

## **Barron County Health & Human Services Board Meeting**

Government Center Auditorium Veterans Memorial Auditorium

Tuesday, January 23, 2024 9:30AM

**PRESENT:** Karolyn Bartlett – Chair, John Banks, Bob Heil, Toniann Knutson, Lynn Kolpack, Carol Moen, Patti Anderson, Diane Vaughn.

**ABSENT:** Barb Reisner, Jerry Apfel, Stacey Wenzel, Dr. Richard Sampson.

**OTHERS ATTENDING:** MacKenzie Benda- Environmental Health.

**STAFF PRESENT:** Jeff French, County Administrator; Stacey Frolik, DHHS Director, John Muench, Director, Child Support; Child Support Program Manager, Lynette Metcalf, Heidi Syvinski, Financial Analyst; DHHS Program Managers – Karla Broten, Ann Hay, Mary Olsen, Bonnie Roemhild; Pam Gannon, DHHS Administrative Assistant.

**STAFF ABSENT:** Karla Potts-Shuflet, Jodi Busch.

Call to order by Chair Karolyn Bartlett at 9:30 a.m.

Public Meeting Notification read by Bartlett.

**Motion:** (Heil/Banks) to approve agenda for January 23, 2024 DHHS Board meeting. Carried.

**Motion:** (Moen/Anderson) to approve minutes from the November 27, 2023 Health and Human Services Board meeting. Carried.

**Comments from the Public:** None present.

**Financial Reports:** Syvinski presented 2023 financial reports and a 5 year analysis on DHHS & Child Support.

**2024 DHHS Fee Brochure:** Syvinski and Frolik explained the new 2024 DHHS Fee Brochure and questions were answered. **Motion:** (Banks/Knutson) to approve 2024 DHHS Fee Brochure. All in favor motion carried.

**Ordinance to Change Child Support Fees on Non-IVD Customers:** Metcalf explained the Ordinance to change Child Support Fees on Non-IVD Customers. Questions were answered.

**Motion:** (Heil/Moen) to approve the Ordinance change for Child Support Non IVD Customers. All in favor motion carried.

**Tourist Rooming House Program Presentation:** Benda gave a presentation on Tourist Rooming Houses. Question were answered. French explained why the department/county are unable to do anything regarding the sales tax on tourist rooming houses.

**Update on DHHS Software:** Frolik gave an update on DHHS software.

**Department Updates:**

**DHHS:** Frolik talked about the announcement of HSHS, St. Joseph and Prevea closing and how it will affect Public Health for the B to 3 program, inpatient services for mental health and the Opioid grant with HSHS.

**Child Support:** No additional updates.

**Set next meeting date:** February 26, 2024, at 9:30 am

**Future Agenda Items:** Update on HSHS, St. Joseph and Prevea closure.

**Adjourn** – Bartlett by unanimous consent to adjourn the meeting at 10:55 a.m.

Respectfully submitted by Pam Gannon, Administrative Assistant  
*(Minutes are not official until approved by the DHHS Board.)*