

AGING / ADRC KITCHEN FACILITY COMMITTEE
Friday, January 5, 2024 – 10:00 a.m.
Government Center – Room 2151
335 East Monroe Avenue – Barron, Wisconsin 54812

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Special Matters and Announcements
4. Approve Agenda
5. Approve Minutes of 12-27-23
6. Public Comment
7. Project Update
 - a. Scope & Scope Changes
 - b. Timeline
 - c. Project Concerns & Questions
8. Approval of Change Orders
9. Approve Pay Applications
10. Project Financials & Cash Flow
11. Project Walk-Through
12. Future Agenda Items
13. Set Next Meeting Date
14. Adjourn

cc: P. Anderson, B. Anderson, Buchanan, Turcott, Okey, Fall, Banks, French, Busch, Muench webmaster & 3 public postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.

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Minutes

Aging/ADRC Kitchen Facility Committee
Wednesday December 27th, 10am
Barron County Government Center, RM 2151
335 East Monroe Avenue, Barron, WI 54812

Minutes taken by CA French



County Board Supervisors in-person, L. Okey, S. Buchanan, J. Banks, P. Anderson, C. Turcott,

Virtual Attendance: None

County Staff in attendance: French, Olson, Jako

Others in attendance: Bill Halgren In-Person

#1. Call To Order: Chair Buchanan called the meeting to order at 10am

#2. Public Meeting Notification: CA French provide the Public Meeting Notification document as prepared by Executive Assistant Coleman

#3. Special Matters and Announcements:
None

#4. Approve Agenda:
Motion Banks/P.Anderson, to approve Agenda as printed and presented. Carried.

#5. Approve Minutes,
Motion Okey/Turcott to approve, 12-4-2023 minutes as printed and presented. Carried.

#6. Public Comment
None

#7. Project Update: Provided by B. Halgren and Steve Olson

- a. *Scope and Scope Changes:* No scope changes, Progress Reports: beehive of activity on 12-26, ceiling and finished lighting are in, walk-in coolers are in, HVAC and electrical going in, kitchen equipment to arrive on 1-2-2024, electrical and plumbing to follow. MLK day a good day for training on new equipment. Touchup painting to come. Basement fire shutter to go in, punch list around the January 15th, State inspection and occupancy on-schedule for 1-15-2024. "Odd and ends", time. Mop board going in.

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- b. *Timeline*: No changes
- c. *Project Concerns and Questions*: No concerns

#8. Approval of Change Orders:

Requests for pricing are in but Holiday's have caused delays, waiting on Dell for these details.

#9. Approve Pay Applications:

One pay application pending.

#10. Project Financials and Cash Flows:

None, financial status unchanged since last meeting.

#11 Project Walk-Through

10.15am left meeting room returned at 10.40am

#12. Future Agenda Items:

Same as previous

#13. Set Next Meeting Date:

1-5-2024 10am.

#14. Adjourn:

Declared adjourned by unanimous consent at 10.43am

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