

Barron County Highway Facility Finance Committee
Government Center – Room 2151
335 East Monroe Avenue
Barron, WI 54812
July 26th, 2023 Minutes – 8:00 a.m.

Committee Members Attended in Person: Stan Buchanan Jodi Busch, Jeff French, Jim Gores, Mak Kaiser, Louie Okey, Pete Olson, Mark Servi

Committee Members Attended Virtually: None

Committee Members Absent: None

Staff Present: Lance Peterson, Tony Tangwall

Others Present: None

Others Present Virtually: Zach Elstran from CBS Squared, Chad Oster from CBS Squared, Bob Sworski from CBS Squared (arrived at 8:02 am)

The Highway Facility Finance Committee was called to order at 8:00 a.m. by Chair Okey.

CA French informed the Committee that the Public Notification requirements have been met.

Approve the Agenda: Motion: (Olson/Buchanan) to approve the agenda as presented. All in favor. Carried.

Public Comment: None at this time.

Approve the July 20, 2023 Minutes: Motion: (Gores/Kaiser) to approve the minutes as presented. All in favor. Carried.

Curb and Gutter Installation: Oster indicated that he has reached out to V&S multiple times and if there is no contact then a letter will be sent to V&S. Servi indicated that the County would like to do the additional 1350' of curb and gutter at the same time in order to avoid extra mobilization charges.

Tax Exemptions: Barron County has gotten all of the tax exemptions they will receive.

Approval of Change Orders:

Steel Rail Update: Sworski indicated he has contact information, Elstran will provide images to finish up the deal.

Treated Wood Update: Oster provided an update.

V&S 021: Motion: to approve credit to be paid to Hooper totaling \$5,055.50. **(Buchanan/Olson)**. All in favor. Carried.

V&S 020: Discussion. Motion: to approve a credit of \$37,660 to Erickson Excavating pending correction of change order by Elstran. **(Olson/Busch)**. All in favor. Carried.

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V&S 013 and 019: Discussion. **Motion:** to approve offsetting change orders for V&S and Hudson Electric for regrade of concrete pour **(Olson/Buchanan)**. All in favor. Carried.

Huffcutt Concrete 005: Placed on hold pending documentation.

Northwest Roofing 005: **Motion:** to approve credit to Erickson for change order 023 pending document correction. **(Servi/Buchanan)**. All in favor. Carried.

Hooper Corp 019: **Motion:** to approve credit to Erickson for change order 023 pending document correction. **(Servi/Busch)**. All in favor. Carried.

Hudson Electric 020: Motion: to void change order, to be direct billed and sent through executive committee **(Gores/Kaiser)**. All in favor. Carried.

Approval of Pay Applications:

CBS Squared: **Motion:** to pay pay app to CBS Squared totaling \$337.50 for design. **(Busch/Servi)**. All in favor. Carried.

Financials and Cash Flows: Discussion. Sworski will look into where the anticipated reimbursable costs were allocated in the original budget.

Discussion on allowances.

Change orders to go through Mak Kaiser.

Future Agenda Items: Update on allowances

Set Future Meeting Dates: August 16, at 1:30 pm

Discussion on allowances

Adjournment: Adjourned by unanimous consent at 8:45 a.m.

Minutes Submitted by:

Anthony Tangwall, Administrative Assistant III