



Executive Committee Meeting

Thursday, August 3, 2023 – 10:00 a.m.

Barron County Government Center – Auditorium
335 East Monroe Avenue – Barron, Wisconsin 54812

MINUTES

COMMITTEE MEMBERS PRESENT IN PERSON: Stan Buchanan, Randy Cook Sr, Dale Heinecke, Carol Moen, Louie Okey and Bob Rogers.

COMMITTEE MEMBERS ATTENDING VIRTUALLY: None.

COMMITTEE MEMBERS ABSENT: Karolyn Bartlett and Bun Hanson.

OTHER COUNTY BOARD SUPERVISORS PRESENT: None at this time.

STAFF PRESENT IN PERSON: Finance Director Busch, Executive Assistant Coleman (during the Liability Insurance Item), Administrator French, HHS Director Frolik, County Clerk Hodek, ROD Katterhagen, Court Security Officer Kolb, Corporation Counsel Muench, IT Director Peterson, HR Director Richie, Treasurer Sommerfeld and Financial Analyst Syvinski.

OTHERS PRESENT: None at this time.

CALL TO ORDER: Chair Okey called the meeting to order at 10:04AM.

PUBLIC MEETING NOTIFICATION: Administrator French read the Public Meeting Notification.

SPECIAL MATTERS AND ANNOUNCEMENTS (NON-ACTION ITEMS): None at this time.

APPROVE AGENDA: Motion: (Buchanan/Moen) to approve. Carried.

PUBLIC COMMENT: None at this time.

APPROVE MINUTES OF JULY 7, 2023: Motion: (Rogers/Cook) to approve. Carried.

PUBLIC RETIREMENT FICA ALTERNATIVE PLAN: Administrator French distributed an updated resolution prior to the start of the meeting with updates to the verbiage used in the resolution. **Motion: (Buchanan/Cook)** to approve. Carried.

980 COMMITTEE – REQUEST FOR OUTSIDE LEGAL COUNSEL: Corporation Counsel Muench gave an overview of the 980 Committee background and concerns with the current program structure utilized by the State. Muench has requested Attolles Law write the brief due to the limited turnaround of 30 days for filing the brief to the State. Muench and Okey answered questions from the Committee. **Motion: (Cook/Moen)** to seek outside legal counsel not to exceed \$10,000.00. Carried.

IT CENTER AT HIGHWAY FACILITY – NECESSARY CHANGES & UPGRADES: IT Director gave an explanation for the request and discussed the water issue with the servers that caused an outage with County telephones and computers that occurred last week. Peterson also answered questions from the Board. **Motion: (Cook/Rogers)** to draft a resolution to approve the upgrades at the Highway Shop, not exceed \$90,000, drawn from unassigned fund balance. Carried.

E-Infosys – SYSTEM UPGRADE, COSTS & RFP PROCESS: IT Director Peterson gave a background of the creation of the County's own HHS software program and the reasons behind the pending updates to the software or move to a vendor supplied software. Peterson asked to set aside money for an RFP for up to \$60,000 drawn from the unassigned fund balance to determine if the County should update the current HHS software or to seek an outside vendor. IT Director Peterson, Administrator French, HHS Director Frolik, Chair Okey and Financial Analyst Syvinski answered questions from the Committee.



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Motion: Rogers to approve an RFP for up to \$60,000 drawn from the unassigned fund balance to determine if the County should update the current HHS software or to seek an outside vendor. Motion died to lack of a 2nd. IT Director Peterson was directed by the Committee to determine the cost of having an outside vendor to rewrite the software program and utilizing an in house employee to oversee the rewritten software program going forward.

LIABILITY INSURANCE – CYBER ENHANCEMENT ENDORSEMENT AND CRIME POLICY: Executive Assistant Coleman discussed the coverage the Wisconsin County Mutual currently provides to the County. Coleman, IT Director Peterson and Chair Okey answered questions from the Committee.

STAFF REPORTS & UPDATES

- A. COUNTY BOARD MEETING TIMES – SURVEY:** Chair Okey requested Clerk Hodek email a survey to the County Board Supervisors regarding the times of the 2024 County Board meetings. The results of the survey were distributed to the Committee and will be brought back to an upcoming County Board meeting.
- B. WILD RIVERS STATE TRAIL SIGNAGE:** This topic will be discussed at the August Property Committee meeting but the DOT, DNR, WHEDA, and WEDA have all declined to participate in the costs associated with the trail signage.
- C. BEAD GRANT:** Administrator French applied for this grant but will not create documents after the grant submission that documented expenditures.
- D. HEALTH JOY DATA:** Information was included in the packet.

REVIEW VOUCHER EDIT LISTS: Edits listed were posted online and also available at the meeting.

SUGGESTIONS FOR FUTURE AGENDA ITEMS:

- A. First Draft of 2024 Budget
- B. Update from IT Director Peterson on E-Infosys with System Upgrade, Costs & RFP Process
- C. Special County Board Meeting on Monday, August 14, 2023 at 1:00PM – New Highway Facility

SET DATE FOR NEXT MEETING: Wednesday, September 6, 2023 at 8:00AM.

ADJOURNMENT: Chair Okey adjourned the meeting at 11:16AM.

Respectfully Submitted,
Jessica Hodek, Barron County Clerk