

Minutes

Aging/ADRC Kitchen Facility Committee
Friday, January 5, 2024 10:00 am
Barron County Government Center - Room 2151
335 East Monroe Avenue, Barron WI 54812

Present in Person: Louie Okey, Stan Buchanan, John Banks, Patti Anderson, Craig Turcott, Pall Fall, Bob Anderson

Virtual Attendance: None

County Staff in Attendance: Jeff French, Steve Olson, Darby Smith, Wendy Coleman

Others in Attendance: Bill Halgren

Chair Buchanan called the Aging / ADRC Kitchen Facility Committee meeting to order at 10:00 a.m.

Public meeting notification was provided by French confirming compliance with open meeting requirements.

There were no special matters or announcements.

Motion: (Banks / Okey) to approve the agenda. Carried

Motion: (P. Anderson / Turcott) to approve the minutes of 12-27-23. Carried

Public Comment: None

Project Update: Halgren stated that kitchen equipment was delayed but should arrive at noon today. Project completion is still anticipated for January 31st. There will be a contractor meeting on Monday which will provide a better outlook on the timeline. Maintenance staff have been helping where needed to help stay on schedule. Staff are working on how the change over from the Cameron kitchen will be handled.

Approval of Change Orders: Halgren is waiting on change order numbers to come in from Dell. Consensus to do the walk through of the project area while waiting for the change order information to arrive.

Boelter change order from November was discussed. Halgren will review and present for approval at the next meeting.

Approve Pay Applications: Boelter has submitted a pay request in the amount \$91,471.79 which will be submitted for payment.

Project Financials and Cash Flows: No changes from last meeting.

Project Walk-Through: Those presented walked to the project area from 10:11 a.m. to 10:24 a.m.

Sue from Dell Construction phoned in and due to computer issues will not have the change order information available for the meeting today. Discussion. Consensus to meet again on Monday, January 8 at 11:30 a.m.

Future Agenda Items: Same as previous

Set Next Meeting Date: January 8 at 11:30 a.m.

The Committee adjourned by unanimous consent at 10:34 a.m.

Minutes submitted by:

Wendy Coleman, Executive Assistant

Minutes are not official until approved by the Aging/ADRC Kitchen Facility Committee at their next meeting.