hangers in the basement area, change direction of hangers, CB#??  
B.Anderson/Turcott, carried.  
(Note, the \$3,200.00 was discuss with Committee Chair Buchanan and CB Chair Okey prior to the Committee meeting)

**Approve Pay Applications:**

Bill to review and approve the next pay app., soon, which has been forwarded to Jodi for her review.

**Project Financials and Cash Flows:**

Committee reviewed document as prepared by Jodi.

**Project Walk-Through:**

1.25pm Committee walked through the area.

**Future Agenda Items:** Same as previous

Boelter Co., change to purchase order costs, cooler install, \$7,200.00, already approved \$7,100.00

Also, Booster Heater issues, multiple cycles run through, new electric service cost \$13,000.00 will talk to vendor and see if they will contribute to incurred costs, discussion with kitchen equipment supplier.

**Set Next Meeting Date:**

2-15-2024 10am, RM 2151

**Adjourn:** The Committee adjourned by unanimous consent at 1.54pm

Minutes submitted by:

Jeff French, County Administrator

*Minutes are not official until approved by the Aging/ADRC Kitchen Facility Committee at their next meeting.*

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