

DRAFT

Minutes

Aging/ADRC Kitchen Facility Committee
Tuesday August 29th, 11am
Barron County Government Center, RM 2151
335 East Monroe Avenue, Barron, WI 54812

Minutes taken by CA French

County Board Supervisors in-person, Okey, B. Anderson, Turcott, Buchanan
P. Anderson arrived at 11.04am

Virtual Attendance: None

County Staff in attendance: French, Olson, Smith, Busch arrived at 11.05am

Others in attendance: Bill Halgren

#1. Call To Order: Chair Buchanan called the meeting to order at 11.02am.

#2. Public Meeting Notification: CA French provide the Public Meeting Notification document as prepared by Executive Assistant Coleman

#3. Special Matters and Announcements:
None

#4. Approve Agenda: Okey/Turcott, Carried

#5. Approve Minutes, 7-24-2023, 8-18-2023, 8-22-2023

The meeting on 8-18 should reflect being called to order at 8.30am, not 8am, French will update minutes accordingly.

Motion to approve above referenced minutes, Okey/B. Anderson, Carried.

#6. Public Comment:
None

#7. Project Update:

Bill updated the Committee, no change to project scope or scope changes, no material changes to the timeline. No project concerns or questions at this time.

#8. Approval of Change Orders:

CB = Construction Bulletins.

CB#1 and CB#7. Hydronic snow melt and concrete slab. \$40,710.00

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Motion to reject and self-perform work in 2024, Okey/P. Anderson, carried.

CB#3. Stud wall, (contract calls for patch and paint)

Motion to proceed with CB#3, not to exceed, \$8,606.00 Prism Design to investigate further cost reductions, B. Anderson/Turcott, Carried

CB#9. Jail Bar Removal and Screen Removal:

Motion to reject CB#9, P. Anderson/Okey, Carried

Reviewed outstanding CB's, CB#8, CB#10, CB#11, CB#13. no action taken,

#9. Approve Pay Applications:

None at this time.

#10. Project Financials and Cash Flows:

Information provided by Finance Director Busch, \$ 1,842,524.00 Fund balance as of 8-29-2023
Contingency Fund Balance 8-29-2023 \$285,248.06.

#10 Future Agenda Items:

Same agenda items as listed above

#11. Set Next Meeting Date:

9-12-2023, 8.30am

#12. Adjourn:

Declared adjourned by unanimous consent, by Chair Buchanan, 11.39am

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Barron County, Barron Wisconsin
 Monthly Reconciliation of Aging Kitchen Construction
 Revenues & Expenditures as of 8/29/2023

Date 8/29/2023
 Preparer JBB

C:\Users\jefffrench\Downloads\[8.29.23 Aging Kitchen Financials.xlsx]August, 2023

Internal Management Memorandum

Unaudited Draft for Discussion Purposes Only

		AGING KITCHEN FUND 403
OTHER FINANCING SOURCES (USES):		
ARPA Funds - Resolutions 2023-10 / 2023-25		2,347,500
Total Other Financing Sources		2,347,500
\$250,000 + \$2,097,000		
EXPENDITURES: 403-00-57120-842-168		
Engineering & Architectural		133,213
General Construction		183,698
Other Capital Equipment		183,565
Total Expenditures		500,476
Fund Balances, January 1		-4,500
Fund Balances, August 29, 2023	(Cash on Hand)	1,842,524

BUDGET

General Construction	319,000.00
Plumbing	185,000.00
Electrical	150,000.00
Kitchen Equipment	375,000.00
HVAC	340,000.00
DDC	80,000.00
Air Conditioning	150,000.00
Sub-Total	1,599,000.00
Architectural & Engineering Fees	178,500.00
Contingency	320,000.00
	2,097,500.00

Contingency Breakdown - Change Orders

		<u>Approval Date</u>	
	8/18/2023	Drain Change	1,815.94
CB #4	8/22/2023	Floor Repair	36,911.00
CB #2	8/22/2023	Dishwasher Window	-4,700.00
CB #13	8/22/2023	Floor Patching	725.00
		Total Change Orders	34,751.94
		Contingency	-320,000.00
			-285,248.06