



# PROPERTY COMMITTEE MEETING

## Monday, January 8, 2024 – 1:00 p.m.

Barron County Government Center – Room 2151  
335 East Monroe Avenue - Barron, WI 54812

### AGENDA

1. Call Meeting to Order
2. Public Meeting Notification
3. Public Comment
4. Approve Agenda
5. Approve Minutes of November 11, 2023
6. Life Jacket Loaner Program – Chetek Lions Club
7. Ice Age Trail Structure Replacement
8. UWECBC HVAC Water Line Replacement
9. Town of Maple Plain Road Right of Way Access Easement – 27 ¼ Avenue (Kirby Lake)
10. Emergency Access Use of County Trail – Haugen Area
11. Topography Drone Mapping at Museum Property
12. Sale of Barron County Office Complex
13. Staff Reports / Updates
  - a. Dam Update
  - b. Prairie Farm Trap Club Request for Use of Arland Rifle Range
  - c. J & F Facilities – 2024 Price Increase (3%)
  - d. Ballfield Improvements at UWECBC
14. Suggestions For Future Agenda Items
15. Review Voucher Edit Lists
16. Set Next Meeting Date
17. Adjournment

**PLEASE CALL 715-537-6841 IF YOU ARE UNABLE TO ATTEND**

cc: B. Rogers, B. Schradle, C. Moen, J. McRoberts, D. Heller, K. Bartlett, B. Effertz, S. Olson, J. Cisek, D. Gifford, J. Wolfe,  
K. Beranek, J. French, J. Muench, S. Mohns, Webmaster & 3 Public Postings

*Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements may be made to accommodate your request.*



# PROPERTY COMMITTEE MEETING

**Monday, November 13, 2023 – 1:00 p.m.**  
Barron County Government Center – Room 2151  
335 East Monroe Avenue - Barron, WI 54812

## Minutes

**Members Present:** Karalyn Bartlett, Jerry McRoberts, Bob Rogers, Dana Heller, Bill Effertz, Carol Moen

**Others Present:** Jeff French, Jodi Busch, Chris Fitzgerald, Abby Fischer, Steve Olson, Janette Cain, Wendy Coleman, Ruth Erickson, Joan Bader, John Muench, Tyler Gruetzmacher, Louie Okey, Rod Nordby, Liz Jacobson

The Property Committee meeting was called to order at 1:00 p.m. on Monday, November 13, 2023 by Chair Heller.

The public meeting notification was provided by French confirming compliance with open meeting requirements.

Public Comment: None

**Motion:** (Bartlett / McRoberts) to approve the agenda as presented. Carried

**Motion:** (Rogers / Effertz) to approve the minutes of October 2, 2023 as presented. Carried

City of Barron Improvements – Government Center Front Lawn (LaSalle Avenue): Rod Nordby, Mayor for City of Barron and Liz Jacobson, City Administrator spoke regarding proposed improvements to the front lawn area of the Government Center that the City of Barron would like to pursue. A conceptual drawing was handed out showing the area requesting to be improved. LaSalle Avenue will be completely redone in 2024 and this would be a portion of that project. Requesting approval to move forward with the project. Expenses and maintenance would be handled by the City of Barron. Discussion. No action taken.

Memorial Policy: Draft of the policy was provided in the packet. **Motion:** (Effertz / Bartlett) to approve the memorial policy as presented. Carried

UWECBC Campus Improvements – Announcement of (3) UW 2-Year Campus Closures / Online Only: French reviewed the recent announcement of 2 year campus closures and the need to upgrade the existing HVAC water system. Discussion. Olson is working with an engineer on the waterline system for bidding next year. No action taken.

### Staff Reports / Updates

- UW Extension Move to UWECBC Update / Costs: French and Fischer provided an update on the requested changes and upgrades needed to move the UW Extension staff to the UWECBC Campus. French indicated that the County will provide up to \$10,000 for upgrades and furnishings to accommodate the move. Discussion.

- Prairie Farm Trap Club Request for Use of Arland Rifle Range: Info was provided in the packet. Fitzgerald is in favor of the improvements and may be able to use for Sheriff's Department training as well.
- Sound Proofing at Arland Rifle Range: Olson gave an update on the recent sound proofing improvements at the range.
- Letter from Dr. Thomas Kaus, DC Regarding Rifle Ranges: Letter was provided in the packet.
- Indian Burial Mounds: French has spoken with Highway Commissioner Hoefs and they will be working on a plan that will be submitted to the State for approval for tree removal and brush control at the site.
- Dam Update: Guetzmacher presented photos of the recent landscaping project at the Chetek dam area.
- Museum Update: Update was provided in the packet.

Suggestions For Future Agenda Items: City of Barron - Government Center Lawn

Review Voucher Edit Lists: No questions or concerns.

Set Next Meeting Date: January 8, 2024 at 1:00 p.m.

Auditorium Project – Final Costs and Project Closeout / Approve Final Payments: French reviewed the disputed costs to finalize the Auditorium remodel project. Staff have met with contractors and have negotiated a final payment to Dell Construction in the amount of \$17,326.45 and J & F Facility Services in the amount of \$11,068.53. **Motion:** (Rogers / McRoberts) to approve payment of final bills to Dell and J&F Facility Services to finalize the project within budget. Carried

**Motion:** (Bartlett / McRoberts) to adjourn at 1:55 p.m. Carried

Minutes submitted by:

Wendy Coleman, Executive Assistant

***Minutes are not official until approved by the Property Committee at their next meeting.***

December 12, 2023

Jeff French

Barron County Administrator

This is Dale Lipke, a member of the Chetek Lions. The reason I am contacting you is to seek approval of a project the Chetek Lions would like to do. The Chetek Lions have two life vest loaner boxes on landings on the Chetek chain of lakes. One on south Prairie lake and the other on west Chetek lake (see photo's attached). The life vests and throwers are available to people to borrow in the event they don't have enough but still want to enjoy the lake. All we ask is that they return them when finished.

The existing boxes are approximately 36" D x 48" W x 48" H' and sit on a cement slab 44" x 64". A roof overhead helps keep the vests and throwers dry. We provide all materials and labor for construction. Additionally we supply all of the life vests and throwers marked as property of the Chetek Lions Club, however some do disappear so restocking is also done monthly. We supply a range of sizes from toddler sizes to adults XXL. A box is usually stocked with approximately 20 - 25 vests and 4-5 throwers.

We would like to put one at the Veterans Park landing on the north end of Prairie Lake. It is our understanding that this is owned by Barron County.

Can you let me know how we should proceed with obtaining necessary approvals and permits? A few of our members are willing to attend any meetings if needed to better explain what we would like to do.

For contact on this project:

Dale Lipke  
1311 21 ¾ Street  
Cameron, WI 54822

Phone: 507-272-1154  
Email: [djlipke69@gmail.com](mailto:djlipke69@gmail.com)

Thank you in advance for your assistance.  
Lion Dale

Attachments















On Mon, Dec 4, 2023 at 3:22 PM Chad DuChateau <[chad@iceagetrail.org](mailto:chad@iceagetrail.org)> wrote:  
Good Afternoon,

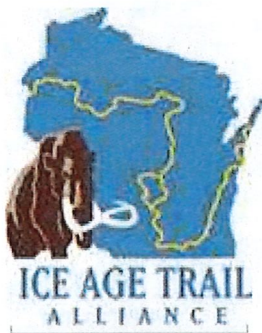
Attached are 2 maps, one showing the IAT Hemlock Creek Segment from our Atlas and the other identifying the structure needs on the Trail. Internally the Alliance has discussed the best course of action for utilizing the current project funds and planning for efficient project logistics. Here is what we're proposing:

- **May 15 – 19, 2024** – Work will focus on the Pigeon Creek bridge (structure 1) and the trail around Murphy Flowage (structures 10 -14). These areas get the most use so it's best to fix them first.
- **October 2 -6, 2024** – Work will begin on the new trail in the Northern Blue Hills, but we'd also like to return to Hemlock Creek to continue the progress (structures 2-7).

We need your local expertise for guidance on possible material access opportunities (winter options, old roads, river floats). We'd plan on utilizing an ATV and trailer or a truck if there's clearance. Some of the Chapter volunteers have offered ideas but as the land managers we'd like you to give approval.

Let me know your thoughts on what's proposed and how we can work together to make this a successful project.

Thank you,



**Chad DuChateau**

Director of Trail Operations

PO Box 128

2110 Main Street

Cross Plains, WI 53528

608-798-4453 x239(o) | 608-799-5183(c)

*Working since 1958 to conserve, create, maintain, and promote the Ice Age National Scenic Trail.  
Please join or renew today at [www.iceagetrail.org](http://www.iceagetrail.org)*



# Ice Age Trail (IAT) - Hemlock Creek Barron County segment



Structure 1 - Bridge

"Old Rookery"

Structures 2 - 7

Structure 8-9

County Line

Loch Lomond

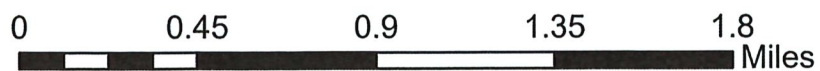
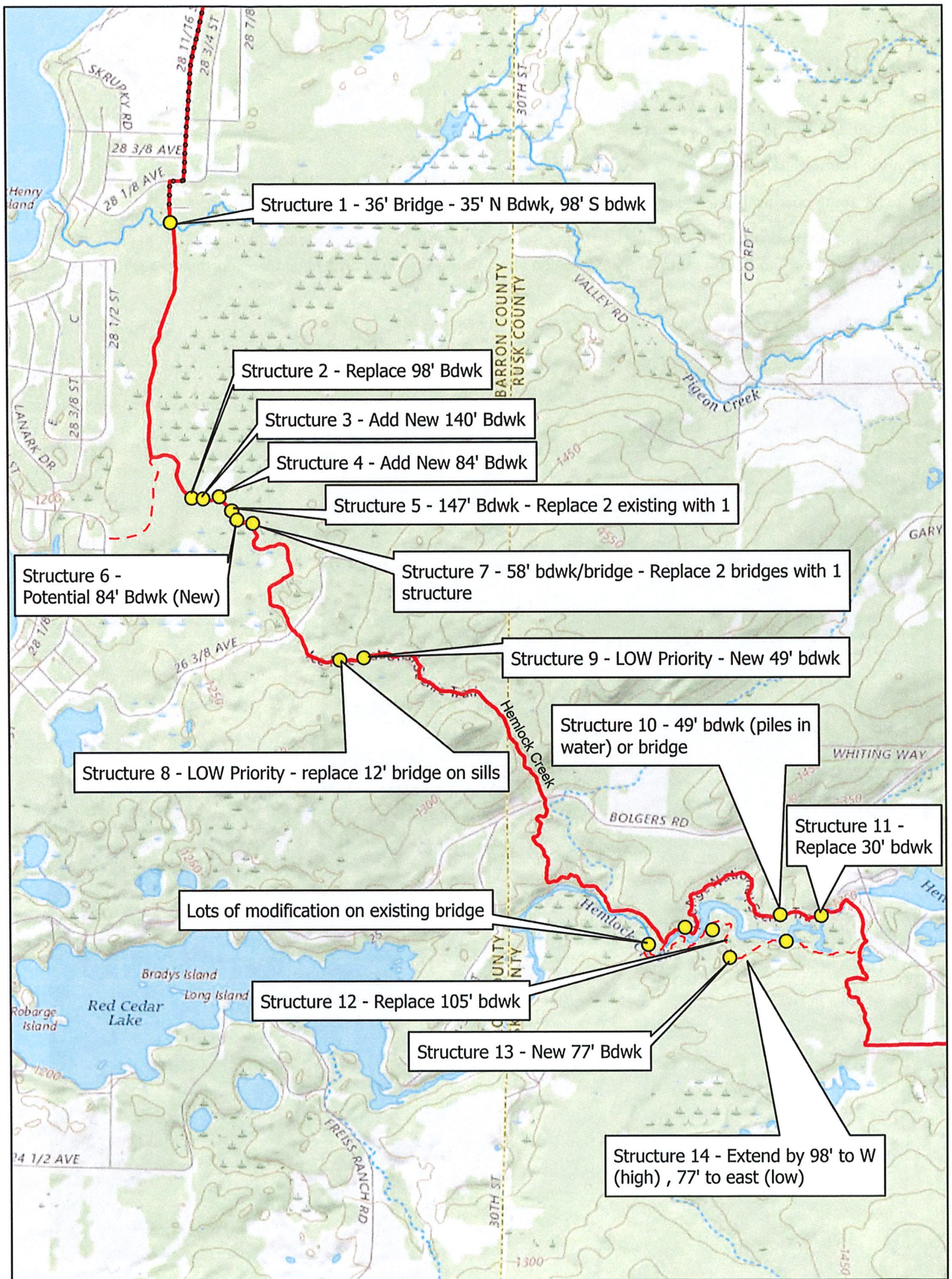
Parking

0 0.1 0.2 0.4 0.6 0.8 1 Miles

## Legend

- roads
- IAT
- ATV\_Trai
- forest\_roads







# Structure 1

Replace bridge with 36' long new structure.

28' north approach boardwalk

84' to 98' south boardwalk depending on bridge height

Current bridge is bridge is 48" from water to stringer, could be 40" to lessen approach rise, check with DNR hand-rails both sides, 14' handrail on south with drop section after. 1 drop section of drop handrail on north approach





## Structure 2      At the "Old Rookery"

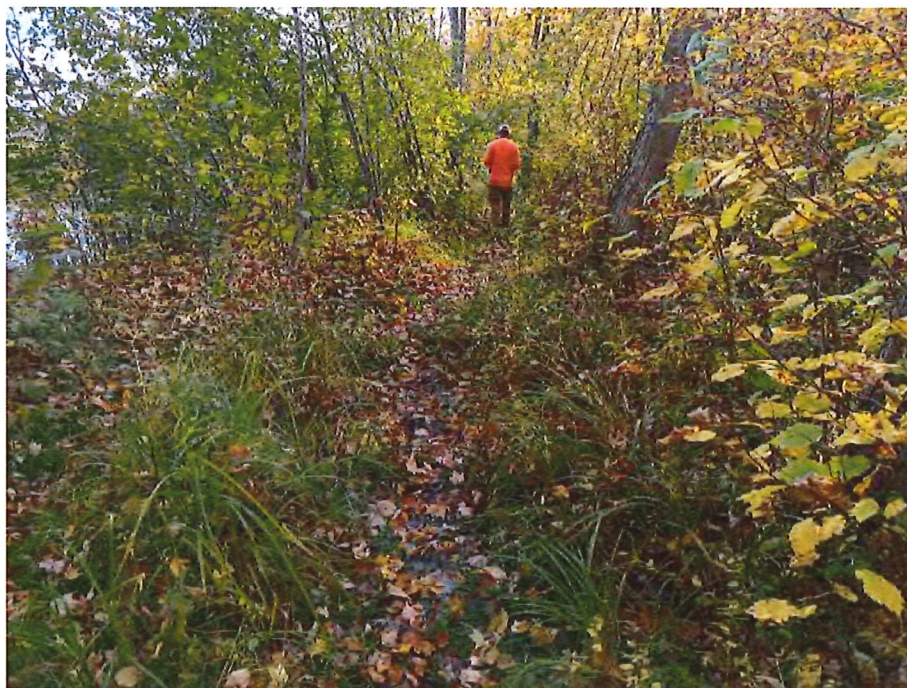
Replace 98' boardwalk. 34" deck height, water is ~4" deep. standard build with kick rails.





## Structure 3      Just east of "Old Rookery"

Add new 140' boardwalk, low height, standard build





## Structure 4

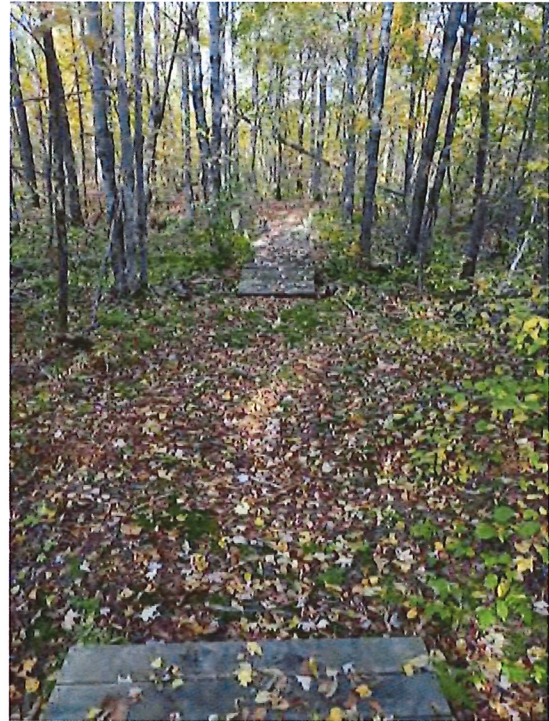
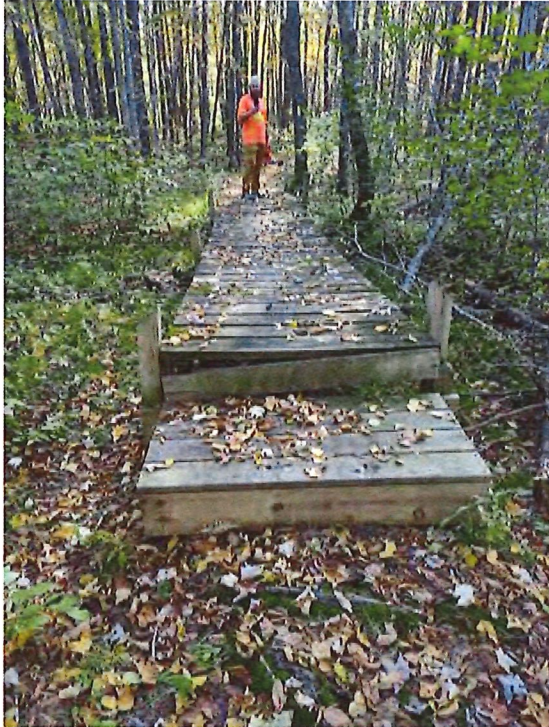
New 84' boardwalk, ~20" high. small reroute to the south to lessen length





## Structure 5

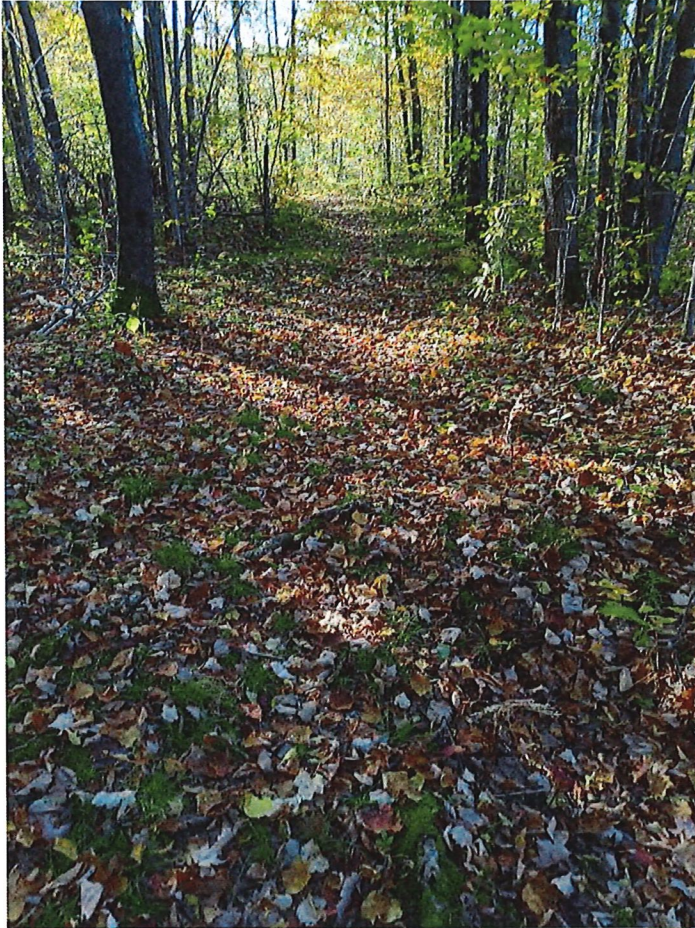
147' boardwalk. replace 2 existing structures with 1 and extend. ~24" deck height





## Structure 6

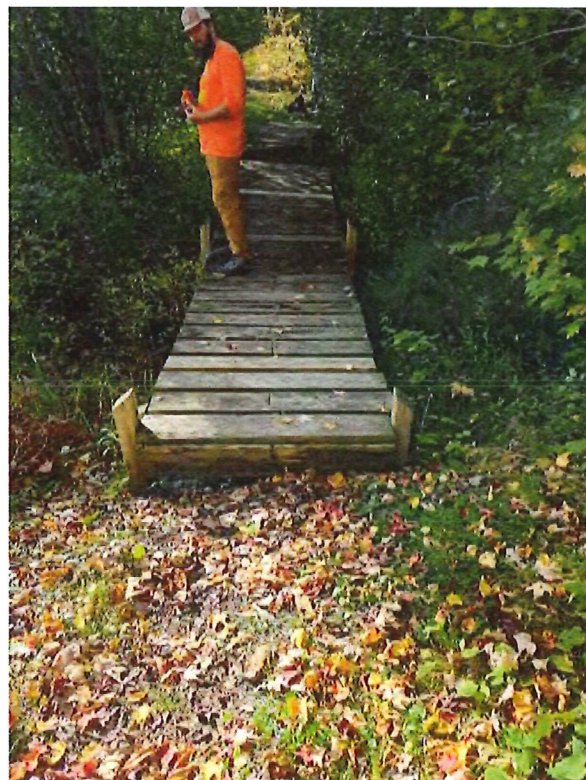
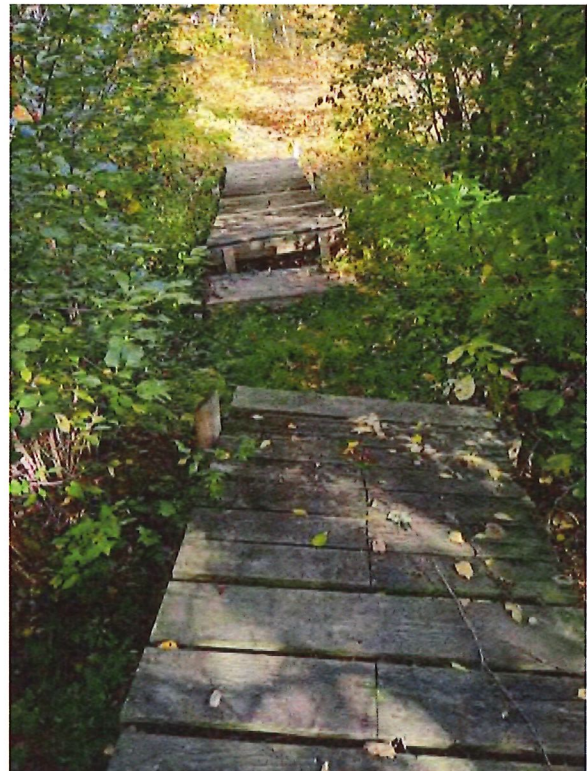
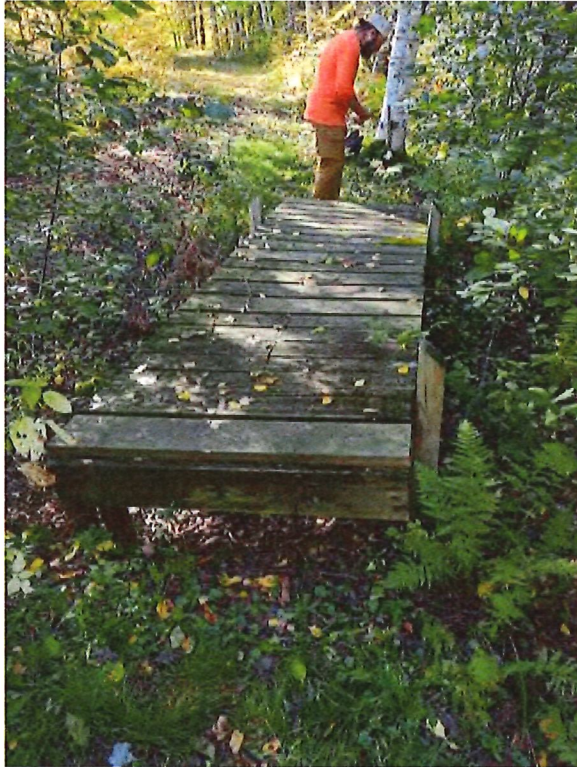
Potential 84' boardwalk centered on the box drain. 32" deck height in the center of we want it level, lower on the ends





## Structure 7

Replace 2 bridges with 1 structure. 16' span, 12' span, 16' span on 8 swamp pans. 14' east approach, narrow sill cantilever on west approach





## Structure 8

Replace 10' bridge with 12' on sills





## Structure 9

LOW priority, 49' boardwalk. low and standard





## Structure 10     Rusk County

Extend to 49'. 3 sills on west end (1 with riser), 1 sill on east. 3'tall 4x4 for Pans in water, bottom is solid





## Structure 11      Rusk County

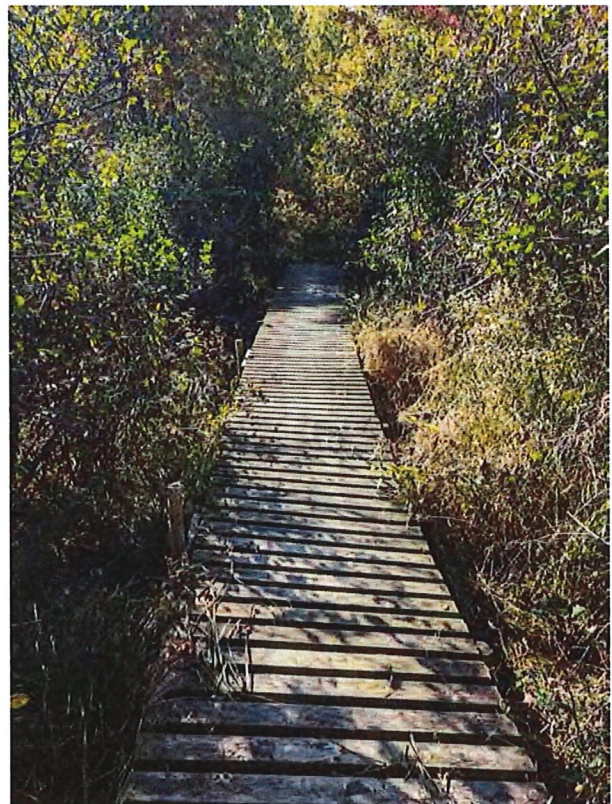
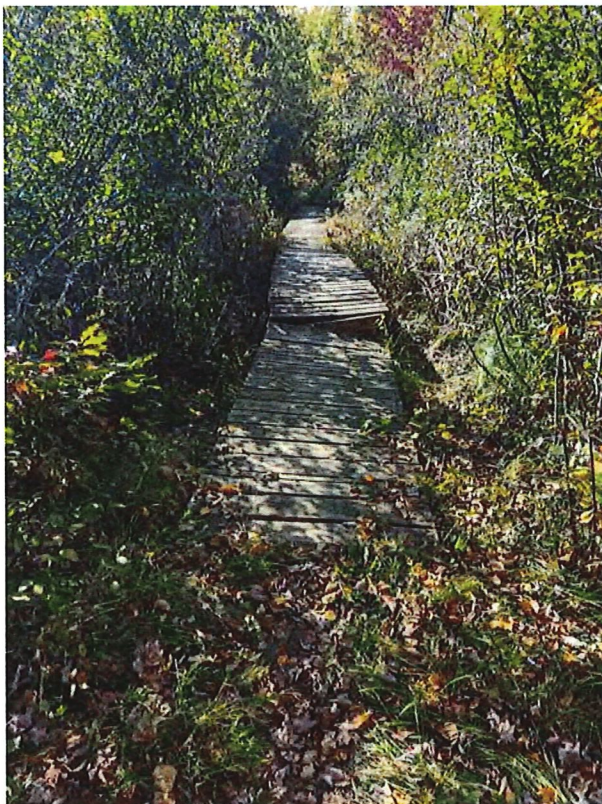
Replace structure with 42' boardwalk. current 30' structure drops ~30" over it's span. 2' from water to solid footing. west sills are in good shape. extend to the east to lessen drop





## Structure 12      Rusk County

Replace 105' boardwalk

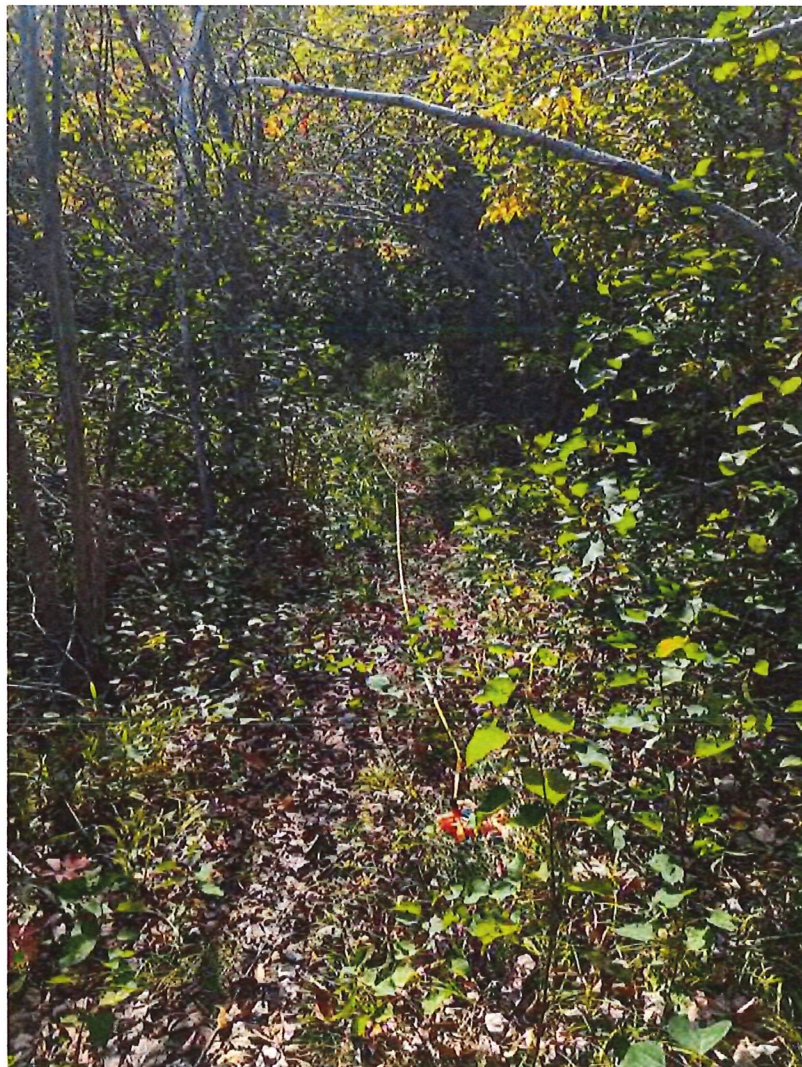




## Structure 13

## Rusk County

New 77' boardwalk





## Structure 14      Rusk County

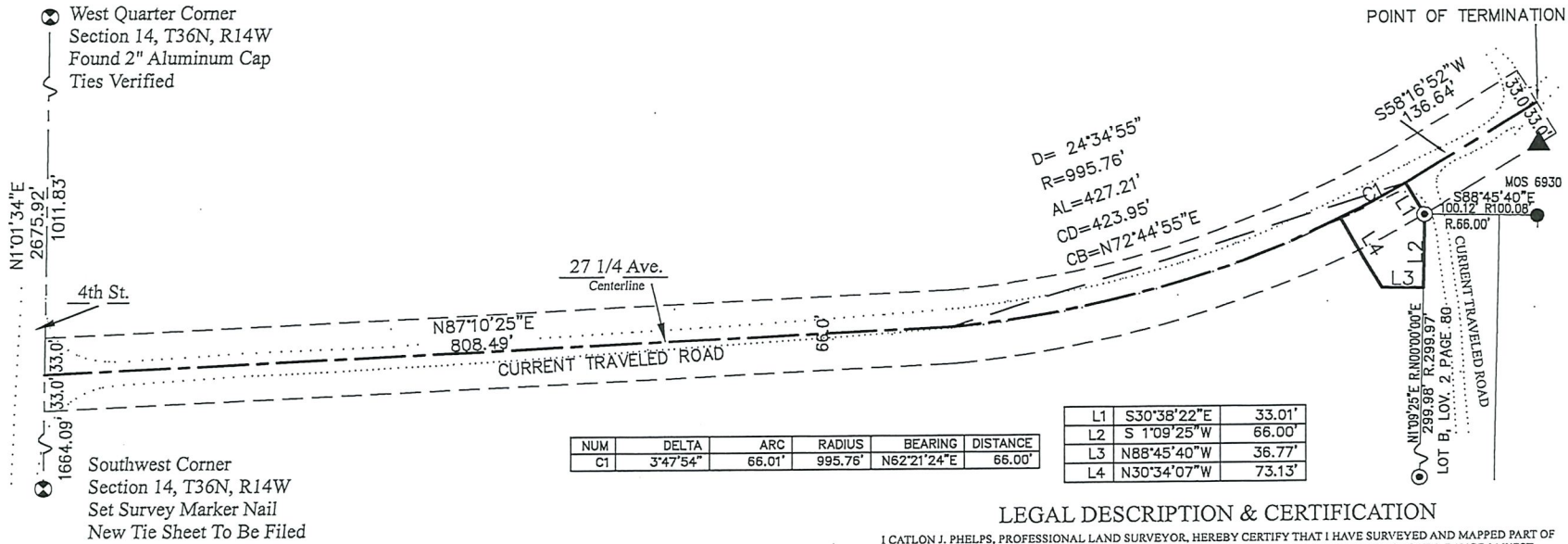
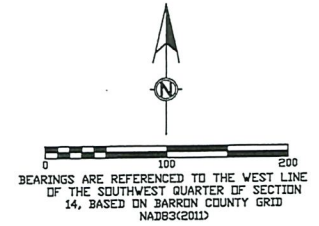
Extend current structure. 98' extension on the west side is a high priority. 77' extension on the east side is a low priority





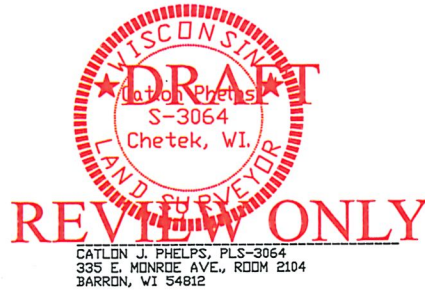
# PLAT OF EASEMENT

SURVEY OF PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 36 NORTH, RANGE 14 WEST, TOWN OF MAPLE PLAIN, BARRON COUNTY, WISCONSIN.



## Legend

- ⊗ Set 3/4" x 30" Steel Rebar W/2" Alum. Cap
- ⊙ Found 1.25" Iron Pipe
- Found 3/4" Rebar
- ▲ Found MagNail
- R. Recorded As



## LEGAL DESCRIPTION & CERTIFICATION

I CATLON J. PHELPS, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 36 NORTH, RANGE 14 WEST, TOWN OF MAPLE PLAIN, BARRON COUNTY, WISCONSIN.

EASEMENT FOR INGRESS AND EGRESS

EASEMENT CENTERLINE DESCRIPTION

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 14; THENCE S01°01'34"W ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 14, 1011.83 FEET TO THE POINT OF BEGINNING; THENCE N87°10'25"E, 808.49 FEET TO A POINT ON A CURVE CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 995.76 FEET, A CHORD BEARING OF N72°44'55"E AND CHORD LENGTH OF 423.95 FEET; THENCE NORTHEASTERLY, 427.21 FEET ALONG SAID CURVE; THENCE N58°16'52"E, 136.64 FEET TO THE POINT OF TERMINATION.

TOGETHER WITH AN AREA DESCRIBED AS FOLLOW; COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 14; THENCE S01°01'34"W ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 14, 1011.83 FEET; THENCE N87°10'25"E, 808.49 FEET TO A POINT ON A CURVE CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 995.76 FEET, A CHORD BEARING OF N72°44'55"E AND CHORD LENGTH OF 423.95 FEET; THENCE NORTHEASTERLY, 427.21 FEET ALONG SAID CURVE TO THE POINT OF BEGINNING; THENCE S30°38'22"E, 33.01 FEET TO THE NORTHWEST CORNER OF LOT "B" OF CSM VOL. 2, PAGE 80; THENCE S1°09'25"W, 66.00 FEET ALONG THE WEST LINE OF SAID LOT B; THENCE N88°45'40"W, 36.77 FEET; THENCE N30°34'07"W, 73.13 FEET TO A POINT ON SAID CURVE; THENCE NORTHEASTERLY, 66.01 FEET ALONG A CURVE HAVING A RADIUS OF 995.76', CHORD BEARING OF N62°21'24"E, AND A CHORD DISTANCE OF 66.00 FEET TO THE POINT OF BEGINNING.

THIS SURVEY AND MAP IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF, THAT I HAVE COMPLIED WITH THE PROVISION OF A-E 7 OF THE ADMINISTRATIVE CODE.  
FIELD WORK COMPLETED 11/02/2023. I HAVE MADE THIS SURVEY AND MAP AT THE DIRECTION OF  
XXXXX, BARRON COUNTY XXXXXXX.





100 200  
This map is not guaranteed to be  
correct, current, or complete and  
drawn are the responsibility of the  
user.



COUNTY OF BARRON  
Payment Request Edit  
On-Line Vouchers  
PROPERTY

Vendor No/Name	Line#	voucher#	Account Desc	Date	Description	Amount
3912 LARSEN ELECTRONICS	1	C0086343	CONTRACTUAL SERVICES	11/09/23	INV#4546 ANNUAL MONITORING 10/1	111.00
3912 LARSEN ELECTRONICS	2	C0086343	PREPAID EXPENDITURES	11/09/23	INV#4546 ANNUAL MONITORING 1/1-	333.00
956 KIEWIT'S LOCK & SECURITY INC	1	C0086344	MAINTENANCE SUPPLIES	11/09/23	INV #15261 KEY BLANK	30.00
7578 TK ELEVATOR CORPORATION	1	C0086345	CONTRACTUAL SERVICES	11/09/23	INV #3007490106 10/1-12/31/2023	806.38
7578 TK ELEVATOR CORPORATION	1	C0086346	CONTRACTUAL SERVICES	11/09/23	INV #3007490091 10/1-12/31/2023	1,067.53
7578 TK ELEVATOR CORPORATION	1	C0086347	CONTRACTUAL SERVICES	11/09/23	INV #3007488843 10/1-12/31/2023	782.87
7578 TK ELEVATOR CORPORATION	1	C0086348	CONTRACTUAL SERVICES	11/09/23	INV #3007489889 10/1-12/31/2023	1,067.53
355 TURAUSKI & SONS INC	1	C0086349	CAPITAL EQUIPMENT-MAINTENANCE	11/09/23	INV #07474 GC RE-ROOF	55,086.00
1680 TWEET GAROT MECHANICAL INC	1	C0086350	CAPITAL EQUIPMENT-MAINTENANCE	11/09/23	INV #133748 REPLACE VALVE WATER	1,489.00
7 AYRES ASSOCIATES INC	1	C0086351	REPAIR & MAINTENANCE - MIKANA DA	11/09/23	INV #210767 2023 MIKANA DAM INS	1,500.00
904 GEE INSPECTIONS LLC	1	C0086352	CONTRACTUAL SERVICES	11/09/23	INV #1387	160.00
4346 NATIONAL ELEVATOR INSPECTION SVC	1	C0086353	CONTRACTUAL SERVICES	11/09/23	INV #RI 23030373	164.00
4346 NATIONAL ELEVATOR INSPECTION SVC	1	C0086354	CONTRACTUAL SERVICES	11/09/23	INV #RI 23030339	82.00
4346 NATIONAL ELEVATOR INSPECTION SVC	2	C0086354	CONTRACTUAL SERVICES	11/09/23	INV #RI 23030340	82.00
4346 NATIONAL ELEVATOR INSPECTION SVC	3	C0086354	CONTRACTUAL SERVICES	11/09/23	INV #RI 23030372	82.00
4346 NATIONAL ELEVATOR INSPECTION SVC	4	C0086354	CONTRACTUAL SERVICES	11/09/23	INV #RI 23030375	82.00
9193 MENARDS - RICE LAKE STORE	1	C0086355	MAINTENANCE SUPPLIES	11/09/23	INV #36878	10.11
9193 MENARDS - RICE LAKE STORE	2	C0086355	MAINTENANCE SUPPLIES	11/09/23	INV #38139	8.49
9193 MENARDS - RICE LAKE STORE	3	C0086355	MATERIALS & SUPPLIES	11/09/23	INV #37860	243.72
9193 MENARDS - RICE LAKE STORE	1	C0086356	MATERIALS & SUPPLIES	11/09/23	INV #36450	87.57
2438 BADGER STATE RECOVERY INC	1	C0086357	MAINTENANCE SUPPLIES	11/09/23	INV #61736	165.00
1125 KEN-WAY SERVICES OF RICE LAKE IN	1	C0086358	SEPTAGE HAULING	11/09/23	INV #44068	1,026.34
0801 J & F FACILITY SERVICES INC	1	C0086359	CONTRACTUAL SERVICES	11/09/23	INV #8181	13,587.55
0801 J & F FACILITY SERVICES INC	2	C0086359	CONTRACTUAL SERVICES	11/09/23	INV #8181	9,207.77
0801 J & F FACILITY SERVICES INC	3	C0086359	CONTRACTUAL SERVICES	11/09/23	INV #8181	911.49
2 WIEHES HARDWARE HANK	1	C0086360	MAINTENANCE SUPPLIES	11/09/23	INV #85514	20.49
2 WIEHES HARDWARE HANK	2	C0086360	MAINTENANCE SUPPLIES	11/09/23	INV #86091	101.96
277 GRAINGER	1	C0086361	MAINTENANCE SUPPLIES	11/09/23	INV #9880429494	72.20
Totals:						88,368.00

Dept Approval

Admin Approval

COUNTY OF BARRON  
Payment Request Edit  
On-Line Vouchers

PROPERTY						
ndor No/Name	Line#	voucher#	Account Desc	Date	Description	Amount
277 GRAINGER	1	C0086680	MAINTENANCE SUPPLIES	12/14/23	ENC/MAINT - ACCT# 837559392	388.81
277 GRAINGER	2	C0086680	MAINTENANCE SUPPLIES	12/14/23	ENC/MAINT - ACCT# 837559392	413.32
3734 BERANEK ELECTRIC & MECHANICAL	1	C0086681	REPAIR & EXPENSE	12/14/23	PARKS - PARKS ELECTRICAL SERVIC	168.75
2466 ROUSAR'S WELDING & HYDRAULICS INC	1	C0086682	CAPITAL EQUIPMENT-MAINTENANCE	12/14/23	MAINT - SNOWPLOW EQUIPMENT	9,961.00
2466 ROUSAR'S WELDING & HYDRAULICS INC	2	C0086682	REPAIR & EXPENSE	12/14/23	PARKS - SNOWPLOW EQUIPMENT	2,841.00
3304 BADGER STATE INC	1	C0086683	REPAIR & MAINTENANCE	12/14/23	ENC/MAINT - BOILER MAINT	1,907.60
3304 BADGER STATE INC	2	C0086683	REPAIR & MAINTENANCE	12/14/23	ENC/MAINT - HEAT EXCHANGER	3,690.00
3801 J & F FACILITY SERVICES INC	1	C0086684	CONTRACTUAL SERVICES	12/14/23	MAINT - GOV CTR CLEANING	13,587.55
3801 J & F FACILITY SERVICES INC	2	C0086684	CONTRACTUAL SERVICES	12/14/23	MAINT - JUSTICE CTR CLEANING	9,207.77
3801 J & F FACILITY SERVICES INC	3	C0086684	CONTRACTUAL SERVICES	12/14/23	MAINT - OFFICE COMPLEX CLEANING	911.49
2 WIEHES HARDWARE HANK	1	C0086685	MAINTENANCE SUPPLIES	12/14/23	ENC/MAINT - ACCT# 78 SUPPLIES	112.62
4240 TRU-LOCK & SECURITY INC	1	C0086686	MAINTENANCE SUPPLIES	12/14/23	ENC/MAINT - CUST# 0023216	73.00
3 BARIBEAU IMPLEMENT CO INC	1	C0086687	MAINTENANCE SUPPLIES	12/14/23	ENC/MAINT - ACCT# 2057 SUPPLIES	105.70
3242 MEYERS ELECTRIC SERVICE LLC	1	C0086688	REPAIR & MAINTENANCE	12/14/23	MAINT - INV# 14830 JC LIGHTING	2,994.90
3561 NORTH COUNTRY SIGNS	1	C0086689	REPAIR & MAINTENANCE	12/14/23	MAINT - OFFICE COMPLEX DOOR SIG	150.00
448 AAF INTERNATIONAL	1	C0086690	MAINTENANCE SUPPLIES	12/14/23	ENC/MAINT - CUST# 98101271 SUPP	3,025.04
39 LINDE GAS & EQUIPMENT INC	1	C0086691	MAINTENANCE SUPPLIES	12/14/23	ENC/MAINT - CUST #71945619 SUPP	39.54
423 AUTO VALUE BARRON	1	C0086692	MAINTENANCE SUPPLIES	12/14/23	ENC/MAINT - CUST# 14101890 SUPP	20.99
295 CARE SANITATION	1	C0086693	SEPTAGE HAULING	12/14/23	PARKS - PARKS RESTROOMS MULTIPL	4,135.00
303 HILLYARD INC/MINNEAPOLIS	1	C0086694	MATERIALS & SUPPLIES	12/14/23	ENC/PARKS - PARK SUPPLIES	1,745.07
394 CULLIGAN WATER CONDITIONING	1	C0086695	MAINTENANCE SUPPLIES	12/14/23	ENC/MAINT - ACCT# 027192 WATER	506.85
1680 TWEET GAROT MECHANICAL INC	1	C0086696	REPAIR & MAINTENANCE	12/14/23	ENC/MAINT - WATER VALVE REPAIR	1,489.00
2438 BADGER STATE RECOVERY INC	1	C0086697	MAINTENANCE SUPPLIES	12/14/23	MAINT - PAPER RECYCLING	150.00
131 HORTON'S TRUEVALUE HARDWARE	1	C0086698	MATERIALS & SUPPLIES	12/14/23	ENC/PARKS - SUPPLIES	6.99
3051 PROROK SEPTIC SERVICES LLC	1	C0086699	SEPTAGE HAULING	12/14/23	PARKS - RESTROOMS SOUTHWORTH /	360.00
758 MID AMERICAN RESEARCH CHEMICAL	1	C0086700	MATERIALS & SUPPLIES	12/14/23	ENC/PARKS - PARKS CHEMICALS	2,164.87
39 LINDE GAS & EQUIPMENT INC	1	C0086701	MAINTENANCE SUPPLIES	12/14/23	ENC/MAINT - ACCT# 71945619 SUPP	40.15
Totals:						60,197.01

Dept Approval

Admin Approval