

DRAFT

## Minutes

Aging/ADRC Kitchen Facility Committee  
Monday January 8th, 2024 11:30 am  
Barron County Government Center - Room 2151  
335 East Monroe Avenue, Barron WI 54812

**Present in Person:** Louie Okey, Stan Buchanan, John Banks, Patti Anderson, Craig Turcott, Pall Fall, Bob Anderson

**Virtual Attendance:** None

**County Staff in Attendance:** Jeff French, Steve Olson, Darby Smith, Jen Jako

**Others in Attendance:** Bill Halgren

**Call to Order** Chair Buchanan called the Aging / ADRC Kitchen Facility Committee meeting to order at 11:30 a.m.

**Public meeting notification** was provided by French confirming compliance with open meeting requirements.

**Special Matters and Announcements:** None

**Approve Agenda:** Motion Banks/Okey, carried.

**Approve Minutes:** Minutes from the 1-5-24 meeting were not available.

**Public Comment:** None

**Project Update:** 7/8ths of the kitchen equipment has arrived. More to arrive today.

Concerned with scheduling to start the range hood on the week of the 22nd, some equipment is not here. Factory startup on equipment next week.

Good news, electricians and plumbers, on-site today and tomorrow and available to be on-site as needed. Discussed options to stay in current location, if this project is delayed, no concerns at this time.

### Approval of Change Orders:

CB-23R - Cabinet unit heater - \$ 6,636.00

CB-24 - Basement toilet exhaust fan \$ 5,432.00

CB-25 - Electric circuit for Comp. rack from UPS \$ 1,161.00

CB-26 - Extra plumbing and water pipe insulation, in basement, \$ 1,160.00

Cooler walk-ins-fuses-no cost

DRAFT

Items that came up this morning.

Two more #11 oven circuits

Bigger wire for #7 cook/hood, these both \$ 3,989.00

CB23R Motion Okey to approve, second B. Anderson, \$ 7,118.50, carried.

CB-24, Hold

CB-25, Motion Fall, to approve, second P Anderson, \$1,161.00, carried.

CB-26, Motion Turcott, to approve, second Banks, \$1,160.00, carried.

Motion B. Anderson to approve the \$3,989.00 plus markup, second, P. Anderson, (two items that came up this morning), carried.

\*\*Referred to as CB-27\*\*

**Approve Pay Applications:**

Bill received a pay request, needs to be reviewed and approved.

**Project Financials and Cash Flows:**

No changes since last meeting

**Project Walk-Through:**

None

**Future Agenda Items:** Same as previous

**Set Next Meeting Date:**

1-24-24 at 1pm

The Committee adjourned by unanimous consent at 12.04

Minutes submitted by:

Jeff French, County Administrator

*Minutes are not official until approved by the Aging/ADRC Kitchen Facility Committee at their next meeting.*

G:\google\googledocs\2024-1-8 Aging/ADRC Minutes.docx